

Episcopal Diocese of New Jersey

Journal
of the

228th Diocesan Convention

The Crowne Plaza Hotel
Cherry Hill, New Jersey
March 2-3, 2012

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*The next Diocesan Convention will be held, God willing,
at the*

*Wildwoods Convention Center, Wildwood, New Jersey,
on*

Friday, March 1, 2013
and
Saturday, March 2, 2013

Table of Contents

Section A Organization

Officers of the Diocese	1
Life Members of Convention.....	1
Retired Bishops of the Diocese.....	1
Bishop's Staff and Associates.....	1
Committees of the Convention - Appointed by the President.....	2
Committees of the Diocese - Appointed by the Bishop	3
Committees of the Diocese - Elected by Convention.....	11
Officers of the Diocese - Elected by Convention.....	15
Committees of the Diocese - Elected by Convocation.....	16
Other Diocesan Organizations.....	17
College Chaplains.....	21
Clergy Serving in Institutions.....	21
Convocational Areas.....	22
Statistics I – Canonical Clergy.....	26
Licensed Clergy List.....	35
Statistics II – Canonical List of Churches.....	36
Lay Deputies Present at Convention.....	39
Statistics III – Diocesan Statistics.....	47
Statistics IV – Official Acts.....	48
Statistics V – Necrology.....	49

Section B Convention Business

Rules of Order.....	51
Convention Minutes.....	59
Bishop's Address.....	142

Section C Reports – 2011

Document 1 – Planning Giving Committee.....	150
Document 2 – Youth Council.....	151
Document 3 – Recovery Ministry.....	152
Document 4 – Board of Missions.....	154
Document 5 – Jane O. P. Turner Fund.....	156
Document 6 – The Dean of Trinity Cathedral.....	157
Document 7 – Millennium Development Goals Task Force.....	161
Document 8 – Episcopal Church Women.....	163
Document 9 – Church Architecture Commission.....	164
Document 10 –Standing Committee.....	165

Table of Contents, continued

Document 11 – Companion Diocese Committee.....	169
Document 12 – Sudan-Darfur Committee.....	171
Document 13 –Preliminary Resolutions.....	174
Document 14 –Right Onward Visioning Committee.....	191
Document 15 – Altar Guild.....	192
Document 16 – Migrant Ministry Committee.....	192
Document 17 – Standing Commission on Clerical Compensation	
Report of the Commission.....	193
2012 Compensation Chart.....	196
Clergy Compensation 2012 Report and 2013	
Projection Full Time	197
Clergy Compensation 2012 Report and 2013	
Projection Part Time.....	199
Document 18 – Insurance Committee.....	201
Document 19 – Ministry with the Disabled Commission.....	205
Document 20 – Girls Friendly Society.....	206
Document 21 – Commission on Ministry.....	208
Document 22 – Committee on Priesthood.....	208
Document 23 – Committee on Diaconate.....	212
Document 24 – Lifelong Christian Formation Committee.....	213
Document 25 – Diocesan Council.....	214
Document 25a – Final Narrative with Implementing Resolutions...	219
Document 26 – Finaancial Status of Trinity Cathedral.....	230
Document 27 – The Standing Committee on Constitution	
and Canons.....	231
Document 27a – Memorandum on Part IV on the Report of Standing	
Commission of Constitution and Canons.....	289
Document 27b – Three Canonical Amendments Proposed by the	
Rev. Elmer Sullivan.....	321
Document 28 – Stewardship Commission.....	324
Document 29 – The Registrar and Historiographer	325
Document 30 – The Archivist.....	326
Document 31 – Celebratory Greetings.....	327
Document 32 – Anti-Racism Commission.....	328
Document 33 – The Bishop’s Parochial Visitations.....	329
Document 34 - The Bishop’s Journal.....	331.
Document 35 – Diocesan Jubilee Officer.....	339
Document 36 – Nominating Committee Report.....	341

Table of Contents, continued

Document 37 – Joint Task Force on Processing, Management, and Reporting of Diocesan Trust Funds.....	355
Document 37a – Fund Structure.....	360
Document 37b – The Funds Chart.....	364
Document 37c – Catalog of Funds Sample Text.....	373
Document 37d – Specific Recommendations.....	380
Document 37e – Implementing Resolutions.....	382
Document 38 – Investment Advisory Committee.....	384
Document 39 – Final Report of the Resolutions Committee.....	390
Document 40 – Loan and Grant Committee.....	411
Document 41 – Bishop’s Appointments.....	417
Document 42 – Audit Committee.....	425
Document 43 – Province II.....	427

Section D Financial Reports

Exhibit I – Treasurer’s Report and Preliminary 2011 Budget vs. Actual Report, Revised Preliminary Budget for 2012, and Proposed Preliminary Budget for 2013.....	429
Exhibit II – 2012 Fair Share Comparative Summary and 2013 Projected Fair Share Results (alphabetical by location).....	438
Exhibit II-1 – 2012 Fair Share Comparative Summary and 2013 Projected Fair Share Results (in order of parochial income).....	442
Exhibit III – Catalog of Funds.....	446
Exhibit III-1 –Addendum to Catalog of Funds.....	451
Exhibit IV –Fair Share Report 2010 – alphabetical sort.....	453
Exhibit IV -1 –Fair Share Report 2010 – parochial income sort.....	458
Exhibit V – 2009 Audited Financial Statements of the Administrative Offices of the Diocese of New Jersey.....	463
Exhibit V-1 – 2010 Audited Financial Statements of the Administrative Offices of the Diocese of New Jersey.....	490
Exhibit V-2 – 2009 Audited Financial Statements of the Bishop’s Discretionary Fund.....	516
Exhibit VI –Aged and Infirm Clergy Fund for the Year Ended December 31, 2010.....	530
Exhibit VII – Widows, Widowers and Orphans Fund for the Year Ended December 31, 2010.....	531
Exhibit VIII –Capital and Revolving Loan Fund.....	532
Exhibit VIII-1 – R. Bowden Shepherd Loan Fund.....	533
Exhibit VIII-2 – Venture in Mission Loan Fund.....	534

Statistics: Vital Statistics of Congregations and Missions for 2010.....	535
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Section A

Organization

- Officers of the Diocese
- Life Members of Convention
- Retired Bishops of the Diocese
- Bishop's Staff and Associates
- Committees of the Convention -
Appointed by the President
- Committees of the Diocese –
Appointed by the Bishop
- Committees of the Diocese –
Elected by Convention
- Officers of the Diocese –
Elected by Convention
- Committees of the Diocese –
Elected by Convocation
- Other Diocesan Organizations and Committees of the Diocese
- College Chaplains
- Clergy Serving in Institutions
- Convocational Areas
- Statistics I – Canonical List of Clergy
- Licensed Clergy List
- Statistics II – Canonical List of Churches
- Lay Deputies Present at Convention
- Statistics III – Diocesan Statistics
- Statistics IV – Official Acts
- Statistics V - Necrology

Officers of the Diocese

Diocesan Bishop - The Rt. Rev. George E. Councill, D.D.

XI Bishop of New Jersey

President, Ex Officio of the Convention

Chancellor - Canon John Wood Goldsack, Esq.

Treasurer - James H. Bathurst

Secretary of the Convention – Cheryl D. Browne

Church Attorney – Steven - J. Lewis, Esq.

Registrar/Historiographer - The Rev. Canon Cynthia McFarland

Life Members of Convention

Daphne Burdett

Jacquelin Tootell

Canon John Wood Goldsack, Esq.

Norma R. Tucker

Retired Bishops of the Diocese

The Rt. Rev. G. P. Mellick Belshaw

The Rt. Rev. Joe Morris Doss

Bishop's Staff

The Rev. Canon John W. Sosnowski, M.Div., M.F.T., Canon to the Ordinary
Canon Phyllis Jones, Chief Financial Officer

The Rev. Canon Debra Clarke, Dcn., Director of Youth Ministry

Canon Cecilia Alvarez, Transition Ministry and Clergy Development

Canon Cynthia McFarland, Director of Communications and

Archivist/Historiographer

Associates

Mary Ann Rhoads, Executive Assistant to the Bishop

Ann Notte, Office/Convention Manager

Sarah Paige, Administrative Assistant

Emanuel Strauss, Business Manager

Richard Grant, Accounting Manager

Ronald Gritz, Maintenance

Committees of the Convention

Appointed by the President

2012 Convention Appointments

Chancellor - Canon John Wood Goldsack, Esq.
Parliamentarian - Canon John Wood Goldsack, Esq.
Archivist/Historiographer - Canon Cynthia McFarland
Assistant Secretary of Convention - Mary Ann Rhoads
Convention Coordinator - Ann Notte

Balloting Committee

The Rev. John W. Hain, Sr., Dcn., Chair

The Rev. Louis J. De Sheplo, Dcn.	Jerry Allen
The Rev. Frederick B. May, Dcn.	Norma R. Tucker
The Rev. Leslie G. Mazzacano, Dcn.	
The Rev. Douglas J. Reans	
The Rev. Elmer L. Sullivan	

Committee on Classification of Congregations

The Rev. John V. Zamboni, Chair

The Rev. Dr. John P. Mitchell	Carolyn Belvin
	Paul Wolfgang

Committee on the Credentials of Lay Deputies

The Rev. Charles D. Sasso-Crandall, Chair

Electra Burdick
Carolyn Cain
Marcus A. Gales
Rose Sargent
Robert Sargent
Muriel Sprock

Committee on Deceased Members

The Rev. Canon Ronald G. Albury, Chair

The Rev. Frank B. Crumbaugh, III	Mary Ann Rhoads, Staff
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Committee on Resolutions

Paul Ambos, Esq., Chair

The Rev. Dr. John P. Mitchell	Charles Lezenby
The Rev. Dirk C. Reinken	Cynthia A. Miller
The Rev. Jane L. Rockman	Mary Ann Rhoads, Staff
	John A. Sully

Committee on Rules of Order and Dispatch of Business

Canon John Wood Goldsack, Esq., Chair

The Rev. Peter T. Manzo

Paul Ambros, Esq.

The Rev. Ronald N. Pollock

Norma R. Tucker

Committee on Validation of the Minutes

The Rev. Robert H. Legnani, Chair

The Rev. Canon Ronald G. Albury

Kathleen O'Hagan

Committees of the Diocese

Appointed by the Bishop

Anti-Racism Commission

The Rev. Canon Joan E. Fleming, The Rev. C. John Thompson-Quartey, Co-Chairs

The Rev. Andrea Rose-Marie Hayden

Wendy V. Blackman Duffus

The Rev. Martha M. McKee

Susan Espenshade

The Rev. Theodore E. Moore, Dcn.

Kevin Thompson

The Rev. Deborah H. Piggins

The Rev. Dr. Francisco Pozo

The Rev. Mark R. Van Sant

Bishop's Advisory Commission on Liturgy

The Rt. Rev. George E. Cuncell, D.D., Chair

The Rev. Arthur P. Powell, Co-Chair

The Rev. Valerie L. Balling

Terry Cooper

The Rev. Terence G Blackburn

Canon Deborah Ford

The Rev. Rosemarie Broderick, Dcn.

Norma R. Tucker

The Rev. Philip B. Carr-Jones

The Rev. Peter S. Cornell, Dcn.

The Rev. Andrea Rose-Marie Hayden

The Rev. Susan R. Ironside

The Rev. Mary Ann Jensen, Dcn.

The Rev. Canon Martin U. N. Oguike

The Rev. Richard C. Wrede

Bishop's Advisory Commission on Music

The Rt. Rev. George E. Cuncell, D.D., Chair

Thomas Whittemore, Co-Chair

The Rev. Russell A. Griffin, SSC

Charles M. Banks

The Rev. Dennis Witt Nichols

Stephen Bearse

Diane Caruso

Canon Deborah Ford

Gloria Kurtz

Richard Morgan

John Sheridan
Gladstone Trott
Jeffrey Unger
Vernon Williams

Clergy Community Committee

The Rev. Richard M.C. Morley, Chair

The Rev. Christopher Cox, Dcn.	Cecilia Alvarez, Staff
The Rev. Sarah K. Gaventa	
The Rev. Dr. Anne-Marie Jeffery	
The Rev. Arthur P. Powell	
The Rev. Dr. Susan E. Richardson	
The Rev. Marshall Shelly	
The Rev. Canon John Sosnowski, M.Div., M.F.T., Staff	
The Rev. Dr. Gina Walsh-Minor	

Commission on Church Architecture

The Rt. Rev. George E. Council, D.D., Ex Officio

The Rev. Bruce Montgomery, Chair

The Rev. William Otis Breedlove, II	Marcus A. Gales
	John McDonald

Commission on Ministry

The Rev. John C. Belmont, Chair

The Rev. Deborah A. Cook	Constance White
The Ven. Victoria Cuff, Dcn.	
The Rev. Lynn H. Johnson, Dcn.	

Committee on Lifelong Christian Formation

The Rev. Deborah A. Cook, Co-Chair

2013

The Rev. Gregory A. Bezilla	Deb Ellwood
The Rev. Lisa G. E. Caton	Robert McKay
The Rev. Joanna E. George, Dcn.	

2014

The Rev. Gordon Graham	Eve Chamberlain
The Rev. Andrea Rose-Marie Hayden	Suzanne Johansson
	Linda Nichols

2015

The Rev. Sarah K. Gaventa	Donna Devlin
The Rev. Susan E. Osborne-Mott	Nancy H. Miller

Committee on Lifelong Christian Formation, continued

2016

The Rev. Emily A. Griffin
The Rev. Lisa A. Hoffman

Susan Legnani
Frank Marchese
Cassandra Myers

The Rev. Lisa S. Mitchell, Liaison for EFM
The Rev. Canon Debra Clarke, Dcn., Staff

Committee on the Diaconate

The Rev. Lynn Johnson, Dcn., The Ven. Victoria Cuff, Dcn., Co-Chairs
The Rev. Linda L. Moeller, Directress of School for Deacons, Ex-Officio

2013

The Rev. Maria B. Sanzo
The Rev. Thomas E. Sweeny, Dcn.

Cedric Richardson

2014

The Rev. Catherine P. Esposito, Dcn.
The Rev. Anna S. Powell

Nancy Metcalf

2015

The Rev. Emily C. Holman, Dcn.
The Rev. Mary Ann Jensen, Dcn.

Carroll C. Wilson

2016

The Rev. Richard J. Wisniewski, Dcn.

Anthony Vitale

Committee on Priesthood

The Rev. John C. Belmont, Jr., Constance White, Co-Chairs

2013

The Rev. Jane T. Brady
The Rev. Carolyn H. Eklund
The Rev. Edmund W. Zelley

Robert Lewis
Vincent Tortorello

2014

The Rev. Idalia S. Craig
The Rev. Frank B. Crumbaugh, III
The Rev. Dirk C. Reinken

James Morrison

2015

The Rev. Gregory A. Bezilla
The Rev. Peter A. French
The Rev. Margaret R. Hodgkins

H. Arthur Phills
Carroll C. Wilson

2016

The Rev. Steven E. Carroll
The Rev. Kuruvilla K. Chandy
The Rev. Ophelia G. Laughlin

Kelly Brandt
Chris Kozub

Commission on Ministry With Disabled

Donna Devlin, Co-Chair

Brother John Baptist
The Rev. Dr. Susan E. Richardson
The Rev. Colleen G. Spaeth, Dcn.

Noelinda Cassell
Charlotte Hayden
Nancy McLaughlin
Elizabeth Papp, Secretary
Jennifer Reid
Megan Thomas-Olson
Mark Willis

Committee of the Church Pension Fund

The Rev. Philip W. Stowell, Chair

The Rev. Canon John Sosnowski, M.Div., M.F.T., Staff

The Rev. Elmer L. Sullivan

Jacquelin Tootell
Fred Vereen, Jr.
Canon Phyllis Jones, CFO

Companion Diocese Committee

John B. Ackerman, Chair; The Rev. Pedro S. Guzman, Vice-Chair

The Rev. Canon Debra M. Clarke, Dcn., Staff
The Rev. Emily C. Holman, Dcn
The Rev. Harry Mazujian
The Rev. Dr. Francisco Pozo
The Rev. John G. Steed
The Rev. C. Scott Trull
The Rev. Mark R. Van Sant

Hillary Thomas Dorer
Carole Forsythe
Arnetha Jackson
Anthony J. Puca, Jr.
Vincent Tortorello

Congregational Development Committee

The Rev. Christopher M. Rodriguez, Chair

The Rev. Canon Debra M. Clarke, Dcn., Staff
The Rev. Justin A. Falciani
The Rev. Terry L. Martin
The Rev. Richard M. C. Morley
The Rev. Canon Donald J. Muller
The Rev. Marshall Shelly
The Rev. Canon John Sosnowski, M.Div., M.F.T., Staff
The Rev. James M. Tucker

Gladys Longmuir
Lawrence L. Stroud
Constance White
Paul Wolfgang

Diocesan Millennium Development Goals Task Force

The Rev. Lisa G. E. Caton and Aline Haynes, Co-Chairs

The Rev. Frank Crumbaugh, III	Millie Barry
The Rev. Louis J. De Sheplo, Dcn.	Jeanette Bond
The Rev. Helen M. Orlando, Dcn.	Louis Cavaliere
The Rev. Neil C. Turton	Daphney Devaril
	Janine Enos-Kleber
	Donna Freidel
	Christopher Hempel
	Jan Logan
	Judith Lowry
	Fran McCrory
	Sayah Richardson
	Patricia Sayles
	Beth Ann Strom
	Trisha Thorme
	Ann Zultner

Environmental Commission

The Rev. Joseph R. Parrish, Jr., Chair

The Rev. Fletcher Harper	Harry L. Allen
The Rev. Barbara A. D. Jensen, Dcn	Barbara Bach
The Rev. Nancy Hite Speck	Sr. Linda Clare
The Rev. Dr. Franklin E. Vilas	Thomas Crane
The Rev. Richard C. Wrede	Ellie Dunn
	Edward Filipski
	Theresa Gregory
	Louise A. Hyland
	Virginia Lamarche-Beaufays
	Marie Mason
	Melvin Mason
	Lisa Redfield
	Gail Reilly
	Margaret Rich
	Patricia Sayles
	Ronald J. Sheay
	Towanda Stovall

Fair Share Task Force

The Rev. Paul A. Van Sant, Sr., Chair

The Rev. Robert J. Critelli	Cheryl D. Browne
The Rev. Pedro S. Guzman	Paul Cooper
The Rev. Dr. Francis A. Hubbard	Paul De Sarno, Esq.
The Rev. Theodore E. Moore, Dcn.	Bob Diemar
The Rev. Canon Donald J. Muller	Canon Phyllis Jones, Staff
	Paul Murphy
	Canon Charles H. Perfater
	The Hon. Robert W. Scott

Hispanic Commission

The Rev. Dr. Francisco Pozo, Chair

The Rev. Kathleen DeJohn, Dcn., Secretary	Francisca Ascue
The Rev. Carolyn H. Eklund	Felix Estepa
The Rev. Pedro S. Guzman	Jorge Galeano
The Rev. Joseph R. Parrish, Jr.	Zulema Melo
The Rev. Toribio Rodriguez Santos	Rosa Peña
	Nelsis Ruiz
	Luz Sanchez
	Robert Taylor, Sr.
	Rosa Terminelle
	Sebastian Vasquez

Insurance Committee

The Rev. Philip W. Stowell, Chair

The Rev. William F. Feus	William G. Bloor, Consultant
The Rev. Dr. Frank K. Jago	Cynthia A. Miller
The Rev. Dr. Jeffrey M. Kirk	David Mulcahy
The Rev. Dr. Alan K. Salmon	
The Rev. Canon John Sosnowski, M.Div., M.F.T., Staff	
The Rev. Elmer L. Sullivan	
The Rev. Dr. Gina Walsh-Minor	

Loan and Grant Committee

The Rev. Francis A. Hubbard, Chair

The Rev. Ellen C. Rutherford	Juan Delgado
The Rev. Dr. Gina Walsh-Minor	Edward Filipski
	Carol Forsythe
	Jay R. Ham
	John Holt
	Canon Phyllis B. Jones, CFO
	Frank Marchese
	Paul Wolfgang

Migrant Ministry

The Rev. Pedro S. Guzman, Chair

The Rev. Ellen C. Rutherford

The New Jersey Ministry to the Imprisoned

The Rev. Johnine V. Byrer, Dcn., Chair

The Rev. Gail L. Bennett, Dcn.

Patricia Jackson

The Rev. Emmanuel S. Bourjolly

Carl Marinelli

The Rev. Frederick R. Pray, Dcn

Henry H. Murray

The Rev. Gideon A. Uzomechina.

Thomas Rigg

Planned Giving Committee

The Rt. Rev. George E. Councill, D.D., Ex Officio

The Rev. Margaret R. Hodgkins and Charles Watson, Co-Chairs

The Rev. Jane T. Brady

Canon John Wood Goldsack

The Rev. Dr. John P. Mitchell

Canon Phyllis B. Jones, Staff

The Rev. Canon Martin U. N. Oguike

The Rev. Deborah H. Piggins

The Rev. Canon John W. Sosnowski, M.Div., M.F.T., Staff

Recovery Ministries of the Diocese of New Jersey

The Rev. Catherine E. Brunson, Dcn., The Rev. Mary Ann Jensen, Dcn., Co-Chairs

The Rev. Edwin T. Chinery

Carolyn Bradley

The Rev. Allan B. King

Dorothea Hospador

The Rev. Dr. Judith Krom, Dcn.

Patricia Jackson

The Rev Mark R. Van Sant

Hazel Kelly

Harriet S. Stuart

Right Onward Visioning Committee

The Rt. Rev. George E. Councill, D.D., Ex-Officio

The Rev. Philip B. Carr-Jones, Chair

The Rev. Kuruvilla K. Chandy

Henry Foster

The Rev. Kathleen DeJohn, Dcn.

Margaret Hughes

The Rev. William F. Feus

Meg Smith

The Rev. Canon John W. Sosnowski, M.Div., M.F.T. Johanna Tineo

Stewardship Commission

Canon Charles H. Perfater, Chair (2015)

2013

The Rev. Dr. Patrick R. Close

Gladys Longmuir

The Rev. Joseph R. Parrish, Jr.

Chuck Rose

Stewardship Commission, continued

2014

The Rev. Dr. Hugh Brown

Donna Devlin

The Rev. Dr. David L. Snyder

David Waite

2015

The Rev. Alan C. French

Clara Gregory

The Rev. C. John Thompson-Quartey

Canon Charles H. Perfater

Sudan Committee

The Rev. Dr. Hugh Brown, Chair

The Rev. Jane T. Brady

Glendon Bell

The Rev. Martin U.N. Oguike

Marcus A. Gales

The Rev. Deborah H. Piggins

Alicia Graham

The Rev. Nancy H. Speck

The Rev. Sharon L. Sutton, Dcn.

Trustees of Jane O. P. Turner Fund

The Rev. Canon Dr. Virginia M. Sheay, Chair

Canon Deborah Ford

Canon Phyllis B. Jones, CFO

Robert Kales

Board of Trustees A.W. Van Duzer Scholarship Fund

Wendy V. Blackman Duffus, Chair

The Rev. Canon Debra M. Clarke, Dcn.,

Kisakye Mugwanya

The Rev. Johnine V. Byrer, Dcn.

Sebastian Vazquez

The Rev. Agostino Rivolta

Edith Roach

The Rev. Mark H. Chattin

Women's Commission

The Rev. Nancy Hite Speck, Chair (2014)

2013

The Rev. Rosemarie Broderick, Dcn.

Patricia Jackson

The Rev. Susan E. Osborne-Mott

Deborah Kirk

2014

The Rev. Nancy Hite Speck

Carolyn Belvin

The Rev. Margaret Sterchi

Pamela Maiolo

2015

The Rev. Barbara A.D. Jensen, Dcn.

Clara Gregory

Laurie Morgan

Eugenia Wilson - Liaison between the ECW and Women's Commission

Committees of the Diocese

Elected by Convention

Audit Committee

Canon Phyllis B. Jones, CFO

2013

Carole Forsythe

Hon. Robert W. Scott

2014

Edward S. Ferrell, Jr.

Canon Charles H. Perfater

2015

Edmund Abramovitz

Linda Worman

Diocesan Council's Appointments

2012

Herbert Geiss

Paul Wolfgang

Cathedral Chapter

The Rt. Rev. George E. Councill, D.D., Ex Officio

The Very Rev. René R. John, Dean

2013

The Rev. Andy Moore

Naomi Cressman

The Rev. Deborah Hanwell Piggins

2014

The Rev. J. Matthew Tucker

Elizabeth H. Papp

Cathedral Chapter, continued

2015

The Rev. Emily A. Griffin

Shawn Fay

Rebecca Spellacy

Church Attorney

Steven J. Lewis, Esq.

2013

Diocesan Council

The Rt. Rev. George E. Councell, D.D., Ex Officio

Elected Members

2013

The Rev. Lisa G. E. Caton	Karen G. Bemis
The Rev. Dirk C. Reinken (1 yr. unexpired term)	Eve Chamberlain
The Rev. Joseph R. Parrish, Jr.	Paul Wolfgang

2014

The Rev. Justin A. Falciani	Donna Devlin
The Rev. Karin R. Mitchell	The Hon. Robert W. Scott
The Rev. Christopher M. Rodriguez	Stephan P. Sroka (2 yr. unexpired term)

2015

The Rev. Deborah H. Piggins	Henry Foster
The Rev. Dr. Francisco Pozo	Rachel McKibben
The Rev. Dr. Gina Walsh-Minor	H. Patrick Touanen

Non-Voting Members of Diocesan Council

The Rev. Canon John W. Sosnowski, M.Div., M.F.T., *Canon to the Ordinary*
The Very Rev. René R. John, *Dean of Trinity Cathedral*
James H. Bathurst, *Diocesan Treasurer*
Canon Phyllis B. Jones, *CFO*
Canon Cynthia McFarland, *Director of Communications*
Eugenia Wilson, *ECW President*
Canon Constance White, *Recording Secretary*
Mary Ann Rhoads, *Bishop's Executive Assistant*

Diocesan Council Appointments

Donna Devlin, *Chair of the Visitation Committee*
Canon Constance White, *Recording Secretary*
The Rev. Karin R. Mitchell, *Corresponding Secretary*
The Rev. Justin A. Falciani and Karen G. Bemis, *Board of Missions*
Herbert Geiss and Paul Wolfgang, *Audit Committee*
The Rev. Dr. Gina Walsh-Minor and Paul Cooper, *Finance and Budget Committee*

Diocesan Review Committee
CANON 67 [Repealed effective July 1, 2011]

Disciplinary Board
CANON 68 [Effective July 1, 2011]

Alternates

2013

The Rev. Canon Carol J. Horton	Deborah Schmidt, Presiding Judge
The Rev. Jayne J. Oasin	John Will
The Rev. Colleen G. Spaeth, Dcn.	
The Rev. Nancy H. Speck	
<i>Disciplinary Board, continued</i>	

2014

The Rev. Canon Martin Gutwein	Edward S. Ferrell, Jr.
The Rev. J. Connor Haynes	Art W. Lobdell
The Rev. Dr. Frank K. Jago	Martin F. Nelson
The Rev. Stephen Wisner	

Members

2015

The Rev. John C. Belmont	Grant Brown
The Rev. Susan R. Ironside	Noreen L. Duncan
The Rev. Karin R. Mitchell	Virgil Johnson
The Rev. Dr. Gina Walsh-Minor	

Finance and Budget Committee
James H. Bathurst, Ex Officio, Chair

2013

The Rev. Gail L. Bennett, Dcn.	Daniel E. Somers
The Rev. Paul A. Van Sant, Sr.	

2014

The Rev. Martha M. McKee
The Rev. Theodore E. Moore, Dcn.
The Rev. Derrick H. Wedderburn

2015

The Rev. Dr. Hugh Brown	Cheryl D. Browne
	Canon Charles H. Perfater

Diocesan Council Appointments:

The Rev. Dr. Gina Walsh-Minor	Paul Cooper
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CFO: Canon Phyllis Jones

Recording Secretary: Canon Constance White

General Convention - 2012

Deputies (2013)

The Rev. Joan M. P. Anders
The Rev. John V. Zamboni
The Rev. Valerie L. Balling
The Rev. Kuruvilla K. Chandy
Noreen L. Duncan
Canon John Wood Goldsack, Esq.
Canon Charles Perfater
Paul Ambros, Esq.

Alternates (2014)

The Rev. Gail L. Bennett, Dcn.
Alexis Longo
Karen G. Bemis
The Rev. Francis A. Hubbard
The Rev. Mark H. Chattin
Marcus A. Gales
Paul Murphy
The Rev. Joseph R. Parrish, Jr.

Intake Officer

The Rev. Richard C. Wrede

2013

Provincial Synod

Deputies (2013)

The Rev. Joan M. P. Anders
The Rev. John V. Zamboni
The Rev. Valerie L. Balling
The Rev. Kuruvilla K. Chandy
Noreen L. Duncan
Canon John Wood Goldsack, Esq.
Canon Charles Perfater
Paul Ambros, Esq.

Alternates (2014)

The Rev. Gail L. Bennett, Dcn.
Alexis Longo
Karen G. Bemis
The Rev. Francis A. Hubbard
The Rev. Mark H. Chattin
Marcus A. Gales
Paul Murphy
The Rev. Joseph R. Parrish, Jr.

Standing Commission on Clerical Compensation

2013

The Rev. William F. Feus
The Rev. Francis A. Hubbard

Arthur G. Pedersen, II
Anthony Thompson

2014

The Rev. Dr. W. Kenneth Gorman, Vice-Chair
The Rev. Margaret Sterchi

Louise A. Hyland
Robert McGonigle

2015

The Rev. Valerie L. Balling, Chair
The Rev. Catherine E. Brunson, Dcn.

Paul De Sarno, Esq.
Sr. Cass Eigenbrood, LSW
Mary Lou Steed

Standing Committee

The Rt. Rev. George E. Councell, D.D.

2013

The Rev. C. John Thompson-Quartey, *President* Deborah Kirk, *Secretary*

2014

The Rev. Kuruvilla K. Chandy

Angela Levy

Standing Committee, continued

	2015	
The Rev. Carolyn H. Eklund		John B. Ackerman
	2016	
The Rev. Andrea Rose-Hayden		Cheryl D. Browne

Standing Committee on Constitution and Canons

	2013	
The Rev. Dr. John P. Mitchell		Paul Ambros, Esq., Chair
	2014	
The Rev. Terence G. Blackburn, Vice-Chair		Richard Pierce, Esq.

Trustees of Diocesan Investment Trust

The Rt. Rev. George E. Cuncell, D.D., President, Ex Officio
Canon Phyllis B. Jones, CFO

Elected by Convention

2013	Kathy Lowry
2014	John Holt
2015	The Rev. Dr. Susan E. Richardson
2016	William Klun

Appointed by Trustees

Richard S. Ellwood
Robert G. Ashmun

Recording Secretary, Constance White

Trustees of Diocesan Trust Funds

The Rt. Rev. George E. Cuncell, President, Ex Officio

2013	David F. Hoyt	2016	The Hon. Robert W. Scott
2014	Lynne M. Davis	2017	Edward H. Higgins, Jr.
2015	Kenneth MacRitchie		

Diocesan Treasurer - James H. Bathurst
CFO - The Rev. Canon Phyllis B. Jones
Recording Secretary – Constance White

Officers of the Diocese

Elected by Convention

2013	Treasurer - James H. Bathurst
2013	Church Attorney - Steven J. Lewis, Esq.
2014	Secretary of the Convention – Cheryl D. Browne

Committees of the Diocese

Elected by Convocation

Board of Missions

The Rev. Gretchen Zimmerman, Chair

The Rev. Debra M. Clarke, Dcn., Staff

Atlantic	The Rev. Lisa Hoffman	2012
	Rudolph Meyer	2012
Burlington	The Rev. Linda Moeller	2012
	Robert McGonigle	2012
Camden	The Rev. Pedro S. Guzman	2012
	Marty Lawless	2012
Monmouth	The Rev. Timothy S. Holder	2013
	Gilbert Maymon	2013
Northern	The Rev. Gideon A. Uzomechina	2015
	Art W. Lobdell	2013
Trenton	The Rev. Dr. Francisco Pozo	2014
	Lynette Darling	2014
Watchung	The Rev. Canon Carol J. Horton	2012
	Debbie Santucci	2012
Woodbury	The Rev. Carmen Viola, Dcn.	2012
	Thomas O'Connor	2012

Diocesan Council's Appointments

The Rev. Justin S. Falciani	2013
Karen Bemis	2013

Bishop's Appointment

The Rev. Marshall Shelly	2015
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Deans of Convocation

Atlantic	The Rev. David L. Laquintano
Burlington	The Rev. Philip W. Stowell
Camden	The Rev. Mark H. Chattin
Monmouth	The Rev. Christopher M. Rodriguez
Northern	The Rev. Matthew L. Buterbaugh
Trenton	The Rev. Paul Jeanes, III
Watchung	The Rev. Ronald N. Pollock
Woodbury	The Rev. Steven E. Carroll

Nominating Committee - Convention 2012

The Rev. Richard C. Wrede, Chair

Atlantic	The Rev. Paul A. Van Sant, Sr.	Barbara A. Lyons
Burlington	The Rev. Richard C. Wrede	Ezell Jackson, Jr.
Camden	The Rev. Margaret Sterchi	Naomi Cressman
Monmouth	The Rev. Rosemarie Broderick, Dcn.	Elizabeth Papp
Northern	The Rev. Dr. Gina Walsh-Minor	Arthur G. Pedersen, II
Trenton	The Rev. Richard J. Wisniewski	Shawn Fay
Watchung	The Rev. Philip B. Carr Jones.	John B. Ackerman
Woodbury	The Rev. Steven E. Carroll	Rebecca Spellacy

Other Diocesan Organizations and Committees of the Diocese

Altar Guild

The Rt. Rev. George E. Councell, D.D., President

Nancy J. Gorman, Secretary

Sarah Hockings, Treasurer

The Rev. Arthur P. Powell, Chaplain

Atlantic City Mission Board

The Rev. Canon Lee Powers, Staff

Harold Hill, Jr., Chair

Jennifer Couthen, Treasurer

Church of the Ascension, Atlantic City

Gwendolyn Franklin

H. Hannah Mosee

St. Mary's, Pleasantville

Harold Hill, Jr.

Charles Perkins

St. Mark and All Saints', Galloway

The Rev. M. Mantelle Bradley

Terrence O'Connor

Frank Duffy

St. Augustine's, Atlantic City

The Rev. Dr. Augustine Unuigbo

Jennifer Couthen

Gwendolyn Demones

Joan Manning Hill

Church of the Epiphany, Ventnor

Barbara Slattery

Holy Trinity, Ocean City

The Rev. David L. Laquintano

Thomas Gill

Christ Church, Somers Point

Mark Kelsey

Carol Stratten

Deacon's Council

2012

The Rev. Rosemarie Broderick, Dcn.

The Rev. Emily C. Holman, Dcn.

Ecumenical Commission

The Rev. Richard W. Townley, Jr, Chair

Episcopal Church Women

Eugenia Wilson, President

2012

Charlotte Baker, Secretary

2013

Suzette Whiting, Vice-President

Eugenia Wilson, President

Episcopal Church Women, continued

2014

Edna Haney, Procedure and By-Law Chairman

2015

Joanne Hutchinson, Secretary

Kathy Stephenson, Treasurer

Greta Brown, UTO Coordinator

Episcopal Election Committee

Deborah Schmidt, Chair; The Rev. Ronald N. Pollock, Co-Chair

The Rev. Gail L. Bennett, Dcn.

Daryl Albury

The Rev. Gregory A. Bezilla

Annette Buchanan

The Rev. Dr. Jeffrey M. Kirk

Edgar K. Byham

The Rev. Martha M. McKee

Noreen L. Duncan

The Rev. Jayne J. Oasin

Carole Forsythe

The Rev. Arthur P. Powell

Donna Freidel

The Rev. Jennifer L. Replogle

Marcus A. Gales

The Rev. Canon Terrence W. Rosheuvel

Virgil Johnson

The Rev. Sharon L. Sutton, Dcn.

Mary Lou Malone

The Rev. Edmund W. Zelle

Rosa Peña

The Very Rev. Ronald H. Clingenpeel,

Richard Somerset-Ward

Consultant

Gregory Winter

Finance Task Force

The Rev. Bruce Montgomery

Lynne M. Davis

The Rev. Elmer L. Sullivan

Anthony Fusco

David F. Hoyt

Kathy Lowry

Canon Charles H. Perfater

Stephan P. Sroka

Reginald Whitman

Girls' Friendly Society

Jill Brzezynski, President

Margaret Lynch, Vice-President

Edgar I. VanDerveer, Treasurer

Lisa Auletta, Secretary

Investment Advisory Committee

Canon Phyllis B. Jones

Kathy Lowry

Christopher McCrudden

Charles Watson

UBE

The Rev. Canon Dr. Noel Amadi, Chair

The Rev. Andrea Rose-Marie Hayden

Arnetha Jackson

William Revels

Linda Shomo

Youth Council Adults

Ex-Officio:

The Rt. Rev. George E. Councill, D.D.

The Rev. Canon Debra M. Clarke, Dcn.

The Rev. C. John Thompson-Quartey

The Rev. Andrea Rose-Marie Hayden

Asha Brown

Georgeanne L. Clarke

Harvey Cottrell

Elton George

Jon Carl Lewis

Daryl Lovett

Casse Otten

Johanna Tineo

Youth Council Youth

Ashley Agard

Arlis Astudillo, Jr.

Keara Cenatus

Louna Cenatus

Paige Dillard

Tristan Gibson

Erin Keen

Clarice Metzger

Kisakye Mugwanya

Zarifah Muhammad

Julia Nemec

Jacqueline Poglodek

Kelsi Salazar

Natalie Sarchiapone

Brent Sindoni

Stephen Smith

Stephanie Spies

Thomas Szczerba

Ben Teeple

Chauncey Thompson-Quartey

Hendrickson Tineo

Michael Zelley

William Alexander Procter Foundation

Officers and Ex-Officio Members:

President:	The Rt. Rev. George E. Councell, D.D.
Vice President:	The Rev. Philip W. Stowell
Treasurer/Finance Chair:	Emily Knox
Assistant Treasurer:	Lily Leonard
Secretary:	Paul Ambos, Esq.
Ex Officio Trustees:	The Rt. Rev. George E. Councell, D.D. XI Bishop of New Jersey The Rev. Paul Jeanes, III, Rector of Trinity Church, Princeton The Rev. Dr. Francis A. Hubbard, Interim Rector, Christ Church, New Brunswick Jan Logan, ECP Oversight Chair Karen G. Bemis, Rutgers Oversight Chair
ECP Chaplain:	The Rev. Peter A. French
Rutgers Chaplain:	The Rev. Gregory A. Bezilla
Executive Committee:	President, Vice President, Secretary, Treasurer, ECP Oversight Chair, and Rutgers Oversight Chair
Finance Committee	Treasurer, Emily Knox; Rutgers Oversight Treasurer, Kathryn Brennan; ECP Treasurer, Lily Leonard; others to be elected
Nominating Committee:	Van Davis, Chair; Karen Bemis, Rutgers Oversight Personnel Representative; Joanne Epply- Schmidt, ECP Personnel Representative
Development Committee:	<i>to be elected</i>

Members of the Procter Foundation Board, by Class:

Class of 2012 (terms expire on December 31, 2012):

The Rev. Joanne Epply-Schmidt (Independent)
Dr. Carolyn Groff (Independent)
The Rev. Louise Howlett (Princeton)
Catherine Newcombe (Independent)
The Rev. Richard D. Sloan (Rutgers)

Class of 2013 (terms expire on December 31, 2013):

Paul Ambos (Rutgers)
Van Davis (Princeton)
Donald Edwards (Independent)
The Rev. Philip W. Stowell (Princeton)
Randall L. Currier (Rutgers)

Class of 2014 (terms expire on December 31, 2014):

Lily Leonard (Independent)
Joel Thompson (Princeton)
Dr. Andrew R. Murphy (Rutgers)
David Casazza (Princeton)
H. Chris Spilker (Rutgers)

College Chaplains

The Rev. Gregory A. Bezilla - Rutgers University, New Brunswick
The Rev. Lisa G.E. Caton - The College of New Jersey, Ewing
The Rev. Idalia S. Craig - Rowan University, Glassboro
The Rev. Peter A. French - Episcopal Church at Princeton University, Princeton
The Ven. Dr. John H. Hanson, Dcn. - Rutgers University, Camden
The Rev. Margaret R. Hodgkins - Associate Chaplain, Princeton University, Princeton
The Rev. Dirk C. Reinken - College of New Jersey, Ewing
The Rev. Canon Timothy B. Cogan - King's College, Cambridge University, Eng.

Clergy Serving in Institutions

NJVA Health Care System	The Rev. Robert W. Mikol
Princeton Medical Center	The Rev. Idalia S. Craig
Refugee Detention Center, Elizabeth	The Rev. Joseph R. Parrish, Jr.
Somerset County Jail, Somerville	The Rev. Johnine V. Byrer, Dcn.
The Evergreens, Moorestown	The Rev. Douglas C. Halvorsen
Trinity Counseling, Princeton	The Rev. Peter K. Stimpson
Monmouth County Police Academy	The Rev. Peter S. Cooke
Hagedorn Psychiatric Hospital	The Rev. Margaret Forsythe, Dcn.
Virtua Memorial Hospital, Burlington	The Rev. Lynn H. Johnson, Dcn.
Visiting Nurse Assn. of Central Jersey	The Rev. Frederick B. May, Dcn.
Haddonfield Fire Department	The Rev. Patrick R. Close
Southern Ocean Hospice	The Rev. Carolsue J. Cummings, Dcn.
Middlesex County Police Academy	The Rev. William J. Gerhart
Seabrook Village, Tinton Falls	The Rev. Kenneth A. Gluckow
Care Alternatives, Cranford	The Rev. Barbara A.D. Jensen, Dcn.

Clergy Serving in Institutions, continued

Princeton Medical Center	The Rev. Louise L. Kingston
Seamen's Church Institute, Newark	The Rev. James T. Kollin
Evangelism Home for the Aged, Phil., PA	The Rev. Martin B. Lavengood
Daughters of the King	The Rev. Paul A. Van Sant
Church Choir Camp, Cape May	The Rev. Peter A. Molnar, D.D.
Bamber Lakes Fire Co. and	
Lanoka Harbor EMS	The Rev. John J. Negrotto
Somerville Fire Department	The Rev. Ronald N. Pollock
Compassionate Care Hospice	The Rev. Petrina M. Pyatt
Moorestown Fire Department	The Rev. Philip W. Stowell
Atlantic County Fire Department and	
Cardiff Fire Co., Egg Harbor Township	The Rev. Thomas E. Sweeny, Dcn.
Eisenhower Medical Center, CA	The Rev. Patricia P. Wight-Holby
Seamen's Church Institute, Newark	The Rev. Canon Bruce Woodcock
So!Amor Hospice, Ocean County	The Rev. Gail Bennett, Dcn.

Convocational Areas

Designated by the Bishop under Canon 30

Atlantic Convocation

(Cape May and parts of Atlantic and Ocean Counties)

The Rev. David L. Laquintano, Dean

Atlantic City, Ascension	Ocean City, Holy Trinity
Atlantic City, St. Augustine's	Pleasantville, St. Mary's
Avalon, St. John's	Somers Point, Christ Church
Barnegat Light, St. Peter's	Stone Harbor, St. Mary's
Beach Haven, Holy Innocents'	Tuckerton, Holy Spirit
Cape May, Advent	Ventnor, Epiphany
Cape May Point, St. Peter's	Villas, St. Barnabas'
Galloway, St. Mark and All Saints	Waretown, St. Stephen's
Longport, Redeemer	Whiting, St. Stephen's
N. Wildwood, St. Simeon's	

Burlington Convocation

(Burlington County)

The Rev. Philip W. Stowell, Dean

Beverly, St. Stephen's	Moorestown, Trinity Church
Bordentown, Christ Church	Mount Holly, St. Andrew's
Burlington, St. Barnabas'	Palmyra, Christ Church

Burlington Convocation, continued

Burlington, St. Mary's
Delran, Trinity Church
Florence, St. Stephen's
Lumberton, St. Martin-in-the-Fields
Medford, St. Peter's

Pemberton, Grace Church
Riverside, St. Stephen's
Riverton, Christ Church
Vincentown, Trinity Church
Willingboro, Christ the King

Camden Convocation

(Camden and parts of Burlington and Atlantic Counties)

The Rev. Mark H. Chattin, Dean

Bellmawr, Holy Spirit
Berlin, Good Shepherd
Camden, St. Andrew's
Camden, St. Augustine's
Camden, St. Paul's
Camden, St. Wilfrid's
Cherry Hill, St. Bartholomew's
Chews Landing, St. John's
Clementon, St. Mary's
Collingswood, Holy Trinity

Gibbsboro, St. John's
Gloucester, Ascension
Haddonfield, Grace Church
Haddon Heights, St. Mary's
Hammonton, St. Mark's
Laurel Springs, Atonement
Lawnside, Annunciation
Magnolia, Christ Church
Maple Shade, St. John's
Merchantville, Grace Church

Monmouth Convocation

(Monmouth and part of Ocean County)

The Rev. Christopher M. Rodriguez, Dean

Allenhurst, St. Andrew's
Asbury Park, St. Augustine's
Asbury Park, Trinity Church
Avon-by-the-Sea, St. John's
Bay Head, All Saints'
Belford, St. Clement's
Bradley Beach, St. James'
Brick, St. Raphael's
Eatontown, St. James'
Freehold, St. Peter's
Keansburg, St. Mark's
Keyport, St. Mary's
Lakewood, All Saints'
Little Silver, St. John's

Long Branch, St. James'
Mantoloking, St. Simon's
Matawan, Trinity Church
Middletown, Christ Church
Navesink, All Saints'
Ortley Beach, St. Elisabeth's
Point Pleasant Beach, St. Mary's
Red Bank, St. Thomas'
Red Bank, Trinity Church
Rumson, St. George's
Sea Girt, St. Uriel's
Shrewsbury, Christ Church
Spring Lake, Holy Trinity
Toms River, Christ Church
Wall, St. Michael's

Northern Convocation

(Middlesex and part of Union County)

The Rev. Matthew L. Buterbaugh, Dean

Cranford, Trinity Church

Edison, St. James'

Elizabeth, Grace Church

Elizabeth, St. John's

Northern Convocation, continued

Northern Convocation, continued

New Brunswick, St. John's

Perth Amboy, Holy Cross

Perth Amboy, St. Peter's

Rahway, Church of the Good Shepherd

Elizabeth, San Jose

Elizabeth, St. Elizabeth's

Linden, St. John the Baptist

Metuchen, St. Luke's

Monmouth Junction, St. Barnabas'

New Brunswick, Christ Church

New Brunswick, St. Alban's

South Amboy, Christ Church

South River, Holy Trinity

Spotswood, St. Peter's

Union, St. Luke and All Saints'

Westfield, St. Paul's

Woodbridge, St. John's

Woodbridge, Trinity Church

Trenton Convocation

(Mercer and part of Hunterdon County)

The Rev. Paul Jeanes, III, Dean

Cranbury, St. David's

Ewing, St. Luke's

Hamilton, St. Matthias'

Lambertville, St. Andrew's

Mercerville, Grace-St. Paul's

Pennington, St. Matthew's

Princeton, All Saints'

Princeton, Trinity Church

Rocky Hill, Trinity Church

Trenton, Christ Church

Trenton, St. Michael's

Trenton, St. Peter's IGBO

Trenton, Trinity Cathedral

Yardville, St. James'

Watchung Convocation

(Somerset and parts of Hunterdon and Union Counties)

The Rev. Ronald N. Pollock, Dean

Alexandria, St. Thomas'

Basking Ridge, St. Mark's

Bernardsville, St. Bernard's

Bernardsville, St. John's

Bound Brook, St. Paul's

Bridgewater, St. Martin's

Dunellen, St. Francis'

Lebanon, Holy Spirit

New Providence, St. Andrew's

N. Plainfield, Holy Cross

Plainfield, Grace Church

Plainfield, St. Mark's

Scotch Plains, All Saints'

Somerville, St. John's

Watchung Convocation, continued

Flemington, Calvary
Gladstone, St. Luke's

Woodbury Convocation

(Gloucester, Salem and Cumberland Counties)

The Rev. Steven E. Carroll, Dean

Bridgeton, St. Andrew's
Clarksboro, St. Peter's
Glassboro, St. Thomas'
Millville, Christ Church
Mullica Hill, St. Stephen's
Paulsboro, St. James'
Penns Grove, Our Merciful Saviour
Pennsville, St. George's
Pitman, Good Shepherd

Salem, St. John's
S. Vineland, Christ Church
Swedesboro, Trinity Church
Vineland, Trinity Church
Wenonah, Holy Trinity
Westville, St. Luke's
Williamstown, St. Mark's
Woodbury, Christ Church
Woodstown, St. Luke's

**Clergy in the Diocese of New Jersey in the Order of Canonical Residence
Through December 2011**

Last Name	First Name	CRDate	Retired	Diocese From
Purdy	James E.	06/09/1939	Retired	Bethlehem
Sullivan, Jr.	Robert E.	06/14/1952	Retired	
Albury	Ronald G.	05/08/1954	Retired	
Higgons	E. Thomas	04/30/1955	Retired	
Sullivan	Elmer L.	04/30/1955	Retired	
Buntaine	Raymond E.	08/18/1956	Retired	
Trask	Richard E.	11/01/1956	Retired	
Griesmann	Donald A.	04/27/1957	Retired	
Rauscher	William V.	04/27/1957	Retired	
Sumner, Jr.	Edwin R.	04/27/1957	Retired	
Hardman	Richard J.	05/01/1957	Retired	Pittsburgh
Moreau	Walter J.	01/18/1959	Retired	Minnesota
Morrow	John Thomas	04/30/1960	Retired	
Cook	Edward R.	04/29/1961	Retired	
Neilson	John R.	04/29/1961	Retired	
Sorensen	Harry R.	05/10/1962	Retired	North Carolina
Thomas, Dcn.	Warren G.	10/27/1962	Retired	
Chenoweth	Russell M.	04/27/1963	Retired	
Jago	Frank K.	04/27/1963	Retired	
Pendleton	Dudley D.	12/21/1963	Retired	
Elliott, Jr.	Nathaniel R.	04/25/1964	Retired	
Salmon	Alan K.	04/25/1964	Retired	
Reiss	Gerald A.	09/14/1964	Retired	Bethlehem
Cesaretti	Charles A.	05/01/1965	Retired	
Hulbert	James Edward	07/01/1965	Retired	Newark
Stowe	David A.	08/01/1965	Retired	Albany
Belshaw	G. P. Mellick	09/10/1965	Retired	Delaware
Aldrich, Jr.	Kenneth D.	04/23/1966	Retired	
Conway	Thomas B.	06/15/1966	Retired	Indianapolis
Hart	Harry	09/12/1967	Retired	Harrisburg
Gauvin	Joseph H.	12/11/1967	Retired	Moosonee
DuBois	Charles H.	01/08/1968	Retired	Erie
Berlenbach	Thomas L.	04/01/1968	Retired	Long Island
Collins	Harry N.	04/20/1968	Retired	
Englund	Henry C.	04/20/1968	Retired	
Sakin	Charles R.	04/20/1968		
Sink	Thomas L.	04/20/1968		
Molnar, D.D.	Peter A.	06/01/1968		New York
Swartzentruber	A. Orley	03/28/1969	Retired	Albany
Cooke	Peter S.	04/19/1969	Retired	
Gluckow	Kenneth A.	04/19/1969	Retired	
Gorman	W. Kenneth	04/19/1969		
Zelley, Jr.	E. Walton	02/01/1970	Retired	Kansas

**Clergy in the Diocese of New Jersey in the Order of Canonical Residence
Through December 2011**

Last Name	First Name	CRDate	Retired	Diocese From
Adams	Frank G.	04/11/1970	Retired	
Manola	John E.	04/11/1970	Retired	
Wildsmith	Joseph N.	08/01/1970		Harrisburg
Lyons	Leroy A.	02/24/1971		Trinidad Tobago
Belmont	John C.	04/24/1971		
Wisner	Stephen	04/24/1971		
Immel	Otto W.	04/22/1972	Retired	
Gutwein	Martin	10/27/1972		Rochester
Croes	J. Rodney	04/27/1974	Retired	
Legnani	Robert H.	04/27/1974		
West	Geoffrey G.	04/27/1974		
Druce	Glenn Edward	10/01/1974	Retired	West Virginia
Kahl	Robert M.	10/23/1974	Retired	Oklahoma
Hartt	Walter F.	01/08/1975	Retired	Easton
Speer	William R.	04/01/1975	Retired	Maryland
Patterson	John W.	04/10/1975	Retired	Newark
Hawkes	Daphne W. P.	04/26/1975	Retired	
McHugh	J. Michael	04/26/1975		
Sheay	Virginia M.	04/26/1975	Retired	
Jones, III	James W.	06/26/1975		Michigan
Townley, Jr.	Richard W.	03/11/1976		Newark
Collis	Geoffrey	06/05/1976	Retired	
Zeifelder	Eugene W.	06/05/1976	Retired	
McLeester	John	11/30/1976	Retired	North Carolina
Cogan	Timothy B.	12/13/1976	Retired	New York
Gerhart	William J.	02/01/1977		Lexington
Kingston	Louise L.	06/04/1977	Retired	
Tibbett	William K.	07/14/1977	Retired	Missouri
Mattei	Raul H.	10/14/1977	Retired	Mississippi
Chattin	Mark H.	06/03/1978		
Turner	Peter	06/03/1978	Retired	
Webber	Bruce	06/03/1978		
Parodi	Louis M.	10/13/1978	Retired	Puerto Rico
Counselman	Robert L.	11/20/1978		Rio Grande
Sasso-Crandall	Charles D.	06/02/1979	Retired	
Trull	C. Scott	08/01/1979	Retired	Newark
Niese, Jr.	Alfred M.	02/01/1980	Retired	
Lloyd	James E.	05/01/1980	Retired	Pennsylvania
Carney	Susan R.	06/07/1980		
Fuller	Lynnette	06/07/1980	Retired	
Civalier	G. Richard	09/01/1980	Retired	Newfoundland
Kerbel, Dcn.	Carol	09/13/1980	Retired	
French	Alan C.	11/14/1980	Retired	Long Island

**Clergy in the Diocese of New Jersey in the Order of Canonical Residence
Through December 2011**

Last Name	First Name	CRDate	Retired	Diocese From
Holt	Ann C.	06/06/1981	Retired	
Rosheuvel	Terrence W.	11/01/1981	Retired	Guyana
Smith	Jean R.	02/16/1982	Retired	California
Montgomery	Bruce	02/23/1982		Pennsylvania
Turner, Dcn.	Robert	02/26/1982		Newark
Wiesner	A. Donald	05/01/1982	Retired	Newark
Edwards	Lydia A.	06/05/1982		
Morrison	Larry	06/05/1982	Retired	
Deppen	G. David	08/24/1982	Retired	Missouri
Leigh	W. Joseph	03/28/1983		Colorado
Coffey	Margaret H.	06/04/1983	Retired	
Duffy	Christopher G.	06/04/1983	Retired	
Powell	Arthur P.	06/04/1983		
Sasso-Crandall	Rose M.	06/04/1983	Retired	
Troncale	John E.	06/04/1983	Retired	
Van Sant	Mark R.	06/04/1983		
Zamboni	John V.	06/04/1983		
Atkins, Jr.	Henry L.	01/24/1984	Retired	North Carolina
Carr-Jones	Philip B.	06/02/1984		
Marshall	Howard	06/02/1984		
Hubbard	Francis A.	09/01/1984		Massachusetts
Benedict	Richard A. D.	12/28/1984	Retired	Maryland
Baldwin	Frederick S.	12/31/1984	Retired	New York
Bickerton	Frances "Cathy" B.	01/15/1985		Pennsylvania
Watson	Joan R.	03/30/1985	Retired	
Bennett, Dcn.	Gail L.	04/13/1985		
Cressman, Dcn.	Louise	04/13/1985		
Dill, Dcn.	John R.	04/13/1985		
Hall, Dcn.	Daniel C.	04/13/1985	Retired	
McCoy, Dcn.	W. Keith	04/13/1985		
Pray, Dcn.	Frederick R.	04/13/1985		
Reed, Dcn.	Kenneth C.	04/13/1985	Retired	
Roman, Dcn.	James M.	04/13/1985		
Smith, Dcn.	Mary Jo	04/13/1985	Retired	
Spencer, Dcn.	Warren D.	04/13/1985		
Stoy, Dcn.	Carol B.	04/13/1985	Retired	
Critelli	Robert J.	06/26/1985	Retired	
Cho	Francis S.	09/20/1985	Retired	Seoul
Powell	John C.	10/30/1985	Retired	Rio Grande
Nelson, Ph.D.	J.R. Peter	01/15/1986	Retired	Connecticut
Halvorsen	Douglas C.	04/05/1986		
Powell	Anna S.	04/24/1986		Rio Grande
Fleming	Joan E.	06/14/1986	Retired	

**Clergy in the Diocese of New Jersey in the Order of Canonical Residence
Through December 2011**

Last Name	First Name	CRDate	Retired	Diocese From
Norris	Susan B.P.	06/14/1986	Retired	
Strasburger	Frank C.	09/15/1986	Retired	Europe
Eddy	J. Elizabeth	04/08/1987	Retired	Newark
Wight-Holby	Patricia P.	06/08/1987	Retired	
Armington	Shawn Aaron	10/14/1987		Albany
Ashton	Harroldean	11/21/1987	Retired	
Harris	Suzanne Love	04/12/1988	Retired	Newark
Adams	David R.	06/11/1988		
Van Sant, Sr.	Paul A.	06/11/1988		
Mantell	Denise Pariseau	06/24/1988	Retired	Newark
Bird, Jr.	John E.	09/06/1988	Retired	Florida
Gammons, Jr.	Edward B.	01/03/1989	Retired	Pennsylvania
Hebert	Francis N.	03/15/1989		San Diego
Epplly-Schmidt	Joanne	06/10/1989		
Henry	Dean	09/11/1989		Los Angeles
Parrish, Jr.	Joseph R.	01/29/1990		New York
Cohen	Georgia S.	05/16/1990	Retired	Michigan
Auer	Dorothy Kogler	06/09/1990	Retired	
Cummings, Dcn.	Carolsue J.	06/09/1990	Retired	
Jaenke, Dcn.	Karen Ann	06/09/1990		
McCrum, Dcn.	Lewis	06/09/1990		
Kirk	Jeffrey M.	06/15/1990		Maine
Mazujian	Harry	11/05/1990		Easton
Stimpson	Peter K.	01/11/1991		Albany
Fisher	James A.	01/14/1991	Retired	Easton
Smith	Leslie	01/14/1991	Retired	Newark
Breedlove II, TSSF	William O.	06/08/1991	Retired	
Downs	Alice L.	09/30/1991		Maine
Blackburn	Terence G.	05/20/1992		New York
Ottaway	Richard N.	06/08/1992	Retired	North Carolina
Nichols	Dennis Witt	01/22/1993		Southwestern Virginia
Geitz	Elizabeth R.	06/12/1993		
Koenig	John T.	06/12/1993	Retired	
Zelley	Edmund W.	06/12/1993		
Brown	Barton	09/01/1993	Retired	Newark
Doss	Joe Morris	09/01/1993	Retired	
Hermanson	David H.	11/01/1993		Pennsylvania
Sherrill	Christopher R.	12/08/1993	Retired	Washington
Hubert deBussy	Muriel S.	06/11/1994	Retired	
Pollock	Ronald N.	06/11/1994		
Pozo	Francisco	06/16/1994		Dominican Republic
Eberly	G. Douglas	01/21/1995	Retired	
Stone	Mary Ruth	01/23/1995	Retired	Newark

**Clergy in the Diocese of New Jersey in the Order of Canonical Residence
Through December 2011**

Last Name	First Name	CRDate	Retired	Diocese From
Cromwell	Richard	02/27/1995		Newark
Stone	John C.	03/01/1995	Retired	Newark
Martin, Jr.	Edward E.	03/17/1995	Retired	Newark
Anderson, Jr.	Theodore L.	03/30/1995	Retired	South East Florida
McReynolds	James C.	04/17/1995	Retired	New York
Harris	Barbara	04/29/1995	Retired	
Wedderburn	Derrick H.	05/01/1995		Arizona
Reans	Douglas J.	10/05/1995	Retired	Newark
Haynes	J. Connor	01/01/1996		Springfield
Pritts	C. Edward	01/03/1996	Retired	Maryland
Deacon, PH.D.	Jonathan	02/01/1996	Retired	New Zealand
Hunt	J. Patrick	02/01/1996		Long Island
Brechner	Eric	02/15/1996		Los Angeles
Stowell	Philip W.	02/27/1996		New York
Carlson	Cynthia	05/03/1997		
Sosnowski, M.Div., M.F.T.	John	08/10/1997		Connecticut
Mitchell	Lisa S.	08/11/1997		Oklahoma
Close	Patrick R.	08/25/1997		Newark
Crumbaugh, III	Frank B.	10/07/1997		Missouri
Zimmerman	Gretchen	11/11/1997		Missouri
Dower	Ronny W.	02/25/1998	Retired	Southwestern Virginia
Griffiths	Robert	03/17/1998	Retired	Connecticut
Guzman	Pedro S.	04/01/1998		
Metzger	Mary Jean B.	05/09/1998		
Morrison	Karl F.	05/09/1998	Retired	
Cuff, Dcn.	Victoria	10/31/1998	Retired	
De Sheplo, Dcn.	Louis J.	10/31/1998		
DeJohn, Dcn.	Kathleen	10/31/1998		
Forsythe, Dcn.	Margaret A.K.	10/31/1998		
Funk, Dcn.	Peter V.K.	10/31/1998	Retired	
Hain, Sr., Dcn.	John W.	10/31/1998		
Hoston, Dcn.	Veretta L.	10/31/1998	Retired	
Mazzacano, Dcn.	Leslie G.	10/31/1998		
Smyth, Dcn.	Margaret F.	10/31/1998		
Spaeth, Dcn.	Colleen G.	10/31/1998		
Nancekivell	Diane	11/07/1998	Retired	
Manzo	Peter T.	11/10/1998		
Anders	Joan M. P.	02/22/1999		Albany
Campbell	George L.	02/22/1999		New York
Murphy	Edward J.	05/22/1999		
Laquintano	David L.	05/27/1999		Bethlehem
Raven	Margaret H.	07/13/1999		West Virginia
Steed	John G.	07/28/1999	Retired	North Carolina

**Clergy in the Diocese of New Jersey in the Order of Canonical Residence
Through December 2011**

Last Name	First Name	CRDate	Retired	Diocese From
Johnston	Hewitt V.	08/31/1999	Retired	Southwest Florida
Blacklock	Martha	09/10/1999	Retired	New York
Pierce	Patricia D.	09/10/1999		East Carolina
Engleby	Matthew S.	09/22/1999		Washington
Wible, Dcn.	Christina	10/23/1999		
Craig	Idalia S.	05/20/2000		
Graham	Joanna D.	05/20/2000		
Oasin	Jayne J.	05/20/2000	Retired	
White	Stephen L.	05/20/2000		
Hamersley	Andrew C.	06/19/2000		Albany
Wrede	Richard C.	06/19/2000		Newark
Rutherford	Ellen C.	09/14/2000		New York
Cavaliere, Dcn.	Denise B.	10/21/2000		
Holman, Dcn.	Emily C.	10/21/2000		
Johnson, Dcn.	Lynn H.	10/21/2000		
Knight, Dcn.	Arthur J.	10/21/2000		
Lemay, Dcn.	Anne	10/21/2000		
Lillard, Sr., Dcn.	Eddie L.	10/21/2000	Retired	
May, Dcn.	Frederick B.	10/21/2000		
Orlando, Dcn.	Helen M.	10/21/2000		
Sanzo	Maria B.	10/21/2000		
Suruda, Dcn.	Teresa A.	10/21/2000		
Bradley	M. Mantelle	11/22/2000		Southern Virginia
Rockman	Jane L.	11/29/2000		New York
Laughlin	Ophelia G.	03/15/2001		Connecticut
Powers	Lee	03/15/2001		Central Florida
Kollin	James T.	05/01/2001		Philippines
Jensen, Dcn.	Mary Ann	05/08/2001	Retired	
Bezilla	Gregory A.	06/02/2001		
Scholer	Linda Carlson	06/02/2001		
Moore	Joseph I.	06/25/2001	Retired	Pennsylvania
Chandy	Kuruvilla K.	07/23/2001		Newark
Allen	Diogenes	07/29/2001	Retired	
Jansma	Henry P.	10/01/2001		United Kingdom
Lochner	Charles Nugent	11/19/2001	Retired	Newark
Smith	Molly Dale	02/25/2002	Retired	West Missouri
Percival	Jonathan B.	03/05/2002	Retired	Newark
Turton	Neil C.	03/14/2002		England
Eklund	Carolyn H.	03/18/2002		North Carolina
Bridge	Peter J.	06/21/2002		
Code	David	06/22/2002		
Johnson	Janet H.	06/22/2002	Retired	
Mitchell	Karin R.	06/22/2002		

**Clergy in the Diocese of New Jersey in the Order of Canonical Residence
Through December 2011**

Last Name	First Name	CRDate	Retired	Diocese From
Brunson, Dcn.	Catherine E.	09/21/2002		
Byrer, Dcn.	Johnine V.	09/21/2002		
Clark, Dcn.	Frances	09/21/2002		
Clarke, Dcn.	Debra Mattern	09/21/2002		
Hanson, Dcn.	John H.	09/21/2002		
Jansma, Dcn.	Barbara T.	09/21/2002		
Jensen, Dcn.	Barbara A. D.	09/21/2002	Retired	
Krieger, Dcn.	Kristin S.	09/21/2002		
Spoor, Dcn.	Cornelia P.	09/21/2002		
Sweeny, Dcn.	Thomas E.	09/21/2002		
Hodgkins	Margaret R.	10/04/2002		Newark
Moeller	Linda L.	11/26/2002		New York
Oguike	Martin U. N.	01/01/2003		Nigeria
Reinken	Dirk C.	01/03/2003		Pennsylvania
Ohlson, Dcn.	Elizabeth A.	01/21/2003		Chicago
Griffin	Emily A.	06/07/2003		
McKee	Martha M.	06/07/2003		
Councell, D.D.	George E.	10/18/2003		Chicago
Moore	Andy	11/03/2003		Trinidad & Tobago
Muller	Donald J.	05/14/2004		Bethlehem
Pyatt	Petrina M.	06/12/2004		
Redpath	Valerie Tolocka	06/12/2004		
Speck	Nancy H.	06/12/2004		
Goss	Frank M.	09/01/2004		Newark
Kasey	Philip H.	09/14/2004	Retired	Chicago
McWilliams Kasey	Polly	09/14/2004	Retired	Chicago
Griffin, SSC	Russell A.	12/13/2004		Central Florida
Burgess	Brian K.	01/18/2005		Louisiana
Walsh-Minor	Gina	03/21/2005		Southeast Florida
Deatrick	George E.	04/12/2005	Retired	Chicago
Martin	Terry L.	06/06/2005		El Camino Real
Balling	Valerie L.	06/11/2005		
Deavours, Dcn.	Cipher	06/11/2005		
Dooley, Dcn.	Martha M.	06/11/2005		
Esposito, Dcn.	Catherine P.	06/11/2005		
Gilbert, Dcn.	Carol B.	06/11/2005		
Krautter, Dcn.	Donald H.	06/11/2005	Retired	
Moore, Dcn.	Theodore E.	06/11/2005	Retired	
Piggins	Deborah Hanwell	06/11/2005		
Thompson-Quartey	C. John	08/02/2005		Newark
Noble	William C.	09/27/2005	Retired	North California
Hayden	Andrea Rose-Marie	10/27/2005		Washington
Rimassa	Paul S.	11/22/2005		

**Clergy in the Diocese of New Jersey in the Order of Canonical Residence
Through December 2011**

Last Name	First Name	CRDate	Retired	Diocese From
Brady	Jane T.	12/13/2005		
Hulet	Jefferson	06/03/2006		
Richardson	Susan E.	06/03/2006		
Horton	Carol J.	09/05/2006		Bethlehem
Clemons	Earlie Roland	11/22/2006		New York
Shakespeare	Lyndon C.	12/06/2006		Washington
Wrede	Anne McRae	12/15/2006		Newark
Rodriguez	Christopher M.	01/10/2007		Central Africa
John	René	01/18/2007		Long Island
Sterchi	Margaret	01/18/2007		Delaware
Ros	Salvador	03/01/2007		Dominican Republic
Castellon, Dcn.	P. Frank	06/09/2007	Retired	
Caton	Lisa G. E.	06/09/2007		
Cook	Deborah A.	06/09/2007		
Cornell, Dcn.	Peter S.	06/09/2007		
George, Dcn.	Joanna E.	06/09/2007		
Gowland, Dcn.	James D.	06/09/2007		
Sutton, Dcn.	Sharon L.	06/09/2007		
Wisniewski, Dcn.	Richard J.	06/09/2007		
Romero	Sylvestre D.	11/19/2007	Retired	El Camino Real
Brown	Hugh	12/11/2007		Washington
Holder	Timothy S.	12/11/2007		New York
Parker	William C.	12/11/2007		Long Island
Walley	Kent	01/22/2008		South Carolina
Saunders	James L.	01/31/2008		Pennsylvania
Snyder	David L.	02/24/2008		ELCA
Falciani	Justin A.	06/07/2008		
Tucker	James M.	06/07/2008		
Jeanes, III	Paul	09/15/2008		Kentucky
French	Peter A.	12/24/2008		Australia
Mitchell	John P.	01/05/2009		Newark
Feus	William F.	01/16/2009		Newark
Carroll	Steven E.	04/28/2009		Southern Ohio
Buterbaugh	Matthew L.	05/13/2009		Kansas
Broderick, Dcn.	Rosemarie	05/16/2009		
Cox, Dcn.	Christopher	05/16/2009		
Cushinotto, Dcn.	Susan E.	05/16/2009		
Krom, Dcn.	Judith	05/16/2009		
Lawson-Beck, Dcn.	David	05/16/2009		
Shockley	Stephanie E.	05/16/2009		
Sweeney, Dcn.	Joseph	05/16/2009		
Viola, Dcn.	Carmen	05/16/2009		
Morley	Richard M.C.	07/23/2009		Maryland

**Clergy in the Diocese of New Jersey in the Order of Canonical Residence
Through December 2011**

Last Name	First Name	CRDate	Retired	Diocese From
Myers	Thomas	10/23/2009		Quincy
Lavengood	Martin B.	11/12/2009		Northern Indiana
Chinery	Edwin T.	11/14/2009		
Ironside	Susan R.	11/14/2009		
Lavengood	Henrietta L.	12/04/2009		Northern Indiana
Ferrell	Nathan W.	03/30/2010		Massachusetts
Rodriguez Santos	Toribio	04/24/2010		
May	Thomas R.	06/01/2010		
Rivolta	Agostino	06/01/2010		
Shelly	Marshall	10/19/2010		Pennsylvania
Hoffman	Lisa A.	12/04/2010		
Bishop	Kathleen Gayle	06/18/2011		
Bollinger	Matthew David	06/18/2011		
Replogle	Jennifer L.	06/18/2011		
Thomas	Jonathan Ryan	06/18/2011		
Uzomechina	Gideon A.	10/13/2011		Nigeria
Cornell, Dcn.	Amy Susan	12/07/2011		
Jeffery	Anne-Marie	12/13/2011		Washington

Diocese is not listed if ordained in NJ.

* Present at Convention.

Licensed Clergy

01/11 - 12/11

Name

*Amadi, Noel	Retired/Licensed
*Amonu, Linus	Licensed
Arlin, Charles N.	Licensed
Brant, George H.	Retired/Licensed
*Brown, Elly S.	Licensed
Cooling, David A.	Licensed
Crothers, SSC, John Michael	Licensed
Davis, Thomas P.	Licensed
Draesel, Jr., Herbert G.	Licensed
Frederick, John B.M.	Retired/Licensed
Garrison, D. Richard	Ecumenical Pastor (Lutheran)
*Gaventa, Sarah K.	Licensed
Golden, John A.	Licensed
Graham, Gordon	Licensed
Hartley, Melissa M.	Licensed
Hummel, Marvin H.	Licensed
Inman, John W.	Licensed
Jackson, M. Joan	Licensed
Johnson, William J.	Licensed
Kerbel, W. Jarrett	Licensed
King, Allan B.	Licensed
Kirk, Richard J.	Licensed
Lockhart, Sr., Ronald W.	Licensed
McNish, Jill L.	Licensed
Meglathery, Paul E.	Licensed
Mellon, Dcn., Robert E.	Licensed
*Michelfelder, Susan R.	Licensed
Mikol, Robert W.	Licensed
Miller, Frederick M.	Licensed
Neglia, Dwight L.	Licensed
*Negrotto, John J.	Licensed
*Nuamah, Reginald	Licensed
Obiechefu, Ifeanyi B.	Licensed
*Osborne-Mott, Susan E.	Licensed
Packer, Barbara Jean	Licensed
Parker, Ronald W.	Licensed
Pivinski, Thomas	Ecumenical Pastor
Richards, Anne Marie	Licensed
Riker, William Chandler	Licensed

Licensed Clergy, continued

*Rowe, Jacquelyn	Licensed
Salmon, John F.	Retired/Licensed
*Schembs, Lois	Licensed
Schjonberg, Mary Frances	Licensed
Skillicorn, Gerald A.	Licensed
Strader, James	Licensed
Straughn, Richard D.	Licensed
*Turner, Donald L.	Licensed
Unuigbo, Augustine	Licensed
Vilas, Franklin E.	Retired/Licensed
Walworth, James C.	Licensed
Wead, Sean S.	Licensed
Wood, Howard Fidler	Licensed
Woodcock, Bruce	Licensed
Yerkes, Kenneth B.	Licensed

*Present at convention

Statistics II

**Canonical List of Churches
1/2011 through 12/2011
Independent Parishes**

Alexandria, St. Thomas'	Camden, St. Augustine's
Asbury Park, St. Augustine's	Camden, St. Paul's
Asbury Park, Trinity Church	Cape May, Church of the Advent
Atlantic City, Church of the Ascension	Cherry Hill, St. Bartholomew's
Atlantic City, St. Augustine's	Chews Landing, St. John's
Basking Ridge, St. Mark's	Clarksboro, St. Peter's
Bay Head, All Saints'	Collingswood, Holy Trinity
Beach Haven, Holy Innocents'	Cranbury, St. David's
Berlin, Good Shepherd	Cranford, Trinity Church
Bernardsville, St. Bernard's	Eatontown, St. James'
Bernardsville, St. John's	Elizabeth, St. Elizabeth's
Bordentown, Christ Church	Elizabeth, St. John's
Bound Brook, St. Paul's	Ewing, St. Luke's
Bradley Beach, St. James'	Flemington, Calvary Church
Brick, St. Raphael's	Freehold, St. Peter's
Bridgeton, St. Andrew's	Galloway, St. Mark & All Saints'
Bridgewater, St. Martin's	Gladstone, St. Luke's
Burlington, St. Barnabas'	Glassboro, St. Thomas'
Burlington, St. Mary's	Gloucester, Ascension Church

Canonical List of Churches, continued

Haddon Heights, St. Mary's
Haddonfield, Grace Church
Hamilton, St. Matthias'
Lakewood, All Saints'
Lambertville, St. Andrew's
Laurel Springs, Church of Atonement
Lebanon, Holy Spirit
Linden, St. John the Baptist
Little Silver, St. John's
Long Branch, St. James'
Lumberton, St. Martin-in-the-Fields
Matawan, Trinity Church
Medford, St. Peter's
Mercerville, Grace-St. Paul's
Merchantville, Grace Church
Metuchen, St. Luke's
Middletown, Christ Church
Monmouth Junction, St. Barnabas'
Moorestown, Trinity Church
Mount Holly, St. Andrew's
Navesink, All Saints'
New Brunswick, Christ Church
Pennington, St. Matthew's
Penns Grove, Our Merciful Saviour
Pennsville, St. George's
Perth Amboy, St. Peter's
Pitman, Good Shepherd
Plainfield, Grace Church
Plainfield, St. Mark's
Point Pleasant Beach, St. Mary's
Princeton, All Saints'
Princeton, Trinity Church
Rahway, Good Shepherd
Red Bank, St. Thomas'
Red Bank, Trinity Church
Riverton, Christ Church

New Brunswick, St. John's
New Providence, St. Andrew's
North Plainfield, Holy Cross
North Wildwood, St. Simeon's
Ocean City, Holy Trinity
Pemberton, Grace Church
Rumson, St. George's
Salem, St. John's
Scotch Plains, All Saints
Sea Girt, St. Uriel's
Shrewsbury, Christ Church
Somers Point, Christ Church
Somerville, St. John's
South Amboy, Christ Church
South River, Holy Trinity
Spotswood, St. Peter's
Stone Harbor, St. Mary's
Toms River, Christ Church
Trenton, Trinity Cathedral
Ventnor, Church of the Epiphany
Wall, St. Michael's
Waretown, St. Stephen's

Wenonah, Holy Trinity
Westfield, St. Paul's
Whiting, St. Stephen's
Willingboro, Christ the King
Woodbridge, Trinity Church
Woodbury, Christ Church
Yardville, St. James'

Associated Parishes

Beverly, St. Stephen's
Riverside, St. Stephen's

Organized Missions

Full Ministry

Elizabeth, San José
New Brunswick, St. Alban's
Pleasantville, St. Mary's
Tuckerton, Holy Spirit

Partial Ministry

Barnegat Light, St. Peter's
Belford, St. Clement's
Clementon, St. Mary's
Lawnside, Annunciation
South Vineland, Christ Church
Trenton, St. Peter's IGBO
Villas, St. Barnabas'
Williamstown, St. Mark's

Incorporated Missions

Full Ministry

Camden, St. Andrew's
Edison, St. James'
Gibbsboro, St. John's
Hammonton, St. Mark's
Mullica Hill, St. Stephen's
Woodbridge, St. John's

Partial Ministry

Bellmawr, Holy Spirit
Camden, St. Wilfrid's
Delran, Trinity Church
Dunellen, St. Francis'
Florence, St. Stephen's
Keansburg, St. Mark's
Keyport, St. Mary's
Magnolia, Christ Church
Maple Shade, St. John's
Palmyra, Christ Church
Paulsboro, St. James'
Perth Amboy, Holy Cross
Rocky Hill, Trinity Church
Swedesboro, Trinity Church
Trenton, Christ Church
Trenton, St. Michael's
Union, St. Luke and All Saints'
Vincentown, Trinity Church
Vineland, Trinity Church

Seasonal Chapels

Allenhurst, St. Andrew's
Avalon, St. John's
Avon, St. John's
Cape May Point, St. Peter's

Longport, Church of the Redeemer
Mantoloking, St. Simon's
Ortley Beach, St. Elisabeth's
Spring Lake, Holy Trinity

Collegiate Chapels

Ewing, The College of New Jersey
New Brunswick, The Episcopal Campus Ministries at Rutgers
Princeton, The Episcopal Church at Princeton University

Institutional Chapels

Burlington, Chapel of the Holy Innocents at St. Mary's Hall
Moorestown, Emilie Williams Chapel at The Evergreens

Lay Deputies Present at Convention

Alexandria, St. Thomas'

John Holt
Lawrence Mikuta
Roger Prince

Asbury Park, St. Augustine's

Hareld Crenshaw
Linda Shomo
L. Marie Williams

Asbury Park, Trinity Church

Maritza Bolano
Kim Byham
Harvey Cottrell

Atlantic City, St. Augustine's

Brenda Harris
Juanita Johnson
Rita Krall

Barnegat Light, St. Peter's

Mary Allan
Ron Diamond
Michael Isham

Basking Ridge, St. Mark's

Martha Heiner
Teri Passarello

Bay Head, All Saints'

Rick Hager

Beach Haven, Holy Innocents

Richard Cashel
Robert Meyer
Charles Nicholas

Belford, St. Clement's

Jacqueline White
David Wood

Bellmawr, Holy Spirit

Ada DeSantis
Jane Gellien
Dennis Gerst

Berlin, Good Shepherd

Patricia Schoffer
Dona Smith
Lisa Taylor

Bernardsville, St. Bernard's

Leslie Curialle
Doug Doremus

Bernardsville, St. John's

Pete Ackerman
Debbie Hennel
Jim Porter

Beverly, St. Stephen's

Michael Howell
Kevin Sanders
Paul Sanders

Bordentown, Christ Church

Edwin Ackerman
Gayle Carson
Arthur Jukes

Bound Brook, St. Paul's

Margaret Rothberg
Anna Trudeau-Smith
Karyl Watts

*Lay Deputies Present at Convention,
continued*

Bradley Beach, St. James'

Roseann Goss
Barbara Turner

Brick, St. Raphael's

Sara Nerbetski
Mary Lou Pickowicz
H. Patrick Touanen

Bridgeton, St. Andrew's

Les Meehan
Courtenay Reece
Robert Smith

Bridgewater, St. Martin's

Rosemary Hollingsworth
Jane Linn
Marilyn O'Regan

Burlington, St. Mary's

Barbara Frake
Robert Mead
John Tieman

Camden, St. Andrew's

Juan Delgado
Rosa Peña
Sebastian Vazquez

Camden, St. Augustine's

Doryce Dunham
Theresa Summers
Dolores Walker

Camden, St. Paul's

Judy Hunsberger
Andre Johnson
Robert H. Bryant

Cape May, Church of the Advent

Corbin Cogswell
Patricia Keltie
Brenda Williams Elliott

Cherry Hill, St. Bartholomew's

Robert Alexander
Sidney Bacon
Neville Holder

Chews Landing, St. John's

Judith DeBaun
Cynthia Rolle
Judy Vaughan-Sterling

Clarksboro, St. Peter's

Ashley Nichols
Linda Nichols
Ray Sperber

Clementon, St. Mary's

Diane Pichini
Vicki Watters

Collingswood, Holy Trinity

Donna Ray
Jon Templin
Paul Wolfgang

Cranbury, St. David's

Charles Fischer
Angela Levy
David Miller

Cranford, Trinity Church

Joan Cornell
Thomas Cornell
Linda Kurdilla

Dunellen, St. Francis'

Pam Maiolo
Leslie Oliver
Pam Warntz

*Lay Deputies Present at Convention,
continued*

Eatontown, St. James Memorial

Paul Chalakani
Robin McKeever
Michelle O'Quend

Edison, St. James'

Elena Burrows
Elaine Rosen
Jennifer Turbitt

Elizabeth, Iglesia San Jose

Hortensia Espinosa
Felix Estepa
Jesus Montes

Elizabeth, St. Elizabeth's

Asha Cook-Brown
Donna Russell
Karlene Wynter

Elizabeth, St. John's

Art Lobdell
Janice Parrish
Nelsis Ruiz

Ewing, St. Luke's

Michele Leblanc
Ivette Santiago-Green
Lytisha "Tee" Williams
*Lay Deputies Present at
Convention, cont'd.*

Flemington, Calvary Church

Priscilla Jefferson
Richard Jefferson
Tom Kinnamon

Florence, St. Stephen's

Michell Guest
Cathy Smith

Freehold, St. Peter's

Donna Devlin
Carla Navallo
Charlotte Roy-Guido

Galloway, St. Mark & All Saints'

Dave Dunlevy
Thomas Mazetis
Maurice Shepherd

Gibbsboro, St. John's

Christine Botto
Muriel Johnson
Virgil Johnson

Gladstone, St. Luke's

Robert Diemar
Belinda Roll

Glassboro, St. Thomas'

Jerry Cephas
Donna Freidel
Robert Shaw

**Gloucester, Church of the
Ascension**

Linda Aman
Linda Baile
Cole Banning

Haddon Heights, St. Mary's

Mark Brill
Naomi Cressman

Haddonfield, Grace Church

Nora Bollinger
Brandon Hamilton
Al Schmidt

Hamilton, St. Matthias'

Patricia Allen
Denise Darnell
Ann Tiscione

*Lay Deputies Present at Convention,
continued*

Hammonton, St. Mark's

Electra Burdick
Carolyn Cain

Keansburg, St. Mark's

Mark Chumacker
John Sullivan

Keyport, St. Mary's

Ciro De Los Reyes
Gilbert Maymon

Lakewood, All Saints'

Michael Brown
Jaimee Ryan
Ken Seda

Lambertville, St. Andrew's

Cheryl L. Miller
Henry M. Richards, M.D.
Laura M. Townley

**Laurel Springs, Church of the
Atonement**

Stephen Chapman
Robert Earl
Sharon Moncrief

**Lawnside, Church of the
Annunciation**

Mona Andrews
Laura E. Geyer

Lebanon, Holy Spirit

Cecilie Bulcha
Edward Filipski

Linden, St. John's

Craig Armishaw
Carolynne Baykowski
Amanda Thorn

Little Silver, St. John's

MaryAnn O'Connor

Long Branch, St. James'

Kenneth Kersey
Michael Redpath

Lumberton, St. Martin's

Marsha Cavender
Robert McGonigle
Kathy Stark

Magnolia, Christ Church

Victoria Critelli
Neil Katz
Christopher Spilker

Maple Shade, St. John's

Rick Jacobus
Marty Lawless
Kathryn Riecke

Matawan, Trinity Church

Lisa Alston
Dorothea Hospador
Rita Michielli

Medford, St. Peter's

Jim Beard
Laurel Smith
Jamieson Smith-**Friday**
John Colaanni-**Saturday**

Mercerville, Grace-St. Paul's

Hilary Cox
Amy Davis
Robert Siracusa

Merchantville, Grace Church

Marian Daly
Bernice Delaney
Barbara McCaully

*Lay Deputies Present at Convention,
continued*

Metuchen, St. Luke's

Carl Klapper
Tony Warn

Middletown, Christ Church

William Cuff
Craig Jantz
Victor Sisolak

Monmouth Junction, St. Barnabas'

Marilyn "Bobbi" Gorman
Sandy Johnson
Tony Thompson

Moorestown, Trinity Church

Bruce Lovejoy
James Morley
Robert Winzler

Mount Holly, St. Andrew's

Sue Espenshade
Pat Jackson
Kim Tafe

Mullica Hill, St. Stephen's

Sheila Raman-Combs
Lisa Redfield
Linda Worman

Navesink, All Saints'

Dave Ritchie
Chris Roberts
Michael Stasi

New Brunswick, Christ Church

Karen Bemis
Gwen Greenberg
Judith Kuldinow

New Brunswick, St. Alban's

Nicole Gayle
Joseph Silcott
James Simmons

New Brunswick, St. John's

Nancy Cole
Brandon King
Jean Willcutt

New Providence, St. Andrew's

Brian Bussey
Virginia Bussey

North Plainfield, Holy Cross

Janice Allen
Cheryl Gorman
Sandra Sierzega

*Lay Deputies Present at
Convention, cont'd.*

North Wildwood, St. Simeon's

Thomas Murawski
Virginia Wood

Ocean City, Holy Trinity

Robert Honer
Fred Little
Jeffrey Pierson

**Ortley Beach, St. Elisabeth's
Chapel**

Dennis Bellars

Palmyra, Christ Church

Dawn Burkitt
John Miller

Paulsboro, St. James'

Rose Mary Sargent
Robert T. Sargent
Muriel E. Sprock

Pemberton, Grace Church

Linda Duberson
Mike Gephart
Alfred Green

*Lay Deputies Present at Convention,
continued*

Pennington, St. Matthew's

Sandy Belmont
Thomas DiMuzio
Kate Westbrook

Penns Grove, Our Merciful Saviour

B. Keith Lowe
Anna Peak
Daniel Williams

Pennsville, St. George's

Henry Herrera
Verna Mulford
Barbara Shimp

Perth Amboy, St. Peter's

Mary Aponte
Grant Brown
Pauline Hmieleski

Pitman, Good Shepherd

Ellie Dunn
Charles "Chuck" Lezenby
Rebecca Spellacy

Plainfield, Grace Church

Gloria King
Trevor King
David Magee

Plainfield, St. Mark's

Yvonne Belle
Elvis Belle
Jewell Gaither

Pleasantville, St. Mary's

Laurence Stroud

Point Pleasant Beach, St. Mary's

John Drew
Elsa Fuentes
Chuck Reagan

Princeton, All Saints'

Paula Morgan
Paul Murphy
Megan Thomas

**Princeton, The Episcopal Church at
Princeton**

Lily Leonard

Princeton, Trinity Church

Diane Somers
Angeline Sturgis

Rahway, Good Sheperd

LaToya Esannason
Patricia Leslie
Henry Varriano

Red Bank, St. Thomas'

Colette Clay
Jay Ham
Charles Hughes

Red Bank, Trinity Church

James Berweiler
Joan Gardner
Rachel McKibben
*Lay Deputies Present at
Convention, cont'd.*

Riverside, St. Stephen's

Kathryn Dae
Salli Gordon
Brenda Kasperowicz

Riverton, Christ Church

Harry Shea
Sheryl Telford

Rumson, St. George's

Thomas Esposito
Michael Smigie
Dianne Zeigler

*Lay Deputies Present at Convention,
continued*

Salem, St. John's

John Ensslen
Sue Harker
Jennifer Robinson

Scotch Plains, All Saints'

Charlie Beakes
John Burk
Don Kern

Sea Girt, St. Uriel's

Karen Cavagnaro
Pam Gallamore
Steve Sroka

Shrewsbury, Christ Church

Bill Balmer
Gerry Marengo
Chris Meislohn

Somers Point, Christ Church

Jean Eichorst
Edward Higgins
Nicholas Hillyer

Somerville, St. John's

Robert Fox
Don George
Brad Moor

South River, Holy Trinity

Paul DeSarno
Louise Hyland
Alicia Picone

Spotswood, St. Peter's

Arthur Campbell, III
Dorothy Gabbett
Robin McKay

Stone Harbor, St. Mary's

Janice Dantuono
William Waldron
Beverly Waldron

Swedesboro, Trinity Church

Joanna Becker-Lippincott
H. Robert Fredd
Albert Rohrman

Toms River, Christ Church

Carolyn Belvin
Eileen Schilling
Vince Tortorello

Trenton, Christ Church

Jorge Galeano
Martha Galeano
Angelin Pozo

Trenton, St. Michael's

Lynette Darling
Mary Miller
Fred Vereen, Jr.

Trenton, St. Peter's Igbo

Ike Azogn
Anthony Odinkemere
Felix Onwugbufo

Trenton, Trinity Cathedral

Deborah Ford
Judith Miller
Michael Raab

Tuckerton, Holy Spirit

Evelyn Brown
Edward Nuttall
Tom Paul

Union, St. Luke and All Saints'

Phyllis Ford
Dawson Yeomans

*Lay Deputies Present at Convention,
continued*

Ventnor, Church of the Epiphany

Ann Hamilton
Horace Robinson
Barbara Schweitzer

Villas, St. Barnabas'

Robert Crompton
Arlene Hauptman
Rhiannon Worthington

Vincetown, Trinity Church

Betty Deal
Deborah McDill
Leora Welscher

Vineland, Trinity Church

Carl Marinelli
James Rizzo
Jeannette St. John

Wall, St. Michael's

Donald Gies

Waretown, St. Stephen's

Glenys Baulderstone
Rudy Meyer
Rebecca Smith

Wenonah, Holy Trinity

Robert Broughton
Greta Brown
Jackie Gould

Westfield, St. Paul's

Bing Bills
Geoff Dunham
Ed Tyjewski

Whiting, St. Stephen's

Edna Blische
Carol Cavanaugh
Dianne Wanamaker

Williamstown, St. Mark's

Helena Valentine
Beverly Warming

Willingboro, Christ the King

Marcus Gales
Regina Lamptey
Robyn Lockett

Woodbridge, St. John's

Christopher Hulcher
Brigid Onyema
Arthur Pedersen

Woodbridge, Trinity Church

Fran Kurtz
Thomas Murphy
David Wilson

Woodbury, Christ Church

Mary Beth Bathurst
Robert Scott
Jeanne Webb

Woodstown, St. Luke's

Katie Chrsyler
Paul Oshipp

Yardville, St. James'

Nancy Brasko
Jane Hafer
Linda Powell

Youth Council

Erin Keen
Stephanie Spies
Hendrickson Tineo

Diocese of New Jersey

Diocesan Statistics

1/11 – 12/11

Reported to Convention 2011 **372**

Received from Other Dioceses **+2**

Gideon A. Uzomechina	October 13, 2011	Nigeria
Anne-Marie Jeffery	December 13, 2011	Washington

Transferred to Other Dioceses **-7**

Debra K. Bullock	February 08, 2011	Chicago
Eric M. Elley	May 26, 2011	Western Massachusetts
Stephen M. Rozzelle	July 05, 2011	Newark
Sheelagh Clarke	September 22, 2011	Newark
Timothy Mulder	September 28, 2011	Newark
Deborah A. Meister	October 26, 2011	Washington
David Stout	December 09, 2011	Hawaii

Ordination to the Diaconate **+5**

Kathleen G. Bishop	June 18, 2011
Matthew D. Bollinger	June 18, 2011
Jennifer L. Repogle	June 18, 2011
Jonathan R. Thomas	June 18, 2011
Amy S. Cornell	December 07, 2011

Deaths **-6**

The Rev. Frederick J. Krause	February 17, 2011
The Rev. Canon William H. Paul	March 05, 2011
The Rev. Dr. Wayne L. Smith	May 14, 2011
The Rev. Harry Robert Ripson	August 11, 2011
The Rev. Albert C. Walton, Sr.	October 19, 2011
The Rev. John Crocker, Jr.	December 30, 2011

Total Reported **366**

Official Acts

1/2011 – 12/2011

THE RT. REV. GEORGE E. COUNCELL, D.D.

CONFIRMATIONS	361
RECEPTIONS	100
REAFFIRMATIONS	16

THE RT. REV. G.P. MELICK BELSHAW

CONFIRMATIONS	11
RECEPTIONS	4
REAFFIRMATIONS	0

THE RT. REV. FREDERICK H. BORSCH

CONFIRMATIONS	16
RECEPTIONS	6
REAFFIRMATIONS	0

THE RT. REV. DANIEL W. HERZOG

CONFIRMATIONS	5
RECEPTIONS	6
REAFFIRMATIONS	2

THE RT. REV. EDWARD SALMON

CONFIRMATIONS	5
RECEPTIONS	0
REAFFIRMATIONS	0

THE RT. REV. DONALD TURNER

CONFIRMATIONS	3
RECEPTIONS	2
REAFFIRMATIONS	0

NECROLOGY
1/11 – 12/11

The Rev. Frederick J. Krause	1941 – 2011
Part-time Vicar, St Mary's Church, Clementon	2000 – 2002
Interim Rector, St Andrew's Church, Mount Holly	2003 – 2005
The Rev. Canon William H. Paul	1922 – 2011
Church of the Good Shepherd, Berlin	1958 – 1961
Rector, St Stephen's, Waretown	1961 – 1988
Rector Emeritus, St Stephen's, Waretown	1988
Honorary Canon, Trinity Cathedral	1970
Supply Priest, St Peter's-at-the-Light, Barnegat Light	1995 – 1996
Vicar, St. Clement's Church, Belford	2001 – 2002
The Rev. Dr. Wayne Lamarr Smith	1934 – 2011
Christ Church, Brownsville, PA	1966 – 1967
Vicar, St. Luke's Church, Springbrook and Church of the Ascension, Hayward, WI	1967 – 1969
Rector, St. Peter's Church, Milwaukee, WI	1969 – 1974
Rector, Trinity Church, Janesville, WI	1974 – 1983
Rector, St. Bartholomew's Church, Cherry Hill	1983 – 2000
Interim Rector, Church of the Ascension, Atlantic City	2000 – 2005
Supply Priest, Church of the Good Shepherd, Berlin	2005
The Rev. Harry Robert Ripson	1933 – 2011
Curate, Church of the Annunciation, Lewisville, TX	1979 – 1984
Rector of a parish in the Diocese of Louisiana	1984
Served in different capacities in Diocese of Dallas	1984 – 1989
Interim Rector, Trinity Church, Montclair and St. John the Divine, Hasbrouck Heights, NJ	1989 - 1991
Rector, St. Mark's, West Orange, NJ	1991 – 1993
Assistant, Christ Church, Shrewsbury	1993 – 1995
Interim Rector, Christ Church, Shrewsbury	1995 – 1997
Interim Rector, Holy Trinity Church, South River	1997 – 1999
Special Assistant to the Bishop, Diocese of New Jersey	1997 – 2002
Retired	2002
The Rev. Albert C. Walton, Sr.	1925 – 2011
Vicar, Christ Church, Millville	1968
Assistant, St. Bartholomew's, Tonawanda, NY	1974 – 1976

Statistics V - Necrology, continued

Part-time Assistant, St. Andrew's, Bridgeton	1981 – 1982
Vicar, St. Andrew's, Mariposa, CA	1984 – 1987
Assistant, St. Andrew's, Bridgeton	1987

The Rev. John Crocker, Jr.

1923 – 2011

Curate, Trinity Church, Boston, MA	1955 – 1957
Episcopal Chaplain, Brown University, Providence, RI	1958 – 1969
Episcopal Chaplain, MIT, Cambridge, MA	1969 – 1977
Rector, Trinity Church, Princeton	1977 – 1989
Retired	1989

Section B
Convention Business

- Rules of Order
- Convention Minutes
- Bishop's Address

Rules of Order
Diocese of New Jersey
Convention 2012

I. Opening of Convention

1. The Convention shall be opened and closed with prayer, and at noonday there shall be appropriate intercessions for missions.
2. At or following each session of the Convention there shall be such worship services as the Ecclesiastical Authority may direct.
3. All Members of the Clergy and all lay Deputies must register their attendance at each opening session of the Convention in such manner as the Secretary of Convention may direct.
4. The Convention shall be called to order on Friday at one o'clock p.m. (or such other time as may be directed by notice) by the Bishop or an alternate President specified in the Constitution of the Diocese, if present; otherwise, the Secretary of Convention shall call the meeting to order and, provided a quorum is present, shall supervise the election of a President pro tem.

II. The President

1. When the President of Convention takes the chair, all members shall be seated.
2. Members desiring to leave the Convention before it adjourns are to ask permission of the President.

III. Order of Business

The Order of Business shall begin as follows:

1. Report of the Secretary as to whether a quorum is present.
2. Report of the Committee on the Credentials of Lay Deputies.
3. Report of the Committee on the Classification of Congregations.

Rules of Order, continued

4. Report of the Committee on Rules of Order and Dispatch of Business.

5. Other business.

IV. Agenda

1. The Committee on Rules of Order and Dispatch of Business shall propose a form of Agenda to be adopted by the Convention. Once adopted, the Agenda may be modified or suspended upon a two-thirds vote.

2. Any request to place a matter on the agenda of the annual meeting of the Convention must be presented to the Chair of the Committee on Rules of Order and Dispatch of Business by January 15 in each year.

V. Nominations

Nominations from the floor must be presented at one of the several microphones, and each nomination so made must be accompanied by a Nominating Slip in a form supplied by the Secretary, properly filled in with the printed name and parish, or other affiliation, of the nominee and the name and affiliation of the nominator. Each Nomination slip will be taken immediately to the desk of the Secretary of Convention. No further nomination may be made until the Secretary indicates that the previous Nominating Slip is deemed correct. Nominations from the floor of the Convention shall be made without a second and without any nominating speech.

VI. Elections

1. All elections shall be by ballot except for offices where nominations are unopposed, in which case a motion to elect by acclamation for such office will be in order.

2. For each office to be elected, each ballot cast must contain votes for the same number of persons as there are positions to be filled or else the ballot will be disqualified as to that office.

3. In case of a vote by orders, a concurrent majority in both orders shall be required. No action shall pass in the affirmative unless it receives the majority of all votes cast and unless the sum of all the affirmative votes shall exceed the sum of other votes by at least one whole vote in each order.
4. In all elections, a majority of the votes cast shall be necessary, except as otherwise provided by canon. In case more than the required number of persons shall have a majority of votes, a sufficient number of those having the highest number of such votes shall be declared elected.
5. In the case of a tie between two or more persons upon any ballot, there must be another ballot.
6. Balloting may begin in the first business session of the Convention once opportunity has been given for nominations from the floor.
7. For all elections, the Chair of the Balloting Committee shall report to the President for each office (a) the total number of valid ballots cast, (b) the number of votes necessary for election, and (c) the number of votes for each candidate. Upon any vote by orders, this information shall be given separately for each order, along with the percentage information required by law. The President shall thereupon declare the result of the ballot for such office and announce the names of the persons elected.
8. When Deputies to the General Convention, Alternate Deputies to the General Convention, and members of the Standing Committee are elected, the vote shall be by orders, with a concurrent majority required in both orders. The order of precedence in which persons are elected shall be determined according to the ballot on which they are elected. When two or more persons receive the number of votes necessary for election on the same ballot, the order of precedence shall be determined in the following way. The Chair of the Balloting Committee shall report to the President, according to each order separately, the total number of valid ballots cast, the number of votes necessary for election, the number of votes for the respective candidates, and the percentage of votes received by each candidate as determined by dividing the number of votes received by the total

number of valid ballots cast. For each candidate who receives a concurrent majority of the votes in both orders, the Chair of the Balloting Committee shall report to the President the percentage of votes received by the respective candidates in each order and the combined total of the two percentages. Candidates with a higher combined total percentage shall take precedence over those with a lower combined total percentage.

9. If there is a vacancy in the office of deputy to the General Convention at the time the Convention is to elect alternate deputies, there shall be a sufficient number of persons to serve as deputy elected and four alternate deputies elected. The person or persons receiving the greatest number of votes in excess of a majority shall be declared the replacement deputy or deputies; the next four persons receiving the greatest number of votes in excess of a majority shall be declared the alternate deputies. Balloting shall continue until all offices are filled.

VII. Committees

1. All Committees not required by canon to be elected by the Convention shall be appointed by the Ecclesiastical Authority and announced by the President.
2. Reports of Committees shall be in writing and when made shall be the property of the Convention, without any motion for acceptance. All reports recommending action of the Convention shall be accompanied by a separate resolution to that effect, which must be distributed with the report.

VIII. Resolutions

1. There shall be a Committee on Resolutions made up of three clerical and three lay persons plus a chair who may be a clerical or lay person, for the purpose of screening those original main motions (other than those made through another committee) which may be considered at the annual meeting of Convention. Members of the Committee shall serve a one-year term from the close of the Convention at which they are appointed and may be reappointed.

Vacancies between Conventions shall be filled by appointment of the Ecclesiastical Authority.

2. Resolutions may be proposed by any communicant of any congregation of the diocese. All proposed resolutions must be sent to the Chair of the Committee by January 15 in each year. Proposed resolutions must be legible and must contain at least two sections: the RESOLVED, naming the desired action, and a FURTHER RESOLVED, as appropriate, providing for the implementation of the resolution if adopted. Proposed resolutions must not include any whereas clause or other preamble. Each resolution must be accompanied by a short explanatory statement by its proponent. Any proposed resolutions not submitted to the Committee by this date may come before Convention for consideration only if accompanied by a statement in writing of the circumstances that led to the late request for consideration, and only upon a two-thirds vote of Convention.
3. The Committee, by any one or more of its members, shall hold one or more open hearings during the month of February in each year at which comments and explanations may be offered with respect to proposed resolutions. The Committee shall prepare a Preliminary Report to facilitate such discussions.
4. In its Final Report to Convention the Committee may put proposed resolutions into proper form, eliminate duplication, determine the order of presentation of resolutions to Convention, and make recommendations with respect to proposed resolutions. The Final Report of the Committee must contain all proposed resolutions timely submitted to it. The Committee may recommend substantive amendments to proposed resolutions and shall either recommend their adoption, recommend against their adoption, or make no recommendation. Reasons for any recommendation against adoption must be stated in the report.

IX. Motions and Amendments

1. No motion shall be debated or voted on until it is seconded.
2. No vote shall be taken on a nonprocedural motion until a written copy of the text of the motion with the mover's name is given to the

Secretary and restated by the President immediately before the vote is taken. The Secretary may furnish forms for such submissions.

3. All questions shall be decided viva voce unless otherwise provided by canon or a vote by ballot is directed by a majority vote of the convention. Any member of the Convention may call for a division of the Convention, in which case the vote shall be retaken using voting panels. Any member of the Convention may further call for a tally of votes upon a division, in which case the President shall report the tally of votes.
4. When a question is under consideration, no further motion may be made unless to lay upon the table, to postpone it to a time certain, to postpone it indefinitely, to correct it, to amend or divide it, or to offer a substitute; and motions for any of those purposes shall have precedence in the order herein named, provided that an amendment, once amended, may not be further amended before a vote. A motion to lay upon the table shall be in order only when its purpose is to lay aside the matter under consideration for more urgent business. A proper motion to lay upon the table, or a motion to postpone, shall always be in order unless some member is speaking.

X. Rules for Debate

1. Any members desiring to speak must first identify themselves and their church or other affiliation, must with due respect address their remarks to the President, and must speak directly to the point.
2. No member shall speak more than twice (except the mover, who is entitled to reply) in the same debate or for a period longer than three minutes without leave of the Convention. In the case of a motion or resolution moved by a committee, the proposer of the motion or resolution (or if there is more than one proposer, one representative of the proposers) shall have the rights of a mover under the preceding sentence.
3. If any member, in speaking or otherwise, transgresses the rules of the Convention, the President shall, or any member through the Chair may, call him to order; and if ruled out of order said person

shall immediately yield the floor unless permitted by the Convention to explain or to proceed in order.

XI. Order for Special Debate

1. The Committee on Rules of Order and Dispatch of Business may propose an order for special debate on a particular question, to include a time limit for consideration of the question, and a limit on the length of each speech.
2. The Convention may, by a two-thirds majority, call for an order for Special Debate.
3. Whenever such special order has been adopted, no motion to table, postpone, call the question, or otherwise terminate debate shall be in order until the time to terminate debate set forth in the order shall have expired, or until there are no further members who desire to speak, whichever occurs first. To the extent practicable, the President shall recognize speakers of opposite views in alternate succession.

XII. Committee of the Whole

At the direction of the President or on motion, the Convention may resolve itself into a Committee of the Whole.

XIII. Referrals

Subject matter coming before Convention may be referred at any time prior to a vote to an appropriate Board, Committee, Commission, or Agency at the discretion of the President, with a direction to report either at the same session of the Convention or a future meeting.

XIV. Points of Order

All questions of order shall be determined by the President without debate; any member may appeal from the decision, and on such appeal no member shall speak more than once without leave of the Convention.

XV. Adjournment

1. A motion to adjourn is always in order unless some member is speaking.
2. Any vote to adjourn, if carried, is subject to the consideration by the Convention of closing motions by the Secretary or Assistant Secretary. Such closing motions as directing that the treasurer of the diocese be directed to pay convention expenses, sending greetings to retired bishops and members of the clergy who were unable to be present due to illness, and the like, are prior to the closing prayers.

XVI. Amendments to and Suspension of Rules of Order

These Rules of Order may be amended by a majority vote after reference to and report from the Committee on Rules of Order and Dispatch of Business, or by a two-thirds vote without such reference. They may also be suspended by a three-fourths vote.

XVII. Other Matters of Parliamentary Procedure

Except when in conflict with the Constitution or Canons or any rule hereof, the latest edition of Robert's Rules of Order shall govern the procedure of the Convention.

**Diocese of New Jersey
228th Annual Diocesan Convention
Crowne Plaza, Cherry Hill, New Jersey
Friday, March 2, 2012**

Call to Order:

At 1:00 p.m. Bishop George Cuncell called members of the Convention to take their seats, and Canon Cynthia McFarland, Convention Chaplain, offered opening prayer.

Bishop Cuncell welcomed the Clergy, Lay Deputies, Visitors, and Press to the 228th Annual Diocesan Convention of the Diocese of New Jersey.

Bishop Cuncell introduced those seated at the dais: The Secretary of Convention, Ms. Cheryl Browne; Canon to the Ordinary, the Rev. Canon John Sosnowski; the Chancellor, Parliamentarian, and Chair of the Committee on Rules of Order, Canon John Wood Goldsack, Esq.; and Bishop's Executive Assistant, Ms. Mary Ann Rhoads. At the tables in front of the Bishop: Mrs. Ruth T. Cuncell; Director of Communications and Archivist/Historian, Canon Cynthia McFarland; Director of Youth Ministry, the Rev. Canon Debra Clarke, Dcn.; Canon for Transition Ministry and Clergy Development, Canon Cecilia Alvarez; the Recorder of Information, Paul Ambos, Esq.; Treasurer of the Diocese, Mr. James Bathurst; and Chief Financial Officer, Canon Phyllis Jones.

Bishop Cuncell noted that the announcements for Convention can be found on page 1–2 of the Convention Program booklet.

Ms. Cheryl Browne, Secretary of Convention, reported that one-fifth of the canonically resident clergy and one-fourth of the congregations of the diocese were represented, and she declared that there was a quorum. Bishop Cuncell called the 228th Annual Convention of the Diocese of New Jersey to order.

Credentials of Lay Deputies:

The Rev. Charles Sasso-Crandall, Chair of the Committee on the Credentials of Lay Deputies, reported that all parochial reports have been submitted as required by canon and all credentials of lay deputies were in order except for St. Wilfrid's, Camden.

A motion to adopt the report of the Committee on the Credentials of Lay Deputies was made, seconded, and passed.

Classification of Congregations:

The Rev. John V. Zamboni, Chair of the Committee on the Classification of Congregations, reported that the following churches have changed their classification status since the close of the 227th Convention:

Grace Church, Elizabeth, an Incorporated Mission, has closed and in accordance with NJSA 16:12–16, Father Zamboni moved that the Convention declare the parish extinct.

St. Luke's Church, Westville, an Incorporated Mission, has closed and in accordance with N.J. Rev. Stat. § 16:12–16, Father Zamboni moved that the Convention declare the parish extinct.

Christ Church, South Vineland, an Incorporated Mission, has closed and in accordance with N.J. Rev. Stat. § 16:12–16, Father Zamboni moved that the Convention declare the parish extinct.

A motion to adopt the report of the Committee on the Credentials of Lay Deputies was made, seconded, and passed.

Rules of Order and Agenda:

Canon John Wood Goldsack, Esq. stated that the proposed Rules of Order for Convention 2012 were to be used, with no proposed changes since last year. A copy of the Rules of Order was provided to the clergy and lay deputies in their Convention packets. On behalf of the Committee on Rules of Order, Canon Goldsack moved the adoption of the Rules of Order for the 228th Annual Convention of the Diocese of New Jersey. The motion was passed.

Canon Goldsack announced that a copy of the proposed Agenda had been included in all clergy and lay deputies' Convention packets. On behalf of the Committee, Canon Goldsack moved the adoption of the proposed Agenda of the 228th Annual Convention of the Diocese of New Jersey. The motion was passed.

Bishop's Appointments:

Bishop Cancell noted that the Bishop's Appointments to committees and commissions effective at the close of this Convention were posted on the Diocesan website, Document 41, the reading of which was waived on consent.

Nominations:

The Rev. Richard C. Wrede, Chair of the Nominating Committee, instructed the deputies not to mark their ballots until they have received instructions from the Rev. John W. Hain, Dcn. He reported the following nominations on behalf of the Committee:

Office A. Standing Committee (Vote by Orders)

1 Clergy Member, 4-year term

The Rev. Joseph R. Parrish, Jr.

The Rev. Ophelia G. Laughlin

The Rev. Andrea Rose-Marie Hayden

The Rev. Dr. Gina Walsh-Minor

The Rev. Frank B. Crumbaugh, III

The Rev. Brian K. Burgess

The Rev. Edmund W. Zelley

The Rev. Terry L. Martin

The Rev. Jane T. Brady

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office B. Standing Committee (Vote by Orders)

1 Lay Member, 4-year term

Charles H. Perfater

Cheryl D. Browne

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office C. Diocesan Council

3 Clergy Members, 3-year terms

1 Clergy Member, 1-year unexpired term

The Rev. J. Matthew Tucker

The Rev. Dr. Francisco Pozo

The Rev. Deborah H. Piggins

The Rev. Dr. Gina Walsh-Minor

The Rev. Dirk C. Reinken

Convention Minutes, continued

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office D. Diocesan Council
3 Lay Members, 3-year terms
1 Lay Member, 2-year unexpired term

Rachel McKibben
Corbin C. Cogswell
Rebecca Spellacy
Deborah L. Schmidt
Henry E. Foster
Stephan P. Sroka
H. Patrick Touanen

Deborah L. Schmidt withdrew her name from nomination. There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office E. Cathedral Chapter
1 Clergy Member, 3-year term

The Rev. Anne McRae Wrede
The Rev. Jane T. Brady
The Rev. Frank B. Crumbaugh, III
The Rev. Emily A. Griffin

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office F. Cathedral Chapter
2 Lay Members, 3-year terms

Rebecca Spellacy
Shawn P. Fay

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Convention Minutes, continued

Office G. Standing Commission on Clerical Compensation
2 Clergy Members, 3-year terms

The Rev. Catherine E. Brunson, Dcn.
The Rev. Valerie L. Balling

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office H. Standing Commission on Clerical Compensation
2 Lay Members, 3-year terms

Mary Lou Steed
Sr. Cass Lavin-Spouse

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office I. Standing Committee on Constitution and Canons
1 Clergy or Lay Member, 3-year term

The Rev. Andrea Rose-Marie Hayden
Paul De Sarno, Esq.

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office J. Trustees of Diocesan Trust Funds
1 Lay Trustee, 5-year term

Edward H. Higgins, Jr.

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office K. Finance and Budget Committee
3 Members, Clergy or Lay, 3-year terms

The Rev. Dr. Hugh E. Brown, III, D.Min.
Charles H. Perfater

Convention Minutes, continued

Stephan P. Sroka
Cheryl D. Browne

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office L. Diocesan Investment Trust
1 Member, Clergy or Lay, 4-year term
William A. Klun

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office M. Audit Committee
2 Members, Clergy or Lay, 3-year terms
1 Member, Clergy or Lay, 2-year unexpired term

Linda Worman
Edmund Abramovitz
Edward Ferrell

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office N. Disciplinary Board
4 Clergy Members, 3-year terms
Serve 1 year as a member, 2 years as alternate

The Rev. Dr. Gina Walsh-Minor
The Rev. John C. Belmont
The Rev. Susan R. Ironside
The Rev. Karin R. Mitchell

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Convention Minutes, continued

Office O. Disciplinary Board

3 Lay Members, 3-year terms

Serve 1 year as a member, 2 years as alternate

Grant Brown

Noreen L. Duncan

Virgil M. Johnson, Ed.D.

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office P. Intake Officer

1 Member, Clergy or Lay, 1-year term

The Rev. Richard C. Wrede

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office Q. Church Attorney

1 Clergy or Lay, 1-year term

Steven J. Lewis, Esq.

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office R. Treasurer

1 Clergy or Lay, 1-year term

James H. Bathurst

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Father Wrede acknowledged the members of the Nominating Committee and stated that this concluded the Nominating Committee's Report. Bishop Councill thanked Father Wrede and the members of the Nominating Committee for their work.

Voting Instructions:

The Rev. John C. Hain, Dcn. gave voting directions and reminded deputies that a sheet of voting instructions was included in their Convention packet.

Deacon Hain asked that the candidates for offices in which there are no contests be declared elected by acclamation. They are:

Office F. Cathedral Chapter

Rebecca Spellacy

Shawn P. Fay

Office G. Standing Commission on Clerical Compensation

The Rev. Catherine E. Brunson, Dcn.

The Rev. Valerie L. Balling

Office H. Standing Commission on Clerical Compensation

Mary Lou Steed

Sr. Cass Lavin-Spouse

Office J. Trustees of Diocesan Trust Funds

Edward H. Higgins, Jr.

Office L. Diocesan Investment Trust

William A. Klun

Office N. Disciplinary Board - Clergy

The Rev. Dr. Gina Walsh-Minor

The Rev. John C. Belmont

The Rev. Susan R. Ironside

The Rev. Karin R. Mitchell

Office O. Disciplinary Board - Lay

Grant Brown

Noreen L. Duncan

Virgil M. Johnson, Ed.D.

Office P. Intake Officer

The Rev. Richard C. Wrede

Convention Minutes, continued

Office Q. Church Attorney
Steven J. Lewis, Esq.

Office R. Treasurer
James H. Bathurst

Bishop Councill asked if there were any objections. Hearing none, the bishop declared these persons elected by acclamation.

First Ballot:

Deacon Hain gave the instructions for the first ballot. The first ballot was cast.

Acknowledgements:

Bishop Councill welcomed the Rt. Rev. G. P. Mellick Belshaw, Retired IX Bishop of New Jersey. He acknowledged the Rt. Rev. Joe Morris Doss, Retired X Bishop of New Jersey, and the Rt. Rev. Herbert A. Donovan, Jr., the Rt. Rev. David B. Joslin, and the Rt. Rev. Sylvestre D. Romero, who served as
Convention Minutes, continued

Assisting/Assistant Bishops. Bishop Councill noted that Bishop Romero sent a letter of greeting to members of Convention.

Ms. Cheryl Browne, Secretary of Convention, moved that greetings be sent to retired bishops, assisting and assistant bishops who served in the Diocese of New Jersey, and members of the clergy who were unable to be present due to illness. The motion was seconded and passed.

Bishop Sudarshana Devadhar brought greetings from our brothers and sisters in the United Methodist Church. He expressed his gratitude to Bishop Councill for their Ecumenical relationship and asked for our prayers as they prepare for their General Conference at the end of May.

The Rev. Canon Elizabeth Geitz introduced Sister Jane Mankaa, Founder of the Good Shepherd Home in Cameroon. Sister Jane brought greetings from the children in the orphanage and noted that the Diocese of New Jersey has been very supportive of the Good Shepherd Home.

Episcopal Election Committee:

Ms. Deborah Schmidt, Chair of the Episcopal Election Committee, gave a brief

report on the composition and work of the committee. She recognized the members of the committee and noted that a survey will be sent to congregations and will also be online. Ms. Schmidt invited all members of the diocese to participate in the survey and explained the upcoming process.

Visioning Committee:

The Rev. Philip Carr-Jones, Chair of the Visioning Committee, thanked the members of the committee for their work and introduced the Rev. Canon John Sosnowski, who introduced the Vision Statement that came into being in 2007. The Rev. Marshall Shelly, Chair of the Congregational Development Committee, offered support for the work of the Visioning Committee. He encouraged congregations to invite members of the Visioning Committee for conversation with their vestries. He invited deputies to participate in the Visioning workshop tomorrow morning. Canon Phyllis Jones noted that meetings with the bishop will take place this spring.

Finance and Budget Committee Report:

On behalf of the Finance and Budget Committee, Diocesan Council, and the Financial Office of the Diocese, Mr. James Bathurst, Treasurer of the Diocese, moved the adoption of the Revised Preliminary Diocesan Budget for 2012. The budget materials appear as Exhibit I to the Financial Reports, also reprinted in the convention booklet of Additional Reports Requiring Action.

A discussion was held. The Revised Preliminary Diocesan Budget for 2012 was passed.

On behalf of the Finance and Budget Committee, Diocesan Council, and the Financial Office of the Diocese, Mr. Bathurst moved the adoption of the Proposed Preliminary Budget for 2013.

The Proposed Preliminary Budget for 2013 was passed.

Mr. Bathurst referred deputies to Document 25a. At its meeting on February 21, 2012, Diocesan Council approved inclusion of the following Report on Disposition of Assets from Closed Churches, including the implementing resolutions for recommendation to Convention, in its report to the 228th Convention. This report was presented to and accepted by both Diocesan Council and the Trustees of Diocesan Trust Funds at their meetings in January, 2012 with the intent that it address the concerns raised by Resolution 2011-7 and reiterated by Resolution 2012-7. Both groups concur that the report and

Convention Minutes, continued

the further action requested in the implementing resolutions are sufficient to address those concerns. On behalf of those bodies he moved the following resolutions:

Be it resolved that the 228th Convention of the Diocese of New Jersey accept the Report on Disposition of Assets from Closed Churches, and hereby directs the Chief Financial Officer to establish a separate account in the Diocesan Investment Trust (DIT) to hold the cash proceeds from sale of the assets detailed in the report, as well as those from future such sales, and to transfer said proceeds into that DIT account pending recommendation by Diocesan Council and the Trustees of Diocesan Trust Funds to next year's Convention as to their proper disposition, and

Be it further resolved that, in support of the above review process, the Canon to the Ordinary and the Chief Financial Officer produce a document no later than the June meeting of Diocesan Council suitable for broad distribution detailing the procedures for sale of church property in the case of a closed church, who has control over the resulting funds, and highlighting any ambiguities or inconsistencies in the Diocesan canons or between such and New Jersey law/statutes.

A discussion was held. The resolutions were adopted.

The Rev. Joan M. P. Anders introduced Mr. Charles Nakash. Mr. Nakash has discerned a call and will be the first Missionary from the Diocese of New Jersey. He leaves on Sunday for the Diocese of the Dominican Republic and will be there for three years.

Results of the First Ballot:

Deacon Hain reported the results of the first ballot:

Office A. Standing Committee (Vote by Orders)

1 Clergy Member, 4-year term

Total Ballots Cast:	524	
Clergy Ballots Cast:	175	Clergy majority: 88
Lay Ballots Cast:	349	Lay majority: 175

Convention Minutes, continued

	Clergy	Lay
The Rev. Joseph R. Parrish, Jr.	11	41
The Rev. Ophelia G. Laughlin	34	45
The Rev. Andrea Rose-Marie Hayden	18	65
The Rev. Dr. Gina Walsh-Minor	17	43
The Rev. Frank B. Crumbaugh, III	28	41
The Rev. Brian K. Burgess	23	50
The Rev. Edmund W. Zelley	13	28
The Rev. Terry L. Martin	6	13
The Rev. Jane T. Brady	25	23

Bishop Councell declared there was no election.

Office B. Standing Committee (Vote by Orders)

1 Lay Member, 4-year term

Total Ballots Cast:	527	
Clergy Ballots Cast:	173	Clergy majority: 87
Lay Ballots Cast:	354	Lay majority: 178

	Clergy	Lay
Charles H. Perfater	82	175
Cheryl D. Browne	91	179

Bishop Councell declared Cheryl D. Browne elected.

Office C. Diocesan Council

3 Clergy Members, 3-year terms

1 Clergy Member, 1-year unexpired term

Total Ballots Cast: 1,956 Votes Necessary to Elect: 245

	Votes
The Rev. J. Matthew Tucker	298
The Rev. Dr. Francisco Pozo	425
The Rev. Deborah H. Piggins	412
The Rev. Dr. Gina Walsh-Minor	426
The Rev. Dirk C. Reinken	395

Bishop Councill declared The Rev. Dr. Gina Walsh-Minor, The Rev. Dr. Francisco Pozo, and The Rev. Deborah Piggins elected for three-year terms and The Rev. Dirk C. Reinken elected for a one-year unexpired term.

Office D. Diocesan Council

3 Lay Members, 3-year terms

1 Lay Member, 2-year unexpired term

Total Ballots Cast: 1,908

Votes Necessary to Elect: 239

	Votes
Rachel McKibben	378
Corbin C. Cogswell	283
Rebecca Spellacy	263
Henry E. Foster	384
Stephan P. Sroka	295
H. Patrick Touanen	305

Bishop Councill declared Henry E. Foster, Rachel McKibben, and H. Patrick Touanen elected for three-year terms and Stephan P. Sroka elected for a two-year unexpired term.

Office E. Cathedral Chapter

1 Clergy Member, 3-year term

Total Ballots Cast: 519

Votes Necessary to Elect: 260

	Votes
The Rev. Anne McRae Wrede	93
The Rev. Jane T. Brady	102
The Rev. Frank B. Crumbaugh, III	142
The Rev. Emily A. Griffin	182

Bishop Councill declared there was no election.

Office I. Standing Committee on Constitution and Canons

1 Clergy or Lay Member, 3-year term

Total Ballots Cast: 511

Votes Necessary to Elect: 256

Convention Minutes, continued

	Votes
The Rev. Andrea Rose-Marie Hayden	239
Paul De Sarno, Esq.	272

Bishop Councill declared Paul De Sarno, Esq. elected.

Office K. Finance and Budget Committee
3 Members, Clergy or Lay, 3-year terms

Total Ballots Cast: 1,458 Votes Necessary to Elect: 244

	Votes
The Rev. Dr. Hugh E. Brown, III, D.Min.	384
Charles H. Perfater	376
Stephan P. Sroka	320
Cheryl D. Browne	378

Bishop Councill declared The Rev. Dr. Hugh E. Brown, III, D.Min., Cheryl D. Browne, and Charles H. Perfater elected.

Office M. Audit Committee
2 Members, Clergy or Lay, 3-year terms
1 Member, Clergy or Lay, 2-year unexpired term

Total Ballots Cast: 960 Votes Necessary to Elect: 241

	Votes
Linda Worman	357
Edmund Abramovitz	305
Edward Ferrell	298

Bishop Councill declared Linda Worman and Edmund Abramovitz elected for three-year terms and Edward Ferrell elected for a two-year unexpired term.

The Rev. Terry Martin withdrew his name from Office A. Standing Committee – Clergy.

The Rev. Edmund W. Zellely withdrew his name from Office A. Standing Committee – Clergy.

The Rev. Joseph R. Parrish, Jr. withdrew his name from Office A. Standing Committee – Clergy.

The Rev. Jane T. Brady withdrew her name from Office A. Standing Committee – Clergy and Office E. Cathedral Chapter – Clergy.

Second Ballot:

Deacon Hain gave the balloting instructions for the second ballot. The second ballot was cast.

Bishop Councill called for a 15-minute break.

Joint Financial Task Force:

Lynne Davis, Esq., Chair of the Joint Financial Task Force, recognized the members and gave some background on the work of the committee. Concern within the Diocese about the processing, management, and reporting of Diocesan Trust Funds, which when combined with issues raised at the 225th Annual Convention in 2009, suggested that a complete review of records, documentation, process, reporting and accounting was in order with respect to the trust funds and other accounts held by the trustees of the six corporations named in Canon 13, as well as those held by Diocesan Council (as trustees) and outside trustees. At the 225th Annual Convention in 2009, Bishop Councill, referred Resolution 2009-6/7 to the Finance and Budget Committee for consideration and to report back to the 226th Annual Convention in 2010. In June 2009, a joint committee meeting of both the Trustees of Diocesan Trust Funds and the Finance and Budget Committee met to review Resolution 2009-6/7 and in July 2009, Bishop Councill formed a Joint Task Force Committee comprised of members of the Trustees of Diocesan Trust Funds, the Diocesan Council and the Finance and Budget Committee. Ms. Davis moved the following Implementing Resolutions on behalf of the Task Force, based on the recommendations in its Report (Document 37), clarifying that any reference in such resolutions to the Chief Financial Officer of the Diocese should be understood as referring to the Treasurer of the Diocese if the office of Chief Financial Officer is vacant:

1. *Resolved*, That the Shannon Trust be consolidated into the Capital and Revolving Loan Fund. (Recommendation 3).

The resolution was passed.

2. *Resolved*, That Diocesan Council include annually, as part of the Revised Preliminary Diocesan Budget, a proposed allocation of the anticipated income from the Venture in Mission Endowment Fund. (Recommendation 4).

The resolution was passed.

3. Resolved, That the Chief Financial Officer of the Diocese be authorized and directed to propose to the Diocesan Council and to the Trustees of Diocesan Trust Funds the consolidation of any two or more existing or future Diocesan trusts; *provided*, however, that in the judgment of the said Chief Financial Officer such funds do not by the nature of the bequest or gift require them to be held and accounted for separately.
(Recommendations 5 and 14)

The resolution was passed.

4. Resolved, That the Finance & Budget Committee, and the Audit Committee, together with the Chief Financial Officer of the Diocese, be authorized and directed to implement fund accounting, in order to provide more complete and transparent accounting for the sources and uses of principal and income from the various Diocesan trust funds;
(Recommendation 6) and be it

Further resolved, That the Chief Financial Officer of the Diocese, subject to the review of the Finance and Budget Committee and the Audit Committee, be authorized and directed to reconfigure and rename the current catalogue of funds of the Diocese into a new accounting format more consistent with such fund accounting, such format to be finally approved by the Diocesan Council and the Trustees of Diocesan Trust Funds and implemented prior to the 2013 Annual Convention of the Diocese; (Recommendation 7) and be it

Further resolved, That such Chief Financial Officer report such reconfiguration to the Diocesan Convention so as to show the changes from the December 31, 2011 chart of funds in a way that maps such new chart of funds to the former chart of funds. (Recommendation 16).

The resolution was passed.

5. Resolved, That The Trustees of Church Property of the Diocese of New Jersey be authorized and directed to review the purpose and use of the Episcopal Residence Fund to determine (i) if it should continue to exist and, if so, to set parameters and develop guidelines for the use of its funds or (ii) if the fund should cease to exist, how and to whom should the

cash proceeds be disbursed, and to submit such determinations to the 2013 Annual Convention of the Diocese for implementation. (Recommendation 9).

The resolution was passed.

6. *Resolved*, That the Chancellor of the Diocese be authorized and directed to prepare and file appropriate incorporation papers, consistent with authorizing resolutions passed by the 1982 Diocesan Convention, for The Trustees of the Venture in Mission Endowment Fund and The Venture in Mission Loan Fund. (Recommendation 10).

The resolution was passed.

7. *Resolved*, That the Chancellor of the Diocese be authorized and directed to prepare and file appropriate papers, consistent with authorizing resolutions passed by the 1992 Diocesan Convention, for changing the corporate name of the Diocesan Foundation to "The Diocesan Council of the Diocese of New Jersey". (Recommendation 11).

The resolution was passed.

8. *Resolved*, That the Chancellor of the Diocese be authorized and directed to prepare and file appropriate papers for changing the corporate name of The Trustees of the Widows and Orphans of Clergy Fund of the Diocese of New Jersey to "The Trustees of the Widows, Widowers, and Orphans of Clergy Fund of the Diocese of New Jersey". Recommendation 12).

The resolution was passed.

9. *Resolved*, That the Bishop of the Diocese of New Jersey be authorized and requested to appoint, following consultation with The Trustees of Church Property of the Diocese of New Jersey, a new task force to review the status of all real property held in the name of the Diocese of New Jersey, The Trustees of Church Property, The Trustees of the Episcopal Fund, and such other entities as the Trustees of Diocesan Trust Funds may identify, and to make recommendations based upon such research with respect to retitling real property as may in their opinion be desirable; and be it

Further resolved, That the Bishop of New Jersey, the Diocesan Council, the Trustees of Diocesan Trust Funds, and such other entities as may be found to be in title to such real property, be authorized and directed to effect transfers of title pursuant to such recommendations of the task force, and to report such transfers to the Diocesan Convention. (Recommendation 13).

The resolution was passed.

10. Resolved, That the Chief Financial Officer of the Diocese be authorized and directed to include in future reports to the Diocesan Convention under the Trustees of Church Property the report formerly known as the "Funds Held in Trust for Others". (Recommendation 15).

The resolution was passed.

Results of the Second Ballot:

Deacon Hain reported the results of the second ballot:

Office A. Standing Committee (Vote by Orders)

1 Clergy Member, 4-year term

Total Ballots Cast:	520	
Clergy Ballots Cast:	165	Clergy majority: 83
Lay Ballots Cast:	355	Lay majority: 178

	Clergy	Lay
The Rev. Ophelia G. Laughlin	58	77
The Rev. Andrea Rose-Marie Hayden	25	114
The Rev. Dr. Gina Walsh-Minor	24	57
The Rev. Frank B. Crumbaugh, III	28	32
The Rev. Brian K. Burgess	30	75

Bishop Council declared there was no election.

Office E. Cathedral Chapter

1 Clergy Member, 3-year term

Total Ballots Cast:	521	Votes Necessary to Elect:	261
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	Votes
The Rev. Anne McRae Wrede	89
The Rev. Frank B. Crumbaugh, III	153
The Rev. Emily A. Griffin	279

Bishop Councill declared The Rev. Emily A. Griffin elected.

The Rev. Dr. Gina Walsh-Minor withdrew her name from Office A. Standing Committee.

Third Ballot:

Deacon Hain gave the balloting instructions for the third ballot. The third ballot was cast.

Investment Advisory Committee Report:

Katherine F. Lowry, Chair of the Investment Advisory Committee, recognized the members and gave some background on the work of the committee.

Ms. Lowry referred deputies to Document 38. On behalf of the Investment Advisory Committee, she moved the following Implementing Resolution:

Be it resolved, that the Statement of Investment, Spending and Conflict of Interest Policies developed by the Investment Advisory Committee and presented as part of its report to the 228th Convention be adopted as the governing policy statement to be complied with by the Bishop and the various Boards of the Diocese with investment and/or spending authority over Diocesan Trust Funds.

The resolution was passed.

Insurance Committee:

The Rev. Philip Stowell, Chair of the Insurance Committee, reported that during the seven meetings of the Insurance Committee during 2011, much discussion was given to the annual adoption of the health, dental, and life insurance plans offered to the Diocese through the Church Medical Trust.

As set forth in its Report (Document 18) the Committee voted unanimously to accept the “no change in rates” renewal for the plan offered by Delta Dental in 2012. Additionally, premium rates for our group life insurance plan will also

remain unchanged at least through October 1, 2012. The premium rate renewals for the six active medical plans offered through the Church Medical Trust (CMT) (Aetna HMO, CIGNA Open Access In-Network, CIGNA Open Access, Empire Blue Cross Blue Shield HDHP, United Health Care Choice, and United Health Care Choice Plus) will average about 6.2% for 2012. The Medical Trust made changes in co-payments and out-of-pocket minimums for some of these plans to achieve a consistent level for all plans offered. The Committee also voted to maintain the standard prescription drug (RX) benefit for 2012 (85% of the Dioceses with medical plans through the CMT have the standard RX benefit). The committee further approved maintaining the Medicare Supplement Premium Plan (the richest Medicare supplement plan available through the CMT) for our age 65 and older retirees and their spouses.

Father Stowell moved the Rate Structure Resolution on behalf of the Committee:

Be it resolved, That the 228th Convention of the Diocese of New Jersey ratify the Insurance Committee's decision to adopt a four-rate structure for the health plans offered through the Church Medical Trust for calendar year 2012, and further, to adopt the four-rate structure for calendar years 2013 and after, as recommended by the Insurance Committee, with rate classifications as follows:

1. Single
2. Two Adults
3. Parent/Child(ren)
4. Family

A discussion was held. The motion was passed. Father Stowell moved the DHP Resolution:

Be it resolved, That the 228th Convention of the Diocese of New Jersey, to comply with resolutions A138 and A177 of the 76th General Convention of The Episcopal Church, implement the Denominational Health Plan administered by the Episcopal Church Medical Trust;

Be it further resolved, That the minimum employer contribution toward the premium cost of health care coverage for full-time clergy (and dependents) and lay employees (and dependents) who work for a member congregation of the Diocese of New Jersey be 100% of the

premium cost for the traditional plan that is selected by the rector, vicar, or priest in charge of the member congregation to cover him/herself and his/her dependent(s);

And be it further resolved, That if lay employee(s) or assistant clergy elect to participate in a health plan that has a higher monthly premium cost than that of the plan selected by the rector, vicar, or priest in charge, the member congregation may require that the lay employee(s) and assistant clergy pay the additional premium cost for the plan that he/she elects;

And be it further resolved, That if the rector, vicar, or priest in charge of the member congregation elects not to participate in a church offered health care plan, due to having health care coverage through another approved source, 100% of the lay employee(s) and assistant clergy and dependent(s) premium cost be paid by the member congregation for the lowest priced traditional plan available;

And be it further resolved, That if the rector, vicar, or priest in charge of a member congregation elects to participate in a high-deductible health plan option, 100% of the contribution made by the member congregation to a health savings account in conjunction with the priest's participation in a high-deductible health plan option, shall be paid to a health savings account for the member congregation's lay employee(s) or assistant clergy who also elect to participate in a high-deductible health plan option.

A discussion was held. The motion was passed.

Results of the Third Ballot:

Deacon Hain reported the results of the third ballot:

Office A. Standing Committee (Vote by Orders)

1 Clergy Member, 4-year term

Total Ballots Cast:	479	
Clergy Ballots Cast:	143	Clergy majority: 72
Lay Ballots Cast:	336	Lay majority: 169

Convention Minutes, continued

	Clergy	Lay
The Rev. Ophelia G. Laughlin	58	70
The Rev. Andrea Rose-Marie Hayden	37	159
The Rev. Frank B. Crumbaugh, III	21	32
<i>Convention Minutes, continued</i>		

The Rev. Brian K. Burgess	27	75
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Bishop Councill declared there was no election.

The Rev. Frank B. Crumbaugh, III withdrew his name from Office A. Standing Committee.

The Rev. Ophelia G. Laughlin withdrew her name from Office A. Standing Committee.

Fourth Ballot:

Deacon Hain gave the balloting instructions for the fourth ballot. The fourth ballot was cast.

Resolutions:

Paul Ambos, Esq., Chair of the Committee on Resolutions, referred deputies to the Committee's Final Report to Convention, Document 39.

Mr. Ambos directed Convention’s attention to Resolution 2012-1, the reading of which was waived by Convention.

RESOLUTION 2012-1:

Subject: Honoring and Continuing Anti-Racist Leadership in the Diocese

Be it resolved, That this 228th Convention of the Diocese of New Jersey honor the Right Reverend George E. Councill for his consistent modeling of anti-racist leadership in word and deed, and for his unwavering support of the ongoing work for justice by our Diocesan Anti-Racism Commission and Team; and be it

Further resolved, That this Convention give thanks that the result of Bishop Councill’s advocacy has been the steadfast nurture of a growing anti-racist culture in our diocese marked by significant and welcome progress toward that aim; and be it

Further resolved, That our next diocesan bishop be a trained and proven anti-racist, prepared to continue the good work that Bishop Council has so tirelessly fostered; and be it

Further resolved, That, to implement that goal, General Convention Resolution 2000-B049 be applied to require all members of our Episcopal Election Committee to receive anti-racism training, without impact to the Diocesan budget, so that such education in the analysis of systemic racism may positively influence our Diocesan Profile and the eventual election of the Twelfth Bishop of the Diocese of New Jersey.

On behalf of the proposers, Mr. Ambos moved Resolution 2012-1 and noted that the Resolutions Committee made no recommendation as to this proposal. The Resolution was passed.

Mr. Ambos directed Convention's attention to Resolution 2012-2, the reading of which was waived by Convention.

RESOLUTION 2012-2:

Subject: Diocesan Subscription Medical Service

Be it resolved, That the Diocese of New Jersey set as a goal to operate a Diocesan Subscription Medical Service (DSMS) for the benefit of its clergy, parishes, and missions, under which the subscription dues would be (a) waived for employees of the Diocese including of this medical service, retired clergy, and the poor, (b) discounted by thirty percent for active clergy, parish or mission staff, and lay church members, and (c) at full price to members of the general public, employers, municipalities, counties, and the state of New Jersey; a "travel" subscription at a reduced rate would be offered as a rider to any full premium health insurance plans with which the Diocese can negotiate a reciprocal "travel" insurance rider, all such riders to be optional at the choice of the subscriber or insured party; and be it

Further resolved, That the Diocese of New Jersey appoint a Commission of Medical Services, Instruction, and Research (CMSIR) to explore the available opportunities to establish the DSMS and, when ready to make the DSMS operational, to direct, coordinate, and approve the hiring of staff and the purchase of facilities and equipment for medical offices,

clinics, hospitals, and medical schools, so as to provide the best medical service possible given the funds collected in moderate subscription dues, and to establish an ongoing medical institution which trains its own doctors and offers a favorable environment for medical research, including pharmaceutical research; the CMSIR would negotiate licensing of inventions on behalf of researchers, as well as heavily discounted prices for the DSMS on the medical equipment and medicines produced according to those patents by licensed manufacturers.

On behalf of the proposer, Mr. Ambos moved Resolution 2012-2 and noted that the Resolutions Committee made no recommendation as to this proposal. The Resolution was defeated.

Mr. Ambos directed Convention's attention to Resolution 2012-3, and asked the proposer, the Rev. Elmer L. Sullivan, if he wanted to withdraw Resolution 2012-3 in light of the Convention's passing of the Insurance Committee's Rate Structure Resolution. Father Sullivan withdrew Resolution 2012-3.

Mr. Ambos directed Convention's attention to Resolution 2012-4, and asked Fr. Sullivan, the proposer, if he wanted to withdraw Resolution 2012-4 in light of the Convention's passing of the Investment Advisory Committee's Investment Policies. Father Sullivan declined to withdraw Resolution 2012-4. Mr. Ambos then directed Convention's attention to Resolution 2012-4, the reading of which was waived by Convention.

RESOLUTION 2012-4:

Subject: Investment Policy of the St. James' Fund

Be it resolved, That the resolution establishing The Saint James' Endowment Fund for Mission and Ministry, adopted by Diocesan Convention in 1984 and amended by Convention in 1987, be further amended by adding the following paragraph:

BE IT FURTHER RESOLVED, That effective March 5, 2012, all dividends received from investment in shares of the Diocesan Investment Trust shall be considered income, and any appreciation of the value of DIT shares shall be considered capital and shall be added to principal.

On behalf of the proposer, Mr. Ambos moved Resolution 2012-4 and noted that the Resolutions Committee made no recommendation as to this proposal. A discussion was held. The Resolution was defeated.

Mr. Ambos directed Convention's attention to Resolution 2012-5, the reading of which was waived by Convention.

RESOLUTION 2012-5:

Subject: Distributions from the St. James' Fund

Be it resolved, That the Treasurer of the Diocese is hereby directed to make no distributions from the income or principal of the St. James' Fund for Mission and Ministry until such time as the Trustees of the Missionary Funds and the members of the Diocesan Council have issued the detailed financial reports required by Convention Resolution 2011-5 and until the Convention has had adequate time to consider these reports and act on them, and be it

Further resolved, That the Investment Advisory Committee is requested to propose to the Trustees of the Missionary Funds and the Convention a policy and procedure for limiting distributions and increasing the principal of such Fund in order to place it on a more sound footing and provide greater income in the future.

On behalf of the proposer, Mr. Ambos moved Resolution 2012-5 and noted that the Resolutions Committee made no recommendation as to this proposal. A discussion was held. The Resolution was defeated.

Mr. Ambos noted that Resolution 2012-6 was withdrawn by the Proposer.

Mr. Ambos directed Convention's attention to Resolution 2012-7, the reading of which was waived by Convention.

RESOLUTION 2012-7:

Subject: Extinct Parish Fund

Be it resolved, That the Convention hereby directs (1) that the Treasurer of the Diocese create an account called "The Extinct Parish Fund", (2) that

such Fund be vested in the Trustees of Church Property of the Diocese of New Jersey, (3) that the assets of the three churches that have been declared extinct by the Convention in recent years — namely, All Saints', Highland Park; St. George's, Helmetta; and Holy Communion, Fair Haven — be held in trust in this account, (4) that the assets of all churches that shall be declared extinct by the Convention in the future be held in trust in this account, (5) that the Chief Financial Officer of the Diocese be responsible for the accounting and tracking of the assets in this account and reporting appropriately to the Trustees of Church Property, (6) that an annual report of the extinct parish fund be made to the Convention by the Trustees of Church Property, (7) that the Trustees of Church Property may authorize such disbursements from the fund as may be necessary to maintain the assets held in trust, and (8) that the use to which any part of the assets may be applied be determined by a resolution of the Convention.

On behalf of the proposer, Mr. Ambros moved Resolution 2012-7 and noted that the Resolutions Committee made no recommendation as to this proposal. A discussion was held. The Resolution was defeated.

Mr. Ambros directed Convention's attention to Resolution 2012-8, the reading of which was waived by Convention.

RESOLUTION 2012-8:

Subject: General Convention Resolution: New Ministries to Community Colleges

Be it resolved, That the Two Hundred Twenty-Eighth Annual Convention of the Diocese of New Jersey submit the following resolution to the 77th General Convention of The Episcopal Church:

Resolved, the House of _____ concurring, That the 77th General Convention of The Episcopal Church reaffirm our commitment to the Episcopal Church Strategic Planning Survey Report's statement that "The Church needs to see campus ministry and young adult ministry as the most important evangelism and mission area there is. It is where our culture is the most dynamic, most committed, most culturally diverse;" and be it further *Resolved*, That The Episcopal Church recognize the increasing importance of community colleges as critical places for evangelism

and Christian formation, particularly among racially, ethnically, and socioeconomically diverse populations; and be it further

Resolved, That to respond to this pastoral need, the General Convention support the creation of two new campus ministries at community colleges in each of the nine Provinces of The Episcopal Church and provide training for local leaders of these mission activities; and be it further

Resolved, That the General Convention direct the Office of Young Adult & Campus Ministries at the Episcopal Church Center, in cooperation with the Provincial Coordinators for Campus Ministry, to oversee a process for application for and allocation of grants to fund these new missions; and be it further

Resolved, That the General Convention request that the Joint Standing Committee on Program, Budget and Finance consider a budget allocation of \$760,000 for the implementation of this Resolution.

Explanation:

In the current economy, a four-year college education is increasingly expensive and is financially accessible to fewer people. At the same time, there is a trend toward higher enrollments at community colleges, which offer broader access to higher education for socio-economically and ethnically diverse populations. It is important for The Episcopal Church to take note of such trends, and respond boldly by starting new ministries at community colleges as the focal point of accessibility for higher education.

On behalf of the proposers, Mr. Ambos moved Resolution 2012-8 and noted that the Resolutions Committee made no recommendation as to this proposal. The Resolution was passed.

Without objection, the Chair directed that the remainder of the report of the Committee on Resolutions be postponed until tomorrow's session.

Committee on the Priesthood:

The Rev. John C. Belmont and Ms. Connie White, Co-Chairs of the Committee on the Priesthood, reported on the ordination process and introduced the people in the process:

Postulants for Ordination to the Priesthood

Paul Adler	Princeton University, Princeton
Donna Donohue	Church of the Good Shepherd, Berlin
Kristen Foley	Grace Church, Plainfield
Alice Hodgkins	St. Andrew's, New Providence
Benjamin Maddison	Grace Church, Haddonfield
Katlin McCallister	Holy Trinity, South River
Kathleen Murray	Grace Church, Pemberton
Terrence O'Connor	St. Mark & All Saints, Galloway
Anthony Puca	St. George's by-the-River, Rumson
Megan Thomas	All Saints', Princeton
Heather Webster	St. Luke's, Gladstone

Applicants ordained in other denominations to
be Received/Ordained in The Episcopal Church

Robert Haller	Trinity Church, Rocky Hill
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Candidates for Ordination to the Priesthood

Melinda Hall	Trinity Church, Princeton
Peter Helman	Princeton University, Princeton

Transitional Deacons to be ordained to the Priesthood

Amy Cornell	Trinity Church, Cranford
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School for Deacons:

The Rev. Linda Moeller introduced the members of the School for Deacons:

Class of 2012

Hank Bristol	Trinity Church, Princeton
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Janet Daniels	Christ Church, Toms River
Carl Dunn	Church of the Good Shepherd, Pitman
Ted Foley	St. Peter's, Spotswood
Sally Maurer	Church of the Good Shepherd, Pitman
Clive Sang	St. Mark's, Plainfield

Keynote Speaker:

Our Keynote Speaker, Dr. Bruce Main, President of UrbanPromise, introduced a group of young people, who are in the United States for a year from Malawi and Uganda. These remarkable young people sang for us. Natasha, a senior in high school, was the winner of the Martin Luther King, Jr. essay contest. She read her essay.

Dr. Main noted that UrbanPromise started 25 years ago in Camden. He spoke on love, meaning, and hope. What does love mean to children – attention. Meaning is a deep reality. Hope is one of the greatest gifts God has to give.

The mission of UrbanPromise is to equip children and teens with the skills necessary for academic achievement, life management, spiritual growth, and leadership rooted in the principles of Christian faith. As a non-denominational organization, the UrbanPromise community seeks to fulfill this mission through after school programs, summer camps, alternative schools, job training initiatives, and a host of other programs that challenge youth to develop their academic, social, creative, spiritual, and leadership potential. Unique to the vision of UrbanPromise is a commitment to involving local teenagers (StreetLeaders) in the tutoring, mentoring, and coaching of younger children in the community. By involving teens in the leadership process, UrbanPromise is creating a new generation of young, visionary leaders who embody a commitment to change their own community.

Announcements:

After closing announcements, Bishop Councill declared that the Convention would be in recess until 11:15 a.m. tomorrow morning, following the morning workshops.

Canon Cynthia McFarland, Convention Chaplain, closed the session with prayer.

Saturday – March 3, 2012

Convention resumes, morning session:

Canon Cynthia McFarland, Convention Chaplain, opened the session with prayer at 11:15 a.m.

Results of the Fourth Ballot:

Deacon Hain reported the results of the Fourth ballot:

Office A. Standing Committee (Vote by Orders)

1 Clergy Member, 4-year term

Total Ballots Cast:	486	
Clergy Ballots Cast:	144	Clergy majority: 73
Lay Ballots Cast:	342	Lay majority: 172

	Clergy	Lay
The Rev. Andrea Rose-Marie Hayden	102	250
The Rev. Brian K. Burgess	42	92

Bishop Councill declared The Rev. Andrea Rose-Marie Hayden elected.

Bishop Councill thanked the Balloting Committee, VoteScan, and all those who offered themselves for Nomination.

Committee on Resolutions (continued):

Referring again to Document 39, Mr. Ambos noted that Resolution 2012-9 was submitted to the Resolutions Committee after the January 15, 2012 deadline under Rule VIII of the Rules of Order. It may come before Convention only upon a two-thirds prior consent for its consideration. A vote was taken and the required two-thirds vote was not received. The resolution was not considered.

Mr. Ambos thanked the committee members and reminded deputies that resolutions for next year's Convention must be submitted by January 15, 2013.

NetsForLife:

The Rev. Frank Crumbaugh, III, Chair of NetsForLife, presented a short video. The Diocese of New Jersey has launched a *NetsForLife Campaign* to purchase 10,000 nets at \$12 each - a goal of \$120,000. The campaign continues through Convention 2013. He reported on four of our congregations already on board

supporting NetsForLife: St. David's, Cranbury; St. Barnabas, Monmouth

Junction; St. Stephen's, Beverly/Riverside; and Holy Innocents', Beach Haven. He advises members of the Convention to check the Diocesan website, newjersey.anglican.org for more information on NetsForLife.

Celebratory Greetings:

Canon Cynthia McFarland presented the following Special Resolutions:

Whereas Trinity Church, Moorestown, celebrates the 175th anniversary of its organization in 1837; and

Whereas St Stephen's Church, Beverly, celebrates the 175th anniversary of its organization in 1837; and

Whereas St Mary the Virgin Church, Keyport, celebrates the 150th anniversary of its organization in 1862;

Be it therefore resolved, That the 228th Annual Convention of the Diocese of New Jersey, assembled in Cherry Hill, tender congratulations to the clergy and congregations of these churches, wishing them God's blessing in the years ahead.

Whereas Doane Academy (formerly Saint Mary's Hall) in Burlington celebrates the 175th anniversary of its founding in 1837 by the second Bishop of New Jersey, George Washington Doane;

Be it therefore resolved, That the 228th Annual Convention of the Diocese of New Jersey, assembled in Cherry Hill, tender congratulations to students, graduates, faculty, administration, and trustees of the only Episcopal preparatory school in the Diocese of New Jersey, wishing them God's blessing in the years ahead.

Whereas the Reverend Canon James Edward Hulbert, retired, celebrates the sixtieth anniversary of his ordination and canonical residency in this diocese; and

Whereas the Reverend Robert Edmund Sullivan Jr., retired, celebrates the sixtieth anniversary of his ordination and canonical residency in this diocese; and

Whereas the Reverend William Roth Speer, retired, celebrates the fiftieth anniversary of his ordination; and

Whereas the Reverend Deacon Warren Garfield Thomas, retired, celebrates the fiftieth anniversary of his ordination and canonical residency in this diocese;

Be it therefore resolved, That the 228th Annual Convention of the Diocese of New Jersey, assembled in Cherry Hill, offer heartfelt congratulations and warmest thanks for their dedicated ministry.

Canon McFarland moved the resolutions. They were seconded and passed.

Retired Clergy:

The Rev. Canon Ronald Albury acknowledged retired clergy:

RETIRING CLERGY IN 2011

The Ven. Victoria S. Cuff, Dcn.	April 1, 2011
The Rev. Douglas J. Reans	April 1, 2011
The Rev. Eugene W. Zeilfelder	November 1, 2011
The Rev. Philip H. Kasey	December 1, 2011

RETIRING CLERGY IN 2012

The Rev. Jonathan B. Percival	February 1, 2012
The Rev. Canon Lee Powers	March 1, 2012

Canon Albury invited all retired clergy to attend the retired clergy luncheons held at Diocesan House. Bishop Councill thanked Canon Albury for his care as Chaplain for Retired Clergy.

Gift from Life Touch:

The Photographer, Life Touch, held a contest — with a Kindle as the prize — for all clergy who had their photo taken for the Diocesan Clergy Directory. The Kindle was won by the Rev. Robert Critelli.

Jubilee Ministries:

Ms. Clara Gregory, Jubilee Ministries Officer, explained the work of Jubilee Ministries. She noted that Christ Church, New Brunswick; St. Andrew's, Camden; St. Peter's, Spotswood; St. Peter's, Perth Amboy; Diocesan Jubilee

Office; St. Peter's, Freehold; and Trinity Cathedral, Trenton, have received grants from Jubilee Ministries. Two Jubilee Ministries Centers were designated this year in the Diocese of New Jersey: St. Peter's, Perth Amboy and All Saints', Princeton.

Companion Diocese Committee:

Mr. John "Pete" Ackerman, Chair of the Companion Diocese Committee, reported on the work of the committee during the past year. On behalf of the Companion Diocese Committee, Mr. Ackerman moved the following resolution:

Whereas, the Committee has examined and evaluated the companion relationship between this Diocese and the Diocese of Ecuador Central previously entered in to on March 1, 2009; and

Whereas, the Committee, after due deliberation, has reached the conclusion that the companion relationship between the Diocese of New Jersey and the Diocese of Ecuador Central has been beneficial to both Dioceses; and

Whereas, the Committee has also examined and evaluated the prayer relationship between this Diocese and the Diocese of Ecuador Litoral initiated during 2011; and

Whereas, the Committee, after due deliberation, has reached the conclusion that this relationship between the Diocese of New Jersey and the Diocese of Ecuador Litoral has been beneficial to both Dioceses, and that further discussions between the dioceses are continuing;

Be it therefore resolved That the 228th Convention of the Diocese of New Jersey hereby declares that a Companion Relationship between the Diocese of New Jersey and the Diocese of Ecuador Central be continued for a further period of three years commencing on March 1, 2012 and a prayer relationship between the Diocese of New Jersey and the Diocese of Ecuador Litoral be continued pending further discussions.

The resolution was passed. The Committee expresses its thanks to Bishop Councill for his assistance and encouragement throughout this process.

Board of Missions:

The Rev. Gretchen Zimmerman, Vicar for Missions, reported for the Board of Missions. She thanked the Board members for their dedicated work throughout the year. A full Report of the Board of Missions can be found in the Convention Reports on the Diocesan website, Document 4.

Standing Committee on Constitution and Canons:

Paul Ambos, Esq., Chair, Standing Committee on Constitution and Canons, referred deputies to the Report of the Standing Committee on Constitution and Canons, Document 27, and also reprinted in the Convention booklet beginning at p. 34. He noted that Parts I through III of the Report are for information only and not for action at this Convention. Directing Convention's attention to Part IV, on behalf of the Committee, Mr. Ambos moved the following Implementing Resolution, the reading of which was waived by the Convention, noting that the Committee recommended its adoption:

Implementing Resolution IV: *Resolved*, That Canon 38 and Canons 46 through 57 of the Canons of the Diocese of New Jersey be deleted and new Canons 46 through 60 be inserted as Part IV of such Canons, as follows:

PART IV – LOCAL CONGREGATIONS AND THEIR STRUCTURE

CANON 46

Classification of Congregations

SECTION 1. All Congregations which are a part of the Diocese of New Jersey shall be classified in one of the following categories:

1. The Cathedral
2. Parishes, including Associated Parishes
3. Missions
4. Chapels
 - a. Seasonal Chapels
 - b. Collegiate Chapels
 - c. Institutional Chapels
 - d. Parochial Chapels

Classification shall be determined in accordance with the provisions set forth in the Constitution and Canons of the Diocese. Each Congregation of the Diocese shall be governed in the manner provided in the Constitution and Canons of the Diocese for Congregations in its category.

SECTION 2. There shall be a Committee on Congregational Life appointed by the Bishop to consist of not fewer than six persons, including a Chair. It will be the responsibility of this Committee to assist the Ecclesiastical Authority in developing plans for the renewal and revitalization of congregations identified as being in need and in determining facts relevant to any change in the classification of a congregation. The Committee will submit to the Convention, annually and at least 30 days before the opening day of Convention, a list of proposed changes in the classification of congregations as approved by the Ecclesiastical Authority. Such changes in classification may be ratified as presented or adopted with amendment by the Convention. The determination of the Convention shall be final.

CANON 47

Boundaries

SECTION 1. The boundaries of a parish or a missionary cure shall be the limits as fixed by law of the municipality in which the parish or mission is located. If there be but one parish or mission within the limits of a municipality it shall be deemed the Cure of the member of the clergy having charge thereof. If there be two or more parishes or missions therein it shall be deemed the Cure of the members of the clergy having charge thereof. The Bishop may extend the boundaries of a parish or mission to include all or part of the municipalities adjacent to a parish or mission and adjacent to each other, provided there be no parish or mission already located in the adjacent municipality. A list of all such boundary extensions shall be printed annually in the Journal of the Diocese.

SECTION 2. All territory in the Diocese not included within the boundaries of a parish or mission by virtue of the provisions of

Section 1 of this Canon shall be deemed to be the Cure of the Bishop of the Diocese.

SECTION 3. Members of the clergy in charge of or officiating in Seasonal Chapels, Collegiate Chapels, or Institutional Chapels shall not be deemed to hold a Cure in the Diocese or to have pastoral jurisdiction over any territory in the Diocese.

CANON 48

Erection of New Church Buildings

The erection of a church building or chapel on a new site must have the previous written consent of the Bishop acting with the advice and consent of the Standing Committee. Any application for the erecting of a church building or chapel on a new site shall be in writing and shall be sent to the Bishop, who shall forthwith lay the matter before the Standing Committee, and at the same time give notice by registered mail to the three Parishes whose houses of worship are nearest to the location of the proposed new building, that such application has been made and that any objections submitted to the Bishop in writing within thirty days after the date of mailing the notice will be duly considered. After the expiration of said thirty days, the Standing Committee shall proceed to the consideration of the application and of any objections thereto and shall advise the Bishop of their conclusions. If approval be given, the Bishop may then give canonical consent in the following form:

The erection of a new Church or Chapel in the city (or town) of, County of to be known as Church (or Chapel), having been duly considered by the Standing Committee and approved by them, I do hereby give my canonical consent to the erection of said Church or Chapel.
Given under my hand this..... day of..... in the year of our Lord, two thousand

Bishop of New Jersey

Attest:

Secretary of Standing Committee

CANON 49

The Cathedral

SECTION 1. Trinity Cathedral of the Diocese of New Jersey, situated at Trenton in the Diocese of New Jersey, is designated as The Cathedral of the Diocese, with the rights, powers, and privileges conferred upon it by law and by the Joint Consolidation Agreement entered into on the May 4, 1949, between the corporation known as The Cathedral Church of the Diocese of New Jersey and the parish corporation known as Trinity Cathedral in the Diocese of New Jersey, and by the Constitution and Bylaws of the Cathedral adopted pursuant to such Agreement.

SECTION 2. The governing body of Trinity Cathedral shall be a Chapter. The Chapter shall consist of the Bishop, who shall be the presiding officer; the Bishop Coadjutor, if there be one, the Suffragan Bishops, if there be any; the Archdeacons of the Diocese, if there be any; the Dean of the Cathedral; four presbyters and four lay persons elected by the Diocesan Convention for three-year terms; three members appointed in writing by the Bishop for three-year terms; the following members elected by and from the Cathedral congregation, namely, a Senior Warden and a Junior Warden each elected for two-year terms, and nine other lay persons elected for three-year terms; and a Treasurer and a Clerk elected by the Chapter.

SECTION 3. There shall be a Minor Chapter, within the Chapter, which shall have such powers and duties as provided by the Constitution and Bylaws of the Cathedral, and which shall consist of the Bishop, who shall be the presiding officer; the Dean of the Cathedral; the Junior and Senior Wardens; the nine lay persons elected by the Cathedral congregation; and the Treasurer and the Clerk.

SECTION 4. Members of the Chapter elected by the Convention may not be elected to succeed themselves, but may be reelected after the expiration of at least one year. The Treasurer shall be elected by the Chapter at its annual meeting, to hold office for one year and until a successor is elected. The Clerk shall be one

of the members elected by the Cathedral congregation; the Clerk shall be elected by the Chapter at its annual meeting for such period as it may prescribe. Vacancies in the Cathedral Chapter shall be filled as provided in the Constitution and Bylaws of the Cathedral.

SECTION 5. The Treasurer shall annually report to the Convention the condition of the affairs of the Cathedral committed to the Treasurer's charge.

CANON 50

Election of Church Officers in Parishes and Missions

SECTION 1. There shall be an annual meeting in every Parish for the election of officers, prayers having been said immediately before said meeting, and due notice having been given as required by law. Said meeting shall be held on a date which may be fixed at a regular or special meeting of the Congregation. There shall be an annual meeting for those Missions that elect officers, to be held also with opening prayers and upon like notice.

SECTION 2. The persons entitled to vote at such meetings must be:

- (a) baptized,
- (b) at least sixteen years of age,
- (c) of good moral character
- (d) adhering to The Episcopal Church and to no other religious body,
- (e) regular attendants at the services of the Church in said Parish or Mission, and
- (f) regular contributors to the current expenses of the Parish or Mission for six months next before the said annual meeting.

A record of the regular contributors for the support of the Parish or Mission shall be maintained by the Treasurer, with the dates of their contributions. Such records shall be sufficient evidence as to the qualification of a voter with respect to the last

preceding requirement. Any voters not baptized in the Parish or Mission must have been enrolled as members in accordance with the provisions of the Canons of The Episcopal Church. Rectors, Vicars, or Wardens shall keep a list of all members of the Congregation who have been received as voters, which list shall be open to inspection by the members of the Congregation. No one shall be permitted to vote or be eligible to office in more than one Parish or Mission in this Diocese, although members of a Parish or Mission may be eligible also to vote or hold office in a Chapel.

SECTION 3. At said annual meeting the qualified voters shall elect by ballot, by a majority of the votes cast, to serve for the ensuing year, from among the voters in the Parish, three Deputies and three alternate Deputies to the Diocesan Convention, and a Warden or Wardens, who shall all be communicants in good standing; and also such other Vestrymembers or Mission Committee members, and such other officers as may be provided for by the Parish or Mission charter or bylaws, and six Representatives to the Convocation in which the Congregation is located, who shall all be communicants if such suitable for the office can be found.

SECTION 4. For the purposes of this Canon, the term "communicant" shall be as defined by the Constitution and Canons of The Episcopal Church.

SECTION 5. No provision of this Canon which may conflict with the Charter of any Parish shall have any force in such Parish.

See Revised Statutes of New Jersey, Sections 16:12–10 and –11

CANON 51

Duties of Rectors, Vicars, Wardens, and Vestrymembers or Mission Committee Members

SECTION 1. The Rector or Vicar has exclusive charge, under the Canons, of all things affecting the spiritual interests of the Parish, subject only to the Bishop. It is the Rector's or Vicar's duty to give

orders concerning the worship of the Church, together with all that appertains thereto. The Rector or Vicar may from time to time appoint fit and proper persons to perform under his or her supervision, such duties relative to the service and the decoration of the church buildings as may be properly done by laity. The Rector or Vicar shall be at all times entitled to access to the church buildings, to open the same for public worship, for catechetical or other religious instruction, marriages, baptisms, funerals, and all other offices authorized by the Church. The Rector or Vicar shall have spiritual direction and control of all Sunday Schools, Parish Schools, and other educational and charitable associations connected with the Parish, and shall preside, with right to vote, at all Parish and Vestry meetings or Mission and Mission Committee meetings.

SECTION 2. It shall be the duty of the Wardens and Vestrymembers or members of the Mission Committee, under the Rector or Vicar, to protect the Church property, and to see that all things needed for the orderly worship of God, and for the administration of the Sacraments and Ordinances of the Church, be provided. It shall also be their duty to see that the funds of the Parish or Mission are expended properly, to provide for the maintenance of the Rector or Vicar, and in the case of a Parish to elect and call the Rector.

SECTION 3. All members of the congregation are responsible for the goals set forth in Canon 53 as implemented by Effective Ministry Standards.

See Revised Statutes of New Jersey, Sections 16:12–6, –7, and –9

CANON 52

The Calling of a Rector or an Assistant

SECTION 1. When a Parish is without a Rector, or Mission is without a Vicar, the Wardens or other proper officers shall promptly notify the Ecclesiastical Authority of the Diocese. If the authorities of the Parish or Mission shall for thirty days have failed to make provision for services of public worship, it shall be

the duty of the Ecclesiastical Authority to take such measures as may be deemed expedient for the temporary conduct of public worship. After consultation with the Vestry or Mission Committee, the Bishop may appoint a priest to serve as Interim pending the election of a Rector or appointment of a Vicar, pursuant to the terms of a written agreement with the Parish or Mission.

SECTION 2. In the case of a Parish, no election of a Rector shall be had until the name of the Priest whom it is proposed to elect has been made known to the Ecclesiastical Authority of the Diocese, and sufficient time, not exceeding sixty days, has been given to the Ecclesiastical Authority to communicate with the Vestry thereon, nor until such communication, if made within that period, has been considered by the Vestry at a meeting duly called and held for that purpose. Written notice of the election, signed by the Wardens, shall be sent to the Ecclesiastical Authority of the Diocese. If the Ecclesiastical Authority be satisfied that the person so chosen is a duly qualified Priest and that the Priest has accepted the office, the notice shall be sent to the Secretary of the Convention, who shall record it. The record shall be sufficient evidence of the relation between the Priest and the Parish. The Bishop may submit to the Vestry the names of several clergy whom the Bishop considers suitable to be chosen as Rector. Rectors may have a letter of agreement with the Parish setting forth mutual responsibilities, subject to the Bishop's approval.

SECTION 3. After consultation with the Vestry, the Bishop may appoint a Priest to serve as Priest-in-Charge of any Congregation in which there is no Rector or Vicar. In such Congregations, the Priest-in-Charge shall exercise the duties of Rector or Vicar subject to the authority of the Bishop, pursuant to the terms of a written agreement with the Parish or Mission; Priests-in-Charge shall be eligible thereafter to serve as Rector or Vicar in such Congregation.

SECTION 4. All assistant clergy in a Parish, by whatever title they may be designated, shall be selected by the Rector, subject to the approval of the Vestry, and shall serve under the authority

and direction of the Rector. Before the selection of an assistant, the name of the member of the clergy proposed for selection shall be made known to the Ecclesiastical Authority of the Diocese and sufficient time, not exceeding sixty days, shall be given for the Ecclesiastical Authority to communicate with the Rector and Vestry on the selection. Written notice of the selection of an assistant shall be sent forthwith to the Ecclesiastical Authority by the Rector and Wardens. Any assistant selected shall serve at the discretion of the Rector, but may not serve beyond the period of service of the Rector except that, pending the call of a new Rector, the assistant may continue in the service of the Parish if requested to do so by the Vestry of the Parish and under such conditions as the Ecclesiastical Authority and Vestry shall determine.

See Revised Statutes of New Jersey, Section 16:12-7

CANON 53

Parishes and Effective Ministry Standards

Each Parish of the Diocese is expected to be a congregation that cares for the spiritual and sacramental lives of its members and which, in justice and compassion, also reaches into its community and the world seeking Christ in all persons and proclaims the Gospel to those who are lost or have not heard. These are the responsibilities of all the members of the congregation, and not only its ordained and elected leadership. In discharging these responsibilities, each Parish of the Diocese is expected to meet the following standards of effective ministry ("Effective Ministry Standards"):

- a. Providing for the celebration of the Holy Eucharist as its principal act of public worship each Sunday;
- b. Presenting itself as a parish of this Diocese and of The Episcopal Church by conforming to the doctrine, discipline, and worship thereof and taking no action inconsistent therewith;

- c. Engaging in ministries of evangelism, service and advocacy in the surrounding community and beyond in ways appropriate to the resources of the congregation and needs of the world.
- d. Seeking and, once called, supporting a priest of The Episcopal Church as the Rector of the Parish;
- e. Welcoming the Bishop of New Jersey as its pastor in all matters, spiritual, sacramental and otherwise;
- f. Supporting the work of the Diocese by pledging and paying its annual Fair Share Pledge as a high priority within the budget of the parish and at the highest percentage of Fair Share Asking possible;
- g. Paying in a timely manner the minimum amounts of compensation required for the Rector and clerical and lay employees, including required expenses, health insurance premiums, and pension contributions;
- h. Maintaining insurances and paying the premiums thereof on buildings and properties of the parish, including fire and other casualty and liability as required by Convention or, if not so required, then as is reasonably prudent in the circumstances;
- i. Paying the operating expenses of the parish in a regular and timely manner without resorting to the invasion of endowment principal;
- j. Maintaining the structural integrity of parish buildings so as to permit their safe use by the parish;
- k. Otherwise conforming to the requirements of the Constitution and Canons of the Diocese of New Jersey, the Constitution and Canons of The Episcopal Church and the Statutes of the State of New Jersey in all respects, but including

the holding of annual meetings, election of officers and Vestrymembers, maintaining parish records, and submitting all required Parochial Reports.

CANON 54

Associated Parishes

SECTION 1. When two or more Independent Parishes wish to share the services of a priest as Rector of both Parishes, they may make application to the Bishop. The application shall include resolutions passed by each Vestry, two-thirds of the members thereof concurring, stating:

- (a) That they wish to be associated with another Parish in sharing the services of a Rector,
- (b) The name of the priest whom they propose to elect as Rector,
- (c) An agreement specifying each Parish's share in the support of the Rector, and
- (d) An agreement specifying how the Rector's services are to be shared.

If the Bishop approves the application the Bishop shall obtain the written consent of the priest named in the application to serve as Rector under the conditions set forth in the application, and shall then forward the application together with the consent of the proposed Rector to the Standing Committee of the Diocese for its approval. If the Standing Committee approve the application, the Parishes in question shall be designated Associated Parishes and the election of the Rector may proceed without further notice.

SECTION 2. Each Associated Parish shall be entitled to representation in Convention by three Deputies and three Alternate Deputies, and in Convocation by six Representatives.

SECTION 3. If any Parish wishes to withdraw from an Associated Parish relationship, it shall first obtain the written consent of the Bishop and Standing Committee of the Diocese. Such consent may be conditioned upon the reclassification of one or more of the Parishes involved to Mission status.

SECTION 4. A Mission may enter into an Associated Parish relationship pursuant to the procedures of Section 1 of this Canon if it otherwise qualifies for Parish status and completes all procedures necessary for reclassification prior to the election of the rector of the Associated Parishes.

CANON 55

Missions

SECTION 1. (a) (i) The residents of any municipality who may desire the services of the Church may give notice of their desire to the Bishop of the Diocese, who may take such action as the Bishop may deem proper. If the Bishop approve, application shall be made in the following form:

To the Right Rev....., Bishop of New Jersey:

We, the undersigned residents of the town of....., County of....., Diocese of New Jersey, being desirous of obtaining the services of the Protestant Episcopal Church, do hereby request you to provide them for us as you think fit. For which benefits we do hereby agree to put ourselves under your charge, promising conformity to the Constitution, Canons, doctrine, discipline and worship of said Church, and to the Constitution and Canons of the Diocese of New Jersey, and in accordance with these obligations we are now desirous to be organized as a Mission, under the name of..... Mission..... and we hereby agree to provide the sum of \$..... at least, to support the budget of the Mission for the first year.

All the adults who are willing to become members of the Mission shall affix their signatures to the application, together with the sum each pledges for its support.

(ii) Alternatively, the Bishop may initiate the formation of a Mission at any time.

(b) The Bishop shall then give notice of the application to the three Parishes whose houses of worship are nearest to the

location of the proposed Mission. If after thirty days from the giving of such notice, there is no objection on the part of the three nearest Parishes, the Bishop may then consent to the action proposed. If objections be made within thirty days, the Bishop shall lay the application and the objections before the Standing Committee, and if the Standing Committee approve, the Bishop may consent to the action proposed, which consent shall be submitted to the next Annual Convention of the Diocese by the Committee on Congregational Life for approval of the classification of such Mission.

SECTION 2.

(a) Following the Bishop's consent to the formation of the Mission, the Bishop shall appoint a Vicar, or pending the appointment of a member of the clergy a lay Pastoral Leader, who, subject to approval of the Bishop, shall appoint annually the following officers: A Warden, who shall be a communicant, a Treasurer, and a Secretary. If there be no Vicar or Pastoral Leader, the Bishop may appoint these officers.

(b) When the revenue, exclusive of all appropriations from outside sources, shall amount to more than \$25,000 per annum, said officers shall be elected annually by the voters of the Mission at an annual meeting of the Mission to be held on a date in the month of January, due notice of said meeting being given in the same manner as prescribed for parishes. The qualifications for voters shall be the same as those for voters in parish elections. The voters shall also adopt bylaws, subject to the approval of the Bishop, and shall elect Deputies, Alternate Deputies, and Representatives pursuant to the provisions of Canon 50, Section 3.

SECTION 3. The Warden, subject to the approval of the Vicar, shall provide a place of public worship; see that the same be kept clean and in good repair and furnished with all things necessary for conducting the services of the Church decently and in order. The Warden shall provide and if the Vicar be nonresident, shall have the custody of the Register required by Canon 73 but shall

not make entries therein except by the Vicar's request unless there be no Vicar.

SECTION 4. The Treasurer shall receive all money contributed by the Mission and disburse the same as directed by the officers. The Treasurer shall report to the Bishop and the Board of Missions periodically as directed.

SECTION 5. The Secretary shall keep the minutes of all meetings and shall perform the normal duties of this office.

SECTION 6. The Vicar shall preside at all meeting of the officers with right to vote. The Vicar shall appoint the Sexton, Organist, Choir, Sunday School Superintendent and any other helper the Vicar may find necessary. If there be no Vicar, such appointment shall be made by the Warden, with the approval of the Bishop.

SECTION 7. The title to real estate, given to or purchased by the Mission for Church purposes, unless otherwise ordered by the members of the Diocesan Council, shall be vested in The Trustees of Church Property of the Diocese of New Jersey, to be held by them until such time as the said property may be sold pursuant to Section 9 of Canon 13, or until such time as the Mission shall become duly incorporated as a Parish and admitted into union with the Convention, when the title may be transferred to the Church corporation if it shall so elect.

SECTION 8. Each Mission shall report to the Board of Missions and to the Bishop through the Vicar, Pastoral Leader, or Secretary, as may be directed by the Bishop. Every member of the Mission is expected to pledge a definite sum for its support.

SECTION 9. When a Mission reaches a size large enough to warrant additional leadership, the Bishop may, with the consent of the Standing Committee, direct that it shall be organized with the following officers:

- (a) The Vicar, appointed by the Bishop
- (b) Two Wardens, who shall be elected in alternate years by the voters at the annual meeting for two-year terms

(c) Three, six, or nine Mission Committee members, as the Bishop shall determine and as shall be set forth in the Mission's bylaws, who shall be elected by the voters at the annual meeting for three-year terms, one-third being elected each year

(d) A Treasurer, elected annually by the officers

(e) A Secretary, elected annually by the officers.

The duties of these officers shall be the same as those delineated in Sections 3, 4, and 5 of this Canon and, as regards the Mission Committee, Section 2 of Canon 51. The Bishop's directive, with the Standing Committee's consent, shall be in writing and shall be filed with the Mission and the Board of Missions, and the Mission bylaws shall be amended to conform to it.

SECTION 10. Upon the failure of a Mission to fulfill its purposes, the Bishop may withdraw the Vicar, and dissolve the organization.

See also: Constitution Article VI – Admission of New Parishes; Revised Statutes of New Jersey, Sections 16:12–1 to 12–2

CANON 56

Seasonal Chapels

SECTION 1. The temporary residents of any Summer Resort desiring to maintain regular services for a part of the year may give notice to the Bishop of the Diocese of their desire, who may take such action as the Bishop may deem proper. If the Bishop approves, application shall be made in the following form:

To the Rt. Rev....., Bishop of New Jersey:

We, the undersigned, temporary residents of the town of....., County of....., Diocese of New Jersey, being desirous of obtaining the services of The Episcopal Church, do hereby request you to provide them for us as you think fit. For which benefits we do hereby agree to put ourselves under your charge, promising conformity to the Constitution, Canons, doctrine, discipline and worship of said Church, and to the Constitution and Canons of the Diocese of New Jersey. In

accordance with these obligations we are now desirous to be recognized as a Seasonal Chapel under the name of..... Chapel,, and we agree to pay all expenses of the same. Furthermore, it is our wish that this Seasonal Chapel shall be regularly organized as a Mission under Canon 60, Section 3, whenever in the judgment of the Bishop there shall be enough resident communicants in..... to warrant an all-year organization.

Respectfully your obedient servants,

This application should be signed by all the adults who propose to attend the services of the Seasonal Chapel, and the Bishop shall then take the same action as provided for in the Canons in regard to giving notice to the neighboring parishes as provided for in Canon 55, Section 1(b). The Bishop shall, at the Bishop's discretion, appoint clergy to supply for Chapel the services of the Episcopal Church in due season. No member of the clergy shall officiate at any service in a Chapel governed by the provisions of this Canon without the written consent of the Bishop; or, if there be no Bishop, of the Ecclesiastical Authority. After its formation, each Seasonal Chapel shall adopt bylaws in form subject to approval by the Bishop.

SECTION 2. There shall be an annual meeting of every such Congregation on the Monday after the first Sunday in August as may be determined by the bylaws of the Seasonal Chapel for the election of officers. Due notice shall be given of this meeting as required by law in the case of an annual Parish meeting. The voters shall be baptized communicants in good standing of The Episcopal Church at least sixteen years of age who are regular attendants at the services of the Seasonal Chapel and duly enrolled contributors to the current expenses.

(a) At the said annual meeting, the qualified voters shall elect by ballot by a majority of votes cast a Board of Trustees for the ensuing year from among the voters of the Seasonal Chapel. The number of said Board shall be three, six, or nine as determined by the bylaws, of whom one-third shall be elected annually to serve for three years. At the first election, one-third shall be

elected for three years, one-third for two years, and one-third for one year.

(b) Any Congregation organized and operating under the provisions of this Canon may, at its annual meeting, elect from among its voting members a communicant in good standing of the Episcopal Church to be its representative to the Diocesan Convention. The representative shall be entitled to a seat and voice, but not a vote.

SECTION 3. Title to all real and personal property and endowment funds of a Seasonal Chapel, unless otherwise directed by the members of the Diocesan Council, shall be vested in the Trustees of Church Property of the Diocese of New Jersey.

SECTION 4. No baptism, confirmations, weddings, or funerals shall be conducted at a Seasonal Chapel without the written consent of the Bishop of the Diocese. Every Seasonal Chapel shall maintain a register as provided in Canon 73, but duplicate entry of every baptism, confirmation, wedding and funeral shall be made in the register of a neighboring Parish or Mission or in the register of the home Parish or Mission of the person receiving the rite or sacrament, as the Bishop shall direct. The entry in the register of the Seasonal Chapel shall not be used for statistical reporting. Every Seasonal Chapel shall maintain a list of the families associated with the Chapel, including the names of the members thereof, and of all individuals not included as members of a family; but it shall not maintain an official communicant list or an official list of baptized members, or include in its annual report any membership statistics.

See also: Canon 47, Section 4

CANON 57

Collegiate Chapels

SECTION 1. At any institution of higher learning in this Diocese it shall be lawful for the Diocese to establish a college chaplaincy and center for ministry to college students and staff. Such

establishments are to be made upon the recommendation of the Bishop and the approval of the Diocesan Council and, if financially supported by the William Alexander Procter Foundation, such Foundation. Chapels or other places of meeting or of worship established at such centers, and their congregations, shall have the status of "Chapels of the Diocese."

SECTION 2. There shall be an advisory committee for each Collegiate Chapel. The members of this committee shall be communicants of this Church in good standing. It shall be the duty of the advisory committee to care for the properties of the Chapel to which they are appointed, to make recommendations to the proper authority for needed repairs and improvements, to ascertain that the use of the Chapel is in accordance with the regulations of the local institution as well as those of the Diocese, and to assist the college chaplain in the furtherance of the church's work on the campus.

SECTION 3. There shall be for each Collegiate Chapel a Register as provided in Canon 73. The Chapel communicant register shall consist only of those persons who have been confirmed or received into The Episcopal Church at the Chapel. It shall be a special duty of the chaplain to seek to transfer such members upon their permanent departure from the institution.

SECTION 4. It shall be lawful for the college chaplain to organize from the faculty and student body of the institution to which the chaplain has been assigned such student vestries, choirs, auxiliaries, guilds and societies as the chaplain may think advisable for the furthering of the ministry of The Episcopal Church on the campus.

SECTION 5. Any Collegiate Chapel congregation operating under the provisions of this canon may elect from among its regular communicants a communicant in good standing of The Episcopal Church to be its deputy to the Diocesan Convention, who shall be entitled to seat, voice, and vote at Diocesan Convention. The chaplain and any member of the advisory committee shall certify the election of the deputy to the Secretary of Diocesan Convention.

SECTION 6. The chaplain and the advisory committee shall make annual reports to the Bishop of the Diocese in such form as the Bishop may direct.

See also: Canon 47, Section 4

CANON 58

Institutional Chapels

SECTION 1. Any educational, health-care, residential, or other institution within the Diocese may establish a Chapel to serve its attendees, residents, and staff. Any erection of a chapel building for Episcopal services must be approved pursuant to the provisions of Canon 48. The appointment of any full-time or part-time member of the clergy of The Episcopal Church to serve as Chaplain for such institution must be approved in writing by the Ecclesiastical Authority of the Diocese. The Chaplain shall make annual reports to the Bishop of the Diocese in such form as the Bishop may direct.

SECTION 2. Institutional Chapels shall have no lay representation in Diocesan Convention or in Convocations.

CANON 59

Parochial Chapels

SECTION 1. The establishment of a Parochial Chapel by a Parish must have the previous written consent of the Bishop acting with the advice and consent of the Standing Committee. An application for such purpose shall be in writing and shall be sent to the Bishop, who shall lay the matter before the Standing Committee, and at the same time give notice by registered or certified mail to the three Parishes whose houses of worship are nearest to the location of the proposed Parochial Chapel, that such application has been made and that any objections submitted to the Bishop in writing within thirty days after the date of mailing the notice will be duly considered. After the

expiration of said thirty days, the Standing Committee shall proceed to the consideration of the application and of any objections thereto and shall advise the Bishop of their conclusions. If approval be given, the Bishop may then authorize the Parish to organize a Parochial Chapel upon such conditions as may be set forth in such approval. Upon the establishment of such a Parochial Chapel, the Parish shall cause a copy of a certificate of organization to be forwarded to the Bishop and to the Committee on Congregational Life, which shall report such establishment to the next Diocesan Convention.

SECTION 2. Unless otherwise provided in the conditions for approval of the Parochial Chapel, the member of the clergy in charge of a Parochial Chapel shall be appointed by the Rector with the consent of the Bishop, shall be subject to the direction of the Rector, and shall serve at the pleasure of the Rector. Title to property and funds allocated to a Parochial Chapel shall be held in the name of the parish, which shall be financially responsible for all operations of the Parochial Chapel. The Parish shall make annual reports to the Bishop of the Diocese with respect to the Parochial Chapel in such form as the Bishop may direct.

SECTION 3. Parochial Chapels shall have no lay representation in Diocesan Convention or in Convocations.

CANON 60

Reclassification

SECTION 1. (a) An existing Mission that seeks reclassification as a Parish must show that it has maintained Effective Ministry Standards for a period of three consecutive years without receiving financial support from the Diocese and must demonstrate the reasonable prospect that it will be able to continue to meet those standards and that it does and will be able to continue to pay its full Fair Share Asking according to the formula approved by Diocesan Convention. A congregation which seeks such reclassification will make a written application to the Bishop, signed by the Vicar and Secretary of the Mission

and as many members of the congregation as possible, declaring that the prospective parish will: (1) at all times adhere to and observe the doctrine, discipline, and worship of The Episcopal Church existing at the time of its formation and as may thereafter be amended, and the laws of the State of New Jersey; (2) be subject to the spiritual jurisdiction of the Bishop of the Diocese of New Jersey, or in case of a division of the Diocese, to that of the Bishop within whose jurisdiction it may come; (3) apply as soon as possible after its incorporation for admission into union with the Convention of the Diocese, and become subject to the Constitution and Canons thereof; (4) pay its Rector no less than the canonical minimum salary and provide a rectory or other suitable living quarters; and, (5) hold all parish assets in trust in perpetuity for the Episcopal Church and the Diocese. The Mission shall also present such documents in support of the application as the Bishop may request. The Bishop shall then give notice of the application to the three Parishes whose houses of worship are nearest to the location of the Mission. If after thirty days from the giving of such notice, there is no objection on the part of the three nearest Parishes, the Bishop may then consent to the action proposed. If objections be made within thirty days, the Bishop shall lay the application and the objections before the Standing Committee, and if the Standing Committee approve, the Bishop may consent in writing to the formation of a parish corporation pursuant to statute, in the following form:

The reclassification from Mission to Parish in the city (or town) of, County of to be known as Church, having been duly considered by the Standing Committee and approved by them, I do hereby give my canonical consent to the formation of said Parish and the incorporation thereof.

Given under my hand this..... day of..... in the year of our Lord, two thousand

Bishop of New Jersey

Attest:

.....

Secretary of Standing Committee

(b) If the congregation seeking reclassification so requests, the Bishop, with the consent of the Standing Committee, may stipulate that for a fixed period of time the pastoral, spiritual and sacramental needs of the congregation will be met by the services of a priest working for a specified number of hours less than full time, with full compensation appropriate to such part-time service, subject to further review at the end of the period specified. Upon such review, the permission to maintain a part-time rector may be continued for a further specified period, until such time as a full-time position may be justified, or until Section 2 of this Canon may become applicable.

(c) After receipt of the Bishop's consent for incorporation, the congregation shall take the steps necessary to incorporate pursuant to the procedures of the New Jersey Statutes applicable to Episcopal Parishes. Following incorporation and the election of wardens and vestrymembers, the Vicar may with the consent of the Bishop, to be confirmed in writing, be elected to continue as Rector of the new Parish notwithstanding any noncompliance with the prior-notice requirements of Sections 1 and 2 of Canon 52.

(d) Following incorporation, the new Parish shall apply for admission into union with the Convention of the Diocese as provided in Article VI of the Constitution and become subject to the Constitution and Canons thereof. Upon approval by the Diocesan Convention, the Mission shall be deemed reclassified as a Parish and shall thereafter be so reported by the Committee on Congregational Life.

SECTION 2. (a) If a Parish is unable or anticipates being unable to comply with the requirements set for Parishes by Article VI of the Constitution and Canon 53 for a period of six months, the elected leadership of the Parish shall so inform the Bishop. If it appears that the six-month period has passed and the elected leadership of the parish has not informed the Bishop, then the Rector of the Parish, the Canon to the Ordinary, if there be one, or the Committee on Congregational Life, on its own motion, may so inform the Bishop. In either such event the Bishop shall invite the Rector, Wardens, and Vestrymembers of

the Parish to meet with the Bishop and the Committee on Congregational Life to discuss and formulate a plan to address the problem. If within 90 days of the Bishop's first being advised of the problem no plan can be agreed by all parties, or, if a plan is agreed but the Parish is unable to achieve Effective Ministry Standards within a period of twelve months after it is adopted, the Bishop may determine that the problem cannot be resolved and that the Parish is no longer viable and will so inform the Rector, Wardens, and Vestrymembers of the Parish concerned. The Committee on Congregational Life shall report the Bishop's findings to an annual or special Convention of the Diocese, together with the Bishop's recommendation that the parish be classified to the category of a Mission as governed by Canon 56. If the recommendation be adopted by the Convention, the Congregation shall be so classified and shall be subject to the Constitution and Canons of the Diocese which govern Congregations in such category.

(b) If the Rector, Wardens, and Vestrymembers of a Parish wish their Parish to be reclassified for any of the reasons given in Section 2(a) of this Canon, or when, after discussion initiated by the Bishop in accordance with Section 2(a) of this Canon, the Rector, Wardens, and Vestrymembers agree to such reclassification, they may make application to the Bishop in writing to be reclassified. The application shall be signed by a majority of all the current members of the Vestry. If the Bishop consents to the reclassification, the Bishop shall lay the matter before Standing Committee, and if it consents, the Bishop may forthwith reclassify the Parish as a Mission, and the Committee on Congregational Life shall report such reclassification to the next annual Convention of the Diocese. In such event, no further action by Convention shall be required to effect such reclassification.

(c) If the Vestry of a Parish fails to comply promptly with a judgment issued under canons relating to the Dissolution of the Pastoral Relation, the Bishop shall lay the matter before Standing Committee, with notice and opportunity for such Vestry to appear and be heard. If the Standing Committee consents, the Bishop may forthwith reclassify the Parish as a Mission, and the

Committee on Congregational Life shall report such reclassification to the next annual Convention of the Diocese. In such event, no further action by Convention shall be required to effect such reclassification.

(d) When a Parish is reclassified as a Mission, the following changes will be made in its organization:

(i) The Rector shall relinquish the Rector's tenure. The appointment of a priest to be Vicar in charge of the Mission, who may be the former Rector, shall be by the Bishop. The Vicar shall serve without tenure. The Bishop may appoint a full-time or part-time vicar as the Bishop thinks best.

(ii) If the reclassification is to status of a Mission and was the result of a failure of the former Parish to conform to and obey the doctrine, discipline, and worship of The Episcopal Church and the Constitutions and Canons of the General Convention and of this Diocese, then the Bishop may forthwith appoint a Treasurer, Secretary, one or two Wardens, and Mission Committee members for the Mission in lieu of their being elected by the Congregation, until such time as the Bishop certifies in writing that the Mission is conforming to such doctrine, discipline, and worship and such Constitutions and Canons, after which the Congregation may elect such officers at its next annual or special meeting called for such purpose.

(iii) If the Bishop does not appoint new officers, the existing Treasurer and Wardens shall continue in office until their successors are elected or appointed, and the Clerk shall continue as the Secretary of the Mission and the Vestrymembers shall continue as members of the Mission Committee, until their successors are elected or appointed.

(iv) The appropriate corporate officers shall take such steps as required by law to consolidate the Parish corporation into the Trustees of Church Property, so that title to all real and personal property and endowment funds of the former Parish shall be transferred by operation of law to the Trustees of Church Property of the Diocese of New Jersey, to be held by them in trust for the purposes of the Diocese. The Trustees

of Church Property have the discretion not to consent to any such consolidation; if they do not consent, the Parish officers must otherwise transfer such title to the Trustees of Church Property.

SECTION 3. A Parochial Chapel, or a Seasonal Chapel that provides services throughout the year, may apply to become a Mission by complying with the provisions of Canon 55, Section 1.

And be it further resolved, That Section 3 of Canon 62 be amended to read as follows (deletions shown by strikethrough, insertions by underline):

SECTION 3. If the Vestry fails to comply with the terms of a judgment as provided in Canon III.9.13(e)(2), this will be a violation of the Discipline of The Episcopal Church that can be grounds for reclassification as a an Incorporated Mission under Canon ~~53~~ 60(2)(c).

And be it further resolved, That existing Incorporated Missions shall comply with the provisions of Canon 60(2)(d)(iv) on or before December 31, 2013.

A motion was made and seconded to refer the proposed canonical changes back to the Committee. A debate was held on whether the proposed canonical changes should be referred back to the Committee. A motion was made and passed to call the question. To verify the vote, red and green cards were used for the vote. The motion was passed to refer the proposed canonical changes back to the committee.

Mr. Ambros referred Convention to Part V of the Report. On behalf of the Committee, Mr. Ambros moved the following Implementing Resolution, the reading of which was waived by the Convention, noting that the Committee recommended its adoption:

Implementing Resolution V: *Resolved*, That Canon 74 of the Diocese of New Jersey be deleted and replaced by the following text:

CANON 74

Minimum Compensation for Clergy

SECTION 1. Each parish and mission in the Diocese shall provide compensation for its rector, vicar, assistant, interim, or priest-in-charge in accordance with the provisions of this section. Terms of compensation shall be set forth in a letter of agreement, subject to the approval of the Bishop. Compensation shall include cash salary, housing, professional expense reimbursement, Social Security offset, and continuing education allowance, in accordance with the following subsections:

(a) Cash salary shall not be less than the applicable mandatory minimum for position category established in the Clergy Compensation Chart adopted by Diocesan Convention. The clergyperson may agree with the parish or mission to pay a specified portion of such cash salary into a tax deferred savings plan. All churches in the Diocese shall set the compensation for all clergy employees according to a fiscal year that begins on January 1. The employment year for salary schedule purposes will be considered to begin on the 1st of January closest to the date the clergyperson's employment begins; provided, however, that all dates in July shall be considered closest to January 1st of the following year.

(b) Housing shall be provided in accordance with one of the following three alternatives:

(1) The parish or mission shall pay the clergyperson a housing allowance, not less than the minimum amount established by Diocesan Convention. This provision is intended to apply to situations in which the clergyperson owns a home as a primary residence. In special circumstances the clergyperson may make a written agreement with the parish or mission to accept a lesser amount for a given period of time, but all such agreements must be reviewed and approved in

writing by the Standing Commission on Clerical Compensation.

(2) The parish or mission shall provide a rectory, pay the cost of utilities, repairs, and maintenance, and provide a housing equity plan for the clergyperson. As its share of the housing equity plan the parish or mission shall pay a sum not less than the amount set forth in the Clergy Compensation Chart per year into a tax deferred savings plan or other account specified by the clergyperson.

(3) The parish or mission shall rent suitable living quarters for the clergyperson and pay the cost of utilities. It may also provide a housing equity plan. When rented housing is provided in accordance with the provisions of this paragraph, the parish or mission shall, at the time when the member of the clergy is employed, make an agreement in writing with the member of the clergy stipulating the amount of the rent or rental allowance. A copy of the agreement shall be filed with the Commission on Clerical Compensation. This amount shall not be decreased by the parish or mission during the time that the member of the clergy remains employed by the church.

If alternative (1) of this subsection (b) is selected, the clergyperson may require the parish or mission to designate a portion of the cash salary as additional housing allowance in an amount specified by the clergyperson, but this additional housing allowance shall be applied to the requirement for cash salary provided for in subsection (a) of this section.

If alternative (2) or (3) of this subsection (b) is selected, the clergyperson may require the parish or mission to designate a portion of the cash salary as cash housing allowance in an amount specified by the clergyperson, but

this cash housing allowance shall be applied to the requirement for cash salary provided for in subsection (a) of this section.

The foregoing requirements of this subsection (b) for housing or a housing allowance shall not apply to priests who are employed full-time as interim rectors or interim vicars or as assistant or associate clergy. The Congregation and such priest shall negotiate a mutually-acceptable written agreement as to compensation, including any agreed-upon housing and/or housing allowance. A copy of the agreement, signed by both parties, shall be filed with the Commission on Clerical Compensation.

(c) The parish or mission shall pay the clergyperson a professional expense reimbursement in accordance with one of the following alternatives:

(1) The clergyperson shall submit periodically to the parish or mission treasurer an accounting of professional expenses incurred and shall be reimbursed for the amount billed; provided, however, that the total of the amount billed shall be in accordance with the amount set by the Clergy Compensation Chart or a higher negotiated amount.

(2) The parish or mission shall provide the clergyperson with an automobile for professional use and pay the cost of operating it. In addition, the clergyperson shall submit periodically to the parish or mission treasurer an accounting of other professional expenses incurred and shall be reimbursed for the amount billed.

(d) Social Security offset shall be one-half the clergyperson's Social Security Self Employment Tax on cash salary and housing provided by the parish or mission. If the clergyperson has taken the proper legal steps to be

exempt from Social Security, the vestry shall pay the clergy person an equivalent amount. The clergy person may direct the vestry to pay all or part of this amount into a tax-deferred saving plan of the clergy person's choice. The balance, if any, shall be paid to the clergy person directly.

(e) The annual amount of continuing education allowance shall be not less than 3% of the minimum cash stipend for a newly ordained full-time Curate or Assistant as established in the Clergy Compensation Chart adopted by Diocesan Convention. The clergy person is entitled to one week of leave time per year with full compensation for continuing education purposes. Both unused leave time and continuing education allowance may be accumulated for as much as seven years. Accumulated leave time and allowance are forfeited upon termination of the pastoral relationship. The leave time and allowance can be used by the clergy person only in a continuing education pursuit approved by the vestry. If the vestry withholds approval, the clergy person may appeal to the Standing Committee of the Diocese, and the decision of the Standing Committee shall be final and binding on all parties.

(f) The parish or mission shall pay medical, dental, and life insurance premiums to the extent provided in Canon 36.

SECTION 2. The standards for compensation of Vicars or Rectors who are employed full time as clergy with pastoral charge of more than one Congregation shall be those provided in Section 1 of this Canon. It shall be the joint responsibility of each of the Congregations and of the Board of Missions, if applicable, to see that the provisions of this Section are carried out.

SECTION 3. The standards of compensation for members of the clergy serving part-time for a Congregation in the Diocese shall be not be less than the mandatory minimum

level established in the Clergy Compensation Chart for part-time clergy adopted by Diocesan Convention, based upon the clergyperson's Work Units. (A "Work Unit" is a block of time on the schedule of morning, afternoon, or evening blocks, consisting of two and a half to four hours per block. The assumption is that twelve Work Units is the standard for full-time employment.) The Congregation must pay a Social Security offset and, if the clergy person is not retired, a pension assessment. The amount of professional expense reimbursement and a continuing education allowance shall be prorated for the number of Work Units. Provision of a rectory or a housing allowance, medical, dental, and life insurance coverage, and continuing education leave are not mandatory though strongly recommended to be negotiated between the clergyperson and the Congregation. The Congregation shall enter into a written agreement with the clergyperson setting forth the number of Work Units required and other components of compensation, and a copy of the agreement shall be filed with the Commission on Clerical Compensation. Any proposed compensation below the mandatory minimums must have the written approval of the Standing Commission on Clerical Compensation.

SECTION 4. Upon request and with the written consent of the member of the clergy concerned, the Commission on Clerical Compensation may approve adjustments in the cash salary, housing allowance (if any), and professional expense reimbursement required by Sections 1 through 3 of this Canon if the total of these three items meets the appropriate minimum requirements in these three areas.

SECTION 5. The failure of any parish or mission to comply with the foregoing provisions of this Canon is a violation of Section 6 of Article II of the Constitution of the Diocese.

SECTION 6. The Standing Commission on Clerical Compensation shall annually review the all components of clerical compensation and offer its recommendations of

changes, if any, to the parishes and missions by November 1 of each year, as follows:

(a) The Commission shall annually review provisions of Sections 1 and 3 of this Canon with regard to a Cost of Living Adjustment based on the Bureau of Labor Statistics Consumer Price Index for the Northeast United States for All Urban Consumers (not seasonally adjusted) for a 2-month average of August and September of such year compared with the same period of the prior year, and other compensation factors deemed appropriate by the Commission. The COLA shall be applicable to the clergyperson's current cash stipend, and subject to confirmation by Diocesan Convention.

(b) The Commission shall review the Clergy Compensation Chart in years divisible by three in order to adjust the minimum salaries of the position categories, housing equity or allowance, professional expense, and continuing education expense as needed based on market and economic factors, such as COLA.

SECTION 7. All proposed changes in the level of insurance benefits provided for in Canon 36, Section 2 shall be submitted to the Commission on Clerical Compensation for its study, report and recommendations, if any, at least sixty days prior to the Convention at which they are to be considered.

See also: Canon 33 - Commission on Clerical Compensation

The resolution was passed.

Mr. Ambos then directed the Convention's attention to Part VI of the Report. He noted that there is included an amendment to the printed report, by request of the Joint Task Force on Diocesan Trust Funds, which he read. On behalf of the Committee, he moved the following Implementing Resolution, the full reading of which was waived by the Convention, noting that the Committee recommends its adoption:

Implementing Resolution VI: *Resolved*, That Canon 13 of the Canons of the Diocese of New Jersey be deleted and a new Canon 13 be inserted as follows:

CANON 13

Trustees of Diocesan Trust Funds

SECTION 1. One board of six trustees consisting of the Bishop and five lay persons elected by Diocesan Convention shall serve as trustees of six trust funds of the Diocese. The corporate titles of these trust funds are: The Trustees of the Episcopal Fund of the Diocese of New Jersey; The Trustees of the Aged and Infirm Clergy Fund of the Diocese of New Jersey; The Trustees of the Missionary Funds of the Diocese of New Jersey; The Trustees of Church Property of the Diocese of New Jersey; The Trustees of the Widows, Widowers, and Orphans of Clergy Fund of the Diocese of New Jersey; and The Trustees of the Venture in Mission Endowment Fund of the Diocese of New Jersey.

SECTION 2. Lay trustees shall at all times be communicants in good standing of a parish, mission, or other congregation of the Diocese of New Jersey. One lay trustee shall be elected at each annual Convention to serve for a five-year term. No trustee elected by the Convention for a full five-year term shall be eligible for reelection.

SECTION 3. Vacancies among the elected trustees created by death, resignation, removal, incapacity, or removal from the Diocese may be filled by the remaining trustees

until the next annual meeting of the Convention, when a trustee shall be elected by the Convention to fill the unexpired term. Any elected trustees deemed negligent of their duties or unqualified to hold office may be removed by a vote of three elected trustees, the Bishop recommending or concurring.

SECTION 4. The Bishop shall be chair of the Board of Trustees. The Treasurer of the Diocese shall serve as treasurer of the funds named above.

The Board of Trustees shall meet at least once yearly, shall keep a minute book which shall clearly delineate their acts with respect to each of the said funds, and all their acts shall be entered as soon as adopted. These books, their books of account, and their securities, shall always be subject to inspection by the Bishop, the members of the Standing Committee and the members of the Finance and Budget Committee. Four trustees shall be a quorum, all having been cited to meet, and a majority of the quorum, duly convened, shall be competent to act.

No investment or reinvestment decision shall be executed unless approved at a duly convened meeting or approved in writing by a majority of the trustees, all of whom shall have been notified of the proposed action.

The disbursement of income and the disposition of property held in trust shall be subject to the conditions of the trust, or as directed by Canon or by resolution of the Convention.

SECTION 5. The trustees shall present to each annual meeting of the Convention separate reports of the various trusts under their control. These reports shall contain a detailed statement of the names and properties in each fund, with all additions and changes therein, including appropriations made therefrom.

The Trustees of the Missionary Funds of the Diocese of New Jersey

SECTION 6. The income of the Missionary Funds, where the conditions of the trust do not conflict, shall be paid to the Treasurer of the Diocese, to be applied to missionary purposes. The income of funds that are subject to conditions shall be applied only according to the tenor of those conditions.

The Trustees of the Aged and Infirm Clergy Fund of the Diocese of New Jersey

SECTION 7. It shall be the duty of the Rector or Minister-in-Charge of every Parish or Mission to take an annual offering for the Fund for the Aged and Infirm Clergy.

The Trustees of the Fund shall report to the Bishop and to the Standing Committee at its December meeting in each year the amount available, or estimated to become available, for the following fiscal year.

Appropriations shall be made at the discretion of the Standing Committee upon the written recommendations of the Ecclesiastical Authority. Such appropriations shall be paid by the Trustees upon the order of the Standing Committee certified by its Secretary. In cases of extraordinary and urgent need, arising during the recess of the Standing Committee, the Secretary of the Committee is, on the written request of the Ecclesiastical Authority, authorized to issue an interim order for temporary relief, which shall be paid by the Trustees upon receipt of such order. Clergy must be canonically resident in the Diocese to be eligible for the benefits of the Fund.

The Trustees of the Widows, Widowers, and Orphans of Clergy Fund of the Diocese of New Jersey

SECTION 8. It shall be the duty of the Rector or Minister-in-Charge of every Parish or Mission to take an annual

offering for the Fund for the Relief of Widows, Widowers, and Orphans of Clergy in the Diocese.

The Trustees of the Fund shall report to the Bishop and to the Standing Committee at its December meeting in each year the amount available, or estimated to become available, for the following fiscal year.

Appropriation shall be made at the discretion of the Standing Committee upon the written recommendations for the Ecclesiastical Authority. Such appropriations shall be paid by the Trustees upon the order of the Standing Committee certified by its Secretary.

In case of extraordinary and urgent need, arising during the recess of the Standing Committee, the Secretary of the Committee is, on the written request of the Ecclesiastical Authority, authorized to issue an interim order for temporary relief, which shall be paid by the Trustees upon receipt of such order. The families of clergy who are canonically resident in the Diocese are eligible to the benefits of the Fund.

Upon the death of any member of the clergy canonically resident in the Diocese, the Trustees shall pay, if the Ecclesiastical Authority shall so order it in writing, a sum not exceeding one thousand dollars to the widow, widower or orphans of said member of the clergy as a death benefit.

The Trustees of Church Property of the Diocese of New Jersey

SECTION 9. The Trustees of Church Property shall have power to receive, hold, and dispose of all funds and other property that may be given, conveyed, or otherwise transferred to it in trust for any religious, charitable, or educational purpose connected with The Episcopal Church in the Diocese of New Jersey or with any congregation in the Diocese, to be held in trust for such

Diocese or for such congregation. The disbursement of income and the disposition of property held in trust by the Trustees of Church Property shall be subject to the conditions of the trust or, if not so specified, as directed by canon or as directed by resolution of the Convention.

If no express trust is contained in the instrument vesting title or possession in the Trustees of Church Property, or if the Trustees of Church Property shall become the owner of property of a dissolved parish or other church property, then they shall hold and dispose of such property as may be directed by resolution of the Convention.

The Trustees of the Episcopal Fund of the Diocese of New Jersey

SECTION 10. The income of trust funds vested in The Trustees of the Episcopal Fund, where the conditions of the trust do not otherwise provide, shall be paid to the Treasurer of the Diocese to be applied to the support of the episcopate through the diocesan budget.

The Trustees of the Venture in Mission Endowment Fund of the Diocese of New Jersey

SECTION 11. The Trustees of the Venture in Mission Endowment Fund shall receive and invest or reinvest the funds of this trust according to the standards of fiduciary management and in accordance with such requirements as may be set forth in the Constitution and Canons of the Episcopal Church and the Diocese of New Jersey.

After the final allocation of Venture in Mission Funds by the Convention in November 1984, the Principal of this Fund shall be inviolate and shall constitute a permanent endowment of this Diocese.

The income of this Fund shall be delivered periodically to the members of the Diocesan Council to be administered

by them in a manner approved and directed by the Convention in support of the programs set forth in the Final Report of the Commission on Planning and Development and approved by the Convention on November 8, 1980, or such programs as may hereafter be authorized by the Convention for purposes consistent with the objectives set forth therein. Each year the Diocesan Council shall present to the Convention for approval a Venture in Mission Endowment Fund Budget for the current year to support the said programs.

The Trustees shall retain the right to receive additional funds on account of principal at any time, and may, with the concurrence of the members of the Diocesan Council, convert to principal any portion of income not currently required for purposes of the Trust.

Sale and Conveyance of Title to Real Estate

SECTION 12. Where the title to real estate of a duly incorporated parish is vested in the Trustees of Church Property or the Trustees of the Episcopal Fund, such parish may apply, in writing, to the Trustees of Church Property or the Trustees of the Episcopal Fund, as the case may be, to convey the title to such property to such corporation. Upon receipt of any such applications, and after due consideration, the Trustees of Church Property, or the Trustees of the Episcopal Fund, as the case may be, by a majority vote of such Trustees, is hereby authorized to convey the same; provided, however, that the application for such conveyance of title shall be made by the parish corporation; and provided, further, that no conveyance shall be made without the written consent of the Bishop and a majority of the Standing Committee.

Where the title to real estate of a mission is held by the Trustees of Church Property or the Trustees of the Episcopal Fund, the Trustees of Church Property or the Trustees of the Episcopal Fund, as the case may be, by a majority vote of such Trustees, is hereby authorized to sell

Convention Minutes, continued

and convey the same upon request of the members of the Diocesan Council, and the proceeds of such sale shall be disposed of at the direction of the members of the Diocesan Council.

The resolution was passed.

Mr. Ambos then directed the Convention's attention to Part VII of the Report and on behalf of the Committee moved the following Implementing Resolution, the reading of which was waived by the Convention, noting that the Committee recommended its adoption:

Implementing Resolution VII: *Resolved*, That there be enacted a new Canon 28 of the Diocese of New Jersey, to read as follows:

Canon 28

Allocation of Bequests and Other Gifts

Section 1. Legacies and other gifts of money left to the Bishop of the Diocese of New Jersey with no designated purpose shall be deposited in an account named "The Bishop's Special Account". This money may be disbursed at the Bishop Diocesan's discretion for the work of the Church in the Diocese of New Jersey. Unless restricted by the donor, both the principal and any income from the account may be expended by the Bishop. This account shall not be considered a discretionary fund and shall not be subject to the standards set for clergy discretionary funds in the "Manual of Business Methods in Church Affairs."

All or part of the money in this Special Account may be transferred by the Bishop into one of the Bishop's Discretionary Fund accounts, in which case such funds shall thereafter be subject to the provisions governing clergy discretionary accounts. The Bishop shall promptly disclose to the Diocesan Council the amount of each such gift, whether it is being transferred to the Discretionary Fund account or retained in the Special Account, and if it

is to be held for a specific purpose, the nature of such purpose.

The receipts and expenditures from this Special Account shall be reported annually to the Convention in a manner determined by the Treasurer of the Diocese in consultation with the Chief Financial Officer of the Diocese and approved by the Finance and Budget Committee and shall be subject to audit.

SECTION 2. Legacies and other gifts of money left to the Diocese of New Jersey or the Convention of the Diocese of New Jersey with no designated purpose shall be allocated in the following manner:

(a) Those valued at less than \$50,000 shall be deemed to be the property of the Diocesan Council and shall be put to such use or uses as the Council may think appropriate.

(b) Those valued at \$50,000 or more shall be placed by the Diocesan Council under the temporary custody of the Trustees of the Episcopal Fund with authority to invest the same. The Trustees of the Episcopal Fund shall work with the Ecclesiastical Authority, the Treasurer of the Diocese, the Chief Financial Officer, and the Diocesan Council to develop recommendations regarding the appropriate use of the money, and the Trustees of the Episcopal Fund shall present these recommendations to the Convention. Final allocation of the funds shall be made by a resolution of the Diocesan Convention.

The Diocesan Council and the Trustees of the Episcopal Fund shall make a detailed annual report to the Convention regarding such funds.

SECTION 3. Legacies and other gifts of money to the Diocese of New Jersey or the Convention of the Diocese of

New Jersey for a specific designated purpose shall be allocated by the Diocesan Council to an existing or new trust to be administered either by the Diocesan Council or by the Trustees of Diocesan Trust Funds. The Diocesan Council shall make a detailed annual report to the Convention regarding all such allocations.

SECTION 4. Legacies and other gifts of securities or other personal property to the Bishop, the Convention, or the Diocese shall be allocated pursuant to the foregoing Sections of this Canon. The person or body responsible for allocating the gift shall promptly sell any securities (other than restricted securities) and allocate the proceeds of sale, or in the case of other personal property shall have discretion to determine whether to hold the property in kind for the designated purpose if any or to sell it and allocate the proceeds of sale.

The resolution was passed.

Mr. Ambos referred Convention to Part VIII of the Report. On behalf of the Committee, Mr. Ambos moved the following Implementing Resolutions, the reading of which was waived by the Convention:

Implementing Resolution VIII-A: *Resolved*, That the first sentence of Section 2 of Canon 36 of the Canons of the Diocese of New Jersey be amended by inserting the following clause following the words "by the Diocesan Convention" and before the period:

; provided, however, that on and after January 1, 2013, the Diocese and every Episcopal employer subject to its authority shall participate in the Denominational Health Plan established by General Convention Resolution 2009-A177 and Canon I.8.1 of The Episcopal Church.

Implementing Resolution VIII-B: *Resolved*, That the following sentence be inserted after the first sentence of Section 2 of Canon 36 of the Canons of the Diocese of New Jersey:

The minimum employer funding requirement for all eligible clergy and lay employees' health insurance

Convention Minutes, continued

coverage will be 100% of the premium cost of both employee and dependent coverage for whichever of the medical plan options offered by the Denominational Health Plan the eligible clergy and lay employees may choose.

The Chair of Convention directed that these implementing resolutions be referred back to the Committee.

Mr. Ambos referred Convention to Part IX of the Report. On behalf of the Committee, Mr. Ambos moved the following Implementing Resolution, the reading of which was waived by the Convention, noting that the Committee recommended against its adoption:

Implementing Resolution IX: *Resolved*, That Canon 18 of the Diocese of New Jersey be deleted;

And be it further resolved, That Section 2 of Canon 15 of the Diocese of New Jersey be amended to add, following subparagraph (e), the following text:

(f) To ensure that the financial management of all diocesan functions is performed in accordance with generally accepted accounting practices;

(g) To prescribe the methods of accounting and record keeping of all such Boards, Trusts, Committees, Treasurers and Financial Officers of the Diocese, with power to summon them or any of them, or their auditors, with their books, records and securities for examination as to the conduct of their offices and the condition of the funds entrusted to them;

(h) To appoint auditors, as required under the canon on Accounts, for the audit of all diocesan accounts, funds and trusts and to gather and review the audit reports of all such accounts of the Diocese annually;

- (i) To designate areas of financial management for internal audit as deemed necessary, and to prescribe the methods for the conduct of such internal audits;
- (j) To ensure that all funds and accounts of any diocesan or congregational entities, including discretionary accounts and funds, are audited annually;
- (k) To report to the Convention annually the results of any Internal and external audits conducted.

A debate was held. A motion was made and passed to call the question. The implementing resolution was defeated.

Mr. Ambos referred Convention to Part X of the Report. On behalf of the Committee, Mr. Ambos moved the following Implementing Resolution, the reading of which was waived by the Convention, noting that the Committee recommended against its adoption:

Implementing Resolution X: *Resolved*, That Section 12 of Canon 13 of the Diocese of New Jersey be amended to add an unnumbered paragraph at the end of such Section, to read:

Where the title to real estate of a congregation that was classified as an Incorporated Mission on January 1, 2012 is vested in the Trustees of Church Property, said property shall be held in trust for that congregation. The Trustees of Church Property may sell or convey the same only with the written consent of the vestry or governing body of the local congregation for whom said property is held in trust, and the proceeds of such sale shall either be conveyed to the vestry or governing body of the local congregation or held in trust for said congregation by the Trustees of Church Property, and all income from said trust shall be paid to the vestry or governing body of the congregation; *provided, however*, that if such congregation is declared extinct by the Diocesan Convention in accordance with the provisions of statute, all property of said church shall vest in the Trustees of Church Property, in trust, until such time as the Convention shall direct the use to which the

property and the income therefrom and the proceeds of any sale thereof shall be applied, in accordance with the provisions of Section 16:12–16 of the Revised Statutes of New Jersey.

A debate was held. A motion was made and passed to call the question. The implementing resolution was defeated.

Mr. Ambos thanked the committee and reminded deputies to submit proposals for canonical amendments by the deadline of sixty days prior to the opening of next year's Convention.

Standing Commission on Clerical Compensation:

The Rev. Valerie Balling, Chair of the Standing Commission on Clerical Compensation, reported for the Commission.

In order to adhere to Resolution 2011-3 passed by the 227th Convention that asked for the Standing Commission on Clerical Compensation to issue recommendations by November 1, 2011, the Standing Commission on Clerical Compensation offered a recommendation of a 2% COLA increase to clergy's current salaries, as long as they were still receiving the established minimums according to years of service as set forth in the 2011 Salary Compensation Grid. This recommendation was made with consideration of the significant increase to the health insurance premiums for families and the continuing economic hardship. Similarly, even though the Northeast Urban Consumer Price Index suggested a higher COLA, the Standing Commission on Clerical Compensation did not believe it was in the congregations' best interests to follow that calculation, though it has been used in the past.

The Standing Commission on Clerical Compensation also chose not to change the 2011 Salary Grid or the other commensurate benefits (Housing Equity/Allowance, Professional Expenses, Continuing Education) for 2012 in light of the desired canonical changes.

Accordingly, Rev. Balling moved on behalf of the Commission the following implementing resolutions for fiscal year 2012:

Be it resolved, that the Diocesan Convention approve a 2% Cost of Living Adjustment (COLA) to parochial clergy current salaries.

Be it further resolved that the 2011 Salary Grid be adopted for use in 2012.

The resolutions were passed.

For fiscal year 2013, the Standing Commission on Clerical Compensation submits the Clergy Compensation Chart for Full-Time Clergy and the Clergy Compensation Chart for Part-Time Clergy for Convention approval. The new charts reflect the philosophy and intention of the revised Diocesan Canon 74 (just adopted by the Convention), do not refer to church levels, and offer a comprehensive overview of all the components that comprise clergy compensation. The chart for full-time clergy also delineates various parochial positions and incorporates a calculation for minimum compensation based on "Years of Credited Service" (YCS — terminology used by the Church Pension Fund). The formulas used in the new Chart for Full-Time Clergy are comparable to those used in the grid format, specifically the yearly merit increase for years of service. The increase used in the grid was 2.83% and the increase used in the chart is 2.5%. While the chart allows for any YCS to be used, the Standing Commission on Clerical Compensation will only enforce the minimum standard up to 20 years in order to allow clergy greater opportunities in their ministries.

The Chart for Part-Time Clergy is a brand-new document to help support those serving in that capacity. The salary calculation is based on Work Units (WU — a period of time no less than 2.5 hours and no more than 4). Twelve WUs is considered Full-Time, so $\frac{3}{4}$ Time is 9 WUs, $\frac{1}{2}$ Time is 6 WUs and $\frac{1}{4}$ Time is 3 WUs. The number of WUs is multiplied by a base to offer a minimum cash stipend. The other components are either prorated or negotiated depending on the specific circumstances of the clergy and congregation.

Both Charts have extensive notes and definitions to explain all of the factors involved with clergy compensation. As always, the members of this Commission are willing to assist both clergy and leaders in the congregations in the process of negotiating fair and equitable compensation or explaining any of the nuances involved.

Accordingly, Rev. Balling moved on behalf of the Commission the following implementing resolutions for fiscal year 2013:

Be it resolved, that the Diocesan Convention adopt the Clergy Compensation Chart for Full-Time Clergy and the Clergy Compensation Chart for Part-Time Clergy for use in 2013.

A discussion was held. A motion was made and seconded to refer this resolution back to the Standing Commission on Clerical Compensation. In response to a request for a point of information, Chancellor John Wood Goldsack advised that if the 2013 Charts were not adopted at this Convention, there would be no required minimum clergy compensation for the 2013 calendar year until there should be further action by next year's Convention. Following discussion, the motion to refer was requested to be withdrawn by the mover, and permission to do so was granted by the Chair without objection. The Commission's resolution was thereafter carried.

Trinity Cathedral:

The Very Rev. René John reported for Trinity Cathedral. He thanked the members of the Diocese of New Jersey for their continued support, and referred deputies to Trinity Cathedral's Report, Document 6.

Bishop Councill and Canon Chuck Perfater presented the Bishop's Cup to St. Peter's, Medford, the winners of the 2011 golf outing.

At the February 21, 2012 Cathedral Chapter meeting, Bishop Councill nominated clergy and laity to be named as Honorary Canons of Trinity Cathedral. The Chapter approved. Bishop Councill announced the new Honorary Canons and noted that there will be an installation held at Trinity Cathedral at a later date: The Rev. Canon John C. Belmont, Jr., The Rev. Canon Pedro S. Guzman, The Rev. Canon Anna S. Powell, The Rev. Canon Lee Powers, The Rev. Canon Dr. Francisco Pozo, and Canon Constance L. White.

Province II Report:

Due to time constraints, Canon Chuck Perfater, Province II Coordinator, deferred reporting orally. The written report is Document 43.

Report on Property Matters:

Due to time constraints, Canon John Wood Goldsack deferred reporting until next year's Convention.

Newly ordained clergy, new clergy in the diocese, clergy in new cures, and interim clergy:

Canon Cecilia Alvarez introduced the newly ordained clergy, new clergy in the diocese, clergy in new cures, and interim clergy. We did not introduce clergy at last year's Convention due to the schedule of a one-day Convention.

Therefore, some of the clergy being announced have been in place for more than a year.

Priests in New Cures

The Rev. Valerie Balling	Rector, St. Barnabas, Monmouth Junction
The Rev. Kathleen Bishop	Associate, St. Mary's-by-the-Sea, Point Pleasant Beach
The Rev. Edwin Chinery	Part-time Priest-in-Charge, St. Mark's, Keansburg and Assistant, Grace, Plainfield
The Rev. Justin Falciani	Rector, Christ Church, Somers Point
The Rev. Lisa Hoffman	Part-time Vicar, St. Barnabas by the Bay, Villas, Part-time Outreach Minister, St. Mary's, Stone Harbor
The Rev. Susan Ironside	Rector, St. John-on-the-Mountain, Bernardsville
The Rev. Dr. Anne-Marie Jeffery	Rector, St. Peter's, Perth Amboy
The Rev. Terry L. Martin	Rector, St. Stephen's, Waretown
The Rev. Reginald Nuamah	Priest-in-Charge, St. Paul's, Bound Brook
The Rev. Jennifer Replogle	Curate, Trinity Church, Princeton
The Rev. Susan Richardson	Rector, Grace-St. Paul's, Mercerville
The Rev. Toribio Rodriguez Santos	Priest-in-Charge, San Jose, Elizabeth
The Rev. Jeffrey Roy	Curate, St. George's-Church-by-the-River, Rumson
The Rev. Marshall Shelly	Rector, St. Peter's, Spotswood
The Rev. Gideon Uzomechina	Priest-in-Charge, St. Alban's, New Brunswick

Interim Clergy in New Cures

The Rev. Barbara Crafton	Interim Rector, St. Luke's, Metuchen
The Rev. Joanna Graham	Interim Rector, Holy Trinity, South River
The Rev. Frank Hubbard	Interim Rector, Christ Church, New Brunswick
The Rev. Susan Michelfelder	Interim Rector, Christ Church, Middletown
The Rev. John Negrotto	Interim Rector, St. Thomas, Red Bank
The Rev. Deborah Piggins	Interim Rector, All Saints', Navesink

Deacons:

Dcn. David Lawson Beck
Dcn. Frances Clark
Dcn. Ted Moore
Dcn. Terry Suruda
The Ven. Vicki Cuff
Dcn. Joe Sweeney
Dcn. Kathy DeJohn

Now at St. John the Baptist, Linden
Resigned from Good Shepherd, Berlin
Also serving as Chaplain at Kean University
Retired from Trinity Church, Matawan
Retired from Christ Church, Middletown
Resigned from Grace Church, Pemberton
Resigned from St. Peter's, Perth Amboy

Acknowledgments:

Bishop Councill thanked Dcn. Pete Cornell, Dcn. Amy Cornell, and Nancy Lesiw for organizing and operating the audio and visual equipment.

Bishop Councill thanked all of the volunteers, pages, and everyone who helped with the arrangements of Convention, especially our Convention Coordinator – Ann Notte!

Bishop Councill acknowledged Diocesan House Staff: The Rev. Canon John W. Sosnowski, The Rev. Canon Debi Clarke, Dcn., Canon Phyllis Jones, Canon Cynthia McFarland, Canon Cecilia Alvarez, Canon Connie White, Ms. Ann Notte, Ms. Mary Ann Rhoads, Ms. Sarah Paige, Mr. Emanuel Strauss, Mr. Rich Grant, and Mr. Ron Gritz. He also acknowledged our faithful volunteers throughout the year: The Rev. Bill Breedlove, Dcn. Mary Ann Jensen, Ms. Paula Morgan, and Mrs. Winnie Scheid.

Annual Reports by Title:

Bishop Councill requested that the following Annual Reports be received by title. Deputies have received these reports by mail or in their Convention packet, website, or they have been made available at the information table.

Document 1	Planned Giving Committee
Document 2	Youth Council
Document 3	Recovery Ministry
Document 4	Board of Missions
Document 5	JOP Turner Fund
Document 6	The Dean of Trinity Cathedral
Document 7	Millennium Development Goals Task Force
Document 8	Episcopal Church Women

Document 9	Church Architecture Commission
Document 10	Standing Committee
Document 11	Companion Diocese Committee
Document 12	Sudan-Darfur Committee
Document 13	Preliminary Resolutions
Document 14	Right Onward Visioning Committee
Document 15	Altar Guild
Document 16	Migrant Ministry Committee
Document 17	Standing Commission on Clerical Compensation
Document 18	Insurance Committee
Document 19	Ministry with the Disabled Commission
Document 20	Girls Friendly Society
Document 21	Commission on Ministry
Document 22	Committee on Priesthood
Document 23	Committee on Diaconate
Document 24	Lifelong Christian Formation Committee
Document 25	Diocesan Council
Document 25a	Final Narrative with Implementing Resolutions
Document 26	Financial Report for Trinity Cathedral
Document 27	The Standing Committee on Constitution and Canons
Document 27a	Memorandum on Part IV, Standing Commission of Constitution and Canons
Document 27b	Three Canonical Amendments
Document 28	Stewardship Commission
Document 29	The Registrar and Historiographer
Document 30	The Archivist
Document 31	Celebratory Greetings
Document 32	Anti-Racism Commission
Document 33	The Bishop's Parochial Visitations
Document 34	The Bishop's Journal
Document 35	Diocesan Jubilee Officer
Document 40	Loan and Grant Committee

Document 41	Bishop's Appointments
Document 42	Audit Committee
Document 43	Province II

Statistics

Statistics I	Canonical Clergy
Statistics II	Canonical Congregations
Statistics III	Transfers In/Out
Statistics IV	Official Acts

Financials

Exhibit I	Treasurer's Report The Preliminary 2011 Budget vs. Actual Report, Revised Preliminary Budget for 2012, and Proposed Preliminary Budget for 2013
Exhibit II	2012 Fair Share Comparative Summary and 2013 Projected Fair Share Results
Exhibit II-1	2012 Fair Share Comparative Summary and 2013 Projected Fair Share Results
Exhibit III	Catalog of Funds
Exhibit III-1	Addendum to Catalog of Funds
Exhibit IV	Fair Share Report 2010- alphabetical sort
Exhibit IV-1	Fair Share Report 2010 – parochial income sort
Exhibit V	2009 Audited Financial Statements of the Administrative Offices of the Diocese of NJ
Exhibit V-1	2010 Audited Financial Statements of the Administrative Offices of the Diocese of NJ
Exhibit V-2	2009 Audited Financial Statements of the Bishop's Discretionary Fund
Exhibit VI	Aged & Infirm Clergy Fund for the Year Ended December 31, 2010
Exhibit VII	Widows, Widowers and Orphans Fund for the Year Ended December 31, 2010
Exhibit VIII	Capital and Revolving Loan Fund
Exhibit VIII-1	R. Bowden Shepherd Loan Fund
Exhibit VIII-2	Venture in Mission Loan Fund

A motion was made, seconded, and passed to receive these reports by title.

Necrology:

The Rev. Canon Ronald G. Albury read the Necrology Report for the year 2011:

The Rev. Frederick J. Krause	1941 – 2011
The Rev. Canon William H. Paul	1922 – 2011
The Rev. Dr. Wayne Lamarr Smith	1934 – 2011
The Rev. Harry Robert Ripson	1933 – 2011
The Rev. Albert C. Walton, Sr.	1925 – 2011
The Rev. John Crocker, Jr.	1923 – 2011

Canon Albury offered a prayer for these members of our clergy

Adjournment:

Bishop Councill announced that the 229th Annual Convention of the Diocese of New Jersey is scheduled to take place on Friday and Saturday, March 1–2, 2013 at the Wildwoods Convention Center.

A motion to adjourn was made, seconded, and passed.

Canon Cynthia McFarland, Convention Chaplain, closed with prayer and Bishop Councill gave a blessing. The Convention stood adjourned at 2:30 p.m.

Respectfully submitted,

Mary Ann Rhoads, Assistant Secretary

The Bishop's Address
228th Annual Convention
The Episcopal Church in the Diocese of New Jersey

March 2, 2012

Fred Rogers, host of the children's television show, "Mr. Rogers' Neighborhood," was a Presbyterian minister and a popular speaker. Each time he spoke he observed the same pattern. He always asked the audience to pause for a minute of silence and think about all those who have helped them become who they are. Once, in a prestigious gathering at the White House, he was given only eight minutes to address children's issues. Still, he devoted one of those minutes to silence. "Invariably, that's what people will remember," he said, "that silence." (Philip Yancey, *Soul Survivor*)

I invite us to take a cue from Mr. Rogers this morning. On this busy, agenda-driven day, let us take a minute of silence and recall some of those who helped us to become who we are.

Whom did you remember? For me, there was my godfather, who loved music, sports and the Church. There was a nonobservant Jewish Professor of English, who taught the poetry of John Donne and George Herbert as though he had just had lunch with those gentlemen at the faculty club. There was the choirmaster who conducted the Mozart *Requiem* as though it were what life is all about. A rector who believed that I could be a priest. A nun who has prayed for me every day for the last 17 years.

Through each of these souls our good Lord has met me and formed me. I did nothing to deserve the grace of God that came to me through them. But our God has reached out and touched me through these informal channels of grace as surely as through Word and Sacrament to remind me that I am not my own and I am not on my own. I belong to Jesus.

Last year I bought a Lenten book because I misread the title. It was by Brennan Manning, a favorite author. When I picked it up in the bookstore I thought it was entitled, *The Furious Longing for God*. "Well and good," I thought. "Lent is a good season to get in touch with my longing for God. Maybe I can even work my way up to a *furious* longing for God!" But when I got home I found that I had misread a word. The real title is, *The Furious Longing of God*. My friends, believe this Good News: It is God's furious longing for us and for all, seen in the cross and resurrection of our Lord Jesus Christ, that is the agenda for rejoicing.

In the tenth chapter of the Gospel According to Luke we are told about an incident in which 70 disciples were sent out by Jesus to places where He Himself intended to go. They went. They saw. And Christ conquered. Everywhere they went, it was like a misplaced Easter, pulled forward from the end of the story to the middle. The effects of Jesus' victory over sin and evil and disease were all around them. They told Him, "Master, even the demons danced to your tune." And Jesus said, "I know. I saw Satan fall, a bolt of lightning out of the sky. See what I've given you? Safe passage as you walk on snakes and scorpions, and protection from every assault of the Enemy. No one can put a hand on you. All the same, the great triumph is not in your authority over evil, but in God's authority over you and presence with you. Not what you do for

God but what God does for you – that's the agenda for rejoicing" (Luke 10:17 – 20, *The Message*, by Eugene Peterson).

You should have received our agenda by now. I know you have read, marked, learned and inwardly digested it. It's about what you would expect, only more so this year. Pages and pages that tell us of the work done by some very wise and wonderful brothers and sisters who have sacrificed time and talent to put our financial house in order. Resolutions that challenge us to take action. Reports that tell where we've been and what we've done in the world for Christ's sake. Elections of new officers and members to serve our community. Workshops on stewardship, congregational vitality and mission discernment. There are old friends to be greeted and new friends to be made. There are prayers to be offered and the Bread of Life and the Cup of Salvation to be shared. We are the Diocese of New Jersey in Convention. And here's our challenge: to do all this with such grace and such respect and such care for one another that the hotel staff, all our vendors and every guest and group on these premises over the next 24 hours will say about us what was said of the earliest Christians: "See how they love each other."

But the agenda for rejoicing is not founded on how we love each other. The truth is, we fail, every day. I'd be glad to be proven wrong, but today is probably no exception. Our help is in the Name of the Lord; not in our good intentions. So, our agenda for rejoicing is founded on a surer foundation: how the Lord loves us. As we shall pray, "Having loved his own who were in the world, he loved them to the end" (*The Book of Common Prayer*, page 373) See how He loves us! To the end! To the max! His love is so extreme, it's ridiculous! For us and for our salvation; for the mending of creation; for the glory of God; for the coming of the Kingdom. How can we not rejoice in that? You and I will do nothing more important today than that which we do at this hour: to offer our sacrifice of praise and thanksgiving for all that our Lord has done for us. That is our agenda for rejoicing.

Every Annual Meeting is an opportunity to look backward and give thanks and rejoice. Come with me on a quick tour of our Diocese in 2011. Come and enjoy every Ordination of Deacons and Priests as well as every Celebration of the Renewal of Ministry in the several congregations that welcomed a new Rector or Vicar or Priest-in-Charge. Don't miss the smiles on the faces of the Wardens, especially when they hand over the keys and say, "Let the doors of this place be open to all people." Join me in the graveyard of St. Mary's, Burlington, where a clergy widow and her family sang hymns as we committed the ashes of her late husband to the earth, in sure and certain hope of the resurrection to eternal life. Come to the Cathedral Chapel on a Sunday afternoon for a Eucharist for Recovery Ministries in this Diocese, where a large group of women from a local treatment center was welcomed, encouraged and prayed for. Come and see the consecration of a new addition to St. David's, Cranbury; and the re-dedication of Christ Church, Magnolia (where they merged with Christ Church, West Collingswood; sold that building; used the funds to refurbish Magnolia, including the removal of red carpet! Apparently, they didn't know you can't do that in The Episcopal Church). Join me at the fiftieth anniversary of the founding of St. Bart's, Cherry Hill and the hundredth anniversary of St. James', Bradley Beach. Let's go to St. Paul, Minnesota, with ten of our young people, Canon Debi Clarke and adult advisors for the triennial Episcopal Youth Event – five days of worship, community, learning

and laughter. Let's stop by several very tough Vestry meetings with conflicted leaders looking hard at a dissolution of the pastoral relation with their priest or bankruptcy or both; a couple of church closings, with anger and anguish; and a parish meeting where I had to say, "I'm sorry. Please forgive me." On the days after Hurricane Irene hit New Jersey, come to St. Peter's, Spotswood and Trinity, Cranford and other damaged churches. Witness miracles happen as people who love their church come together to clean, repair and reconstruct their buildings. And please come with me to a private home where I joined a faithful priest and a courageous family for the confirmation of a young man in the presence of his dying father. Let's not forget the Bishop's Ball and the Acolyte Festival and the Cathedral Community Golf Tournament. And the Red Door=Safe Haven Committee of those committed to stop the goddamned bullying in our society. We'll take two trips to our Companion Diocese of Central Ecuador. An amazingly grace-filled service of repentance and reconciliation at St. Peter's, Perth Amboy, where we dedicated a marker for all those slaves buried, without markers, in the grave yard of that, our oldest church. Come back to Burlington for a chapel service at Doane Academy and a visit with graduating seniors. Let our final stop be to the most joyous, laughter-filled and delightful hour in this past year: at the Edna Mahan Women's Facility, where I was prayed for by a small group of women, some of whom are serving life sentences. Those are just the tree tops of a year in the life of this blessed bishop.

To the business of this Convention: You have seen in your materials the prominence of financial reports. For their years of hard work, I want us to thank God for Canon Phyllis Jones, for Treasurer Jim Bathurst, for Lynne Davis and all those who worked on the Joint Task Force on Diocesan Trust Funds. At great sacrifice, they have put our records and accounts and much of our financial house in order. They have succeeded in giving us an accurate account of what we have in the way of financial resources and what those funds are for, so we can be confident that we are keeping faith with the directions of our benefactors and doing our business transparently, accurately and honorably. By their labors, we have restored order and confidence in the operations of our Diocese. Dear friends and members of the Task Force, we honor you for your diligence, your perseverance and your faithfulness.

These are tough days for many of us, for many churches and dioceses and for The Episcopal Church. Yet, we are still standing and, in many places, thriving. Where we are struggling, we are reminded that our purpose is not to survive, but to carry "Right Onward" in the mission entrusted by our Lord Jesus Christ to His Church. On days of discouragement I have often thought of the inspiring example of one bishop who, whenever asked what a parish in particularly difficult straights should do, always advised that the congregation take an offering for mission. Hurricane? Fire? Flood? Take an offering for mission. And that is what we shall do – at this service today and tomorrow and throughout the coming year.

Our Diocesan Council has committed our Diocese to give to the program known as "Nets for Life," through Episcopal Relief and Development. We are challenged to give 10,000 mosquito nets, at \$12 each. This gift will give protection from malaria. It will save precious lives and provide comfort and hope in the name of Christ to vulnerable populations in Africa. We have over 800 in attendance here this morning. If each of us gives one net, we'll raise nearly \$10,000.

But that would only get us eight percent toward our goal for the year. A gift of \$15 from each of us would get us to 10 percent and make a right beginning to this project. Let's do it.

We are doing much, much more in mission together. Our own missions continue to be upheld, supported and directed by the Reverend Gretchen Zimmerman, Vicar for Missions, and the Board of Missions. They are in our hearts, in our prayers and in our budget. We are a missionary society. Let us encourage them and give thanks for their efforts.

We are also blessed through our Companion Relationship with the Diocese of Central Ecuador. Our partners have been through serious conflict with their Bishop, resulting in his resignation and departure from the Diocese, a little more than two years after his Consecration. But we are standing beside them as they seek reconciliation and renewal. Pete Ackerman and the Companion Diocese Committee want us to sign on for another three year commitment. Please do.

A very great treasure of our common mission is being proposed to you for funding through our Budget this year. He is a brother named Charlie Nakash, a longtime member of Christ Church, Toms River. The Reverend Joan Anders and the Vestry of Christ Church have raised up Charlie and promised to support him as an appointed missionary of The Episcopal Church in the Dominican Republic. But they can't do it on their own. So, two months ago, on the gloomiest day in the budgeting cycle, when the Finance and Budget Committee faced the grim task of bringing the Budget into balance, they added to our expenses an amount needed to support this man and buy a used truck for his mission. You'll meet Charlie this afternoon. He won't have much to say. He lets his hands, his talents as a builder and his heart for mission do the talking. All that and his tears of gratitude for all that the Lord has done for him. Let us send him and his tool box off in the name of Christ, with the pledge of our prayers and our support and with praise to our Lord that he puts it into the hearts of his servants to make such sacrifices as these.

And don't forget our mission among the poorest of the poor. No, wait. The Reverend Lisa Caton won't let us forget the difference we make in the name of Christ to our neighbors through our giving in support of the Millennium Development Goals. They are a framework for doing Gospel work (Matthew 25:31-46).

We are, slowly and steadily, getting more organized and becoming more committed to serve Christ whose Real Presence is not only found in the bread and wine of the Eucharist, but is also found among the least, the lowest and the lost. As C.S. Lewis once wrote, "Next to the Blessed Sacrament itself, your neighbor is the holiest object presented to your senses." Jesus said, "This is my body, given for you. Jesus said, "This is my blood, shed for you." And Jesus also said, "Insofar as you did it to one of the least of these who are members of my family, you did it to me." Doesn't that draw a line directly from the altar out the door and straight to the poor? We are Catholic and we are Evangelical. We worship and adore Jesus in the Sacrament. We honor and serve Jesus among the needy. But let us not fail to honor Jesus in each other, no matter what separates us. We are all bearers of the glory of God, as surely as Mary, the Blessed Mother of our Lord, bore Him in her womb.

You will hear about Urban Promise at this Convention and we will hear a Keynote Address from

Bruce Main, their Executive Director. Canon Phyllis Jones, our CFO, has been instrumental in helping to establish Urban Promise in Trenton. Among the many reasons we have to be thankful for Phyllis, surely this is one: that the adjective “urban” is not being used to describe the typical nouns that we hear (blight, decay, crime and poverty). No, for disciples of Jesus, there is promise in the urban. That is a sermon in itself. You will hear about our vitality in urban mission from Bruce, from Clara Gregory, our Jubilee Ministries Officer and from the Very Reverend René John, Dean of Trinity Cathedral, which is not only at the center of our Diocese but in the center of hope, dignity, justice and promise for our near neighbors in Trenton.

We can take a lot of godly pride in our staff at Diocesan House. They are not “the Diocese.” They are servants of you and of your congregations, who are the Diocese. Our Diocese. This is a large jurisdiction. But we are very well served by a small staff. They go about their ministries faithfully, effectively and without fanfare. Today I am especially grateful for Canon Lee Powers, who has begun his retirement after seven years as Canon to the Ordinary. I am honored that the Reverend John Sosnowski has accepted my appointment to that ministry. And I rejoice that Cecilia Alvarez has become our Canon for Transition Ministries and Clergy Development and that Debi Clarke is now our Canon for Youth Ministries. Add their names to the following and you have some of our most precious treasures: Mary Ann Rhoads, Ann Notte and Sarah Paige; Phyllis Jones, and Cynthia McFarland; Manny Strauss, Rich Grant and Connie White; Linda Moeller and Ron Gritz. These, too, are gifts of God for the people of God. I will recognize them tomorrow, but I can’t hold back today. Let us thank God for them.

I hope you will all attend one of the workshops being offered at this Convention. First, I very much hope that all of our congregations will participate in the affirming process of mission discernment leading to the strengthening of their missional identity. Let this become part of your congregation’s schedule this Eastertide. You will hear an introduction by the Reverend Philip Carr-Jones this afternoon and there will be a workshop on this subject tomorrow, led by Canon Sosnowski and Cecelie Bulcha.

Secondly, I encourage us all to be prepared to tell our story: the “old, old story of Jesus and his love;” the story of how Jesus has acted in each of our lives and set our hearts on fire to love and follow Him; and the story of our faith community and how we find strength and courage in our common life and mission. Every disciple has a gospel to tell. Go hear the Reverend Dr. Susan Richardson and friends tomorrow at a workshop on “Listening to the Listeners: A Congregational Love Story.”

Third, I urge you and everyone in your congregation to give attention to the stewardship of all the abundance that Christ entrusts to our care and management. I don’t mean fund-raising but rather falling in love; not meeting a need but expressing our devotion; not keeping our buildings open but opening our hearts to answer His passion for us with ours for Him. Join Canon Charles Perfater tomorrow and call on your Diocesan Stewardship Commission for support and direction.

What lies ahead for the Diocese of New Jersey? I think most of you would agree that we are called to do mission in a challenging environment. In our society religion is a negative word that carries repellant associations. The fastest growing religious preference is “none.” There is

openness to something called spirituality but there is wariness, at best, about religion. More and more choose to live alone and guard their independence. The life of choice is what one scholar calls an “uncalled life.” Institutions and their overhead and governance and hierarchies are mistrusted. If one commits money, time or ability to something beyond one’s self, it is likely to be channeled toward projects and not toward operations and the funding of fixed costs. And the state of the Church in this Diocese and in many of our churches is a state of decline.

I do not have the answers to questions about how to carry on the mission of our Lord in this daunting landscape. I am sure of two things: Our problem is not a lack of money but a lack of imagination. Secondly, our help is in the sure and certain hope that this is God’s Church. We trust that we will be here as long as Jesus wants us to continue as His body and to do His mission until He comes again. But it must be said that The Episcopal Church has no divine right to exist for ever. Since, however, it is by the mercy of God that we are engaged in this ministry, we do not lose heart (II Corinthians 4:1).

Let me tell you a story. On June 6, 1924, two men set out from a camp perched at 23,000 feet on an ice ledge just below the lip of Mount Everest’s North Col. One of the men was George Mallory, aged 37, Britain’s finest climber. He was famous for his several attempts to reach the summit. He’s the one who, when asked why, replied, “Because it’s there.” His partner was Sandy Irvine, an Oxford scholar, aged 22, with little previous mountain climbing experience. Mallory and Irvine died that day on Everest. No one knows for certain whether they reached the top or not. As unlikely as it seems to some, Wade Davis, author of *Into the Silence: The Great War, Mallory, and the Conquest of Everest* quotes one of the last people to see these two men alive, who said that, when last seen, they were 800 feet from the summit and “going strong for the top” (page 550).

My highest hope for our Diocese is that we will be seen “going strong for the top” in 2012. Our first step is prayer. We have much about which to pray. There are none who welcome our prayers more than the Episcopal Election Committee. Hold them up in prayer: Deb Schmidt, Chair, and Vice-Chair, the Reverend Ronald Pollock; the Chaplain, the Reverend Canon Terry Rosheuvel; and their Consultant, the Very Reverend Ron Clingenpeel, former Dean of Christ Church Cathedral in St. Louis, Missouri. We can be very grateful that the twenty-three members of the Committee have committed themselves to engage in a discernment process that will result in a number of nominees for the Office of the Twelfth Bishop of New Jersey.

Or is it the thirteenth bishop? Our own Canon Cynthia McFarland in her ongoing relationships with dead bishops (!) has, after seven years of exhaustive research, published an excellent book entitled *Recovering John Talbot* that should be of interest to all New Jersey Episcopalians. Canon McFarland makes a persuasive case, grounded in extensive evidence from primary resources, that the first bishop of New Jersey was the Reverend John Talbot, a priest of the Church of England who came to New Jersey in 1702. Talbot was a younger colleague and friend of the Reverend George Keith and, like Keith, a missionary of the Society for the Propagation of the Gospel (S.P.G.). As Cynthia tells it, Talbot became the first bishop in America and in New Jersey in 1722, some 62 years before Samuel Seabury in Connecticut and 93 years before Bishop

John Croes, our first bishop. Be that as it may, pray for our E.E.C. as they prepare the way for an orderly transition from the eleventh (or twelfth) to the twelfth (or thirteenth) Bishop of New Jersey.

Yes, we do have a lot of history. But, do we have a future? Not if we shrink our mission down to the single enterprise of finding a new bishop. My friends, let's go strong for the top in at least these four ways in 2012. First, I urge every one of our congregations to go strong at the question posed by the Reverend Philip Carr-Jones and the Right Onward Visioning Process: "What is God calling our community of faith to become?" Engage in discernment around that question so that a majority of your members can explain with consistency and enthusiasm why your church exists.

Second, it is time for us as a diocese to go strong at questions of viability and vitality in all of our congregations. We are accountable to our Lord for His mission in the world. We must, therefore, take a careful look at those congregations that are no longer able or committed to look beyond themselves and their own survival. There is nothing astonishing about an organization that looks only to its own survival. It will die. Every group wants to survive. We are called to something more. I will call together members of our staff, the Board of Missions, the Congregational Development Committee and others to fashion a covenant for vitality and viability in mission; what it looks like and how to tell when we're falling short of it and settling for survival. Do not settle. Go for the top.

Third, we need a conversation about accountability in our common life as a diocese and as Episcopalians. Our present Fair Share system for funding our common mission has been in place for nearly ten years. As you know, it asks for a voluntary pledge of a maximum of 16 percent of congregational income to support our diocesan mission. We ask for 16 percent. We receive, on average, 8 percent. And we are asked to give 19 percent in support of The Episcopal Church. Only 20 or so congregations are giving the full asking to our Diocese. In fact, two-thirds are not giving even a tithe of their income. Our system is broken. I have appointed a Task Force on Accountability and the Fair Share, to report to the Diocesan Council this fall and to this Convention next year. I thank the Reverend Paul Van Sant for agreeing to serve as Chair and those who will work with him on this important matter.

Fourth, I pray for us to become more fully engaged in advocacy for equality among all the people of God. I reached three of my life's goals in the past nine months: 1) I made a pilgrimage to the Shrine of Our Lady of Walsingham, in England; 2) I climbed the Inca Trail to Machu Picchu, in Peru; and 3) I am able to announce that our daughter Martha is going to deliver our first grandchild in about a month.

Becoming a grandparent – as many of you have told me – changes you. What is especially interesting to me is that this baby is the daughter of a Venezuelan immigrant. (My son-in-law is now a U.S. citizen.) She will always be of Hispanic parentage. I don't know much about being a grandfather. But I do know this: as long as there is racism, my granddaughter will be a potential target. And I know one more thing. If you touch her, you touch me. That realization has helped me to pray about the scourge of racism in our society. It's no longer something that happens to somebody else's kids or grandchildren. I now pray for the gift of outrage. Yes, it is a white

privilege not to have to think about the impact of racism on people of color. But I'm thinking about it in an altogether different way, with all the more passion. I am reminded of the line, "If you're not outraged (by the injuries done to our brothers and sisters by racism), then you just aren't paying attention."

I also pray for the gift of advocacy for equal rights and protection under the law for gays and lesbians. I know that not everyone here today agrees with me, but I have been pleased to give testimony twice with the Bishop of Newark before a Senate Committee on behalf of legislation that would grant marriage equality to same gender couples in New Jersey. I am thankful for the privilege of being an advocate for the full acceptance of these, our brothers and sisters, and for their rights to pursue a full and blessed life.

Vision. Vitality. Viability. Accountability. Advocacy. As I hope you can see, I have no lack of passion for "going for the top" as a diocese and as a missionary society. I'm not tired. I'm stoked. I may have Parkinson's disease, but I'm still standing. I love waking up every day and serving as the Bishop of New Jersey. Despite what you may have heard or surmised, my job – and that of my colleagues in this ministry – is less about putting out fires and more about lighting fires. By that, I mean the fire of mission that has carried this diocese right onward through more than two and a quarter centuries; or, three and a quarter centuries, if you start with the first services in Perth Amboy in 1685.

Finally, I have one more hope: that each one of the 15,000 people who worship in the 150 churches of our Diocese on an average Sunday will reflect the experience of the Apostles Peter and John, as reported in Acts 4:13. "Now when they saw the boldness of Peter and John and realized that they were uneducated and ordinary men, they were amazed and recognized them as companions of Jesus." I pray for boldness in our life and witness, so that the world will be amazed and recognize us, too, as companions of Jesus. May it be said of us, too, that when we were last seen, we were "going strong for the top."

As we go, let's keep our eyes on the "wondrous cross" – the agenda for rejoicing – and keep on singing:

Were the whole realm of nature mine,
That were an offering far too small;
Love so amazing, so divine,
Demands my soul, my life, my all.

Verse 4, Hymn 474, *The Hymnal 1982*; words by Isaac Watts (1674 – 1748)

The Right Reverend George E. Councell, D.D.
Bishop of New Jersey

Section C

Reports for the year 2011

Document 1	Planned Giving Committee
Document 2	Youth Council
Document 3	Recovery Ministry
Document 4	Board of Missions
Document 5	JOP Turner Fund
Document 6	The Dean of Trinity Cathedral
Document 7	Millennium Development Goals Task Force
Document 8	Episcopal Church Women
Document 9	Church Architecture Commission
Document 10	Standing Committee
Document 11	Companion Diocese Committee
Document 12	Sudan Committee
Document 13	Preliminary Resolutions
Document 14	Right Onward Visioning Committee
Document 15	Altar Guild
Document 16	Migrant Ministry Committee
Document 17	Standing Commission on Clerical Compensation: <ul style="list-style-type: none">· Report of the Commission2012 Compensation Chart· Clergy Compensation 2012 and 2013 Projection Full Time· Clergy Compensation 2012 and 2013 Projection Part Time
Document 18	Insurance Committee
Document 19	Ministry with the Disabled Commission
Document 20	Girls Friendly Society
Document 21	Commission on Ministry
Document 22	Committee on Priesthood
Document 23	Committee on Diaconate
Document 24	Lifelong Christian Formation Committee
Document 25	Diocesan Council

Document 25 A	Final narrative with Implementing Resolutions
Document 26	Financial Report for Trinity Cathedral
Document 27	The Standing Committee on Constitution and Canons 2012
	Document 27a: Memorandum on Part IV on the Report of Standing Commission of Constitution and Canons
	Document 27b: Three Canonical Amendments Proposed by The Rev. Elmer Sullivan
Document 28	Stewardship Commission
Document 29	The Registrar and Historiographer
Document 30	The Archivist
Document 31	Celebratory Greetings
Document 32	Anti-Racism Commission
Document 33	The Bishop's Parochial Visitations - See page
Document 34	The Bishop's Journal – See page
Document 35	Diocesan Jubilee Officer
Document 36	Nominating Committee Report
Document 37	Joint Task Force on Processing, Management, and Reporting of Diocesan Trust Funds
	Document 37: Background and Executive Summary Report
	Document 37a: Fund Structure
	Document 37b: The Funds Chart
	Document 37c: Catalog of Funds Sample Text
	Document 37d: Specific Recommendations
	Document 37e: Implementing Resolutions
Document 38	Investment Advisory Committee
Document 39	Final Report of the Resolutions Committee
Document 40	Loan and Grant Committee
Document 41	Bishop's Appointments
Document 42	Audit Committee
Document 43	Province II

Planned Giving Committee

Report to Convention for the Year 2011

What is Planned Giving?

Planned Giving offers every church in our Diocese the opportunity to form a legacy for the future of the church. A church must decide that it wants to establish a permanent fund that generates income to support the ongoing mission, outreach, programs, and facilities of the church outside of the annual operating budget. The fund is organized and protected by vestry resolutions and the parish planned giving committee. The endowment is designed to be a lasting legacy for its donors and the parish. It gives every donor the comfort of knowing that their generosity benefits our churches for many years into the future.

What is the Episcopal Diocese of New Jersey Planned Giving Committee

The purpose of the Planned Giving Committee is to offer support to vestries and congregations desiring to organize planned giving programs. The committee will:

- Identify vestries and congregations that desire to establish a program.
- Provide basic consultation with vestries and congregations to walk through the sequential steps of setting up a program.

The Planned Giving Committee offered presentations to the Diocese at *Vestry & Finance Day* on April 2, 2011 and to the following parishes in 2011:

St. Martin's, Bridgewater

St. Alban's, New Brunswick

Grace, Pemberton

St. Simons-by-the-Sea, Wildwood

Church of the Advent, Cape May

St. Barnabas-by-the-Bay, Villas

St. Mary's, Stone Harbor

Committee Members:

The Rev. Margaret Hodgkins, Co-Chair

Mr. Chuck Watson, Co-Chair

Rev. Jane Brady

Mr. John Goldsack, Esq.

Ms. Phyllis Jones

The Rev. Canon Lee Powers

What would you do if your church received a million-dollar bequest to be put

into an endowment? ...And your parish doesn't have one?

Learn more about how the Planned Giving Committee can help your congregation.

*Please contact the Rev. Peggy Hodgkins at 609-468-2171 or
hodgkinsp@gmail.com*

Document 2

Youth Council Report to the 228th Diocesan Convention

Change your life. Change the world.

Mission Statement of the Diocese of New Jersey Youth Council

We the Youth Council of the Episcopal Diocese of New Jersey, as leaders, youth and adults, and faithful Christians change the world by spreading the love of Christ through helping, learning, communicating, and serving our neighbors.

Five youth events and three adult workshops were held in 2011.

52nd Bishop Ball - January 28, 2011

Raised money for Van Duzer Scholarship Fund

Spring Youth Event - May 13 -15, 2011

Erase the Racism – Lebanon, NJ

Episcopal Youth Event- June 22-29, 2011

Bethel University, St. Paul Minnesota

Fall Senior High Event – November 18-20, 2011

In the Image of God– Lebanon, NJ

Cathedral Lock-In – December 9-10, 2011

Stop Hunger Now

The Sloan River Project

3 Adults Who Work with Youth Workshops

February- Panel on Bullying –Kathy Megroz-Foley, Tony Trachta, Diane Rogers
Lewis and Robert Lewis, Trenton, NJ

October– Media and Ministry – Susan Peek, Buffalo, NY

December – Stress and Our Teenagers – Tony Trachta, Elizabeth, NJ

Church Visits

The Director of Youth Ministry made eleven visits to congregations. Often, youth from Diocesan Youth Council joined in these visits as we preached, shared youth ministry ideas, and presented a slide show on events. If your church is interested in a visit please call the youth office to set one up.

Respectfully Submitted,

Ashley Agard, Asha Brown, Arlis Astudillo Jr. – Co – Chair

The Rev. Canon Debi Clarke, Dcn.- Director of Youth Ministry,

Keara Cenatus, Georgeanne Clarke, Louna Cenatus,

Harvey Cottrell, Paige Dillard, Elton George, Tristan Gibson,

The Rev. Andrea Rose-Marie Hayden, Erin Keen – Co – Chair,

Jon Carl Lewis, Clarice Metzger, Darryl Lovett, Kisakye Mugwanya, Casse Otten,

Zarifah Muhammad, The Rev. John Thompson-Quartey, Julia Nemec, Johanna

Tineo, Jacqueline Poglodek,

Kelsi Salazar, Natalie Sarchiapone, Brent Sindoni, Stephen Smith,

Stephanie Spies, Thomas Szczerba, Ben Teeple, Chauncey Thompson-Quartey,

Hendrickson Tineo, Michael Zelley

newjerseyyouth.org

Document 3

Recovery Ministries of the Diocese of New Jersey Report to the 228th Diocesan Convention

Over the past year a number of significant goals have been achieved. Our fourth annual Diocesan Recovery Sunday was celebrated at Trinity Cathedral. We appreciate Bishop Councill's leadership, support and encouragement to continue this as an annual event. To that end, we had the honor of having Bishop Councill as our preacher and Dean Rory John as our celebrant for Recovery Sunday on April 3, 2011. Our 2012 Recovery Sunday will be held March 22. We will be honored to have The Rev. Stuart Hoke as our guest preacher and Bishop Councill as our celebrant. We are working to secure our guest preacher for 2013. . In addition to the diocesan recovery service, we have more churches reaching out to us for assistance and preaching for their own Recovery Sunday Service. There are a couple of churches that provide this service on a regular schedule and others that do one a year. Ultimately, our goal would be to have every church do a recovery service. We hope these events open the doors of communication as we continue to seek to nurture a

healthier environment for all while addressing, in a spirit of love and pastoral response, the very real vulnerabilities of those affected by the disease of alcoholism and/or other drug dependency.

To achieve another goal of increased recognition and education and the theme of spirituality, we prepared another one day mini retreat called *Taking the First Steps in Recovery: Where Do I Begin?* The retreat was focused on the Step One Concepts: Admission, Powerlessness, and Unmanageability. Unfortunately, like several other offerings in the diocese, we were forced to postpone this retreat due to lack of attendance. As a result, we are looking at other methods to reach a broader array of individuals including enhancing our footprint on our diocesan website.

We continue our involvement with recovery ministries in the broader church through Recovery Ministries of the Episcopal Church, Inc. Deacon Cathy Brunson has accepted another term on the board. Her involvement has connected us with a much wider network of Episcopalians who share in this ministry. Finding solidarity with other clergy and lay colleagues in recovery ministries has been invaluable.

We once again benefited from one retreat designed to give us the chance to examine our work as a committee more deeply. We used this retreat to focus on our Step One retreat. We also discussed how we can better provide information on recovery to clergy, the school for deacons, and to the youth. At our 2012 convention we are grateful for the opportunity to once again offer an open 12-step meeting for any and all in recovery during the hospitality hour preceding our convention banquet.

As always, we are pleased to provide information, assistance in planning a Recovery Sunday, prayer and referral for any congregation or individual within our diocese seeking to address issues of dependency and recovery. Feel free to call on any of us listed below.

In Christ's Healing Love,

The Rev. Catherine Brunson, Dcn, Co-Chairperson

The Rev. Mary Ann Jensen, Dcn, Co-Chairperson

Board of Missions Report to the 228th Annual Diocesan Convention
March 2012

During 2011 the Board of Missions continued to make liaison visits to mission congregations in the Diocese. These visits make it possible for the Board members to hear from colleagues first-hand, regarding the vitality and viability of missions. Every member of the Board puts forward positive observations about the places they visit, even when the circumstances of a congregation are diminished.

In March, following Convention, the Board of Missions hosted an evening in which representatives from the consolidated missions in Magnolia and Collingswood, and the Episcopal Community of Cumberland County: Trinity, Vineland and St. Andrew's, Bridgton formed a panel, and answered questions from the Board about their new forms of ministry. This was an inspiring evening. It is clear that the Holy Spirit is working through these clergy and congregations to equip ministry in places where resources are stretched thin.

The good news about Christ Church, Magnolia was demonstrated on December 10th, with the dedication of the new church building. That day was both culmination and commencement. It was the end of a building process that preserved old pews and windows and gave them a place in a completely up-to-code and accessible building. As Bishop Cuncell said in his homily, "...you even gave up the red carpeting!" It was also the "beginning" of what has been prayed about and lived into by two congregations, who recognized that new life involves walking together for Jesus in the world.

The good news about the Episcopal Community of Cumberland County is that clergy sharing has been accepted as a way of bringing about viability. This journey continues to evolve, and as resources change, so does the relationship. What is remarkable about ECCC is the will of the members of the two churches to engage in the process. Without this consciousness and attention to each others' needs, both churches would be distressed. The leadership of these two congregations have also gone "on the road" to share their learnings with other congregations looking for opportunities to strengthen the church's presence in small places.

During 2011 several missions were closed: Trinity, South Vineland, St. Luke's, Westville, and Grace, Elizabeth. It is clear that remediation of property issues would have been beyond the capacity of the Diocese to respond in all three

places, and also that congregations were not vital, in the case of the former two, and not quite Episcopal in the case of the last.

As Chair of the Board of Missions I have made visits to several congregations which applied for, and received, grants from Diocesan Council at the recommendation of the Loan & Grant Committee. I thank the Reverend Frank Hubbard for his tenacity in visiting missions, and his committee members, who travel long distances to have a “look see” at rectories that are damaged by hurricanes, churches that need new roofs, parish halls flooded, to name just a few of the incidents that our mission congregations faced during 2011. When the Board of Missions makes a recommendation, and L&G concurs, a recommendation is made to Council, that is quite often the difference between missions continuing or closing.

The Board continued to use its template to generate data that could be used in the evaluation of congregations requesting financial assistance from the Diocese during 2012. The Fall funding cycle brought the Board of Missions a total of eight requests. The Board eventually recommended assistance to twelve congregations in support of the following categories:

FULFILLING MISSION: Most of the funding recommended by the BOM has attached to vicar salary packages, where churches are making a real effort to engage with their communities providing space and ministry that will life up the lives of those around them.

CHANGE AGENCY: The Board further recommended that Council give priority to funding for those congregations which are actively pursuing change, whether this means exploring shared ministry options or for programs that provide community outreach.

CONTINUING EPISCOPAL PRESENCE: The Board noted that sometimes a congregation is the only alternative to Roman Catholic or Evangelical (big box) churches in the area. There may be an effort to preserve that presence when ministry is ongoing or can be encouraged by support from the Diocese.

The Board of Missions is trying to put itself on a more strategic footing, so that it can be proactive in supporting changes in alignment of mission congregations, or where a recommendation to pay the property/liability insurance for a mission may leverage more ministry for the sake of the Gospel. I would like to note here the sacrificial spirit of St Barnabas-by-the-Bay in Villas. They received a bequest during 2011, and decided NOT to ask for mission a\

assistance in 2012, because they felt that “other congregations might benefit” if they did not ask for funding. Such generosity of spirit and understanding of the stewardship of resources is laudable. God bless you and “Thank You.”

My thanks also to Canon Debra Clarke who continues to assist me, to the Holy Women of the Diocese: Ann Notte, Mary Ann Rhoads, and Sarah Paige, for their support of the Board of Missions, and to Canon Cecilia Alvarez for walking the walk with congregations in transition. God Bless you and “Thank You.” My thanks to Canon Lee Powers, who, having gone over the wall, takes with him a great deal of the memory of the Diocese of New Jersey. Lee, I hope you’ll still answer your email in cases of emergency. Thanks also to Canon Phyllis Jones and to the Bishop for their continued assistance.

To all the members of the Board of Missions, elected by convocations and appointed from Council. Your partnership is a great grace as we seek to serve the Diocese of New Jersey. “Thank You” and God bless you. To the people of The Episcopal Church of St Raphael the Archangel in Brick, “Thank You” for your continuing support. God bless you.

Faithfully yours,
The Reverend Gretchen D. Zimmerman, Chair

Document 5

Report of the Jane O. P. Turner Fund to 228th Annual Diocesan Convention

This is a special fund which is available for families who need financial assistance due to expenses which have been incurred from their child or children who have incurable or terminal illnesses. Funds are available to all children, not just Episcopalians. All requests to the Jane O. P. Turner Fund are carefully considered and grants are subject to the approval of the Trustees.

Application forms are available at the Diocesan House. Also, they can be obtained through the Diocesan Website. Scroll down to the category Laitie, Clergy, Churches, and click on Documents, resources, forms. Then see: loans, grants, scholarships, under which you will find The Jane. O. P. Turner Fund. The form needs to be completed and signed by the Rector or Vicar of the Congregation. More information is available through the Diocesan Finance Department, 609 394-5281, ext. 31.

The Rev. Canon Dr. Virginia M. Sheay, Chair

Report from the Dean of Trinity Cathedral to the 228th Annual Diocesan Convention

“He said to them come and see” NRSV, John 1:39

In the gospel of John this was Jesus’ response to many a question posed to him by the early disciples **‘come and see.’** He made such an impression on Philip that when Nathaniel asked him *“can anything good come out of Nazareth?”* Philip simply replied **‘come and see.’**

What’s happening at your Cathedral you ask? **‘Come and see.’** Bishop Councill and I are sincerely inviting all the members of our Diocese to come and appreciate the gift of Trinity Cathedral your second church.

Trinity Cathedral is in some ways no different to other congregations throughout the Diocese facing many challenges whilst seeking to do God’s will. At the same time we are honored to be the seat of our Bishop, and a central gathering place for clergy and lay people to come together when appropriate to witness to the Trenton and our larger Diocesan community.

The Eucharistic celebration on the occasion of the 227th Convention of the Diocese of New Jersey was one such occasion. Many expressed their appreciation, not just for the hospitality, but there was a great sense of Godly pride and joy in being able to gather in such a spirit filled setting belonging to our Diocese. On behalf of the Cathedral, Vestry, and congregation thank you for your faith, confidence and support of the Cathedral community.

Five years have passed since I first came to this Diocese, and like the first disciples I too was invited in 2007 to **‘come and see.’** I have been touched by the faithfulness of the witness of fellow believers in our Diocese, Cathedral and the community of Trenton. My children who were somewhat less enthusiastic about moving to New Jersey grudgingly concede that it hasn’t been all that bad. My wife and partner in ministry Andrea who has made great career sacrifices in support of this call, has been blessed and been a blessing.

In 2011 at the Cathedral we continued to host the many Diocesan events that are integral and critical in the life of our Diocese:-

- Bishop’s Ball
- School for Deacons Formation
- Episcopal Church Visual Arts Exhibits

- Acolyte Festivals
- Confirmations
- Absalom Jones Service of Witness to Black Ministries
- Blessing of Oils and Renewal of Ordination Vows
- Ordinations
- Lay and Clergy leadership training opportunities
- Youth sponsored and coordinated Cathedral Lock-ins
- Service in celebration of various disabilities (Come to the Table)
- World AIDS Day observances
- African Evensong in support of Sudan
- Recovery ministry services

are just some of these events that are hosted by the Cathedral annually.

In addition we continue to be a congregation seeking to witness to our community. I believe four areas of ministry drives all that we do as a congregation. I see them as the **most** important areas of our common life together at the Cathedral – **Mission, Outreach, Stewardship, and Teaching** the faith and **Telling** our story. Professor Jonathan Linman former chair of the department on Christian Spirituality at General Theological always said “it is important to connect the dots.” It is my prayer that every member and commission at the Cathedral sees this as our common purpose. We may have various manifestations, gifts and callings, but we all have a common purpose. Paul writing to the church in Corinth reminded them, *“Now there are varieties of gifts, but the same spirit, and there are varieties of services, but the same Lord and there are varieties of activities, but the same Lord who activates all of them in everyone. To each is given the manifestation of the spirit for the common good”* NRSV, 1 Corinthians 12:4-7.

I cannot begin to say how appreciative I am for the many congregations and their clergy who support the Cathedral in ministry in so many ways, financially and otherwise. As a parish priest for 27 years, I understand that when requests are made of congregations for support of the Cathedral, you have to consider your own financial challenges, hence for this reason the Cathedral and I are especially grateful for your generosity. Our 228th Convention theme invites us to remember *“not what you do for God but what God does for you – that’s the agenda for rejoicing”* Message, Luke 10:20b.

Thanks also to our various local ministries and ministers, Associate clergy – Noel, Peter, Shawn, David and Howard, and deacons Carol and Chris, our commission chairs and their various worker bees:-

- Accessibility – Ellen
- Adult Christian Education – Dot
- Altar Guild Shop – Andrea, Regina, Howard, Georgia, Florine, Cheryl, Linda, Eileen & Sharlie
- Cast – Bernard & Deborah
- Choir – Deborah & Kerry
- Confirmation class – Chris
- Endowment Board – Phil, Brann & Tom
- Evangelism – Phil
- Flower Guild – Sue
- Food Pantry – Janet & Willie
- Fundraising – Debbie
- Hamilton Grove Care & Rehabilitation – Janet
- Hospitality – Charles
- Jubilee – Clara
- Liturgy & Music – EJ
- Outreach and Farmer’s Market – Clara & Debbie
- Parish Life – Ellen
- Paparazzi Cathedral Photography – Dot
- Property & Maintenance – Bernard
- Sunday School – Eileen, Andrea & Jon Carl
- Sustainability – Theresa
- Trenton Area Soup Kitchen – Chris
- Vestry – Willie, Clara, Ellen, Ron, Debbie, EJ, Edna, Bill, Dennie, Judith, Georgia, Larry, Maureen
- Youth – Andrea & Jon Carl

All is made possible by generous and willing hearts giving abundantly in God’s service. We must not forget the staff, Patrice, Deborah, Kerry, Al and PJ, asked to perform above and beyond in attending to their duties as co-workers in the vineyard.

In 2011 we did not just do what was required of us, but we tried to envision what steps we needed to take for a healthy future. We held two additional

Document 6 – Reports continued

congregational meetings in an effort to ensure our members were fully informed of what was happening at the Cathedral. Our fall retreat invited Gerry Keucher author of 'Remember the Future' to reflect and guide us to a position where future generations will call us blessed. Blessed because we were responsible stewards of what God and those who have gone before us have entrusted to our mission and ministry.

In applying for funding an organization was once asked ***“prove to us that you are not a museum or historical society as a condition of this loan.”*** In many ways this is true of the church we are not a museum or historical society. We are living icons or images of the faith, God’s spirit has breathe in us ***‘come and see.’***

In 2011 two new manifestations have sprung from the efforts of our faithful members, Angel Tree ministries coordinated by Judith Miller, providing Christmas gifts and joy for children of the community whose families are incarcerated. Thanks to Judith and many others who worked tirelessly to make this a wonderful addition to our ministry a reality.

Urban Promise has come to Trenton. Diocesan chief financial officer, Canon Phyllis, Clara, Georgia, Dean John, Carl and countless others as well as other churches in the Diocese helped us organize a five week summer camp at the Cathedral. Needless to say it was oversubscribed and very much appreciated in our community. As a result, we now have a new Afterschool program involving many of the children and parents of the summer camp.

Planned Giving. Our church records indicate that for many years we have attempted to have a Planned Giving program at the Cathedral. I suspect that day to day challenges have oft times distracted us from this important work. A new set of individuals have committed themselves to this task of leading a Planned Giving exercise. I thank them for their efforts and ask you to support them fully in this important work.

Our seventh annual Golf Outing and Community Day continue to be one of the flagship events of our Cathedral calendar. We have new winners this year, St. Peter’s, Medford. Congratulations. Please join us for the 8th Annual a wonderful

opportunity to enjoy spirited fun and fellowship whilst supporting important ministries of the Cathedral.

On the feast of Pentecost, June 12, 2011, nine congregations and close to 500 persons gathered at the Cathedral for the service of Confirmation, Reception and Reaffirmation. A spirit filled time was had by all present.

Many parents, my wife amongst them have longed for more youth participation at the Cathedral and in Diocesan life and witness. It has come to pass and this December four youth from the Cathedral participated in the Diocesan sponsored Youth Lock-in. Present were 147 individuals, 109 youth and 38 adults from around the Diocese. 11,880 meals were packed for Stop the Hunger program, and they matched over 300 pairs of socks for our Jubilee Outreach ministries. More importantly the enthusiasm amongst the youth who participated was phenomenal. In addition the weekend this event took place, our boiler was not fully installed and we had no heat.

Thanks be to God we now have new heating systems fully installed at the Cathedral. We are grateful to the Rev. Frank Hubbard and the Loans and Grants Committee members for reviewing our request and supporting our application to upgrade and replace inefficient heating systems.

Our Bishop has oft times said it is his hope for every congregation and member of our Diocese to make a pilgrimage to the Cathedral. **Much is happening 'Come and See.'**

Respectfully submitted,
The Very Rev. René John
Dean, Trinity Cathedral

Document 7

DIOCESAN MILLENNIUM DEVELOPMENT GOALS (MDG) TASK FORCE Report on Activities and Accomplishments in 2011 and Plans for 2012

Activities in 2011:

- Presented 4 "Living into the MDG's" Workshops. One each in Somerville, Atlantic, Monmouth and Camden Convocations. Average attendees: 20.

- Presented Resolution to Convention in March to make May 13th, MDG/ERD Sunday throughout the Diocese. Resolution Approved.
- Task Force and Parish Representatives promoted MDG/ERD Sunday.
- Promoted “Gifts for Life” Catalog during Advent and Lent.
- Sponsored a visit by Rob Radtke, President of Episcopal Relief & Development, to be guest preacher at Trinity, Princeton. Honored Rob with a luncheon at ETS after Services attended by 45 from throughout the Diocese.
- Hosted July 16th, an all day Parish Representative Training Workshop. 35 attendees. Board member of Episcopal Relief & Development made a presentation.
- Parish Representatives undertook various, wonderful educational and action initiatives during Lent and throughout the year.
- Participated with Lifelong Christian Formation Committee, Jubilee Ministry and Youth Ministry in planning “Make a Difference in the World” Conference for January 21, 2012 to be held at Trenton Cathedral.

Major Accomplishments in 2011:

- MDG/ERD presence on Diocesan website.
- “MDG News” first edition Newsletter published in June.
- Online Workspace established listing all Task Force Resources.
- Diocesan MDG Task Force and Episcopal Relief & Development Parish Representative Handbook prepared and distributed.
- Monthly Bulletin Blurbs on specific MDG issues.
- Churches with MDG Parish Representatives increased by over 50% from 2010 to 38.
- Diocesan Council accepted recommendation to allocate .7% of budget to Episcopal Relief & Development.
- \$567.25 was raised by Episcopal Church Women to support work of Task Force

Plans for 2012:

- Formulate, Launch, and Implement Diocesan Nets For Life Campaign: major year long initiative.
- Promote and Facilitate “Make a Difference in the World” Conference.

Document 7 – Reports continued

- Develop advocacy goals and objectives going forward. 2 TF members to attend Ecumenical Advocacy Conference in Washington, DC March 23rd-26.
- Increase number and degree of parish representative engagement.
- Develop and make available liturgical resources re: MDGs. Guest preaching.

Document 7 – Reports continued

- Work with ERD on disaster relief within Diocese.
- Create matching grant program for parishes using Diocese's .7% MDG contribution.

Respectfully Submitted by the Rev. Lisa Caton on behalf of the Diocesan MDG Task Force

Document 8

Report of the Episcopal Church Women to the 228th Diocesan Convention March 2-3 2012

We are women of all ages, ethnic origins and backgrounds in the Episcopal Church. We welcome all women of the diocese to participate in this worthy organization. No matter what your organization is called we are all Episcopal Church Women and we value your support.

Our logo represents Christ and our service to Him and the world. There are many works in our organization. United Thank Offering, Daughters of the King, Church Periodical, Mission Response, Girls Friendly Society, and Altar Guild. We have been working together for many years, beginning in 1871. Please go to our web site to find what these women have been doing to spread the good news of Christ. We give many thanks to The Rev. Cynthia McFarland who was such a great help setting up the web site. She will always be in our prayers.

This past year we had many events, starting with a Lenten Retreat at Holy Trinity, Ocean City. Sister Faith Margaret, Community of the Holy Spirit was our spiritual advisor. I along with delegates attended the Province II Conference on April 29th at Christ The King Retreat Center in Syracuse NY. At that meeting, Deborah Anderson from our diocese was elected to serve as president of the Province. On May 10th we had our annual UTO offering ingathering. The Rev George E. Cuncell was the celebrant and preacher. Woodbury District was host and Greta Brown Chair. 53 college students were given awards for college.

We greatly appreciate the donations sent to help these young people of our diocese. Our Speakers were Rev. Valerie Balling, the Rev. Mantelle Bradley and Ms. Millie Barton. On October 15th we sponsored our 5th Women of Honor luncheon at the Holiday Inn, Manahawkin. Marcia Himes our National Board President was our guest speaker. 250 women attended and 32 women were honored and given certificates. That event was chaired by Stefanie Rotsaert and Suzette Whiting. On Nov 5th a Diocesan Quiet day was held at Holy Innocents, Beach Haven. The Rev. Crumbaugh was conductor.

We are looking forward to your presence at our annual UTO ingathering on May 12th at the Cathedral. We hope the see the same 250 women who attended the honor luncheon.

God Bless us all,
Eugenia D. Wilson, President

Document 9

The Commission on Church Architecture Report to the 228th Annual Diocesan Convention

The Commission on Church Architecture's work is first to review building project preliminary sketches of a church that is receiving financial aid from the Diocese and then decide whether to approve the request. Secondly, it gives counsel and advice to all churches who wish to show building project preliminary sketches to the Commission for feedback. Third, it gives counsel and advice to any parish with regards to furnishings and stained glass windows. The Commission meets on an "as needed basis." In 2011 we had no meetings as there were no requests for the Commission's assistance.

The Rev. Bruce Montgomery +
The Rev. William Breedlove
Peter Morgan
Charles Nakash

Report of the Standing Committee to the 228th Annual Diocesan Convention

This report reflects the actions of the Standing Committee for the year 2011. The Standing Committee of the Diocese of New Jersey held regular meetings during the past year. At the March 5, 2011 meeting, The Very Rev. René R. John was elected President and Ms. Deborah Kirk was elected Secretary. The Rev. Sunil Chandy agreed to coordinate the real estate business for the Standing Committee.

The following actions were taken in 2011:

Episcopal Elections, Ordinations and/or Consecrations of Bishops

- Consented to the Ordination of R. William Franklin as Bishop Diocesan of the Diocese of Western New York.
- Consented to the Ordination of Martin Scott Field as Bishop Diocesan of the Diocese of West Missouri.
- Consented to the Ordination of Daniel Hayden Martins as Bishop Diocesan of the Diocese of Springfield.
- Consented to the Ordination of Rayford Jeffrey Ray as Bishop Diocesan of the Diocese of Northern Michigan.
- Consented to the Election of a Bishop Coadjutor for the Diocese of New York.
- Consented to the Election of a Bishop Suffragan for the Diocese of Virginia.
- Consented to the Ordination of George Dibrell Young III as Bishop Diocesan of the Diocese of East Tennessee.
- Consented to the Election of a Bishop Suffragan for the Diocese of Haiti.
- Consented to the Election of a Bishop Coadjutor for the Diocese of New Hampshire.
- Consented to the Ordination of Mariann Edgar Budde as Bishop Diocesan of the Diocese of Washington.
- Consented to the Ordination of Joseph Scott Barker as Bishop Diocesan of the Diocese of Nebraska.
- Consented to the Election of John McKee Sloan as Bishop Diocesan of the Diocese of Alabama.

Priesthood/Diaconate

- Recommended Henry P. Bristol, II, Janet Daniels, Carlton W. Dunn, Jr., Theodore A. Foley, Sally Beth Maurer and Clive O. Sang for candidacy.

- Recommended Lisa Ann Hoffman for ordination to the priesthood.
- Recommended Kathleen Bishop, Matthew Bollinger, Jonathan Thomas, and Jennifer Replogle for ordination to the transitional diaconate.
- Approved the 2011 Financial Aid Awards as presented.
- Recommended Amy Cornell for candidacy.
- Recommended Amy Susan Cornell for ordination to the transitional diaconate.
- Recommended Kathleen G. Bishop, Jennifer Leigh Replogle, and Jonathan Ryan Thomas for ordination to the priesthood.
- Recommended Matthew Bollinger for Ordination to the Priesthood.
- Recommended Melinda Hall and Peter Helman for Candidacy.

Property Matters

- Consented to the sale of real property by All Saints' Church, Princeton, said premises being known and designated as Block 4401, Lot 3 on the Princeton Township Tax Map, consisting of approximately 51.11 acres for the agreed to sum of \$750,000.00 to D&R Greenway Land Trust, Inc.
- Approved the lease between St. Luke's, Metuchen, and Gupta/Petits Enfants.
- The acreage being sold by All Saints' Church, Princeton to the D&R Greenway was misstated in the Consent. The church is selling a 35 acre portion of it to the D&R Greenway. The church will also be conveying a 0.204 acre parcel to Mr. Scott C. Howes and Ms. Jamie Howard in order to resolve an existing encroachment situation. This was an essential element to the D&R Greenway transaction. A revised consent form for the D&R Greenway sales transaction to reflect the fact that approximately 35 acres is being sold to that organization for \$750,000.00 was approved as well as consent for the Howes/Howard sales transaction.

Property Matters (continued)

- Consented to the sale of real property formerly known as St. Luke's, Roselle, 202-210 East Fourth Avenue, Roselle, New Jersey, now property owned by St. John the Baptist Church, Linden, for the agreed sum of \$2,100,000.00 to Iglesia Christiana Pentecostal "El Shaddai".

- Affirmed the action taken via e-mail to endorse St. David's, Cranbury's application to the Episcopal Church Building Fund to refinance their current ECBF loan to a principal totaling \$554,555.
- Consented to the sale of real property by Trinity Church, Rocky Hill, said premises being known and designated as 5 Montgomery Avenue, Block 4, Lot 9 and 10 in the Borough of Rocky Hill, Somerset County, New Jersey, to BAJ Realty, LLC for the agreed to sum of \$180,000.00.
- Approved the request for a three-year lease between Grace Church, Pemberton and Tuesday's Child Preschool beginning September 1, 2012.

Clergy

- Voted to support all necessary actions to be taken by Bishop Councill to have William Guerard removed as a priest in the Diocese of New Jersey and in The Episcopal Church, in accordance with Title IV, Canon 16(B), Section 3 - Abandonment of The Episcopal Church.
- Voted to support all necessary actions to be taken by Bishop Councill to have Greg Ventura removed as a deacon in the Diocese of New Jersey and in The Episcopal Church, in accordance with Title IV, Canon 16(B), Section 3 - Abandonment of The Episcopal Church.
- Concurred with Bishop Councill's recommendation to lift the suspension on the Rev. Stephen Rozzelle.
- Concurred with Bishop Councill's recommendation to lift the suspension on the Rev. Frederick Baldwin.

Church Classifications and Consolidations

- Consented to Associated Parish Status under Canon 52 for St. Stephen's Church, Beverly and St. Stephen's Church, Riverside.

Other Matters

- Approved the compensation package for Bishop Councill for 2011 as proposed by the Finance & Budget Committee and approved by Diocesan Council subject to approval of Diocesan Convention.
- Endorsed re-appointment of Canon John Wood Goldsack, Esq. as Chancellor for a one-year term.
- Welcomed the newly elected members: The Rev. C. John Thompson-Quartey (Class of 2013). The Rev. Carolyn H. Eklund and Mr. John B. Ackerman (Class of 2015 were not present).
- The Very Rev. René John was elected President and Ms. Deborah Kirk was elected Secretary of the Standing Committee for the coming year.

Document 10 – Reports, continued

- The Rev. Sunil Chandy will coordinate the real estate business for the Standing Committee for the coming year.
- Concurred with Bishop Cuncell's appointment of the Rev. John Sosnowski as Canon to the Ordinary effective February 15, 2012.
- Completed Bishop Cuncell's evaluation for 2011.
- Endorsed the Very Rev. Ronald H. Clingenpeel as the Consultant for the Episcopal Election Committee.
- Approved the Resolution for the 2012 housing allowance for clergy employed at Diocesan House who are not provided housing.
- Received and approved the Aged & Infirm Clergy Fund Report for 2011.
- Received and approved the Report of the Relief of Widows, Widowers and Orphans Fund for 2011.

Respectfully submitted,

The Very Rev. René R. John, President

Companion Diocese Committee

2011 was an interesting year for your Companion Diocese Committee. We maintained a prayer relationship with the Diocese of Ecuador Litoral, headquartered in the southern seaport city of Guayaquil. It is expected that this will continue in the same manner.

But the Diocese of Ecuador Central, New Jersey's working partner, endured internal strife and discord during the last year resulting in the resignation of Diocesan Bishop Luis Ruiz. As interim successor, Bishop Victor Scantlebury is guiding the diocese; the reunification and healing have begun. It will be a long road but it will be done with God's help. Your prayers are sought.

Despite it all, the strength of our relationship was never in question. In February, along with Bishop Council, Fr. Pedro Guzman, Fr. Harry Mazujian and I traveled to Quito and attended the Diocesan convention and visited outlying parishes. We worshipped at San Felipe, Ibarra and in a store front gathering in Tulcan, a drug route on the Colombian border. And, high in the Andes, a five mile drive up a dusty rutted road and then another mile walk, we were welcomed in a remote and isolated village – four mud walled buildings, two bare light bulbs and twenty- two sister and brother Anglicans. They opened their arms with warm hugs; they opened their homes and fed us; and, they opened their hearts, as we worshiped together, as one.

And, while the situation in Quito necessitated the cancellation of two scheduled visits, the CDC supported our Ecuadorean friends in other ways. Reflecting the growth, influence and leadership of the indigenous within the Episcopal Church, a new deanery in Chimborazo Province was opened and a second priest was welcomed. With parish and individual support of the CDC's Count Your Blessings appeal, NJ

was able to fund the purchase of a small truck for the newly ordained, Fr. Luis Alberto. His ministry takes a leap forward with a motorized vehicle as he travels to his people in rural hamlets miles from paved roads and cities.

Through the generosity of a New Jersey priest, a special collection at his ordination provided funds to print and distribute Bibles throughout the diocese of Ecuador Central, in Quechua, the native language of the indigenous. With your help, thousands of worship service guides are now also available in Quechua.

To the clergy of NJ, a special thank you. Your Clergy Day collection guaranteed the continued education of a young seminarian.

And, in what I hope will be just the beginning, direct parish to parish communications were initiated between children of Calvary (Flemington) and Cristo Liberador (Quito); and, St. John's (Somerville), and San Felipe (Ibarra). It will take patience and persistence to grow this ministry but grow it we must. Children everywhere are our future.

Thank you all for your support for the ministry of your Companion Diocese Committee. We represent you. 2012 will be an exciting year as the new leadership in Ecuador reunifies and reenergizes the people. We need each other as we continue our journey with Christ.

If it pleases the Convention, the Companion Diocese Committee of the Episcopal Diocese of New Jersey, asks your approval to re-affirm the formal companion relationships with both Litoral and Central, for an additional three years, through 2014.

Respectfully submitted,
John B. Ackerman, Jr.
Companion Diocese Committee Chairman

Sudan Committee

The Diocese of New Jersey and Bishop Councill convened the Sudan-Darfur Committee in the fall of 2008 to implement resolution 2008-1 of the 2008 Diocesan Convention which charged, "The Episcopal Church in the Diocese of New Jersey to join with the government of the United States, the United Nations, and a host of other countries, organizations and individuals around the world to call and work for an end to the violence in Darfur," and which called the Diocese of New Jersey to establish a committee to "study the situation in Darfur and provide information to members parishes and others about the crimes against humanity taking place there along with the recommendations of actions that can be taken by parishes and individuals to bring these violations and actions to an end at the earliest possible opportunity and to provide support for Darfur refugees and other displaced persons."

The Committee has been meeting for approximately three years now, beginning on February 2 of 2009, and consists of the following persons appointed by Bishop Councill: The Rev. Hugh E. Brown, III (Chair), the Rev. Canon Martin Oguike, the Rev. Sharon Sutton, the Rev. Jane T. Brady, Mr. Glendon Bell, Ms. Alicia Graham, and the Rev. Nancy Hite Speck.

In February of 2010, the Bishop approved the expansion of the Committee's advocacy and work to include the whole of Sudan. This deepened and enhanced mission has enabled the Sudan Committee to provide a visible witness for justice and peace in Sudan around issues such as the January, 2011 Referendum for Southern Sudanese independence and the campaign of the Episcopal Church, USA on behalf of Sudan entitled, "A Season of Peace for Sudan."

The Committee's charge has indeed now become that described by our Presiding Bishop, Katharine Jefferts Schori, "to create projects of peace, study, prayer and action on behalf of the people of Sudan."

The people of Sudan, including the Darfur region of Sudan, the largest country in Africa, have experienced decades of slaughter, poverty and utter instability, this even with the implementation of the Comprehensive Peace agreement of 2005. However in the words of Richard J. Jones, the outgoing president of the American Friends of the Episcopal Church of Sudan, "God is still at work in Sudan; God's Church in Sudan walks, sows, and lives in hope."

Indeed over the past year, we have good news to celebrate; we celebrate the victory of justice in the creation of the new Republic of South Sudan. We

celebrate the birth of a new nation and perseverance of the Sudanese church and people. We celebrate the reality; that, even though the largest nation of South Africa has split, even in a victory for justice and peace, the Episcopal Church of Sudan remains strong and united.

The Sudan-Darfur Committee has focused on the following projects during 2011, our second full year of advocacy for the people and Church of Sudan:

***We have established a Scholarship Fund** for the education of one future indigenous Sudanese priest for the Episcopal Church of Sudan, to be an advocate for peace, justice and an end to the human rights abuses within the nation of Sudan.

The Church of Sudan is unmatched, in terms of resources and credibility, as an organization working on behalf of the people of Sudan and we believe it to be THE key to the work of reconciliation, the building of infrastructure, and the providing of social services and education to further the work of Christ in Sudan.

***Beginning with Diocesan Convention in March of 2010, we have raised approximately \$7,000 , towards the Scholarship Fund;** our goal is to raise approximately \$24,000 to fully fund the cost of theological education for one priest.

Please prayerfully consider a donation to the Sudan Committee for the Scholarship Fund! Checks should be marked to the Diocese of New Jersey and marked, "Sudan Scholarship Fund," or contact The Rev. Hugh E. Brown, III, D. Min., Chair at rector@allsaint.org and/or 609-921-2420 at All Saint's Church in Princeton.

***We created a "spirit-filled" African Evensong Liturgy at Trinity Cathedral** in Trenton on October 30, 2011, our second festive African Evensong, which drew over 200 participants, even on a miserable weather weekend of unexpected snow and cold, and raised over \$2,000 towards the work of the scholarship fund.

We thank all who participated in, and, or supported the event. The Rev. Canon Petero A. N. Sabune, the Global Partnership Officer for Africa and the Middle East of the Episcopal Church, gave a powerful sermon.

***We created a March 12, 2011 Lenten Retreat on African Spirituality, and attained full funding for this retreat with a generous grant through St. Sudan Committee, continued**

Martin's House of the Diocese of New Jersey and Diocese of Newark. The retreat was held at All Saints' Episcopal Church in Princeton and featured noted African speakers of the Diocese of New Jersey, inspiring worship, and prayerful experience. We had over 60 persons representing dozens of congregations in the Diocese attend!

We have planned a Second African Spirituality retreat, again; sponsored through St. Martin's House, for Saturday, March 10th, 2012, at All Saint's Church in Princeton.

We invite you to attend! You will be blessed!

"We continue to offer forums, workshops and events at parishes and congregations throughout the Diocese, for example this year at Trinity Church, Princeton, Trinity Cathedral, All Saints' Church, Princeton, St. John's Church, Fords and St. John's Church, Sewaren.

***We continue to maintain a visible witness** through our work through our Web site and Blog at: <http://focusondarfur.blogspot.com> and through our space on the Diocesan Web site at www.newjersey.anglican.org (click on "Outreach" and it will bring up our Sudan/Darfur work and ministry, including pictures, events, our brochure, our blog, and upcoming projects and notices).

May the work of the Sudan Committee continue to join in solidarity with our brothers and sisters in the Sudan, who suffer and witness to the love of Christ.

Respectfully submitted,

The Rev. Hugh E. Brown, III, D. Min.

Chair, Sudan-Darfur Committee of the Episcopal Diocese of New Jersey

Preliminary Report of the Committee on Resolutions

The Committee on Resolutions received eight proposed resolutions by the January 15, 2012 deadline for submissions (extended to January 17 due to the federal holiday). The proposals are reported below, having been edited as to form. The proposers may make additional revisions prior to submission to Convention.

Following hearings at the preconvention meetings and at the formal hearing of the Committee to be held beginning at 10:00 a.m. on Saturday, February 25, 2012, in the Matthews Room at Diocesan House, 808 West State Street, Trenton, the Committee will prepare its Final Report with its recommendations, if any, with respect to the proposals. It is the Final Report that will be submitted to Convention.

As provided by the Rules of Order, proposed resolutions not timely submitted to the Committee on Resolutions, and not required by canon to be submitted to some other committee, may be brought to the floor of Convention for consideration only upon a two-thirds vote of Convention.

Respectfully submitted,

Paul Ambos, Chair
Committee on Resolutions

RESOLUTION 2012-1:

Subject: Honoring and Continuing Anti-Racist Leadership in the Diocese

Be it resolved, That this 228th Convention of the Diocese of New Jersey honor the Right Reverend George E. Cuncell for his consistent modeling of anti-racist leadership in word and deed, and for his unswerving support of the ongoing work for justice by our Diocesan Anti-Racism Commission and Team; and be it

Further resolved, That this Convention give thanks that the result of Bishop Cuncell's advocacy has been the steadfast nurture of a growing anti-racist culture in our diocese marked by significant and welcome progress toward that aim; and be it

Further resolved, That our next diocesan bishop be a trained and proven anti-racist, prepared to continue the good work that Bishop Cuncell has so tirelessly fostered; and be it

Further resolved, That, to implement that goal, General Convention Resolution 2000-B049 be applied to require all members of our Episcopal Election Committee to receive anti-racism training, so that such education in the analysis of systemic racism may positively impact our Diocesan Profile and the eventual election of the Twelfth Bishop of the Diocese of New Jersey.

SUBMITTED BY: The Diocese of New Jersey Anti-Racism Commission and Team: the Rev'd Joan E. Fleming, Co-Chair, the Rev'd John Thompson-Quartey, Co-Chair, the Rev'd Andrea Hayden, the Rev'd Deborah Piggins, the Rev'd Francisco Pozo, the Rev'd Mark Van Sant, the Rev'd Martha McKee, the Rev'd Salvador Ros, the Rev'd Ted Moore, Barbara Bach, Kevin Thompson, Noreen Duncan, Susan Espenshade, and Wendy Blackman

Statement in Support of Resolution 2012-1 by Proposers:

General Convention Resolution B049 of 2000 requires "That beginning on September 1, 2000 the lay and ordained leadership of the Episcopal Church, including all ordained persons, professional staff, and those elected or appointed to positions of leadership on committees, commissions, agencies, and boards be required to take anti-racism training."

Bishop Cuncell's leadership in the work of anti-racism is deserving of our recognition and thanks. It has been the impetus for laudable progress in our journey toward becoming an anti-racist diocese. If this good work is to continue, the Anti-Racism Commission believes it requires two things:

- that, consistent with Resolution 2000-B049, all members of our Episcopal Election Committee receive anti-racism training.
- that our future bishop is, him or herself, adequately trained and experienced in the application of an informed analysis of systemic racism.

RESOLUTION 2012-2:

Subject: Diocesan Subscription Medical Service

Be it resolved, That the Diocese of New Jersey operate a Diocesan Subscription Medical Service (DSMS) for the benefit of its clergy, parishes, and missions,

under which the subscription dues would be (a) waived for employees of the Diocese including of this medical service, retired clergy, and the poor, (b) discounted by thirty percent for active clergy, parish or mission staff, and lay church members, and (c) at full price to members of the general public, employers, municipalities, counties, and the state of New Jersey; a "travel" subscription at a reduced rate would be offered as a rider to any full premium health insurance plans with which the Diocese can negotiate a reciprocal "travel" insurance rider, all such riders to be optional at the choice of the subscriber or insured party; and be it

Further resolved, That the Diocese of New Jersey appoint a Commission of Medical Services, Instruction, and Research (CMSIR) to direct, coordinate, and approve the hiring of staff and the purchase of facilities and equipment for medical offices, clinics, hospitals, and medical schools, so as to provide the best medical service possible given the funds collected in moderate subscription dues, and to establish an ongoing medical institution which trains its own doctors and offers a favorable environment for medical research, including pharmaceutical research; the CMSIR would negotiate licensing of inventions on behalf of researchers, as well as heavily discounted prices for the DSMS on the medical equipment and medicines produced according to those patents by licensed manufacturers.

*SUBMITTED BY: Carl Peter Klapper, St. Luke's Church, Metuchen
Statement in Support of Resolution 2012-2 by Proposer:*

As a member of a church named in honor of Saint Luke, the Physician, as well as the grandson of a noted surgeon, Harry Klapper, MD, I feel a keen sense of mission in reforming medical care so that it serves the people and shows the love of Christ. As an economist, I am acutely aware of the manner in which health insurance has corrupted my grandfather's profession, driving up medical fees, medical school tuition, and the prices of medical equipment and medicines. I am also aware that practicality demands a gradual transition away from health insurance with its commercialization of medicine and toward direct medical care as practiced by centuries of physicians following the Hippocratic Oath.

In this resolution, I propose a way for the Diocese of New Jersey to achieve just such a gradual transition. First, the CMSIR purchases abandoned hospitals inexpensively in parishes with no local medical service and, by opening them again, gains a ready-made subscriber base. The travel subscription then

extends the subscriber base into insurance base on a partial basis, while the travel insurance provides a backup for subscription patients needing special care not yet provided by the DSMS. As for reversing the price increases within the DSMS, in-house medical training and instruction avoids the expense of private medical schools while giving to the young, the poor, and the unemployed an opportunity to enter the field of medicine without being bound to debt. Also, medical research at the DSMS advances the medical arts and improves the care of patients at minimal cost when the CMSIR requires patent licensees to at least sell the resulting product to the DSMS at a deep discount, preferably just a little above cost plus a small license per-product fee distributed to the inventors. That would be a small witness of not profiteering off of medicine. Finally, the waiving of the subscription dues for the poor restores the indigent care which health-insurance-financed private "medical centers" (most don't dare to call themselves "hospitals") have been dodging at every turn. Indeed, profiteering health providers and insurers will be seen for what they are and will be all the more easily supplanted by a caring, competent medical staff performing just the procedures and dispensing just the medicines needed to heal their patients, all for modest regular dues.

Luke 9:1-2: "Then he called his twelve disciples together, and gave them power and authority over all devils, and to cure diseases. And he sent them to preach the kingdom of God, and to heal the sick."

RESOLUTION 2012-3:

Subject: Health Insurance

Be it resolved, That the Convention hereby directs the health insurance Plan Administrator of the Diocese to instruct the Episcopal Church Medical Trust to structure the health insurance premiums of the active clergy and lay employees of the Diocese on a two rate basis beginning on January 1, 2013.

SUBMITTED BY: The Rev'd Elmer L. Sullivan

Statement in Support of Resolution 2012-3 by Proposer:

For many years the group health insurance premiums of the active clergy and lay employees of the Diocese have been based on a two rate structure: one rate for single persons and a second rate for a family of two or more persons.

At a meeting on September 7, 2011, the Insurance Committee adopted a change to take effect in 2012. This change establishes a more complex rate structure that includes one rate for a single person, a second rate for a couple (husband and wife), and a third rate for a family (husband, wife and one or more children). Whereas at present there is no difference in the premium rate for a couple and a family, the new rate structure will result in a significantly higher annual premium for families with children as compared with couples without children. The difference in premium varies according to which of the health insurance plans the employee chooses, but for the five most popular plans the difference is between \$9,228 a year and \$7,152 a year.

Thus, in 2012 the 47 churches that employ clergy or lay persons who have dependent children will be charged between \$7,152 and \$9,288 a year more for health insurance than the 26 churches that employ couples who do not have dependent children.

To me this seems unfair. Why should churches be penalized to the tune of seven or nine thousand dollars a year simply because they employ clergy and/or lay people who have children? No such penalty existed in 2011.

Moreover, the new policy will place clergy and lay persons who have children at a distinct disadvantage when it comes to applying for a job. \$7,000 or \$9,000 is a significant amount in many church budgets. Will search committees be tempted to automatically screen out all applicants who have children and exclude them from the applicant pool? I see it as a real danger. Remember, this will apply not just to clergy but also to organists, secretaries, and sextons. Do we really want to open the door to this kind of discrimination?

Official policies of The Episcopal Church decry discrimination for a long list of reasons. Although having children is not specifically mentioned in the canonical list, it is certainly implied.

The purpose of this resolution is to do away with such discrimination in our Diocese by returning to the two rate structure.

The claim is sometimes made that families with children should be charged a higher premium because more people means more medical expenses. That might be true with some insured groups, but not with ours. Age is the biggest factor in driving up health care costs, and the median age of our diocesan

clergy is way above average. Couples between the age of 50 and 65 whose children have "left the nest" will, on the whole, generate far higher medical expenses than younger couples with children.

Finally, there is the issue of who makes decisions about insurance matters. On September 7, five people sitting around a table on West State Street decided that there was an "urgent need" to act immediately and change the rate structure for 2012, a change that means higher rates for clergy and lay employees with children. We're stuck with that decision for 2012.

In my opinion, changes of this magnitude — changes that will not only saddle 47 churches with an additional \$7,000 to \$9,000 budget burden but also place clergy and lay people with children at a disadvantage in the deployment process — such changes should be referred to and decided by the Convention.

This resolution gives the Convention that opportunity.

RESOLUTION 2012-4:

Subject: Investment Policy of the St. James' Fund

Be it resolved, That the resolution establishing The Saint James' Endowment Fund for Mission and Ministry, adopted by Diocesan Convention in 1984 and amended by Convention in 1987, be further amended by adding the following paragraph:

BE IT FURTHER RESOLVED, That effective March 5, 2012, all dividends received from investment in shares of the Diocesan Investment Trust shall be considered income, and any appreciation of the value of DIT shares shall be considered capital and shall be added to principal.

SUBMITTED BY: The Rev'd Elmer L. Sullivan

Statement in Support of Resolution 2012-4 by Proposer:

For many years most of the trust funds of the Diocese have been invested in the Diocesan Investment Trust and the annual reports of the funds have shown the value of the shares (including appreciation) as capital, and dividends paid

by the DIT as income. Beginning in 2007, a change was made from this long-standing practice and policy. In the three-year period from January 1, 2007, to December 31, 2009, 15,760 DIT shares belonging to the St. James' Fund, valued at more than \$600,000, were cashed in and used as income.

This new practice was based on a letter from the chancellor, dated April 11, 2007, in which he advised that the original resolution that established the St. James' Fund "makes no effort to define income." He further advised that in the absence of such a clear definition, the trustees are free to regard as spendable income all capital gains and capital growth produced by investing the original \$750,000 of capital. Thus began the practice of selling off DIT shares belonging to the St. James' Fund and spending the proceeds.

This needs to be changed, and it can be changed by adopting the proposed resolution. The person or entity that establishes a trust fund and provides the original principal is called the "settlor" in legal parlance. If the settlor has died the trustees are on their own when it comes to clearing up ambiguities, but in this case the settlor is the Diocesan Convention, still very much alive and able to clarify the status of capital gains as principal or income. The Convention could and should have been asked this question in 2007, but it wasn't. The purpose of the proposed resolution is to designate capital gains as principal in accordance with the Diocese's long-standing policy for prudent investment of trust funds.

Interestingly, the Auditor's Report for FY 2008 (page 15) describes the Diocese's endowment investment policy this way:

The philosophy of the Diocese has been to ensure that assets are protected, through conservative management and investment. This philosophy is aimed primarily at the preservation and safety of principal, with long term reasonable growth. The endowment investments are to be invested in the Diocesan Investment Trust, achieving the investment goals of the Diocese.

Obviously, the auditor was unaware of the new practice of selling off the St. James' Fund DIT shares to fund program. In fact, the St. James' Fund is not mentioned anywhere in the 2008 Auditor's Report, not even in the list of funds

invested in the DIT on page 11. It is equally obvious that the new practice is a radical departure from the prudent diocesan endowment investment philosophy of the past, as defined by the auditor.

An Update by the Proposer

A resolution similar to this one was offered at the 2011 Convention. The minutes record that a motion was then made, seconded, and passed to refer it to the Investment Advisory Committee to be appointed pursuant to Diocese of New Jersey Canon 25, to report back to the 228th Convention.

The Investment Advisory Committee met in June with two of the three members present. I attended and asked when they would consider the referred resolution. Both replied that they had not seen the resolution. Since then (as of January 15, 2012) there have been no further meetings of the Investment Advisory Committee, nor any communication about the resolution.

It should also be noted that the Trustees of the Missionary Fund and the Diocesan Council have taken advantage of the one-year hiatus to distribute an additional \$182,000 from the St. James' Fund.

In the absence of any report from the Investment Advisory Committee, and as the deadline for submitting resolutions arrives, I respectfully resubmit this resolution for consideration by the Convention.

Background material submitted by the Proposer

In 1984, in light of the impending sale of St. James' Church, Atlantic City, Chancellor Haring moved the formation of a fund. The initial resolution called for spending of income be "for the work of the Church in the Diocese of New Jersey, with preference being given to work in the Atlantic City area." This was amended on the floor of convention, with the final resolution passed as amended (Journal, 1984, pp. 103–104):

RESOLUTION

THE SAINT JAMES' FUND FOR MISSION AND MINISTRY

BE IT RESOLVED, That the capital funds of the extinct parish of St.

James' Church, Atlantic City, be set aside as an endowment fund to be known as The Saint James' Endowment Fund for Mission and Ministry, and

BE IT FURTHER RESOLVED, That the trustees of this fund shall be The Trustees of the Missionary Funds of the Diocese of New Jersey, and that they shall invest the fund according to the standards of fiduciary management and in accordance with such requirements as may be set forth in the Constitution and Canons of the Episcopal Church and the Diocese of New Jersey, and

BE IT FURTHER RESOLVED, That the income from the fund shall be delivered periodically to the Diocesan Foundation to be used under its direction for the work of the Church exclusively in Atlantic City, and

BE IT FURTHER RESOLVED, That the Convention shall retain the right to redirect the use of all or part of the capital of the fund as it shall think best, subject to the provisions of the Revised Statutes of New Jersey 16:12–16, and

BE IT FURTHER RESOLVED, That an annual report of the fund shall be made to the Convention by the Trustees of the Missionary Fund and the Diocesan Foundation.

The 1987 Convention passed the following resolution:

RESOLUTION TO AMEND THE RESOLUTION ON THE ST. JAMES' FUND
FOR MISSION AND MINISTRY ADOPTED BY CONVENTION IN 1984

WHEREAS in 1984 Convention adopted a resolution establishing the St. James' Fund for Mission and Ministry and the capital funds of the extinct parish of St. James' Church were set aside as an endowment fund, with the income from the fund to be used under the direction of the Diocesan Foundation for the work of the Church exclusively in Atlantic City, and

WHEREAS a comprehensive study of Atlantic City's needs for mission and ministry was undertaken and the report of the study recommended a collegial approach to ministry in the area that involves St. Mary's, Pleasantville, and Epiphany, Ventnor, two communities adjacent to Atlantic City, as well as St. Augustine's,

Atlantic City, and Ascension, Atlantic City;

THEREFORE BE IT RESOLVED that in order to implement this regional approach to urban ministry in the Atlantic City area, the Resolution adopted in 1984 be amended by deleting the words "exclusively in Atlantic City" and substituting the words "in the Atlantic City Area", so that the third paragraph reads as follows:

"BE IT FURTHER RESOLVED, that the income from the fund shall be delivered periodically to the Diocesan Foundation to be used under its direction for the work of the Church in the Diocese of New Jersey in the Atlantic City area, and . . ."

NOTE FROM THE COMMITTEE ON RESOLUTIONS:

This proposal is, except for the year of the proposed effective date, identical to Proposed Resolution 2011-4, which was referred by the 227th Diocesan Convention to the Investment Advisory Committee.

RESOLUTION 2012-5:

Subject: Distributions from the St. James' Fund

Be it resolved, That the Treasurer of the Diocese is hereby directed to make no distributions from the income or principal of the St. James' Fund for Mission and Ministry until such time as the Trustees of the Missionary Funds and the members of the Diocesan Council have issued the detailed financial reports required by Convention Resolution 2011-5 and until the Convention has had adequate time to consider these reports and act on them, and be it

Further resolved, That the Investment Advisory Committee is requested to propose to the Trustees of the Missionary Funds and the Convention a policy and procedure for limiting distributions and increasing the principal of such Fund in order to place it on a more sound footing and provide greater income in the future.

SUBMITTED BY: The Rev'd Elmer L. Sullivan

Statement in Support of Resolution 2012-5 by Proposer:

The 2011 Diocesan Convention adopted Resolution 2011-5 directing the Trustees of the Missionary Funds and the members of the Diocesan Council to issue forthwith detailed financial reports of the St. James' Fund for the years 2007, 2008, 2009, 2010, and future years and distribute copies forthwith.

Although the word forthwith is generally understood to mean immediately, neither the Trustees of the Missionary Funds nor the Diocesan Council had issued any such report as of January 15, 2012, the deadline for submitting resolutions to the Convention. Thus, Convention has had no opportunity to reflect on said reports.

The principal of the St. James' Fund has been so decimated by large distributions in recent years that the opinion of the Investment Advisory Committee is requested to suggest a way to rebuild it so that the Fund will have adequate income in future years to carry out the mission for which it was intended.

NOTE FROM THE COMMITTEE ON RESOLUTIONS:

Resolution 2011-5 as passed reads:

Be it resolved, That the Diocesan Convention hereby directs the Trustees of the Missionary Funds and the members of the Diocesan Council forthwith to issue detailed financial reports of the St. James' Fund for the years 2007, 2008, 2009, and 2010, and to issue such reports in a timely manner in future years, and be it

Further resolved, That copies of these reports be distributed forthwith to all clergy and churches of the Diocese.

RESOLUTION 2012-6:

Subject: Investment Policy of the VIM Endowment Fund

Be it resolved, That all dividends that have been received or will be received from investment of the principal of the Venture in Mission Endowment Fund in shares of the Diocesan Investment Trust shall be deemed to be income available for distribution, and any change in net asset value of the DIT shares shall be considered capital and shall be attributed to principal.

SUBMITTED BY: The Rev'd Elmer L. Sullivan

Statement in Support of Resolution 2012-6 by Proposer:

When the Venture in Mission Endowment Fund was established by a resolution of the Diocesan Convention in 1982, it did not make clear whether capital gains and capital appreciation should be considered additions to principal or expendable income, although annual financial reports of the Fund have always listed the value of the DIT shares (including appreciation) as capital, and dividends paid by the DIT as income.

In view of the chancellor's letter cited in the Statement in Support of Resolution 2012-4 above advising that when the matter is unclear, it is permissible for the trustees to regard all accumulated capital growth since 1982 as expendable income; and in view of the fact that the trustees have already begun to implement such a policy with respect to the St. James' Fund; and in view of the fact that the capital growth of the VIM Endowment Fund exceeds \$1,500,000; it seems prudent for the Convention to take action to protect the principal of the Fund. The proposed resolution is intended to do this.

The Convention Resolution of 1982 that established the VIM Endowment Fund provided in part that "The Convention shall retain the right to take any action it deems necessary to advance the objectives set forth in the [VIM] Report." Thus, the Convention, as the settlor, reserved to itself the right to take further action. The proposed resolution is such an action. It is a necessary step to protect the principal of the endowment fund so that it will generate income to advance the objectives of the Fund for future generations of the Diocese.

An Update by the Proposer

A resolution similar to this one was offered at the 2011 Convention. The minutes record that a motion was made, seconded, and passed to refer it to the Investment Advisory Committee to be appointed pursuant to Diocese of New Jersey Canon 25, to report back to the 228th Convention.

The Investment Advisory Committee met in June with two of the three members present. I attended and asked when they would consider the referred resolution. Both replied that they had not seen the resolution. As of January 15, 2012, there have been no further meetings of the Investment Advisory Committee, nor any communication about the resolution. In the absence of their report, as the deadline for submitting resolutions arrives, I respectfully resubmit this resolution for consideration by the Convention.

Background material submitted by the Proposer

In 1982, the Certificate of Incorporation for the Venture in Mission Endowment Fund was authorized pursuant to the following resolution (Journal, 1982, pp. 96–97):

WHEREAS the Convention of the Church in the Diocese of New Jersey has voted to establish a fund known as The Venture in Mission Endowment Fund of the Diocese of New Jersey;
NOW THEREFORE BE IT RESOLVED that the 198th Convention of the Church in the Diocese of New Jersey hereby approves and adopts the following certificate of incorporation:

FIRST: The name of the corporation is "THE VENTURE IN MISSION ENDOWMENT FUND OF THE DIOCESE OF NEW JERSEY."

SECOND: The officers and trustees of the Fund shall be the same as the officers and trustees of the Trust Funds of the Diocese set forth in Section 1 of Canon 9 of the Diocese.

THIRD: The trustees shall receive and invest the funds of this Trust according to the standards of fiduciary management, and in accordance with such requirements as may be set forth in the Constitution and Canons of the Episcopal Church and the Diocese of New Jersey.

FOURTH: After the final allocation of Venture in Mission Funds by

the Convention of the Church in the Diocese of New Jersey in November 1984, the Principal of the Fund shall be inviolate, and shall constitute a perpetual endowment of this Diocese.

FIFTH: The income of this fund shall be delivered periodically to the Trustees of the Diocesan Foundation to be administered by them in a manner approved and directed by the Convention of the Church in the Diocese of New Jersey, in support of the programs set forth in the Final Report of the Commission on Planning and Development, and approved by the Convention on November 8, 1980, or such programs as may hereafter be authorized by the Convention for purposes consistent with the objectives set forth therein.

SIXTH: The Trustees shall retain the right to receive additional funds on account of principal at any time, and may, with the concurrence of the Trustees of the Diocesan Foundation, convert to principal any portion of income not currently required for purposes of the trust.

SEVENTH: The Convention shall retain the right to take any action it deems necessary to advance the objectives set forth in said Report, for which purposes the Report is made a part hereof.

Note: Diocesan Council is the successor to the Diocesan Foundation.

NOTE FROM THE COMMITTEE ON RESOLUTIONS:

This proposal is identical to Proposed Resolution 2011-6, which was referred by the 227th Diocesan Convention to the Investment Advisory Committee.

RESOLUTION 2012-7:

Subject: Extinct Parish Fund

Be it resolved, That the Convention hereby directs (1) that the Treasurer of the Diocese create an account called "The Extinct Parish Fund", (2) that such Fund be vested in the Trustees of Church Property of the Diocese of New Jersey, (3) that the assets of the three churches that have been declared extinct by the Convention in recent years — namely, All Saints', Highland Park; St. George's, Helmetta; and Holy Communion, Fair Haven —be held in trust in this account,

(4) that the assets of all churches that shall be declared extinct by the Convention in the future be held in trust in this account, (5) that the Chief Financial Officer of the Diocese be responsible for the accounting and tracking of the assets in this account and reporting appropriately to the Trustees of Church Property, (6) that an annual report of the extinct parish fund be made to the Convention by the Trustees of Church Property, (7) that the Trustees of Church Property may authorize such disbursements from the fund as may be necessary to maintain the assets held in trust, and (8) that the use to which any part of the assets may be applied be determined by a resolution of the Convention.

SUBMITTED BY: The Rev'd Elmer L. Sullivan

Statement in Support of Resolution 2012-7 by Proposer:

In 2011 Convention adopted resolution 2011-7, requesting that the Trustees of Church Property prepare as soon as possible a comprehensive report of all assets transferred to them over the past five years by churches that have been declared extinct. As of this date (January 15, 2012) the requested report has not appeared, although a preliminary first draft report of a much broader nature has been given to the Trustees of Church Property that includes some of the requested data.

Research shows that in the last five years three churches have been declared extinct by the Convention: All Saints', Highland Park, in 2008, St. George's, Helmetta, in 2009, and Holy Communion, Fair Haven, in 2010. The preliminary first draft report states that the net proceeds from the sale of the property of All Saints', Highland Park, are \$562,820.89, thus supplying part of the information requested by Convention Resolution 2011-7. However, the preliminary first draft report does not even mention St. George's, Helmetta, nor supply the financial information about its sale as requested by the resolution. The preliminary first draft report mentions Holy Communion, Fair Haven, but does not give the "estimated or appraised value" requested by the resolution.

No information has been given about the kind of account in which the present

and future asserts of these churches will be held, nor has there been adequate reporting of these assets to the Convention. The purpose of this resolution is to set in motion a way of putting the Extinct Parish Fund on a more secure footing. It relies heavily on the provisions of State Law, RSNJ 16:12-16.

RESOLUTION 2012-8:

Subject: General Convention Resolution: New Ministries to Community Colleges

Be it resolved, That that the Two Hundred Twenty-Eighth Annual Convention of the Diocese of New Jersey submit the following resolution to the 77th General Convention of The Episcopal Church:

Resolved, the House of _____ concurring, That the 77th General Convention of The Episcopal Church reaffirm our commitment to the Episcopal Church Strategic Planning Survey Report's statement that "The Church needs to see campus ministry and young adult ministry as the most important evangelism and mission area there is. It is where our culture is the most dynamic, most committed, most culturally diverse;" and be it further

Resolved, That The Episcopal Church recognize the increasing importance of community colleges as critical places for evangelism and Christian formation, particularly among radically, ethnically, and socioeconomically diverse populations; and be it further

Resolved, That to respond to this pastoral need, the General Convention support the creation of two new campus ministries at community colleges in each of the nine Provinces of The Episcopal Church and provide training for local leaders of these mission activities; and be it further

Resolved, That the General Convention direct the Office of Young Adult & Campus Ministries at the Episcopal Church Center, in cooperation with the Provincial Coordinators for Campus Ministry,

to oversee a process for application for and allocation of grants to fund these new missions; and be it further

Resolved, That the General Convention request that the Joint Standing Committee on Program, Budget and Finance consider a budget allocation of \$760,000 for the implementation of this Resolution.

Explanation:

In the current economy, a four-year college education is increasingly expensive and is financially accessible to fewer people. At the same time, there is a trend toward higher enrollments at community colleges, which offer broader access to higher education for socioeconomically and ethnically diverse populations. It is important for The Episcopal Church to take note of such trends, and respond boldly by starting new ministries at community colleges as the focal point of accessibility for higher education.

SUBMITTED BY: The Rev'd Gregory Bezilla, Chaplain, Episcopal Campus Ministry at Rutgers; the Rev'd Lisa Mitchell, Rector, Christ Church, Shrewsbury; the Rev'd Peter French, Chaplain, The Episcopal Church at Princeton; the Rev'd Lisa Caton, Chaplain, Canterbury House, The Episcopal Church at The College of New Jersey; the Ven. Dr. John Hanson, Chaplain, Episcopal Campus Ministry at Rowan University; the Rev'd Theodore Moore, Dcn., Chaplain, St. Elizabeth's Episcopal Campus Ministry at Kean University

Statement in Support of Resolution 2012-8 by Proposers:

This resolution has no direct financial consequences or budgetary implications for the Diocese of New Jersey.

The Diocese of New Jersey has benefited from a similar program authorized by the 2009 General Convention that awarded a two-year grant to St. Elizabeth's Church in Elizabeth for the purpose of starting a new campus ministry with Kean University.

A similar version of this resolution was passed by the annual meetings of the Dioceses of Texas, Los Angeles, and Delaware, and it will be submitted to the 2012 General Convention of The Episcopal Church as 2012-C002.

Document 14

Right Onward Visioning Commission

As a reminder, in 2007 this Diocese officially adopted the following as our mission:

The Diocese of New Jersey is one family of diverse and unique congregations, belonging to Jesus Christ and belonging to one another, for Jesus' sake. Together, we are a missionary community, celebrating the abundant life of Christ and sharing that life with the world that God so loves. Our vision is to build up the Body of Christ and reach out to the world in Christ's name as we:

- share the Good News simply and genuinely;
- worship the Lord radiantly and reverently;
- serve the poor boldly and strive for justice passionately;
- give of our resources, our abilities and our lives joyously and generously; and
- seek continual spiritual renewal for a closer walk with Christ.

This is our vision of our Diocese, flourishing, to the Glory of God.

Each year following 2007, we embarked on a process of living out a section of our comprehensive vision.

2008: Growth through welcoming and inclusion

2009: Spiritual renewal

2010: Liturgical revival

Scheduled in 2011 for an emphasis upon Community and Resource Renewal, ROVC changed gears in response to ecclesial and economic realities to focus on Mission Renewal. Instead of working on adding another program or fostering suggestions for yet another outreach ministry for our parishes, many of whom are and ought to be consumed with caring for the last, the least the lost, and the lonely, we turned toward more basic notions. What is God calling our community of faith to become? Asking the question, can a majority of our members enthusiastically claim with some consistency why their church exists? We began a process to assist our local communities answer that question. That discernment continues into the coming year.

Rev. Philip B. Carr-Jones, Chairperson

Diocesan Altar Guild

The Altar Guild of the Diocese is at present inactive. The annual meeting of the Altar Guild was held on April 5th. At that time Bishop Councell led a discussion about the future of the altar Guild. A committee was selected to discuss ways for the Altar Guild to move forward. That subcommittee has not met to further discuss the future of the Altar Guild. The needlework subcommittee continues to meet in Plainfield and can provide vestment kits for missions upon request.

At the annual meeting of the Guild the treasurer, John D. Drew, reported:

DISTRIBUTION OF ASSETS

Sovereign Bank – regular checking	\$5,754.75
Merrill Lynch Priced Portfolio	\$13,248.36
Total Assets	\$19,030.11

Respectfully submitted,
The Rev. Arthur Pierce Powell, Chaplain

Migrant Ministry Committee

I am pleased to submit this brief report of the activities of the Migrant Ministry for the year 2011. We have a restructured committee with three new members. Our members are Rev. Ellen Rutherford, Dr. Jonathan Martinez, Rev. Salvador Ross, Adrian and myself Rev. Pedro Guzman.

Year in Review

This year we have been visiting migrant workers at the camps where they live on Tuesdays, and on Thursdays, we have been meeting with the unemployed migrants at St. Andrew's in Bridgeton since Rev. Ellen has been kind enough to lend their community hall to the service of the Ministry.

We have accomplished the following this year:

- Compiled and distributed a list of all the available social services in the Bridgeton, Vineland and Hammonton areas.
- Free Health Clinics/Orientation
- Immigration consultations
- Food distribution
- ESL classes

Ministry Activates and Events

We have been meeting regularly on Thursdays at St. Andrew’s in Bridgeton where we share a meal (that Rev. Ellen provides) with the migrants. After, we hold Bible studies, health talks or we celebrate Mass.

We have also been able to start the ESL program three times a week with an attendance 7 people. Adrian, which is a member of St. Andrew’s and is a member of the Ministry, is providing the classes free of charge.

Rev. Pedro Guzman, Chair
January 11, 2012

Document 17

The Standing Commission on Clerical Compensation

The Rev. Valerie L. Balling	The Rev. Dr. Kenneth Gorman	Dr. Mary Lou Steed
Chairperson	Vice Chairperson	Secretary

Members: (2 unexpired terms open)

The Rev. William Feus	Mr. Arthur G. Pederson
The Rev. Dr. Frank A. Hubbard	Mr. Anthony Thompson
The Rev. Margaret Sterchi	Mrs. Louise Hyland
	Mr. Robert McGonigle

The Standing Commission of Clerical Compensation (SCCC) is directed by Canon 33 to ensure that clergy are adequately, equitably and correctly compensated according to the Canons of our Diocese, particularly Canon 74. Historically, the Classification of Congregations has been an integral part of determining the compensation of a cleric serving a given congregation. At the 227th Convention, the SCCC was tasked by Resolution 2011-1, along with the Board of Missions, the Committee on Classification of Congregations, and the Standing Committee on Constitution and Canons, to consider canonical changes that would not necessarily use congregation size in compensation structure.

This Resolution reflected many discussions the SCCC has had during the past several years. The members recognized that while larger churches had more people to minister to, oftentimes clergy serving those churches had the assistance of support staff - cleric and/or lay - while many clergy serving smaller churches had little to no support staff. The SCCC also desired to create a

compensation system that recognized the various degrees of responsibility of clergy positions (i.e. Rector vs. Associate) and the value of experience.

Resolution 2011-1 also asked the SCCC to develop a structure for calculating compensation for part-time clergy, who while having the obligation to complete the Clergy Compensation Report, have had no minimum salary requirements or structure to ensure equitable compensation.

Needless to say the undertaking of rewriting canons is no small task, nor is coordinating the efforts of four separate Committees and Commissions. The SCCC recognized that our desire to unveil a new comprehensive compensation structure that would establish new position levels for clergy and clearly enumerate all the various aspects of clergy compensation for full- and part-time clergy would require significant changes to the current Canons.

In order to adhere to Resolution 2011-3 passed by the 227th Convention that asked for the SCCC to issue our recommendations by November 1, 2011, the SCCC offered a recommendation of a 2% COLA increase to clergy's current salaries, as long as they were still receiving the established minimums according to years of service as set forth in the 2011 Salary Compensation Grid. This recommendation was made in with consideration of the significant increase to the health insurance premiums for families and the continuing economic hardship. Similarly, even though the Northeast Urban Consumer Price Index suggested a higher COLA, the SCCC did not believe it was in the congregations' best interests to follow that calculation, though it has been used in the past.

The SCCC also choose not to change the 2011 Salary Grid or the other commensurate benefits (Housing Equity/ Allowance, Professional Expenses, Continuing Education) for 2012 in light of the desired canonical changes.

Therefore, the Standing Commission on Clerical Compensation recommends the following resolutions to the 228th Diocesan Convention for fiscal year 2012:

Be it resolved, that the Diocesan Convention approves a 2% Cost of Living Adjustments (COLA) to parochial clergy current salaries.

Be it further resolved that the 2011 Salary Grid be adopted for use in 2012.

For fiscal year 2013, the Standing Commission on Clerical Compensation submits the **Clergy Compensation Chart for Full-Time Clergy** and the **Clergy**

Compensation Chart for Part-Time Clergy for Convention approval. The new charts reflect the philosophy and intention of the revised Diocesan Canons, which (should they be adopted by the Convention) do not refer to church levels and offers a comprehensive overview of all the components that comprise clergy compensation. The chart for full-time clergy also delineates various parochial positions and incorporates a calculation for minimum compensation based on "Years of Credited Service" (YCS - terminology from the Church Pension Fund). The formulas used in the new Chart for Full-Time Clergy are comparable to those used in the grid format, specifically the yearly merit increase for years of service. The increase used in the grid was 2.83% and the increase used in the chart is 2.5%. While the chart allows for any YCS to be used, the SCCC will only enforce the minimum standard up to 20 years in order to allow clergy greater opportunities in their ministries.

The Chart for Part-Time Clergy is a brand new document to help support those serving in that capacity. The salary calculation is based on Work Units (WU - a period of time no less than 2.5 hours and no more than 4). Twelve WUs is considered Full-Time, so $\frac{3}{4}$ Time is 9 WUs, $\frac{1}{2}$ Time is 6 WUs and $\frac{1}{4}$ Time is 3 WUs. The number of WUs is multiplied by a base to offer a minimum cash stipend. The other components are either prorated or negotiated depending on the specific circumstances of the clergy and congregation.

Both Charts have extensive notes and definitions to explain all of the factors involved with clergy compensation. As always, the members of this Commission are willing to assist both clergy and leaders in the congregations in the process of negotiating fair and equitable compensation or explaining any of the nuances involved.

In conclusion, the Standing Commission on Clerical Compensation recommends the following resolution to the 228th Diocesan Convention for fiscal year 2013:

Be it resolved, that the Diocesan Convention adopts the Clergy Compensation Chart for Full-Time Clergy and the Clergy Compensation Chart for Part-Time Clergy for use in 2013.

I offer deep and sincere gratitude to my fellow Commission members for their diligence, support and humor this year. God bless you!

Respectfully Submitted,
The Rev. Valerie L. Balling, Chairperson

DIOCESE OF NEW JERSEY
CLERGY COMPENSATION EFFECTIVE JANUARY 1, 2012 – DECEMBER 31, 2012

MANDATORY MINIMUM CASH SALARIES Years in Position

LEVEL	Beginning Minimum	AFTER YEAR 1	AFTER YEAR 2	AFTER YEAR 3	AFTER YEAR 4	AFTER YEAR 5	AFTER YEAR 6	AFTER YEAR 7	AFTER YEAR 8	AFTER YEAR 9	AFTER YEAR 10	Over +10 YRS
NEWLY ORDAINED*	\$33,092	\$34,416	\$35,792									
Level I	\$37,226	\$38,281	\$39,366	\$40,482	\$41,631	\$42,810	\$44,025	\$45,273	\$46,556	\$47,875	\$49,232	2% INCREASE
Level II	\$40,946	\$42,107	\$43,300	\$44,527	\$45,790	\$47,088	\$48,423	\$49,797	\$51,208	\$52,660	\$54,152	2% INCREASE
Level III	\$45,785	\$47,082	\$48,418	\$49,791	\$51,203	\$52,653	\$54,147	\$55,682	\$57,261	\$58,882	\$60,550	2% INCREASE
Level IV	\$51,182	\$52,623	\$54,125	\$55,660	\$57,238	\$58,860	\$60,529	\$62,246	\$64,010	\$65,825	\$67,688	2% INCREASE
Level V	\$60,674	\$62,395	\$64,162	\$65,982	\$67,851	\$69,777	\$71,755	\$73,790	\$75,881	\$78,031	\$80,243	2% INCREASE

Newly Ordained – 2 Years of service since ordination to the Diaconate.

RECOMMENDED 2012 COST OF LIVING INCREASE, PENDING CONVENTION APPROVAL IN MARCH 2012, (COLA) IS 2%. This is a minimum salary increase, and Vestry or Mission Board has the discretion to provide an increase of more than 2%. NOTE: This COLA increase addresses ONLY Clergy Compensation and does not dictate increase amounts for lay employees which should be based and reflect the assessment of each lay employee's performance of the tasks and responsibilities.

Directions:

1. CASH SALARIES

This chart is a "MINIMUM GUIDE" for clergy in the position of *Full Time Rector, Vicar, or Priest in Charge* and reflects the COLA increase. Move incumbent into next year or into appropriate level & year. If incumbent Clergy is currently ABOVE the minimum APPLY the 2% COLA increase. If incumbent Clergy has been in position more than 10 years, apply 2012 COLA increase of 2% to 2010 base salary.

Seek Transition Ministry Office advice for matters related to Interim Rector/Vicar.

2. ASSOCIATED MANDATORY COMPENSATION

- Housing Allowance for Rector/Vicar/Priest in Charge living in own residence/rental: \$16,000
- Housing Equity for Rector/Vicar/Priest in Charge provided a Rectory or Vicarage
 - Level 1: \$1,937
 - Level 2: \$2,260
 - Level 3: \$2,582
 - Level 4/5: \$3,228
- Professional Expenses: \$4,500
- Continuing Education: \$1,117
- Social Security Offset (FICA) : 50% (7.65%) of Self-Employment Tax on all covered compensation
- Medical/Dental/Life/Other Insurances as outlined in Letter of Agreement.

Diocese of New Jersey Minimum Clergy Compensation Chart for January 2013 - December 2013

ENTER IN BOX YEARS OF CREDITED SERVICE (YCS) FROM PENSION FUND (1 to 20)

0

	A	B	C	D	E	F	G*	EXAMPLE	EXAMPLE
COMPENSATION COMPONENTS	CASH STIPEND MINIMUM	CASH STIPEND MINIMUM x YCS	HOUSING EQUITY or HOUSING ALLOWANCE	Self-Employment Contributions Act (SECA) OFFSET	PENSION ASSESSMENT	PROFESSIONAL EXPENSES (unless car is provided)	CONTINUING EDUCATION	INSURANCE PREMIUMS (Medical, Dental, Life) AVERAGE of Single or Family Coverage	TOTAL COMPENSATION PACKAGE
POSITION CATEGORIES									
I Curate/Assistant Newly Ordained	33,092	33,092 [Ax(1+.025)YCS]	Not Required	2,531 (A x 7.65%)	6,412 [(A+C) x 18%]	4,500	1,117	8,882 to 24,510	56,534 (A+C+D+E+F+G)
II Assistant/ Associate Experienced	35,795	35,795 [Ax(1+.025)YCS]	Not Required	2,738 (A x 7.65%)	6,936 [(A+C) x 18%]	4,500	1,117	8,882 to 24,510	59,988 (A+C+D+E+F+G)
IIIa Priest in Charge/ Interim Rector Newly Ordained	35,795	35,795 [Ax(1+.025)YCS]	2,300 (Negotiated for Interim)	4,505 [(A+B+ Fair Market Value + Utilities) x 7.65%]	10,370 [(A-B+C+Utilities) x 1.3] x 18%	4,500	1,117	8,882 to 24,510	67,469 (A+B+C+D+E+F+G)
IIIb Vicar/ Rector/ Interim Rector Newly Ordained	35,795	35,795 [Ax(1+.025)YCS]	16,000	3,962 [(A+B) x 7.65%]	10,036 [(A+B+C) x 18%]	4,500	1,117	8,882 to 24,510	80,292 (A+B+C+D+E+F+G)
IVa Vicar/ Rector/ Priest in Charge/ Interim Rector	38,500	38,500 [Ax(1+.025)YCS]	2,300 (Negotiated for Interim)	4,712 (Value + Utilities) x 7.65%	11,773 [(A+B+C) x 18%]	4,500	1,117	8,882 to 24,510	71,784 (A+B+C+D+E+F+G)
IVb Vicar/ Rector/ Priest in Charge/ Interim Rector	38,500	38,500 [Ax(1+.025)YCS]	16,000	4,169 [(A+B) x 7.65%]	10,560 [(A+B+C) x 18%]	4,500	1,117	8,882 to 24,510	83,728 (A+B+C+D+E+F+G)

* AMOUNTS NOT REGULATED BY THE STANDING COMMISSION ON CLERGY COMPENSATION. INSURANCE IS INCLUDED IN COMPLETE COMPENSATION PACKAGE

Assumptions: Sample calculations based on FULL TIME EMPLOYMENT and the following:

- 1 Bold values established by Diocesan Convention and cannot be decreased. All other numbers may vary due to negotiation, evaluation, usage or rates.
- 2 Cash Stipend is the minimum required by the Diocesan Convention. The cleric and church are encouraged to negotiate compensation based on experience and job responsibilities.
- 3 YCS increase is only enforced to 20 years in order to allow clergy a variety of opportunities toward the end of their careers. This calculation can still be used for establishing a work experience minimum beyond 20 YCS.
- 4 Fair Market Value of NJ Rectory or Rental Rectory - Estimate of \$16,000/year used in calculations on this chart. Value will vary. Please have property professionally appraised.
- 5 Utilities (heating, electric, sewer, etc.) - Estimate of \$4,800/year used in calculations on this chart. Depending on usage and energy efficiency, costs will vary.
- 6 Medical/Dental/Life Insurance Expenses based on 2012 Rate Chart at highest single and family premiums. Cost will vary depending on coverage.
- 7 If cleric has insurance coverage from a spouse or partner, the cleric may negotiate with the church for additional remuneration to offset premium costs of that coverage.
- 8 If a Rectory or Housing Allowance is provided for Curate/Assistant/Associate, that expense MUST be included in SECA and Pension Assessment calculations.

DEFINITIONS

Categories: There are four categories for FULL TIME CLERGY POSITIONS based on experience and job responsibilities with the sub category of RECTORY PROVIDED or RECTORY NOT PROVIDED.

Full Time: Five or six workdays, consisting of no more than 12 to 14 Work Units (WU).
"Work Unit" (WU): A block of time noted as morning, afternoon, evening - usually 2½ to 4 hours in length.

- **Curate:** Newly ordained clergy mentored or apprenticed by experienced clergy member during the first 18 months from date of Transitional Deaconate ordination.
- **Assistant/Associate:** Experienced clergy called to assist and support Senior Clergy in specific ministry(ies) or specific tasks to augment the mission of Church.
- **Newly Ordained Vicar/Rector/Priest in Charge/Interim Rector:** Called priest to a mission or parish within the first 18 months from date of Transitional Deaconate ordination.
- **Vicar/Rector/Priest in Charge/Interim Rector:** Experienced priest called to serve in a mission or parish.

Cash Salary Minimum: Amounts are recommended minimums by the Standing Commission on Clergy Compensation after conducting a comprehensive salary survey of surrounding diocese in the Northeast region as well as dioceses in which a noted pattern of clergy transfers.

Years of Credited Service (YCS): Provided by Church Pension Fund. This calculation offers clergy and congregations a metric for the minimum cash stipend based on experience, compounded annually. The SCCC will enforce using this calculation through 20 YCS in order to allow clergy the option of various opportunities toward the end of their careers, though it can be used for the clergy person's entire career.

Pension Base: The total of Cash Stipend, Social Security, Utilities, and Housing Allowance. (See Pension Base Definitions for further clarification.)

Pension Assessment: 18% of Pension Base (salary, housing allowance, Social Security Offset)

Professional Expenses: This minimum includes reimbursement for travel expenses for work related activities, functions, seminars, etc to maintain or improve work related skills; car mileage at IRS rates; professional journals and books related to work; hospitality and entertainment, vestments and clerical attire, etc.

NOTE: All items (books, computers, etc.) purchased with these monies belong to the church.

Continuing Education: This minimum amount may be applied to fees for work related workshops, seminars, classes and courses to maintain and improve work related skills.

Housing Equity: This minimum annual amount is designated at \$2,300 allocated when Rectory is provided. That money may be paid into a tax sheltered annuity or directly to the cleric (to put into a Roth IRA, for example), however the cleric is responsible for paying all income taxes associated with that additional income.

Insurance Premiums: Group Health Insurance Rate (Medical, Dental, Life Insurance). Short-term disability Insurance Premiums are based on total employed by the church. Long term insurances available and should be offered to clergy at the time of employment. Payment of LTD Insurance is a negotiated issue. Worker's Compensation Premiums are based on total employed by the church.

NOTE: Churches are encouraged to consider having a Life Insurance policy for the cleric payable TO THE CHURCH in case of his/her unexpected death to cover loss of income during that difficult time.

Pension Base Definitions (Source: Church Pension Fund – Active Clergy Group)

Cash Stipend: yearly salary; bonuses, one-time cash payments; tuition paid for dependents, & any salary reduction used to fund an annuity, TSA (tax sheltered annuities), 403(b) plans, or RSPV (Retirement Savings Program).

Social Security: Any payments given to offset the cost for self employment taxes in accordance with Self-Employment Contributions Act (SECA) tax, which is the self-employed version of the FICA tax that employees pay.

Clergy are considered employees for Federal Income Tax purposes, but as self-employed for Social Security purposes.

If the clergy person chooses to "opt-out" of Social Security, the congregation is still obligated to pay its full portion of the SECA Offset, and clergy person takes responsibility for the tax liability.

Utilities: Amounts paid to the clergy or directly to suppliers on behalf of the clergy for utilities (including gas, water, sewer, electric, phone, etc.)

Housing Allowances paid to the clergy: \$16,000 with no rectory provided

Housing Allowance if house is provided rent-free: For pension purposes, the housing allowance will be assumed at 30% of the total cash stipend, Social Security and utilities.

Housing Allowance if both housing meals are provided free of charge: then Housing Allowance will be assumed at 40% of the cash stipend, Social Security and utilities.

Housing Allowance if house is provided rent free and in addition the priest also receives a cash housing allowance: For pension purposes, the housing allowance will then be assumed at 30% of total of cash stipend, Social Security & utilities, plus the cash house allowance.

Diocese of New Jersey Minimum Clergy Salary Schedule for January 2013 - December 2013
PART TIME

	A	B	C	D	E	F	G*	TOTAL COMPENSATION PACKAGE
	CASH STIPEND MINIMUM PER WORK UNITS (WU)	HOUSING COST OFFSET	Contributions Act (SECA) OFFSET Diocesan Min 50%	ASSESSMENT (Non-retired only) (IF NO RECTORY)	PROFESSIONAL EXPENSES	CONTINUING EDUCATION	INSURANCE COST OFFSET	
Active Clergy	2,983	Negotiated	$[(A \times WU) \times 7.65\%]$	$[(A \times WU) + (B + C) \times 18\%]$	$[(4500/12) \times WU]$	$[(117/12) \times WU]$	Negotiated	$(A+B+C+D+E+F+G)$
Retired Clergy	2,983	Negotiated	$[(A \times WU) \times 7.65\%]$		$[(4500/12) \times WU]$	$[(117/12) \times WU]$	Negotiated	$(A+B+C+E+F+G)$

* AMOUNTS NOT REGULATED BY THE STANDING COMMISSION ON CLERGY COMPENSATION. INSURANCE IS INCLUDED IN COMPLETE COMPENSATION PACKAGE

Assumptions: Sample calculations based on PART TIME EMPLOYMENT and the following:

- Bold values established by Diocesan Convention and cannot be decreased. All other numbers may vary due to negotiation, evaluation, usage or rates.
- Cash Stipend is the minimum required by the Diocesan Convention. The cleric & church are encouraged to negotiate compensation based on experience & job responsibilities.
- If housing (rectory and/or utilities) or a housing subsidy is provided, the amount must be added to Cash Stipend to calculate SECA. $[(A + B + C + Utilities) \times 1.3 \times 18\%]$
- Churches are encouraged to ensure that the cleric has adequate Medical/Dental/Life Insurance. If Active Clergy has coverage offered by a spouse or partner, the church help offset that coverage.
- If Retire Clergy has to pay for additional insurance coverage above retirement benefits, the church should help offset that cost.

DEFINITIONS

Active clergy: Under age 72 and not claiming retirement benefits from the Church Pension Fund. Cleric is entitled to have a Pension Assessment paid by the church he/she works for.

Retired clergy: Receiving retirement benefits from the Church Pension Fund. Clerics are allowed to make up to \$34,000 total compensation a year and still receive full Pension benefits. Total compensation includes any housing (e.g. rectory) and/or utilities paid for by the church.

"Work Unit" (WU): A block of time noted as morning, afternoon, evening - usually 2 1/4 to 4 hours in length. A 3/4 time position is equal to 9 work units, a 1/2 time position is equal to 6 work units, a 1/4 time position is equal to 3 work units.

Cash Stipend Minimum: Amount is recommended by The Standing Commission on Clergy Compensation. It is 1/12 of the range of minimum salaries of the various clergy position categories.

Pension Base: The total of Cash Stipend, Social Security, Utilities, and Housing Allowance. (See Pension Base Definitions for further clarification.)

Pension Assessment: 18% of Pension Base (salary, housing allowance, Social Security Offset)

Professional Expenses: This minimum includes reimbursement for travel expenses for work related activities, functions, seminars, etc to maintain or improve work related skills; car mileage at IRS rates; professional journals and books related to work; hospitality and entertainment, vestments and clerical attire, etc.

NOTE: All items (books, computers, etc.) purchased with these monies belong to the church.

Continuing Education: This minimum amount may be applied to fees for work related workshops, seminars, classes and courses to maintain and improve work related skills.

Housing Equity: This minimum annual amount is designated at \$2,300 allocated when Rectory is provided. That money may be paid into a tax sheltered annuity or directly to the cleric (to put into a Roth IRA, for example), however the cleric is responsible for paying all taxes associated with that additional income.

Insurance Premiums: Group Health Insurance Rate (Medical, Dental, Life Insurance). Short-term disability is provided and paid by the Church Pension Fund. Long term insurances available and should be offered to clergy at the time of employment. Payment of LTD Insurance is a negotiated issue. Workers' Compensation Premiums are based on a total employed.

NOTE A: While Housing Allowance and Health Insurance are not required, it is recommended that clergy and congregations use prorated full-time minimums as a basis for those negotiations.

NOTE B: Churches are encouraged to consider having a Life Insurance policy for the cleric payable TO THE CHURCH in case of his/her unexpected death to cover loss of income during that time.

Pension Base Definitions (Source: Church Pension Fund – Active Clergy Group)

Cash Stipend: yearly salary, bonuses, one-time cash payments, tuition paid for dependents, & any salary reduction used to fund an annuity, TSA (tax sheltered annuities), 403(b) plans, or RSPV (Retirement Savings Program).

Social Security: Any payments given to offset the cost for self employment taxes in accordance with Self-Employment Contributions Act (SECA) tax, which is the self-employed version of the FICA tax employees pay.

Clergy are considered employees for Federal Income Tax purposes, but as self-employed for Social Security purposes.

If the clergy person chooses to "opt-out" of Social Security, the congregation is still obligated to pay its full portion of the SECA Offset, and clergy person takes responsibility for the tax liability.

Utilities: Amounts paid to the clergy or directly to suppliers on behalf of the clergy for utilities (including gas, water, sewer, electric, phone, etc.)

Housing Allowances paid to the clergy: \$16,000 with no rectory provided

Housing Allowance if house is provided rent-free: For pension purposes, the housing allowance will be assumed at 30% of the total cash stipend, Social Security and utilities.

Housing Allowance if both housing meals are provided free of charge: then Housing Allowance will be assumed at 40% of the cash stipend, Social Security and utilities.

Housing Allowance if house is provided rent free and in addition the priest also receives a cash housing allowance: For pension purpose, the housing allowance will then be assumed at 30% of total

or cash stipend, Social Security & utilities, plus the cash house allowance.

Insurance Committee

During the seven meetings of the Insurance Committee during 2011, much discussion was given to the annual adoption of the health, dental, and life insurance plans offered to the Diocese through the Church Medical Trust.

The Committee voted unanimously to accept the “no change in rates” renewal for the plan offered by Delta Dental in 2012. Additionally, premium rates for our group life insurance plan will also remain unchanged at least through October 1, 2012. The premium rate renewals for the six (6) active medical plans offered through the Church Medical Trust (CMT) (Aetna HMO, CIGNA Open Access In-Network, CIGNA Open Access, Empire Blue Cross Blue Shield HDHP, United Health Care Choice, and United Health Care Choice Plus) will average about 6.2% for 2012. The Medical Trust made changes in co-payments and out-of-pocket minimums for some of these plans to achieve a consistent level for all plans offered. The Committee also voted to maintain the standard prescription drug (RX) benefit for 2012 (85% of the Dioceses with medical plans through the CMT have the standard RX benefit). The committee further approved maintaining the Medicare Supplement Premium Plan (the richest Medicare supplement plan available through the CMT) for our age 65 and older retirees and their spouses.

An action taken by the Committee that did have an impact on the funding requirements of the active medical plans was a change from a two-tier rate structure (single and family) to a four-tier rate structure (single, two adults, parent with child or children, and family). The current two-tier structure is a carryover from the old New Jersey Carpenters Fund Plan, which ended in 2005. Prior to that time the Diocese had a New Jersey Blue Cross/Blue Shield plan with a four-tier structure. Reasons for making this change included (1) to achieve consistency with the practices of other Dioceses throughout the country as 118 of 137 participating Dioceses utilize a more than two-tier rate structure, (2) to facilitate early retirement for priests under age 65 through the lower cost of a two adult rate class and (3) to offer a premium reduction opportunity in situations where a priest with full family coverage has a working spouse with access to employer paid coverage through his/her job.

By far the major portion of our work this year surrounded our recommendation to Convention regarding the implementation of the Denominational Health Plan, which is scheduled to take effect on January 1, 2013. A survey was sent last year to all parishes and missions inquiring of them what type and extent of

coverage they currently paid and will pay in the future for lay and clergy health plans. The current and future health plans of other dioceses were also examined, with special attention paid as to how they planned to implement the DHP. In the end, we voted to recommend to our Convention the continuation of our current Diocesan policy of requiring parishes to fund 100% of the premium cost of both employee and dependent coverage for clergy for all medical plans offered by the CMT and to extend that same policy to all lay employees who work thirty or more hours per week. It was noted that, based on the aforementioned survey, only about seven parishes will likely be affected by this decision to extend the 100% funding requirement to lay employees, and some of those seven parishes are already doing this.

Further discussion on the premium payment policy resulted in the following clarifications: 1.) the plan selected by the priest of the parish will determine the base plan (for which 100% of the premium cost for employee and dependent coverage must be paid by the parish). If a lay employee elects to participate in a health plan that has a higher monthly premium than that of the base plan, the parish may, but is not obligated to, require the lay employee to pay the additional premium cost for the plan that he/she selects; 2.) if the priest elects not to participate in a church offered health care plan, due to having coverage through an approved source, as defined by the DHP, the base plan for that parish becomes the lowest priced traditional (non high deductible) plan available; and 3.) if the priest elects to participate in a high deductible health plan and the parish makes a contribution to a health savings account for that priest, the parish must make a contribution on an equivalent basis to a health savings account for the lay employee.

The committee wishes to thank Phyllis Jones for her invaluable contributions and work on behalf of the committee, and also to our plan administrator Bill Bloor of Smith Benefit Services for his efforts throughout the year. Committee members, all of whom were faithful in attendance, included David Mulcahy, Cynthia Miller, Frank Jago, Jeffrey Kirk, Alan Salmon, William Feus, and Lee Powers, Diocesan Canon to the Ordinary.

Respectfully submitted.

The Rev. Philip W. Stowell, Chair

DHP Resolution

Be it resolved that the 228th Convention of the Diocese of New Jersey, to comply with resolutions A138 and A177 of the 76th General Convention of The Episcopal Church, implement the Denominational Health Plan administered by the Episcopal Church Medical Trust.

Be it further resolved that the minimum employer contribution toward the premium cost of health care coverage for full-time clergy (and dependents) and lay employees (and dependents) who work for a member congregation of the Diocese of New Jersey be 100% of the premium cost for the traditional plan that is selected by the rector, vicar or priest in charge of the member congregation to cover him/herself and his/her dependent(s);

And be it further resolved that if lay employee(s) or assistant clergy elect to participate in a health plan that has a higher monthly premium cost than that of the plan selected by the rector, vicar or priest in charge, the member congregation may require that the lay employee(s) and assistant clergy pay the additional premium cost for the plan that he/she elects;

And be it further resolved that if the rector, vicar or priest in charge of the member congregation elects not to participate in a church offered health care plan, due to having health care coverage through another approved source, 100% of the lay employee(s) and assistant clergy and dependent(s) premium cost be paid by the member congregation for the lowest priced traditional plan available;

And be it further resolved that if the rector, vicar or priest in charge of a member congregation elects to participate in a high-deductible health plan option, 100% of the contribution made by the member congregation to a health savings account in conjunction with the priest's participation in a high-deductible health plan option, shall be paid to a health savings account for the member congregation's lay employee(s) or assistant clergy who also elect to participate in a high-deductible health plan option.

Clarifying Statement

The Denominational Health Plan is scheduled to become effective January 1, 2013. Full time is defined as 1,500 compensated hours per year or

approximately 30 hours per week. A traditional plan is one that is not a high-deductible plan. The clergy of one institutional chapel (at The Evergreens Retirement Community) and one diocesan church-related institution, namely The Wm. Alexander Proctor Foundation (Princeton and Rutgers chaplaincies), are covered by this resolution.

Rate Structure Resolution

Be it resolved that the 228th Convention of the Diocese of New Jersey ratify the Insurance Committee's decision to adopt a four-rate structure for the health plans offered through the Church Medical Trust for calendar year 2012, and further, to adopt the four-rate structure for calendar years 2013 and after, as recommended by the Insurance Committee, with rate classifications as follows:

1. Single
2. Two Adults
3. Parent/Child(ren)
4. Family

Statement

The Insurance Committee has recommended this structure for the following reasons:

1. The current two-rate structure is a carryover from the Old Carpenters Fund, which we abandoned in 2005. Prior to that time the Diocese was with Blue Cross/Blue Shield of New Jersey under a four-rate structure.
2. The current two-rate structure makes it more difficult for priests to consider early retirement due to the higher cost of health care coverage for two-person coverage.
3. Under a four-rate structure, 99 units will see their monthly premiums either decrease or remain the same as last year, and only 42 units will see an increase. Under a two-rate structure, all 141 units would see an increase.
4. Of the 137 dioceses currently with the Medical Trust, only 19 (14%) have a two-rate structure, while 64 (47%) have a three-rate structure, and 54 (39%) have a four-rate structure.

5. Due to the methodology used by the Medical Trust to develop rate differentials between contract classes and the actual enrollment of the Diocesan plan, the three-rate structure would increase the cost of coverage by \$119,676 in 2012, while the four-rate structure would increase the cost of coverage by only \$77,580 in 2012 when compared to the cost of coverage under a two-rate structure.
6. The committee did not feel that parishes seeking new rectors would be less inclined to hire clergy with families because of the higher cost of health care for family coverage when compared to health care for single clergy, husband/wife, or parent/children coverage. The qualities of the candidate being hired would be the determining factors, not the cost of benefits.

Document 19

Commission on Ministry With the Disabled

The Commission on Ministry With the Disabled, often times known as Oysters and Pearls, A Ministry of Irritation, has a mission to help congregations make their facilities more accessible and welcoming to those of us with what society terms disabilities. We do this by making small grants to help with feasibility studies, architectural consultations, construction work, addition of sound systems, etc.

We are available for on-site consultation and advice. Additionally we hold an annual service at Trinity Cathedral to celebrate differing abilities.

We have awarded the following grants to congregations for the year 2011:

Trinity Cathedral for \$186.69
Grace-St. Paul, Mercerville for \$700.00
St. Thomas, Glassboro for \$1600.00
St. Andrew's, Camden for \$2000.00

Members of the Commission on Ministry With the Disabled for 2011 (also known as Oysters and Pearls):

Donna Devlin, Chair
Elizabeth Papp, Secretary
Brother John Baptist
Charlotte Hayden
Rev. Dr. Susan E. Richardson
Jennifer Reid
Rev. Colleen Spaeth, Deacon
Meg Thomas
Mark Willis

Document 20

Girls' Friendly Society Juniors 2010/2011

The 2010/2011 season for the GFS Juniors was a fantastic one. Every other Friday evening from September to June, the GFS girls gather in Craft Hall for an evening of sharing, crafts, and companionship. Our meetings begin with a prayer and a chance for the girls to share special acknowledgements, activities and tidbits going on in their lives. Most meetings focus on a craft or activity.

The activities vary, it may be learning a new craft such as crocheting granny squares in the hope of creating lap blankets for veterans or nursing homes, while others are dedicated to fundraising, community service, or helping those in need. In October, GFS joined with the Church School for a Fall Family Fun Night. Pumpkin painting, donut eating contest, and of course, sweet treats were on the agenda for the night. At Christmas we participated in "Adopt-a-Family" through the Hamilton Township Health Department. We were given a wish list and our girls and their families came together to provide a needy family a very Merry Christmas. Of course, the Epiphany celebration is one of the hallmarks of GFS. As we celebrate the arrival of the 3 Kings, everyone is careful to look for "penalties baked in the famous cake. No matter the penalty, the whole congregation thoroughly enjoys the festivities. Many of the girls joined the church School to produce "Bags of Love" for distribution at the Trenton Area Soup Kitchen. In addition, our girls collected, filled and wrap over 60 shoe boxes filled with personal hygiene products to be distributed to needy families through the Hamilton Township Health Department. Wan an assembly line that was!

Many of you loved the bracelets, earrings, candy and centerpieces that the girls created and sold. As a result of our fundraising, we were able to send the GFS world project \$500.00!

Two of our biggest events are the fall and spring roast beef dinners. The girls create the centerpieces and set the table for both the fall and spring dinners then come back the day of the dinner to help by waitressing, working in the kitchen, distributing desserts (yum) or manning our craft table or church school bake sale table. In addition to our regular meetings, the girls participate in a variety of “just for fun” activities throughout the year. These include ice skating at Mercer County Park in the winter and miniature golf or bowling in the spring. To lick off the Christmas season the girls gather at the Quaker Bridge mall for a picture with Santa, followed by an evening of Christmas shopping for their Pollyanna gifts and Adopt-a-Family members. Aunt Jill then opens her home for our annual Christmas party where the girls exchange gifts and sing carols for the neighbors and share in the joy of season. Truly an evening filled with fun, chatter, giggling and festivities. Our year culminates with the year-end picnic. Weather it a three-legged race, water balloons or hula-hoops it doesn’t matter who wins or loses, it’s all about enjoying the company.

Don’t think that’s it for the summer – the girls have the opportunity to attend Holiday House in Cape May for a week – usually the hottest week of the summer! The entire Diocese of New Jersey participates and this year the entire house was filled! The days are long, filled with lessons, fun, service projects, fun, swimming, fun, making friends, and more fun.

This past year our girls ranged in age from 5 to 21 and our attendance grew to almost 25 girls! Whether the girls are learning to crochet, decorating cupcakes, or learning the difference between a teaspoon and tablespoon while baking brownies for coffee hour, the friendship and camaraderie these young ladies share is always heartwarming. It is evident that they enjoy being with each and are learning the meaning of fellowship, the value of helping each other and assisting less fortunate people in their community.

Our calendar of events for 2011-12 include some old as well as new activities. Basic first aid training, mother’s day tea for the girls and a special lady in their lives, a sleepover to name just a few. We are a non-denominational group, all are welcomed-want to see what we are all about – stop by, but beware the

decibel level will be high- just image what happens when you put a room full of girls together- lots of talking, giggling, sharing and fun!

Be sure to keep your eyes peeled for a large bin- the girls are collecting books for the annual book drive for Holiday House –their biggest fundraiser.

Paperback, hardcover, any and all, old or new (but please, no encyclopedias or magazines)

Document 21

Commission on Ministry

The Commission on Ministry is composed of the chairs of the Committee on Priesthood, the Committee on the Diaconate, the head of the School for Deacons, the chairs of the Committee on Life Long Christian Formation and the head of the Ministry Institute. Canon Cecilia Alvarez serves as our liaison from the diocesan staff. We meet as needed to report on each others initiatives and to support each others program. Below please find reports from these committees and ministries.

Respectfully submitted
The Rev. John C. Belmont
Chair

Document 22

Committee on the Priesthood Annual Report – 2011-12

The Committee on the Priesthood oversees the journey of those discerning a call to the priesthood. Its responsibilities include reviewing applications, interviewing nominees, placing nominees in parishes other than their own for further discernment, recommending to the Bishop those who should become postulants and proceed in the process to become priests, and supporting those in the process from beginning steps, through seminary, to being ordained, including the award of diocesan grants for seminary study.

Current Status of Individuals in the Process

- **Ordained to the Priesthood**
 - In December, three transitional deacons were ordained to the priesthood at Trinity Church, Princeton. A fourth transitional deacon is anticipated to be ordained early in 2012 in Los Angeles, California where he is serving.
- **Transitional Deacons**
 - One candidate was ordained to the transitional diaconate in December and is expected to be ordained to the priesthood late spring/early summer. This individual took the General Ordination Examinations (GOEs) in January 2011.
- **Candidates**
 - There are currently two candidates who took their GOEs in January and who are expected to be ordained to the transitional diaconate in May. These two candidates required only an Anglican Studies year to qualify for ordination. Since they have not been in the diocesan process very long, a decision was made not to ordain them on the earlier schedule (fall ordination to the transitional diaconate and then early summer ordination to the priesthood). They are expected to be ordained to the priesthood in the fall or early winter.
- **Postulants**
 - There are currently nine postulants in seminary. Eight postulants are in the junior year (first year) and one is a middler (second year). One of these seminarians was approved as a postulant in September 2011.
 - It should be noted that two seminarians are enrolled in the Anglican Studies Program at the Lutheran Theological Seminary of Philadelphia. This program was approved by the Bishop and the Committee Co-chairs, after an in-depth examination of this program, for students living in southern New Jersey who would be unable to attend another seminary due to their work or family situation.
 - Recently approved (2):
 - There was one nominee to the priesthood in 2011 who was interviewed for further ministry

discernment in September 2011. This individual was accepted as a nominee into the process, had a COP liaison appointed for guidance, and was placed in a parish, other than their home parish, for further discernment for six months. This nominee was approved for postulancy in January 2012.

- One nominee to the priesthood in 2011 is currently attending a non-Episcopalian seminary in the senior year. As a nominee, with the approval of the Bishop, upon recommendation of the Committee Co-chairs, this individual began discernment at a parish in the fall of 2011 for six months. Upon the interview with the Committee in January, the Committee deemed that this nominee had sufficient discernment and was worthy to be recommended for postulancy. This new postulant will begin an Anglican Studies program at an Episcopalian seminary in September

- Others in Process

- There are other potential applicants in various stages of completing work with their Parish Committees on Ministry.
- There is one individual ordained in another denomination seeking ordination in The Episcopal Church through the Diocese who took the GOEs in January 2012.

Visits with Seminarians

Members of the Committee on the Priesthood periodically visit those on this journey at their seminaries. A member of the Committee visited one of the seminarians at the Virginia Theological Seminary in Alexandria, Virginia. Other committee members visited with individuals at General Theological Seminary in New York City and at Yale Divinity School in New Haven, Connecticut.

In June 2011 the COP held its fifth afternoon of fellowship and bible study at St. Matthews in Pennington so that seminarians and members of the COP could get to know each other better and to ensure that there is interaction before the seminarians are interviewed for candidacy. Also invited to attend were the summer interns from the inception of the summer program.

Document 22 – Reports, continued

Recruitment

The Subcommittee on Recruitment/Development continues to be active in developing new approaches to recruitment. There was the third Passion and Purpose Sunday on May 8, 2011. The fourth P & P Sunday will be held on April 22, 2012.

The Recruitment Subcommittee placed two college students in its 8th summer internship program to encourage college students to consider the priesthood. This brings the total number of summer interns supported by the diocese over the eight years to 27. Interns receive \$3,000 each - \$2500 stipend and \$500 for books and materials.

In addition, the Subcommittee continued the Committee on the Priesthood's "Discerning a Call to the Priesthood" workshops with one on October 8, 2011, held at Trinity Church, Princeton.

Discernment Shepherds

The subcommittee formed to provide guidance and training to Parish Committees on Ministry (PCOM) continued to shepherd discerners and PCOMs. All PCOMs with nominees in the process were trained. This committee also monitors the progress of each nominee at the very early stages.

Financial Aid

With the approval of the Standing Committee, the COP awarded \$90,500 in financial aid to eight postulants attending seminary in the 2011-12 academic year. All postulants who applied for financial aid received assistance.

January 2012

Respectfully submitted,

The Rev. John Belmont and Ms. Constance White
Co-Chairs, Committee on the Priesthood

Committee on the Diaconate

The School for Deacons continues to grow and evolve as a viable asset to continuing education in the Diocese under the leadership of the Rev. Linda Moeller, Director. The Venerable Victoria Cuff, Archdeacon for Discernment is the liason between the School for Deacons and the COD.

The Committee on the Diaconate is responsible for interviewing, identifying and recommending applicants to the School for Deacons. The Committee also continues to shepherd students in the school through the ordination process. The Committee works closely with the Archdeacons to assure that the discernment, selection process and preparation of those who have expressed a call to the diaconate is thoughtful, intentional and fair.

The Archdeacons have oversight for deacons in the Diocese in three special areas. The Venerable Keith McCoy is Archdeacon for Deployment in the diocese. The Venerable John Hanson is Archdeacon for Pastoral Care and the Venerable Victoria Cuff is Archdeacon for Discernment. The Archdeacons report directly to the Bishop.

Currently there are 6 members in the class of 2012: Hank Bristol, Sally Maurer, Janet Daniels, Clive Sang, Carl Dunn and Ted Foley. They will complete their studies this spring and, “God willing and the people consenting”, will be ordained to the Diaconate May 5, 2012. The next class of students will begin their studies in the School for Deacons in September 2012.

The COD is involved in the Association of Episcopal Deacons (formerly the North American Association for the Diaconate), which, through publications and conferences, works within the Episcopal Church and the Anglican Church of Canada to promote the Diaconate, to educate the church about the diaconate, and to support deacons in ministry.

The Committee on the Diaconate is co-chaired by the Rev. Lynn H. Johnson, Dcn and the Ven. Victoria Cuff, Dcn. The following persons serve on the committee; Presbyters: the Rev. Anna Powell, the Rev. Justin Falciani, and the Rev. Maria Sanzo; Deacons: the Rev. Richard Wisniewski, the Rev. Tom Sweeny, the Rev. Emily Holman, the Rev. Catherine Esposito, and the Rev. Mary Ann Jensen; Lay persons: Mr. Carroll Wilson, Mr. Cedric Richardson, Ms Nancy Miller, Ms. Nancy Metcalf.

The Venerable Victoria Cuff, Deacon, Co-Chair
The Reverend Lynn H. Johnson, Deacon, Co-chair

Committee on Life Long Christian Formation

The Committee on Life Long Christian Formation offers workshops, resources, and assistance to Christian educators throughout the Diocese.

On January 22, 2011, the Committee held “The Almost Christian: A Wake Up Call for the Church” at Trinity Cathedral with noted author and Princeton Theological Seminary professor Kenda Creasy Dean as our keynote presenter. This day, geared to findings as presented in Dr. Dean’s book *Almost Christian: What the Faith of our Teenagers is telling the American Church*, explored how to make church matter and took a good look at what kind of faith we are passing onto our youth. Each of the approximately 75 attendees received a complimentary copy of Kenda Dean’s book, courtesy of the Right Onward Visioning Committee.

From January to June 2011, the Committee launched our initial One Book campaign, encouraging each person, small group, parish or clericus to read Kenda Dean’s book *Almost Christian: What the Faith of our Teenagers is telling the American Church*, and enter into conversation about the thoughts and ideas presented in the book. A One Book blog, with both lay and clergy contributors including Bishop George Cuncell, was maintained to help facilitate conversation. An on-line study guide of questions was also available. In the Fall of 2011, the Committee assisted the Anti Racism Commission with an One Book campaign, with Joseph Barndt’s book *Becoming an Anti-Racist Church: Journeying toward Wholeness*. The Committee thanks The Reverend Greg Bezilla for his energy and dedication to One Book.

On March 26, the Committee sponsored a Day of Godly Play at St. Matthew’s Church in Pennington, led by The Reverend Emily Griffin and Ms. Dawn Stewart; and in May, three Regional Christian Educators gatherings were held to bring educators together to share resources and ideas; thank you to Ms. Betsy LaVela and Ms. Sue Legnani for their leadership. We also thank St. Luke’s Church in Gladstone, Holy Trinity Church in Tuckerton, and St. Stephen’s Church in Beverly for hosting these gatherings.

In 2011, the Committee maintained its membership in the Audio Visual Resource Library (AVRL), which is in the Diocese of Pennsylvania. Videos, DVD’s, and audio tapes could be borrowed via an order by phone or email free of charge to all Diocesan parishes. However, for 2012, the Committee has been informed that this subscription will not be available to us, and we are working to supplement our own Resource Center to offset the loss of this resource.

The Resource Center, now the Ministry Institute Resource Center, is on the third floor of Diocesan House, and open to all. The database can be accessed via a link at the Diocesan website and includes materials on not only education and curriculum but also liturgy, administration, and many other aspects of church ministry. The subscription that supplied us with a steady supply of new resources from Church Publishing came to an end in mid-2011. Church Publishing continues to supply the Ministry Institute Resource Center with updated copies of curriculum. We thank The Reverend Bill Breedlove, Sue Legnani, Canon Cynthia McFarland, Ms. Connie White and Ms. Sarah Paige for all their contributions to this ministry.

We are happy to assist any parish that is looking for help with their own Christian Education/Formation program, and hope to further that assistance in the future by utilizing and/or developing the technology and resources to hold webinars that would be interest to parish educators.

We would like to thank all members of the Committee who have served this year: The Reverends Gregory Bezilla, Lisa Caton, Sheelagh Clarke, Emily Griffin, Andrea Hayden, Justin Falciani, Joanna George, Lisa Hoffman, Sarah Kinney Gaventa, Susan Osborne-Mott, and the Reverend Dr. Gordon Graham; Susan Legnani, Eve Chamberlain, Donna Devlin, Nancy Miller, Deb Ellwood, Suzanne Johansson, and Betsy LaVela; The Reverend Lisa Mitchell, EFM Coordinator; The Reverend Canon Debra Clarke, Deacon, Staff Liaison.

Respectfully submitted,
The Reverend Debbie Cook, Chair

Document 25

Diocesan Council

Regular meetings of Diocesan Council were held during the past year. Minutes of these meetings are on file in the Archives at Diocesan House and are available for reference.

All financial actions of the Diocesan Council are included in the reports of the Treasurer of the Diocese and written reports of the committees and departments represented by members of Diocesan Council are attached to the minutes.

Highlights from the Diocesan Council meetings held January – December, 2011 are as follows:

- Received a report from Canon Perfater on the work of the Finance & Budget Committee.
- Authorized the reinvestment of funds in the amount of approximately \$503,000 (the entire account balance) from the Merrill Lynch account entitled “Diocesan Fund” into the DIT in order that these funds can earn dividends to be made available for Diocesan Council use in the 2011 operating budget.
- Authorized the use of dividends as noted on the 2010 and 2011 Trust Income reports for their intended purposes within the respective operating budgets for those years.
- Authorized the appropriation of the full amount of the 2010 surplus, currently anticipated to be \$61,904, for use in the 2011 budget.
- Approved the adjusted proposed 2011 budget and the preliminary 2012 budget.
- Supported the proposal to change Canon 30, Section 6 to read: "The Dean and the Secretary shall be nominated by a Nominating Committee elected at the previous year's (or half-year's) Convocation meeting and consisting of three presbyters and three lay delegates of the Convocation."
- Approved the requests totaling \$182,300 from the St. James' Fund - St. Augustine's, Atlantic City - \$72,300; Epiphany, Ventnor - \$60,000; and St. Mary's, Pleasantville - \$50,000.
- Welcomed the new members of the Class of 2014 and offered a brief orientation.
- Approved the support to rebuild the Cathedral in Haiti in principle with details to follow.
- Authorized funding not to exceed \$65,000 to Christ Church, Magnolia for demolition and rebuilding.
- Diocesan Council Appointments were made for 2011:

Visitation Committee Chair:	Mrs. Donna Devlin
Recording Secretary:	Mrs. Mary Ann Rhoads
Corresponding Secretary	The Rev. Karin R. Mitchell
Finance & Budget Committee:	Ms. Cheryl Browne and Mr. Paul Cooper
Board of Missions Representative:	Dr. Karen Bemis and The Rev. Justin A. Falciani
Audit Committee Representatives:	The Rev. Joseph R. Parrish, Jr. and Mr. Paul Wolfgang

- Concurred with the recommendation of the Loan & Grant Committee to endorse a five-year loan for \$15,000 at 4% interest from the Venture in Mission Fund, with a pre-approval of up to an additional \$5,000, if needed to repair any damage revealed upon removal of the roof for the Church of the Ascension, Gloucester City.
- Suggested that the Church of the Ascension, Gloucester City, receive a recommendation to have an environmental audit of the building during the duration of the loan.
- Received a report from Canon Kep Short, Director of Youth Ministry. Canon Short has submitted his resignation effective May 6, 2011.
- Authorized the Trustees of Church Property to sell the property at Grace Church, Elizabeth, and to hold the proceeds until the next Diocesan Convention.
- Approved the Loan & Grant Committee's recommendation that St. Mark's Church, Keansburg, be granted \$10,000 from the Capital & Revolving Fund for the replacement of the roof on the vicarage, with any balance left to go toward all necessary replacement of gutters and leaders on the church's campus and then towards the replacement of storm windows in the vicarage.
- Approved the Loan & Grant Committee's recommendation that San Andrew's Church, Camden, be granted \$10,000 from the Capital & Revolving Fund for the expansion of its food pantry.
- Approved the Loan & Grant Committee's recommendation that Church of the Holy Spirit, Tuckerton receive a \$10,000 grant from the Capital and Revolving Fund and a \$25,000 loan for 15 years at 2 1/2% interest, to be split between the Capital and Revolving Fund and the R. Bowden Shepherd Fund, for the roof repairs to the sanctuary and parish hall building.
- Approved the Loan & Grant Committee's recommendation that Trinity Church, Swedesboro, receive a \$10,000 grant from the Capital and Revolving Fund to assist with the cost of removing underground gasoline storage tanks from its property in accordance with a municipal mandate.
- Approved payments for Christ Church, Magnolia, not to exceed a cumulative total of \$265,000 through the September Council meeting contingent upon receipt of signed Applications for Payment approved by the Architect.
- Approved the use of the balance of \$19,759 allocated in the Elizabeth Clergy Fund for Grace Church, Elizabeth, to pay the carrying costs that have been assumed by the Diocese pending the sale of the property.

Document 25 – Reports, continued

- Approved retroactively the request from San Jose, Elizabeth, for \$4,000 for families in need of tuition for Preschool from the Elizabeth Clergy Fund.
- Approved a \$10,000 withdrawal from the Elizabeth Clergy Fund for St. Elizabeth's, Elizabeth, for the chaplaincy at Kean University.
- Ratified the unanimous e-mail vote taken to approve payment of Highlighting Construction, Inc.'s Applications #6 and #7 (\$54,842.02 and \$65,726.88, respectively) for Christ Church, Magnolia.
- Approved the timeline for making sure that we will act on a draft for action on the resolutions regarding the Extinct Parish Fund Report and the St. James Fund Report at the December meeting and have a final report voted on in January 2012.
- Recommended asking the Rev. Dirk C. Reinken to fill the vacancy in the clergy order (Class of 2013) until Convention 2012 when the one-year unexpired term will be filled.
- Approved the Loan and Grant Committee's recommendation for a \$10,000 grant from the Capital and Revolving Fund for St. Clement's Church in Belford, to be spent on repairs to the roof with the \$750 balance of the grant to go towards repair or replacement of the rear steps to the vicarage.
- Approved the Loan and Grant Committee's recommendation to consolidate the two current loans of St. Stephen's, Beverly, into one new 10 year loan at 4% from the Venture in Mission Fund, combining the remaining balance of its loan from the Capital and Revolving Fund and the balance of its loan from the Venture in Mission Fund. One year's simple interest on the balance overdue at 4% will be due when the new Promissory Note is signed by the rector.
- Approved the Loan and Grant Committee's recommendation for a loan of \$65,000 to Holy Trinity Church, Spring Lake, for five years at 4% interest from the Venture in Mission Fund, with quarterly payments for the replacement of its slate roof.
- Approved the Loan and Grant Committee's recommendation for a loan to Trinity Cathedral, Trenton, for \$103,000 for 10 years at 4% interest from the Venture in Mission Fund, with monthly payments, for its new heating system, with the condition that it have a full, professional inspection done of all of its buildings (with a copy to the diocesan office) within six months of any approval of this loan.
- Christ Church, Magnolia - approved final payment in the amount of \$41,583.58, fully utilizing (but not exceeding) the total amount available from the proceeds from the Collingswood sale.

Document 25 – Reports, continued

- Approved grant requests for the Board of Missions for 2012 in the amount of \$267,000. Mr. Bathurst noted that the Finance & Budget Committee needs to approve the Board of Missions request at their December 7th meeting. A **motion** was made, seconded and passed to table the motion to the December 13, 2011 meeting.
- Endorsed resolution by Diocesan Council Task Force “Working with Deans to Promote Collaboration on a Local Level” to change Canon 19, Section 2a (5) as follows: Members elected by the Convention for a full term shall be eligible to succeed themselves for a second term – limited to two consecutive terms. The ballot for candidates who are running to succeed themselves will indicate that they are incumbents.
- Recommended that the vacancy in the lay order of Diocesan Council (Class of 2014) due to Kevin Thompson’s resignation be left vacant until the unexpired 2-year term is elected at Convention 2012.
- Received a report on the Nets for Life Program presented by the Rev. Frank Crumbaugh, III.
- Approved grant requests for the Board of Missions for 2011 in the amount of \$271,000.
- The following resolutions were adopted regarding environmental audits:
 - that the Loan and Grant Committee urge all congregations (parish or mission) requesting a loan or grant to get an environmental audit, the cost of which would be included in the loan or grant, and subsequently send a report to the Diocese on what actions the congregation plans to take in response to the environmental audit
 - that the Board of Missions also urge missions seeking funding from the Board of Missions to have an environmental audit and include any actions taken in response to the environmental audit in future reports or requests. Missions are strongly encouraged to include environmental audits in their budget.
- Approved the recommendation of the Millennium Development Goals subcommittee to designate the Diocese’s MDG funds (0.07% of pledge income) to go to Episcopal Relief and Development (ERD).

Respectfully submitted,
Mary Ann Rhoads
Recording Secretary

At its meeting on February 21, 2012, Diocesan Council approved inclusion of the following Report on Disposition of Assets from Closed Churches, including the implementing resolutions for recommendation to Convention, in its report to the 228th Convention. This report was presented to and accepted by both Diocesan Council and the Trustees of Diocesan Trust Funds at their meetings in January, 2012 with the intent that it address the concerns raised by Resolution 2011-7 and reiterated by Resolution 2012-7. Both groups concur that the report and the further action requested in the implementing resolutions are sufficient to address those concerns.

DIOCESE OF NEW JERSEY REPORT ON DISPOSITION OF ASSETS FROM CLOSED CHURCHES NARRATIVE SUMMARY

Introduction

Between the mid-nineties and 2008, the Diocese sold several church properties and used the proceeds to purchase other church buildings and properties or to repair and improve established churches. This study analyzes these transactions, both the receipts and disbursements, and seeks to determine the amount of remaining proceeds to be segregated into a separate fund (or funds). This narrative is provided as a guide to the associated summary report, and as background to the timetable and decisions made to authorize these transactions. Since that detailed data is self-explanatory, this narrative does not attempt to describe the history of or decision-making behind each and every transaction.

This report required a more comprehensive approach than just a recap of sales and purchases of property or church repairs because it also needed to encompass other sources and uses of funds related to those basic transactions. Examples of other uses included expenditures required to maintain churches while they awaited sales, and examples of other sources included liquidations of investment accounts, rental income while property awaited sale, and congregational fundraising.

The following is a summary, as of December 31, 2011, of the funds currently in our operating account which should be segregated into a separate account pending decision by Convention as to their proper distribution:

Description	Amount
Net Amount per Spreadsheet	\$ 412,702.25
Net Receipts from St. George's, Helmetta per below	37,080.14
Total Cash to be segregated	\$ 449,782.39

Sales and Subsequent Transactions

Seven churches were involved in the sales analyzed in this report – Christ Church, Collingswood; All Saints', Highland Park; Holy Spirit, Tuckerton; Holy Trinity, Delair; St. Mark's, Carteret; St. Andrew's, Highlands; and Our Saviour, Camden. Primary uses for the proceeds of those sales are summarized as follows:

- Holy Spirit, Tuckerton, sold its property to purchase and relocate to St. Theresa's Roman Catholic Church in Tuckerton.
- Residual proceeds from the earlier sales of St. Mark's, Carteret; and St. Andrew's, Highlands, were also used to purchase St. Theresa's.
- Proceeds from the sale of Holy Trinity, Delair were also partially used to purchase St. Theresa's, with the residual balance used to support repairs and renovations to several Camden churches – St. Andrew's, St. Augustine's, St. Paul's, and St. Wilfred's.
- Proceeds from the sale of Our Saviour, Camden were also used to support the repairs and improvements to the Camden churches listed above.
- Christ Church, Collingswood sold its property to fund the reconstruction of Christ Church, Magnolia – the congregation with which it merged prior to selling its property.

Date Issued: February 21, 2012 – Final for Convention

- Proceeds from All Saints', Highland Park have not formally been designated for any specific use as of the writing of this report.

Holy Spirit, Tuckerton (Exhibit 1)

Holy Spirit found that their church property was not meeting their growing needs and a nearby larger building, St. Theresa's Roman Catholic Church, was available for purchase. In addition, the church decided to sell its rectory. The sale of the rectory occurred in July 2004. The proceeds from this sale were invested in the Diocesan Investment Trust (DIT) awaiting the purchase of the new church.

The sale of Holy Spirit and the purchase of St. Theresa's took place in August 2006 just a few days apart. In addition, the Diocese entered into an agreement with St. Theresa's to lease their parking lot for \$1 per year, for up to two years, with an option to purchase the parking lot. The parking lot was purchased in October 2007. The funds which were used to purchase St. Theresa's and the parking lot included:

- Proceeds from the rectory sale
- Proceeds from the sale of the original Holy Spirit church property
- Proceeds the sales of:
 - St. Mark's, Carteret
 - St. Andrew's, Highland
 - Holy Trinity, Delair (a portion was used for this purchase and the remainder for Camden repairs)
- Congregational fundraising

Our Saviour, Camden and Disbursements for Camden Churches (Exhibit 2)

The Church of Our Saviour, Camden became the responsibility of the Diocese in late 2003 and the parish was declared extinct by the Convention of the Diocese of New Jersey in March 2005. The building and property went under contract for sale to the Heart of Camden in May 2006. However, since this property did not go to settlement until September 2006, the diocese incurred expenses for insurance, maintenance, and utilities from November 2003 until settlement. In May 2008, the James W. J. Davis Estate, a fund of the Church of Our Saviour, was liquidated.

The proceeds from the sale and trust liquidation and the residual balance from the sale of Holy Trinity, Delair were used to support repairs and improvements for St. Andrew's, St. Augustine's, St. Paul's, and St. Wilfred's. Diocesan Council authorized all disbursements by type and level of expenditure. Each church spent within the authorized amounts.

For example, disbursements for these churches covered such items as:

- St. Andrew's – heating, ventilation, and air conditioning repairs, bathroom remodeling, painting, electrical upgrades
- St. Augustine's – mold remediation, roof repairs
- St. Paul's – handicap accessibility, rafter repairs
- St. Wilfred's – asbestos and mold remediation; foundation, wall, and roof repairs; electrical system update, fire suppression system

Holy Trinity, Delair (Exhibit 3)

Holy Trinity, Delair, closed in early 2005. Since the church and rectory was not sold until May 2007, expenses for insurance, utilities, and general maintenance were incurred. The net proceeds from these sales, after these expenses, were used for the purchase of St. Theresa's Roman Catholic Church which became Holy Spirit, Tuckerton and to support the repairs and improvements in the Camden churches, as described above.

St. Andrew's, Highlands (Exhibit 4)

St. Andrew's, Highlands, an organized mission, closed at the end of 2000. The church was sold in mid-2001 and expenses were incurred to maintain the church in the interim. The proceeds from this sale were invested until

Date Issued: February 21, 2012 – Final for Convention

mid-2006 at which time the proceeds and the earnings were used to purchase St. Theresa's for Holy Spirit, Tuckerton.

St. George's, Helmetta

St. George's, Helmetta cut its ties to The Episcopal Church and the Diocese of New Jersey in February of 2008. Through negotiations with Bishop Council, the Diocese sold the property back to the congregation in November of 2010. Details of the sale are as follows:

Description	Amount
Total sale price	\$ 700,276.80
Less closing costs	17,124.30
Net proceeds of sale	\$ 683,152.50
Less mortgage held by Diocese of NJ	670,276.80
Balance received by check at time of sale	\$ 12,875.70
Balance received by check at time of sale	\$ 12,875.70
Mortgage payments received (13 x 1,861.88)	24,204.44
Total cash received as of December 31, 2011	\$ 37,080.14

PENDING SALES:

At the time of the preparation of this report, there are two properties pending sale and one in the process of being placed for sale.

The closing for Grace Church, Elizabeth is imminent, at a sale price of \$900,000. Closing costs, including recently-incurred costs of environmental remediation and payment of an old tax lien, are estimated at \$50,000 over and above the costs currently included on the spreadsheet.

Holy Communion, Fair Haven is currently in the process of being leased with an option to purchase. Appraised value of the property is \$1,575,000, however no offer above \$1.2 million has yet been received for the property.

St. Luke's, Westville closed in June, 2011 and is currently awaiting appraisal and placement for sale.

Christ Church, South Vineland closed in June, 2011 and is currently awaiting appraisal and placement for sale.

RESOLUTIONS:

At their January, 2012 meetings, both Diocesan Council and the Trustees of Diocesan Trust Funds approved the following resolutions for recommendation to Convention:

Be it resolved that the 228th Convention of the Diocese of New Jersey accept the Report on Disposition of Assets from Closed Churches, and hereby directs the Chief Financial Officer to establish a separate account in the Diocesan Investment Trust (DIT) to hold the cash proceeds from sale of the assets detailed in the report, as well as those from future such sales, and to transfer said proceeds into that DIT account pending recommendation by Diocesan Council and the Trustees of Diocesan Trust Funds to next year's Convention as to their proper disposition, and

Be it further resolved that, in support of the above review process, the Canon to the Ordinary and the Chief Financial Officer produce a document no later than the June meeting of Diocesan Council suitable for broad distribution detailing the procedures for sale of church property in the case of a closed church, who has control over the resulting funds, and highlighting any ambiguities or inconsistencies in the Diocesan canons or between such and New Jersey law/statutes.

Date Issued: February 21, 2012 – Final for Convention

Diocese of New Jersey
Disposition of Assets from General Reorganizations Second Draft

Date Issued: 01/11/2024

Code	Description	St. Andrew's Highland Park 4	St. Mark's Church (Reidland) NA	Holy Trinity Duluth 2776	Holy Spirit Tuckerton 1	Our Saviour Gutten 2	St. Andrew's Reidland 2	St. Augustine's Reidland 2	St. Peter's Reidland 2	St. Vincent's Reidland 2	St. Timothy Church 1	Subtotal 1	St. Andrew's Trenton 2786	Subtotal 2	Christ Immaculate Conception 6	All Saints Highland Park 7	Grace Elizabeth 2783	Holy Comm Fair Haven 2781	S. Luke's Marlboro 2787
GL Account Worksheet 1b																			
Source of Funds																			
ERS	Proceeds from Building Sales ¹	27,070.98	45,000.00	217,259.48	728,154.48	106,630.72					1,427,699.74			1,427,699.74	492,002.92	598,353.37			
ERS	Proceeds from GL Account	46,866.42			402,848.46	4,411.02					5,947,174.46			5,947,174.46					
PAU	Transfer of Cash						58,214.36	20,760.00	16,000.00	12,475.00	150,000.00								
CPRE	Compensation Fundraising				115,000.00														
D	Treatment Funds ²					97,863.04													
G	Grants	1,638.36											33,633.60					13,076.48	
G	Other Income	3,117.86	34,685.97		6,877.24	1,900.95						48,771.65	100.12	46,271.73			10,750.00	8,000.00	
Total Source of Funds																			
		34,696.23	45,036.00	217,259.48	1,279,369.22	225,115.52	58,214.36	20,760.00	16,000.00	12,475.00	150,000.00	2,235,114.42	2,235,114.42	2,235,114.42	492,002.92	598,353.37	10,750.00	34,076.48	13,076.48
Uses of Funds																			
LP	Project Purchase				1,789,480.58							1,789,480.58		1,789,480.58					
LP	Capital Costs																		
LP	Insurance Costs	-2,500.00		-4,285.11	-28,070.48							-34,855.59	-18,148.75	-41,534.34		-2,003.00	-7,297.91	-14,021.98	-7,871.93
LP	Other Expenses																		
LP	Utilities	-3,714.21		-8,099.38	-2,769.76							-14,583.35	-22,764.81	-38,558.16		-1,072.48	-7,131.04	-28,631.76	-2,121.28
LP	Travel																		
LP	Maintenance/Minor Repairs/Supplies	-1,250.00		-4,159.44	-2,075.58							-7,485.02	-7,485.02	-8,547.13		-430.00			
LP	Maintenance/Minor Repairs/Janitorial																		
LP	Legal Services																		
LP	Other	-3,841.24		-1,400.00	-4,601.00							-9,842.24	-1,483.64	-8,358.60		-1,258.50	-450.00	-3,592.50	-420.00
LP	Business Expenses																		
LP	Other	-1,250.00		-1,250.00	-1,500.00							-4,000.00							
LP	Loan Payoff	-25,799.92		-10,555.94	-1,000.00							-37,355.86	3,211.71	20,147.35		1,300.00	3,700.00	7,850.00	91.25
LP	Real Carrying Costs	-32,014.37	0.00	-10,555.94	-15,794.13	-1,500.00	-50,560.78	-58,781.00	-16,000.00	-83,330.00		-317,977.12	-19,600.35	-606,562.31	-480,002.92	-25,533.38	-15,814.38	-44,471.10	-4,813.12
LP	Transfer out ³	-29,070.98	-45,000.00									-94,070.98		-94,070.98					
LP	Transfer out ⁴																		
Total Uses of Funds																			
		-32,070.23	-45,000.00	-157,974.54	-1,779,369.22	-18,083.12	-68,214.36	-164,000.00	-16,000.00	-49,330.00	-2,122,224.68	-2,122,224.68	-2,122,224.68	-2,122,224.68	-2,122,224.68	-480,002.92	-25,533.38	-15,814.38	-44,471.10
Balance/Unallocated of Balance over Date																			
		1,646.07	0.00	16,184.94	0.00	7,513.25	0.00	43,566.00	0.00	16,444.00	14,868.46	14,868.46	-148,998.27	0.00	0.00	8.00	462,670.99	3,544.62	35,464.62
Transfer out for Holy Spirit, Tuckerton																			
Net Unallocated of Balance over Date																			
		1,646.07	0.00	16,184.94	0.00	0.00	0.00	0.00	0.00	-34,444.00	14,868.46	14,868.46	-148,998.27	0.00	-128,144.11	0.00	462,670.99	3,544.62	35,464.62

¹Proceeds from Building Sales for Our Saviour, Camden reflects the sale of the church that was reflected as revenue in the 2006 GL and enclosed into the equity account.

²Transfer of In/Account Liquidations in Holy Spirit, Tuckerton includes the DT redemption from St. Mark's, Trenton, the DT redemption from St. Andrew's, Highland, and Transfer from Sale of Holy Trinity, Duluth.

³Transfer Funds for Our Saviour, Camden represents the gross proceeds from the James W. J. Davis Estate.

⁴Transfer out for Holy Spirit, Tuckerton represents the sale of the church which was never reflected in the GL, and it was already verified the purchase of St. Theresa's.

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**Diocese of New Jersey
Extinct Parish/Closed Mission Fund Report
Exhibit 1 - Holy Spirit, Tuckerton**

Date Printed: 1/17/2012

		Holy Spirit Tuckerton GL #2778	Notes
	GL Account Worksheet Tab		
	General Ledger Reconciliation		
	Credits		
	Sale of Rectory per HUD-1 - settlement date 7/28/04		
	Gross Sales Proceeds per HUD-1	224,500.00	
	Settlement Charges & Deposit	16,427.06	
	Cash Proceeds from Sale	209,072.04	
	Deposit	2,600.00	
PS	Total Proceeds from Sale of Rectory (GL 2778 - 12/21/04)	211,572.04	
S	Other Sales Related Expenses	1,240.00	
PS	Amount Invested from Sale in DIT	210,332.04	
	Dividend for DIT Account	13,620.32	
PS	DIT Account Proceeds - Account closed to cover purchase of St. Theresa's	223,952.36	
PAL	DIT redemption from St. Mark's, Carteret (GL 2778 - 7/3/06)	45,000.00	
PAL	DIT redemption from St. Andrew's, Highlands (GL 2778 - 7/5/06)	291,010.95	
D-PS	Transfer from Sale of Holy Trinity, Delair (GL 2778 - 12/3/07)	71,317.45	
CPR	Fundraising by Holy Spirit congregation (GL 2778 - 8/9/06)	45,000.00	
CPR	Fundraising by Holy Spirit congregation (GL 2778 - 9/16/07)	70,000.00	
	Received back after settlement on St. Theresa's per Goldsack memo		
	Reduction of surveyor fee (GL 2778 - 10/2/06)	1,000.00	
	Cash to Buyer/Borrower on settlement (GL 2778 - 10/2/06)	5,877.24	
	Debits		
S	Sales Related Expenses (GL 2778 - 5/9/06)	753,158.00	
PP	Deposit for Purchase of St. Theresa's (GL 2778 - 6/27/06)	-50,000.00	
PP	Wire from Diocese for purchase of St. Theresa's (GL 2778 - 8/31/06)	-554,963.00	
PP	Wire from Diocese - covers balance of sale and Settlement Charges of \$1,695 (GL 2778 - 12/3/07)	-146,695.00	For parking lot
	Total Debits	-753,158.00	
	Net General Ledger Balance	0.00	This line equals the balance in the GL accounts. However, the categorization causes the Income and Expense totals to disagree with the debit/credit totals in the GL.
	Purchase of St. Theresa's per HUD-1 - settlement date 8/29/06		
	Sale of Church per HUD-1 - settlement date 8/25/06		
	Gross Sales Proceeds per HUD-1	557,500.00	
	Settlement Charges & Deposit	-59,677.44	
	Cash Proceeds from Sale	497,822.56	
	Deposit	20,000.00	
	Total Proceeds from Sale of Church -wired directly, never reflected in GL	517,822.56	
	Additional Sources of Funds (see above)		
	Deposit (GL 2778 - 6/27/06)	50,000.00	
	Wire from Diocese	554,963.00	
	Total Sources of Funds	1,122,785.56	
	Uses of Funds		
	Contract Sales Price	1,100,000.00	
	Settlement and Other Charges/Adjustments	16,910.36	
	Cash back to Diocese at Settlement	5,875.20	GL 2778 reflect \$2.04 higher from settlement
	Total Uses of Funds	1,122,785.56	
	Purchase of St. Theresa's Parking Lot per HUD-1 - settlement date 10/05/07		
	Sources of Funds		
	Deposit	5,000.00	There is no record of this amount running through GL. Look in notebook to see if any reference to someone at church paying this amount.
	Wire from Diocese - covers balance & settlement charges of \$1,695 (GL 2778 - 12/3/07)	146,695.00	
	Total Sources of Funds	151,695.00	
	Uses of Funds		
	Purchase Price of Parking Lot per HUD-1	150,000.00	
	Settlement Charges	1,695.00	
	Total Uses of Funds	151,695.00	

Extinct Parish/Closed Mission Fund Report

Exhibit 2 - Our Savior, Camden and Camden Church Capital Projects Detail

Code	GL Account/Worksheet Tab	Our Savior, Camden 2775	St. Wilfrid's 2774	Restricted Exp-Grants 9-290-10100-02	DT Account #125	Totals	Notes/Comments
	Income						
J	J. Davis Estate/Fund of Church of Our Savior, Camden (reflected in GL 2775)						
ID	Janitor	51,161.32				51,161.32	
ID	Balance Distribution - GL 2775 - 5/1/08	6,221.72				6,221.72	
ID	Dividends/Interest			0.00	0.00	57,383.04	
ID	Total Proceeds	57,383.04				1,090.55	Proceeds from closed bank account
ID	Other Income	1,090.55				4,411.68	
ID	DT Dividends				4,411.68		
ID	Total Income	58,473.59	0.00	0.00	4,411.68	62,885.25	
	Expenses						
CR	Construction/Renovation/Repair - major						Church Insurance Co Vermont & Church Ins. Agency Corp. - Pinnacle Policy
I	Insurance	-28,070.48	-8,927.00			-36,997.48	
L	Legal Services	-4,602.00				-4,602.00	
L	Liability Insurance	-2,079.58				-2,079.58	
P	Payments for Purchases					0.00	
PP	Pension Fund Payments	1,208.22				1,208.22	This is a credit back to account
S	Sales Related Expenses					0.00	
T	Taxes	-7,187.09				-7,187.09	
T	Utilities	-5,759.75	-1,412.00			-7,171.75	
U	Utilities	-5,759.75				-5,759.75	
U	Total Expenses	-40,869.70	-10,339.00	0.00		-51,208.70	
	Net Proceeds from Sales and Dissolution of Accounts	7,912.81	-10,339.00	0.00		-2,426.19	
	Disbursements for Camden Churches authorized by Diocesan Council						Total Authorized Amount Each Authorization/Date
	St. Andrews, Camden	58,216.00				58,216.00	10/27/08 - \$15,600; 2/19/09 - \$42,243; 5/20/08 - \$1,750
	St. Paul's, Camden	-20,750.00				-20,750.00	10/27/08 - \$103,898.97
	St. Paul's, Camden	-16,000.00		-83,250.00		-99,250.00	10/27/08 - \$16,000; 11/20/07 - \$10,000; 7/17/08 - \$6,000
	St. Wilfrid's, Camden	-12,475.00	-41,525.00	-25,000.00		-79,000.00	\$79,975; 11/20/07 - \$75,000; 1/21/09 - \$4,975
	Total Disbursements for Camden Church Construction/Repairs	-107,443.00	-41,525.00	-108,250.00		-257,218.00	
	Balance in GL account (where appropriate)	-39,530.19	-51,864.00	-108,250.00		-299,644.19	GL 2775 and GL 2774: These amounts reflect the balance in account. GL 299-1011002: This account reflects expenditures for various churches as this line does not reflect the balance in account.
Note: The transactions below are relevant to covering the disbursements for the Camden churches. However, they are not reflected in the GL for Our Savior, Camden							
Sale of Our Savior, Camden per HUD-1 - settlement date 9/29/06, sale reflected in GL 9-400-480 (revenue) in 2006							
	From Sales Proceeds per HUD-1					188,080.00	
	Sold for Cash					131,771.51	
	Cash Proceeds from Sale					161,228.23	
	Deposit					9,000.00	
	Total Proceeds from Sales					170,228.23	
	Sales Related Expenses						
	Legal Expenses (incurred at settlement) ²					1,557.59	
	Real Estate Broker's Fees (incurred at settlement) ³					2,000.00	
	Invoice dated 9/27/06						
	Net Proceeds from Sale					166,630.73	
	Funds remaining from Holy Trinity, Delair sale for use with Camden church:					80,156.02	
	Total Funds available for use with Camden churches					246,786.75	
	Funds Remaining Balance from the GL accounts above less funds available from all sources					-3,444.38	

¹Transactions for churches in Camden are in columns that reflect what account in the GL they appear.

²Information from emails between L. Powers and J. Goldsack dated 7/7/77. Neither invoice for legal expenses is reflected in GL 2775; they appear in the Receipts section of the GL What acct #777 Ask MS.

Date Issued: 10-26-2011

**Diocese of New Jersey
Extinct Parish/Closed Mission Fund Report
Exhibit 3 - Holy Trinity, Delair**

Date Printed: 1/17/2012

Code	GL Account/Worksheet Tab	Holy Trinity Delair 2776	Notes/Comments
	Revenue		
	Sales of Holy Trinity, Delair per HUD-1 for each sale, confirmed with GL 2776 - 6/1/07		
	Sale of Church (Settlement date 5/30/07)		
	Gross Sales Proceeds per HUD-1	175,000.00	
	Settlement Charges and Deposit	-29,320.96	
PS	Cash Proceeds from Sale	145,679.04	
PS	Deposit	10,000.00	
	Total Proceeds from Sale of Church	155,679.04	
	Sale of Rectory - Settlement date 5/31/07		
	Gross Sales Proceeds per HUD-1	68,000.00	
	Settlement Charges and Deposit	-8,420.64	
PS	Cash Proceeds from Sale	59,579.36	
PS	Deposit	2,000.00	
	Total Proceeds from Sale of Rectory	61,579.36	
PS	Total Revenue	217,258.40	
	- Income - there is no income reflected in the GL other than that noted above		
	Expenses/Disbursements		
CR	Construction/Renovation/Repair - major		
I	Insurance	-4,285.11	Church Insurance Co Vermont - For 2005 & 2006 - Pinnacle - Commercial Property & Liability
L	Legal Services		Balance of legal services that were not deducted from proceeds at settlement of sale of church
M	Maintenance & Minor Repairs	-4,199.44	Property maintenance - lawn, trash, etc.
S	Sales Related Expenses	-1,200.00	Appraisal fee for Holy Trinity, Delair
U	Utilities	-6,099.58	Paid/recorded in GL between 2/9/05 and 6/17/08
	Total Expenses	-15,784.13	
	Funds Available for Other Uses	201,474.27	
PP	Transfer to fund the purchase of parking lot for Church of the Holy Spirit, Tuckerton	-71,317.45	See below for documentation reference.
Trin Cath	Payment of Trinity Cathedral VIM Loan	-50,000.00	GL 2776 entry at 7/13/07.
	Total Disbursements	-121,317.45	
	Balance in GL account	80,156.82	Funds remaining from Holy Trinity, Delair sale for use with Camden churches

Diocese of New Jersey
Extinct Parish/Closed Mission Fund Report
Exhibit 4 - St. Andrew's, Highlands

Date Issued: 10/26/2011

Date Printed: 11/7/2012

Code	GL Account/Worksheet Tab	St. Andrew's Highlands			Total	Notes
		2768	4580 & DIT			
	General Ledger Reconciliation					
	Income					
R	Rental Income	4,088.00			4,088.00	
PS	Proceeds from Sales	179,301.19	90,714.79		270,015.98	
PAL	Proceeds from account liquidations (from Carteret)	2,767.89			2,767.89	
ID	Investment Dividends & Interest	177.23	46,691.23		46,868.46	
IO	Other Income	350.00			350.00	
	Total Income	186,684.31	137,406.02		324,090.33	This should be a credit to St. Andrew's, Trenton
	Expenses					
CR	Construction/Renovation/Repair - major					
I	Insurance	-2,505.00			-2,505.00	
LPO	Loan Payoff	-20,799.92			-20,799.92	
M	Maintenance & Minor Repairs	-1,250.00			-1,250.00	
PP	Transfers Out - Holy Spirit, Tuckerton property purchase	-153,604.93	-137,406.02		-291,010.95	
S	Sales Related Expenses	-2,847.58			-2,847.58	
U	Utilities	-3,714.21			-3,714.21	
O	Other	-897.66			-897.66	
	Total Expenses	-185,619.30	-137,406.02		-323,025.32	
	Balance in GL account	1,065.01	0.00		1,065.01	
	= Estimated amounts (Note: St. Andrew's was sold in mid-2000 and invested in DIT until mid-2006)					

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**Diocese of New Jersey
Extinct Parish/Closed Mission Fund Report
Exhibit 5 - St. Andrew's, Trenton**

Date Printed: 1/17/2012

Code	GL Account/Worksheet Tab	St. Andrew's Trenton 2766	Notes
	<u>General Ledger Reconciliation</u>		
	Income		
R	Rental Income	32,825.00	
PS	Proceeds from Sales		
PAL	Proceeds from account liquidations (from Carteret)		
ID	Investment Dividends & Interest		
IO	Other Income	100.12	
	Total Income	32,925.12	This account represents accumulated carrying costs for St. Andrew's while it remained vacant as well as continuing accumulation of property taxes being paid by the Diocese and two \$50,000 loans made to Trinity Cathedral in 2003. Building was never sold and is currently occupied by St. Peter's IGBO. One of the \$50,000 loans to Trinity was repaid by using part of the proceeds from the sale of Holy Trinity, Delair (see Exhibit 3). The second \$50,000 loan as well as the carrying costs for St. Andrew's while it was vacant remain unreimbursed.
	Expenses for Churches Generating Funds		
CR	Construction/Renovation/Repair - major	-5,461.38	
I	Insurance	-18,146.75	
LPO	Loan Payoff		
M	Maintenance & Minor Repairs	-1,455.64	
PP	Transfers Out - Trinity Cathedral	-100,000.00	
S	Sales Related Expenses		
T	Taxes	-27,860.04	
U	Utilities	-22,784.81	
O	Other	-3,211.77	
	Total Expenses	-178,920.39	
	Balance in GL account	-145,995.27	

Diocese of New Jersey
Extinct Parish/Closed Mission Fund Report
Exhibit 6 - Christ Church, Collingswood/Magnolia

Code	Sale of Christ Church, Collingswood per HUD-1				
PS	Sale of Church (Settlement date 4/15/10)				
	Gross Sales Proceeds per HUD-1	450,129.92			
	Settlement Charges and Deposit	-34,288.00			
	Legal Fees	-6,749.00			
	Total Proceeds from Sale of Church	409,092.92			
	Escrow for Oil Tank	-32,000.00			
	Net Proceeds Deposited	377,092.92			NFA Letter received - escrow to be released
Projected	Expenditures - Demolish & Rebuild Christ Church, Magnolia				
	Original Contract	\$ 387,139.00			
	Change Orders	15,319.00			
	Total Contract	402,458.00			
	Non-Contract Expenses	16,628.87			
	Total Project	\$ 419,086.87			
	(Over)/Under Sales Proceeds (to be funded by other sources)	\$ (9,993.95)			
Payments Made to Date	Architect's Fees (repay Mission Loan)	\$ 10,000.00			
03/01/11	Application for payment #1	52,273.70	06/14/10	TRF	
03/01/11	Application for payment #1 - CO #1	8,900.00	03/15/11	12235	\$ 52,273.70
03/01/11	Christ Church - Asbestos Survey	3,400.00	03/15/11	12235	8,900.00
06/29/11	Application for payment #2	31,386.85	06/22/11	12584	3,400.00
06/29/11	Application for payment #3	43,286.85	07/05/11	12605	31,386.85
08/03/11	Application for payment #4	48,927.78	08/08/11	12748	43,286.85
08/03/11	Christ Church - River Road Env.	3,228.87	08/08/11	12749	48,927.78
08/30/11	Application for payment #5	45,536.39	08/31/11	12824	3,228.87
09/28/11	Application for payment #6	54,842.02	10/18/11	12965	45,536.39
10/14/11	Application for payment #7	65,726.88	10/18/11	12966	54,842.02
11/07/11	Application for payment #8	41,583.58	11/17/11	13070	65,726.88
Totals		\$ 409,092.92			\$ 392,464.05
					\$ 16,628.87
					\$ 392,464.05

.....Date Issued: 10/26/2011.....8 iocese of New Jersey
Extinct Parish/Closed Mission Fund Report
Exhibit 7 - All Saints, HighlandPark

Date Printed:
1/17/2012

Code	Sale of All Saints, Highland Park per HUD-1	Notes/Comments
	Sale of Church (Settlement date 2/9/10)	
	Gross Sales Proceeds per HUD-1 600,000.00	
	Settlement Charges -11,646.73	incl. legal fees
PS	Total Proceeds from Sale of Church 588,353.27	JWG ck #4558
	G/L	
	2784	
	Expenses	
I	Insurance 2,003.00	
M	Maintenance & Minor Repairs 11,256.92	
S	Sales-Related Expenses 1,200.00	
U	Utilities 11,072.46	
	Total Expenses 25,532.38	
	Net Building Sale Proceeds Remaining 562,820.89	

Financial Status of Trinity Cathedral

For the first time in many years the Vestry at Trinity Cathedral adopted a balanced budget for 2011 and 2012. Results of the balance budget for 2011 did not meet the vestry's expectations. Our income has failed to meet the amount expended for the operation of the Cathedral. We have made progress over the previous year in limiting the operational deficit and it is our hope that we will finish 2012 with a positive balance. We cannot continue to invade our investments to meet annual operating deficits.

The problem is on the revenue side of the ledger. Expenses are tightly controlled. We employ only one paid priest- the Dean, one administrative assistant, two sextons and two part time musical staff persons. As a shrinking inner-city congregation, we face new and exciting challenges and our parish embraces them with vigor and enthusiasm. Our stewardship is one of the best ever with an average pledge of \$45.84 per week and reaching our goal of \$236,000.

Our special fundraising efforts are critical to our success. We are eternally grateful for the widespread support for Trinity Cathedral Community Day – our golf event. The Friends of the Cathedral program has been quite successful over the past several years. We added an Art Auction last year to go along with our other fund raising events. It is hoped that the upgrading and completion of the kitchen will provide additional income for building use and community events. The Planned Giving Committee has completed its organization and is about to launch the planned giving program that was presented at the recent annual parish meeting.

It is our hope that everyone in the diocese views the cathedral as its second church and can find the means to support the Cathedral in some manner in 2012. We thank you for your continued support.

	2010 Unaudited	2011 Budget	2011 Unaudited	2012 Budget
Income	\$640,324	\$664,050	\$626,995	\$639,011
Expense	\$697,071	\$664,050	\$639,795	\$639,011
Shortfall	-\$56,747	\$0	-\$12,800	\$0

Ron Zilinski, Treasurer, Trinity Cathedral

Standing Committee on Constitution and Canons 2012

Introduction

The Committee reviewed requests received from members of the diocese for changes in the constitution and canons of the diocese.

Part I Canon 62

Diocesan Canon 62 (formerly 65) governs implementation of The Episcopal Church Canon III.9.13-21 on the dissolution of the pastoral relation between a parish and its rector. This Convention revised Canon 65 two years ago in light of extensive revisions to Episcopal Church Canons in 2009, and last year it was renumbered from 65 to 62. The Rev'd Elmer L. Sullivan last year proposed three changes to this canon, but due to his absence from Convention they were at his request referred back to the Committee. He has since advised the Committee that he withdraws these proposals, so the Committee is taking no further action on them. The above is reported for information only and not for action at this Convention.

Part II

Canon 13 (Perfater)

As reported two years ago, Charles Perfater, former Chief Financial Officer of the diocese, proposed an amendment to simplify Canon 13, governing the Trustees of Diocesan Trust Funds. The Committee believes that such an amendment of this canon may be worthwhile, but that additional information is needed before we can make a recommendation to the Convention. Three years ago, proposed Resolution 2009-6/7 was referred by Bishop Council to the Finance and Budget Committee. The Finance and Budget Committee, in turn, appointed a Joint Task Force to investigate governing documents for the dozens of diocesan trust funds to determine who is responsible for overseeing them, how they should be operated, and the nature of any restrictions on expenditures. The Committee on Constitution and Canons has consulted with members of this Task Force and believes that their report would inform any proposal relating to simplifying Canon 13. The Joint Task Force's report, however, had not been completed as of the Committee's preparation of this Report and in any event had not been received by Convention. Accordingly, the Committee will continue hold Mr. Perfater's proposal in abeyance until the work of the Task Force is completed, and we expect to be able to report

further to next year's Convention. In the meantime, Fr. Sullivan, who has consulted with the Joint Task Force, has proposed on their behalf some interim additions and corrections to Canon 13, which will be addressed in Part VI of this Report. The above is reported for information only and not for action at this Convention.

Part III Canon 16

As reported two years ago, Diocesan Canon 16 governs congregational support of the diocese by the Fair Share Pledge. The Fair Share Askings are calculated upon the "Income Base" derived from each congregation's annual Parochial Report. The Committee had received a proposal from the Finance Committee of Christ Church, New Brunswick, to amend this definition. Amendment was also one of the suggestions contained in the 2009 Report of the Diocesan Task Force on Restructure. The Committee understands that Diocesan Council, in consultation with the Treasurer and Chief Financial Officer of the Diocese, is reviewing the entire Fair Share Asking process and has yet to reach any recommendation for reforming it. Bishop Cuncill has asked the Committee to defer this single definitional proposal until such time as a more thorough revision of Canon 16 may be proposed. Accordingly, the Committee will defer this issue for another year and reconsider it at a later date. The above is reported for information only and not for action at this Convention.

Part IV Canons 46 through 57

Resolution 2011-1 called for a revision of Part IV of the Diocesan Canons, governing classifications of congregations:

Be it resolved, That this 227th Convention of the Diocese of New Jersey recognize that the canons currently governing classification of congregations and related aspects of clergy compensation do not serve the mission of the Diocese well in the present time; and be it

Further resolved, That this Convention direct the Board of Missions, the Committee on Classification of Congregations, the Standing Commission on Clerical Compensation, and the Standing Committee on Constitution and Canons, with the assistance of such other bodies and/or diocesan staff as they

or the Bishop deem appropriate, to review the relevant issues and canons, and propose canonical revisions to the 228th Convention of the Diocese; and be it Further resolved, That in the proposed revisions, the following be included among the criteria for the (re)classification of missions as independent parishes:

- That the congregation demonstrates the ability to manage its current and projected expenses and indebtedness (if any) without financial aid from the Diocese.
- That the congregation pay its Priest no less than the minimum compensation required under Canon 74, pro-rated, when appropriate, to the part-time nature of the position as agreed to by the Priest and Vestry of the congregation, and approved by the Bishop, the Bishop's designee, and/or an appropriate Diocesan body.
- That the congregation pay its full Fair Share Asking according to the formula approved by Diocesan Convention.

The Committee has as required by the resolution consulted with representatives of the Board of Missions, the Committee on Classification of Congregations, and the Standing Commission on Clerical Compensation, and has reviewed relevant canons of other dioceses in The Episcopal Church. Current classification canons refer to undefined entities (e.g., Unorganized Missions) and have extensively detailed categories for entities that no longer exist (e.g., Parochial Chapels, Plans A, B, and B(2)). Rather than attempting patchwork changes, the Committee, with the consent of these other bodies, is proposing a complete revision of all the classification canons.

Under the Committee's proposal, the number of classifications of congregations is reduced from thirteen to seven, without the former distinctions between missions with full or partial ministry or incorporated or unincorporated. The Cathedral is included as a class of congregations, as in most other dioceses, and its governing canon is moved from Part III of the canons (Committees, Commissions, Convocations and Collateral Agencies and Institutions of the Diocese) to Part IV.

The philosophy of parishes and missions, as confirmed by our review of other diocesan canons, is that parishes are financially self-sufficient congregations that can maintain the degree of independence that will allow them to have a Rector, who has canonical employment protection, and to own their own property. Missions, on the other hand, are essentially branch-offices of the Bishop of the Diocese: The priests heading them serve at the pleasure of the

Bishop, and their buildings and other property are the property of the Diocese. Accordingly, parishes are allowed to form themselves into corporations (which can hold title to real estate); missions generally are not. The prior practice in this diocese has been to allow congregations to retain their corporate identity after they become unable to support themselves and become reclassified as missions and have no reason to own property. The proposal ends this anomaly.

Generally, the entire Part IV has been rewritten and reorganized, preserving portions of existing canons where possible. Some notable changes have been made. The Committee on Classification of Congregations, not previously recognized in canon, has been renamed the Committee on Congregational Life and given specific responsibilities. All provisions for reclassifying one type of congregation to another have been moved to one canon. In order to give more objective standards for considering whether a congregation should be accorded the independent status of a parish, Effective Ministry Standards, similar to those existing in several other dioceses, are stated in a separate canon that is used as a benchmark in determining reclassification. These Standards incorporate the provisions required by Resolution 2010-1.

In light of the extensive revisions from current canons, a detailed implementing resolution showing insertions and deletions would not be helpful; rather, the Committee is presenting the proposed Part IV as a substitution for existing Part IV of the canons, which can be found in the copy of current canons distributed at Diocesan Convention.

Accordingly, the Committee moves the following implementing resolution:

Implementing Resolution IV: Resolved, That Canon 38 and Canons 46 through 57 of the Canons of the Diocese of New Jersey be deleted and new Canons 46 through 60 be inserted as Part IV of such Canons, as follows:

PART IV – LOCAL CONGREGATIONS AND THEIR STRUCTURE

CANON 46

Classification of Congregations

SECTION 1. All Congregations which are a part of the Diocese of New Jersey shall be classified in one of the following categories:

1. The Cathedral
2. Parishes, including Associated Parishes
3. Missions
4. Chapels
 - a. Seasonal Chapels
 - b. Collegiate Chapels
 - c. Institutional Chapels
 - d. Parochial Chapels

Classification shall be determined in accordance with the provisions set forth in the Constitution and Canons of the Diocese. Each Congregation of the Diocese shall be governed in the manner provided in the Constitution and Canons of the Diocese for Congregations in its category.

SECTION 2. There shall be a Committee on Congregational Life appointed by the Bishop to consist of not fewer than six persons, including a Chair. It will be the responsibility of this Committee to assist the Ecclesiastical Authority in developing plans for the renewal and revitalization of congregations identified as being in need and in determining facts relevant to any change in the classification of a congregation. The Committee will submit to the Convention, annually and at least 30 days before the opening day of Convention, a list of proposed changes in the classification of congregations as approved by the Ecclesiastical Authority. Such changes in classification may be ratified as presented or adopted with amendment by the Convention. The determination of the Convention shall be final.

CANON 47

Boundaries

SECTION 1. The boundaries of a parish or a missionary cure shall be the limits as fixed by law of the municipality in which the parish or mission is located. If there be but one parish or mission within the limits of a municipality it shall be deemed the Cure of the member of the clergy having charge thereof. If there be two or more parishes or missions therein it shall be deemed the Cure of the members of the clergy having charge thereof. The Bishop may extend the boundaries of a parish or mission to include all or part of the municipalities adjacent to a parish or mission and adjacent to each other, provided there be no parish or mission already located in the adjacent municipality. A list of all

such boundary extensions shall be printed annually in the Journal of the Diocese.

SECTION 2. All territory in the Diocese not included within the boundaries of a parish or mission by virtue of the provisions of Section 1 of this Canon shall be deemed to be the Cure of the Bishop of the Diocese.

SECTION 3. Members of the clergy in charge of or officiating in Seasonal Chapels, Collegiate Chapels, or Institutional Chapels shall not be deemed to hold a Cure in the Diocese or to have pastoral jurisdiction over any territory in the Diocese.

CANON 48

Erection of New Church Buildings

The erection of a church building or chapel on a new site must have the previous written consent of the Bishop acting with the advice and consent of the Standing Committee. Any application for the erecting of a church building or chapel on a new site shall be in writing and shall be sent to the Bishop, who shall forthwith lay the matter before the Standing Committee, and at the same time give notice by registered mail to the three Parishes whose houses of worship are nearest to the location of the proposed new building, that such application has been made and that any objections submitted to the Bishop in writing within thirty days after the date of mailing the notice will be duly considered. After the expiration of said thirty days, the Standing Committee shall proceed to the consideration of the application and of any objections thereto and shall advise the Bishop of their conclusions. If approval be given, the Bishop may then give canonical consent in the following form:

The erection of a new Church or Chapel in the city (or town) of,
County of to be known as Church (or Chapel), having been duly
considered by the Standing Committee and approved by them, I do hereby give
my canonical consent to the erection of said Church or Chapel.

Given under my hand this..... day of..... in the year of our Lord, two thousand
.....

Attest: Bishop of New Jersey

.....

Secretary of Standing Committee

CANON 49

The Cathedral

SECTION 1. Trinity Cathedral of the Diocese of New Jersey, situated at Trenton in the Diocese of New Jersey, is designated as The Cathedral of the Diocese, with the rights, powers, and privileges conferred upon it by law and by the Joint Consolidation Agreement entered into on the May 4, 1949, between the corporation known as The Cathedral Church of the Diocese of New Jersey and the parish corporation known as Trinity Cathedral in the Diocese of New Jersey, and by the Constitution and Bylaws of the Cathedral adopted pursuant to such Agreement.

SECTION 2. The governing body of Trinity Cathedral shall be a Chapter. The Chapter shall consist of the Bishop, who shall be the presiding officer; the Bishop Coadjutor, if there be one, the Suffragan Bishops, if there be any; the Archdeacons of the Diocese, if there be any; the Dean of the Cathedral; four presbyters and four lay persons elected by the Diocesan Convention for three-year terms; three members appointed in writing by the Bishop for three-year terms; the following members elected by and from the Cathedral congregation, namely, a Senior Warden and a Junior Warden each elected for two-year terms, and nine other lay persons elected for three-year terms; and a Treasurer and a Clerk elected by the Chapter.

SECTION 3. There shall be a Minor Chapter, within the Chapter, which shall have such powers and duties as provided by the Constitution and Bylaws of the Cathedral, and which shall consist of the Bishop, who shall be the presiding officer; the Dean of the Cathedral; the Junior and Senior Wardens; the nine lay persons elected by the Cathedral congregation; and the Treasurer and the Clerk.

SECTION 4. Members of the Chapter elected by the Convention may not be elected to succeed themselves, but may be reelected after the expiration of at least one year. The Treasurer shall be elected by the Chapter at its annual meeting, to hold office for one year and until a successor is elected. The Clerk shall be one of the members elected by the Cathedral congregation; the Clerk shall be elected by the Chapter at its annual meeting for such period as it may prescribe. Vacancies in the Cathedral Chapter shall be filled as provided in the Constitution and Bylaws of the Cathedral.

SECTION 5. The Treasurer shall annually report to the Convention the condition of the affairs of the Cathedral committed to the Treasurer's charge.

CANON 50

Election of Church Officers in Parishes and Missions

SECTION 1. There shall be an annual meeting in every Parish for the election of officers, prayers having been said immediately before said meeting, and due notice having been given as required by law. Said meeting shall be held on a date which may be fixed at a regular or special meeting of the Congregation. There shall be an annual meeting for those Missions that elect officers, to be held also with opening prayers and upon like notice.

SECTION 2. The persons entitled to vote at such meetings must be:

- (a) baptized,
- (b) at least sixteen years of age, (c) of good moral character
- (d) adhering to The Episcopal Church and to no other religious body,
- (e) regular attendants at the services of the Church in said Parish or Mission, and
- (f) regular contributors to the current expenses of the Parish or Mission for six months next before the said annual meeting.

A record of the regular contributors for the support of the Parish or Mission shall be maintained by the Treasurer, with the dates of their contributions. Such records shall be sufficient evidence as to the qualification of a voter with respect to the last preceding requirement. Any voters not baptized in the Parish or Mission must have been enrolled as members in accordance with the provisions of the Canons of The Episcopal Church. Rectors, Vicars, or Wardens shall keep a list of all members of the Congregation who have been received as voters, which list shall be open to inspection by the members of the Congregation. No one shall be permitted to vote or be eligible to office in more than one Parish or Mission in this Diocese, although members of a Parish or Mission may be eligible also to vote or hold office in a Chapel.

SECTION 3. At said annual meeting the qualified voters shall elect by ballot, by a majority of the votes cast, to serve for the ensuing year, from among the voters in the Parish, three Deputies and three alternate Deputies to the Diocesan Convention, and a Warden or Wardens, who shall all be communicants in good standing; and also such other Vestrymembers or

Mission Committee members, and such other officers as may be provided for by the Parish or Mission charter or bylaws, and six Representatives to the Convocation in which the Congregation is located, who shall all be communicants if such suitable for the office can be found.

SECTION 4. For the purposes of this Canon, the term "communicant" shall be as defined by the Constitution and Canons of The Episcopal Church.

SECTION 5. No provision of this Canon which may conflict with the Charter of any Parish shall have any force in such Parish.

See Revised Statutes of New Jersey, Sections 16:12–10 and –11

CANON 51

Duties of Rectors, Vicars, Wardens, and Vestrymembers or Mission Committee Members

SECTION 1. The Rector or Vicar has exclusive charge, under the Canons, of all things affecting the spiritual interests of the Parish, subject only to the Bishop. It is the Rector's or Vicar's duty to give orders concerning the worship of the Church, together with all that appertains thereto. The Rector or Vicar may from time to time appoint fit and proper persons to perform under his or her supervision, such duties relative to the service and the decoration of the church buildings as may be properly done by laity. The Rector or Vicar shall be at all times entitled to access to the church buildings, to open the same for public worship, for catechetical or other religious instruction, marriages, baptisms, funerals, and all other offices authorized by the Church. The Rector or Vicar shall have spiritual direction and control of all Sunday Schools, Parish Schools, and other educational and charitable associations connected with the Parish, and shall preside, with right to vote, at all Parish and Vestry meetings or Mission and Mission Committee meetings.

SECTION 2. It shall be the duty of the Wardens and Vestrymembers or members of the Mission Committee, under the Rector or Vicar, to protect the Church property, and to see that all things needed for the orderly worship of God, and for the administration of the Sacraments and Ordinances of the Church, be provided. It shall also be their duty to see that the funds of the Parish or Mission are expended properly, to provide for the maintenance of the Rector or Vicar, and in the case of a Parish to elect and call the Rector.

SECTION 3. All members of the congregation are responsible for the goals set forth in Canon 53 as implemented by Effective Ministry Standards.

See Revised Statutes of New Jersey, Sections 16:12–6, –7, and –9

CANON 52

The Calling of a Rector or an Assistant

SECTION 1. When a Parish is without a Rector, or Mission is without a Vicar, the Wardens or other proper officers shall promptly notify the Ecclesiastical Authority of the Diocese. If the authorities of the Parish or Mission shall for thirty days have failed to make provision for services of public worship, it shall be the duty of the Ecclesiastical Authority to take such measures as may be deemed expedient for the temporary conduct of public worship. After consultation with the Vestry or Mission Committee, the Bishop may appoint a priest to serve as Interim pending the election of a Rector or appointment of a Vicar, pursuant to the terms of a written agreement with the Parish or Mission.

SECTION 2. In the case of a Parish, no election of a Rector shall be had until the name of the Priest whom it is proposed to elect has been made known to the Ecclesiastical Authority of the Diocese, and sufficient time, not exceeding sixty days, has been given to the Ecclesiastical Authority to communicate with the Vestry thereon, nor until such communication, if made within that period, has been considered by the Vestry at a meeting duly called and held for that purpose. Written notice of the election, signed by the Wardens, shall be sent to the Ecclesiastical Authority of the Diocese. If the Ecclesiastical Authority be satisfied that the person so chosen is a duly qualified Priest and that the Priest has accepted the office, the notice shall be sent to the Secretary of the Convention, who shall record it. The record shall be sufficient evidence of the relation between the Priest and the Parish. The Bishop may submit to the Vestry the names of several clergy whom the Bishop considers suitable to be chosen as Rector. Rectors may have a letter of agreement with the Parish setting forth mutual responsibilities, subject to the Bishop's approval.

SECTION 3. After consultation with the Vestry, the Bishop may appoint a Priest to serve as Priest-in-Charge of any Congregation in which there is no Rector or Vicar. In such Congregations, the Priest-in-Charge shall exercise the duties of Rector or Vicar subject to the authority of the Bishop, pursuant to the terms of written agreement with the Parish or Mission; Priests-in-Charge shall be eligible thereafter to serve as Rector or Vicar in such Congregation.

SECTION 4. All assistant clergy in a Parish, by whatever title they may be designated, shall be selected by the Rector, subject to the approval of the Vestry, and shall serve under the authority and direction of the Rector. Before the selection of an assistant, the name of the member of the clergy proposed for selection shall be made known to the Ecclesiastical Authority of the Diocese and sufficient time, not exceeding sixty days, shall be given for the Ecclesiastical Authority to communicate with the Rector and Vestry on the selection. Written notice of the selection of an assistant shall be sent forthwith to the Ecclesiastical Authority by the Rector and Wardens. Any assistant selected shall serve at the discretion of the Rector, but may not serve beyond the period of service of the Rector except that, pending the call of a new Rector, the assistant may continue in the service of the Parish if requested to do so by the Vestry of the Parish and under such conditions as the Ecclesiastical Authority and Vestry shall determine.

See Revised Statutes of New Jersey, Section 16:12–7

CANON 53

Parishes and Effective Ministry Standards

Each Parish of the Diocese is expected to be a congregation that cares for the spiritual and sacramental lives of its members and which, in justice and compassion, also reaches into its community and the world seeking Christ in all persons and proclaims the Gospel to those who are lost or have not heard. These are the responsibilities of all the members of the congregation, and not only its ordained and elected leadership. In discharging these responsibilities, each Parish of the Diocese is expected to meet the following standards of effective ministry ("Effective Ministry Standards"):

- a. Providing for the celebration of the Holy Eucharist as its principal act of public worship each Sunday;
- b. Presenting itself as a parish of this Diocese and of The Episcopal Church by conforming to the doctrine, discipline, and worship thereof and taking no action inconsistent therewith;
- c.
- c. Engaging in ministries of evangelism, service and advocacy in the surrounding community and beyond in ways appropriate to the resources of the congregation and needs of the world.

- d. Seeking and, once called, supporting a priest of The Episcopal Church as the Rector of the Parish;
- e. Welcoming the Bishop of New Jersey as its pastor in all matters, spiritual, sacramental and otherwise;
- f. Supporting the work of the Diocese by pledging and paying its annual Fair Share Pledge as a high priority within the budget of the parish and at the highest percentage of Fair Share Asking possible;
- g. Paying in a timely manner the minimum amounts of compensation required for the Rector and clerical and lay employees, including required expenses, health insurance premiums, and pension contributions;
- h. Maintaining insurances and paying the premiums thereof on buildings and properties of the parish, including fire and other casualty and liability as required by Convention or, if not so required, then as is reasonably prudent in the circumstances;
- i. Paying the operating expenses of the parish in a regular and timely manner without resorting to the invasion of endowment principal;
- j. Maintaining the structural integrity of parish buildings so as to permit their safe use by the parish;
- k. Otherwise conforming to the requirements of the Constitution and Canons of the Diocese of New Jersey, the Constitution and Canons of The Episcopal Church and the Statutes of the State of New Jersey in all respects, but including the holding of annual meetings, election of officers and Vestrymembers, maintaining parish records, and submitting all required Parochial Reports;

CANON 54

Associated Parishes

SECTION 1. When two or more Independent Parishes wish to share the services of a priest as Rector of both Parishes, they may make application to the Bishop. The application shall include resolutions passed by each Vestry, two-thirds of the members thereof concurring, stating:

- (a) That they wish to be associated with another Parish in sharing the services of a Rector,
 - (b) The name of the priest whom they propose to elect as Rector,
 - (c) An agreement specifying each Parish's share in the support of the Rector, and
 - (d) An agreement specifying how the Rector's services are to be shared.
- If the Bishop approves the application the Bishop shall obtain the written consent of the priest named in the application to serve as Rector under the conditions set forth in the application, and shall then forward the application together with the consent of the proposed Rector to the Standing Committee of the Diocese for its approval. If the Standing Committee approve the application, the Parishes in question shall be designated Associated Parishes and the election of the Rector may proceed without further notice.

SECTION 2. Each Associated Parish shall be entitled to representation in Convention by three Deputies and three Alternate Deputies, and in Convocation by six Representatives.

SECTION 3. If any Parish wishes to withdraw from an Associated Parish relationship, it shall first obtain the written consent of the Bishop and Standing Committee of the Diocese. Such consent may be conditioned upon the reclassification of one or more of the Parishes involved to Mission status.

SECTION 4. A Mission may enter into an Associated Parish relationship pursuant to the procedures of Section 1 of this Canon if it otherwise qualifies for Parish status and completes all procedures necessary for reclassification prior to the election of the rector of the Associated Parishes.

CANON 55

Missions

SECTION 1. (a) (i) The residents of any municipality who may desire the services of the Church may give notice of their desire to the Bishop of the Diocese, who may take such action as the Bishop may deem proper. If the Bishop approve, application shall be made in the following form:
To the Right Rev....., Bishop of New Jersey:

We, the undersigned residents of the town of....., County of....., Diocese of New Jersey, being desirous of obtaining the services of the Protestant

Episcopal Church, do hereby request you to provide them for us as you think fit. For which benefits we do hereby agree to put ourselves under your charge, promising conformity to the Constitution, Canons, doctrine, discipline and worship of said Church, and to the Constitution and Canons of the Diocese of New Jersey, and in accordance with these obligations we are now desirous to be organized as a Mission, under the name of..... Mission..... and we hereby agree to provide the sum of \$..... at least, to support the budget of the Mission for the first year.

All the adults who are willing to become members of the Mission shall affix their signatures to the application, together with the sum each pledges for its support.

(ii) Alternatively, the Bishop may initiate the formation of a Mission at any time.

(b) The Bishop shall then give notice of the application to the three Parishes whose houses of worship are nearest to the location of the proposed Mission. If after thirty days from the giving of such notice, there is no objection on the part of the three nearest Parishes, the Bishop may then consent to the action proposed. If objections be made within thirty days, the Bishop shall lay the application and the objections before the Standing Committee, and if the Standing Committee approve, the Bishop may consent to the action proposed, which consent shall be submitted to the next Annual Convention of the Diocese by the Committee on Congregational Life for approval of the classification of such Mission.

SECTION 2.

(a) Following the Bishop's consent to the formation of the Mission, the Bishop shall appoint a Vicar, or pending the appointment of a member of the clergy a lay Pastoral Leader, who, subject to approval of the Bishop, shall

appoint annually the following officers: A Warden, who shall be a communicant, a Treasurer, and a Secretary. If there be no Vicar or Pastoral Leader, the Bishop may appoint these officers.

(b) When the revenue, exclusive of all appropriations from outside sources, shall amount to more than \$25,000 per annum, said officers shall be elected annually by the voters of the Mission at an annual meeting of the Mission to be held on a date in the month of January, due notice of said

meeting being given in the same manner as prescribed for parishes. The qualifications for voters shall be the same as those for voters in parish elections. The voters shall also adopt bylaws, subject to the approval of the Bishop, and shall elect Deputies, Alternate Deputies, and Representatives pursuant to the provisions of Canon 50, Section 3.

SECTION 3. The Warden, subject to the approval of the Vicar, shall provide a place of public worship; see that the same be kept clean and in good repair and furnished with all things necessary for conducting the services of the Church decently and in order. The Warden shall provide and if the Vicar be nonresident, shall have the custody of the Register required by Canon 73 but shall not make entries therein except by the Vicar's request unless there be no Vicar.

SECTION 4. The Treasurer shall receive all money contributed by the Mission and disburse the same as directed by the officers. The Treasurer shall report to the Bishop and the Board of Missions periodically as directed.

SECTION 5. The Secretary shall keep the minutes of all meetings and shall perform the normal duties of this office.

SECTION 6. The Vicar shall preside at all meeting of the officers with right to vote. The Vicar shall appoint the Sexton, Organist, Choir, Sunday School Superintendent and any other helper the Vicar may find necessary. If there be no Vicar, such appointment shall be made by the Warden, with the approval of the Bishop.

SECTION 7. The title to real estate, given to or purchased by the Mission for Church purposes, unless otherwise ordered by the members of the Diocesan Council, shall be vested in The Trustees of Church Property of the Diocese of New Jersey, to be held by them until such time as the said property may be sold pursuant to Section 9 of Canon 13, or until such time as the Mission shall become duly incorporated as a Parish and admitted into union with the Convention, when the title may be transferred to the Church corporation if it shall so elect.

SECTION 8. Each Mission shall report to the Board of Missions and to the Bishop through the Vicar, Pastoral Leader, or Secretary, as may be directed by the Bishop. Every member of the Mission is expected to pledge a definite sum for its support.

SECTION 9. When a Mission reaches a size large enough to warrant additional leadership, the Bishop may, with the consent of the Standing Committee, direct that it shall be organized with the following officers:

- (a) The Vicar, appointed by the Bishop
- (b) Two Wardens, who shall be elected in alternate years by the voters at the annual meeting for two-year terms
- (c) Three, six, or nine Mission Committee members, as the Bishop shall determine and as shall be set forth in the Mission's bylaws, who shall be elected by the voters at the annual meeting for three-year terms, one-third being elected each year
- (d) A Treasurer, elected annually by the officers
- (e) A Secretary, elected annually by the officers.

The duties of these officers shall be the same as those delineated in Sections 3, 4, and 5 of this Canon and, as regards the Mission Committee, Section 2 of Canon 51. The Bishop's directive, with the Standing Committee's consent, shall be in writing and shall be filed with the Mission and the Board of Missions, and the Mission bylaws shall be amended to conform to it.

SECTION 10. Upon the failure of a Mission to fulfill its purposes, the Bishop may withdraw the Vicar, and dissolve the organization.

See also: Constitution Article VI – Admission of New Parishes; Revised Statutes of New Jersey, Sections 16:12–1 to 12–2

CANON 56

Seasonal Chapels

SECTION 1. The temporary residents of any Summer Resort desiring to maintain regular services for a part of the year may give notice to the Bishop of the Diocese of their desire, who may take such action as the Bishop may deem proper. If the Bishop approves, application shall be made in the following form:

To the Rt. Rev....., Bishop of New Jersey:

We, the undersigned, temporary residents of the town of....., County of....., Diocese of New Jersey, being desirous of obtaining the services of The Episcopal Church, do hereby request you to provide them for us as you think fit. For which benefits we do hereby agree to put ourselves under your charge, promising conformity to the Constitution, Canons, doctrine, discipline

and worship of said Church, and to the Constitution and Canons of the Diocese of New Jersey. In accordance with these obligations we are now desirous to be recognized as a Seasonal Chapel under the name of..... Chapel,, and we agree to pay all expenses of the same. Furthermore, it is our wish that this Seasonal Chapel shall be regularly organized as a Mission under Canon 56 whenever in the judgment of the Bishop there shall be enough resident communicants in..... to warrant an all- year organization.

Respectfully your obedient servants,

This application should be signed by all the adults who propose to attend the services of the Seasonal Chapel, and the Bishop shall then take the same action as provided for in the Canons in regard to giving notice to the neighboring parishes as provided for in Canon 56, Section 1(b). The Bishop shall, at the Bishop's discretion, appoint clergy to supply for Chapel the services of the Episcopal Church in due season. No member of the clergy shall officiate at any service in a Chapel governed by the provisions of this Canon without the written consent of the Bishop; or, if there be no Bishop, of the Ecclesiastical Authority. After its formation, each Seasonal Chapel shall adopt bylaws in form subject to approval by the Bishop.

SECTION 2. There shall be an annual meeting of every such Congregation on the Monday after the first Sunday in August as may be determined by the bylaws of the Seasonal Chapel for the election of officers. Due notice shall be given of this meeting as required by law in the case of an annual Parish meeting. The voters shall be baptized communicants in good standing of The Episcopal Church at least sixteen years of age who are regular attendants at the services of the Seasonal Chapel and duly enrolled contributors to the current expenses.

(a) At the said annual meeting, the qualified voters shall elect by ballot by a majority of votes cast a Board of Trustees for the ensuing year from among the voters of the Seasonal Chapel. The number of said Board shall be three, six, or nine as determined by the bylaws, of whom one-third shall be elected annually to serve for three years. At the first election, one-third shall be elected for three years, one-third for two years, and one-third for one year.

(b) Any Congregation organized and operating under the provisions of this Canon may, at its annual meeting, elect from among its voting members a communicant in good standing of the Episcopal Church to be its representative

to the Diocesan Convention. The representative shall be entitled to a seat and voice, but not a vote.

SECTION 3. Title to all real and personal property and endowment funds of a Seasonal Chapel, unless otherwise directed by the members of the Diocesan Council, shall be vested in the Trustees of Church Property of the Diocese of New Jersey.

SECTION 4. No baptism, confirmations, weddings, or funerals shall be conducted at a Seasonal Chapel without the written consent of the Bishop of the Diocese. Every Seasonal Chapel shall maintain a register as provided in Canon 73, but

duplicate entry of every baptism, confirmation, wedding and funeral shall be made in the register of a neighboring Parish or Mission or in the register of the home Parish or Mission of the person receiving the rite or sacrament, as the Bishop shall direct. The entry in the register of the Seasonal Chapel shall not be used for statistical reporting. Every Seasonal Chapel shall maintain a list of the families associated with the Chapel, including the names of the members thereof, and of all individuals not included as members of a family; but it shall not maintain an official communicant list or an official list of baptized members, or include in its annual report any membership statistics.

See also: Canon 47, Section 4

CANON 57

Collegiate Chapels

SECTION 1. At any institution of higher learning in this Diocese it shall be lawful for the Diocese to establish a college chaplaincy and center for ministry to college students and staff. Such establishments are to be made upon the recommendation of the Bishop and the approval of the Diocesan Council and, if financially supported by the William Alexander Procter Foundation, such Foundation. Chapels or other places of meeting or of worship established at such centers, and their congregations, shall have the status of "Chapels of the Diocese."

SECTION 2. There shall be an advisory committee for each Collegiate Chapel. The members of this committee shall be communicants of this Church in good standing. It shall be the duty of the advisory committee to care for the properties of the Chapel to which they are appointed, to make

recommendations to the proper authority for needed repairs and improvements, to ascertain that the use of the Chapel is in accordance with the regulations of the local institution as well as those of the Diocese, and to assist the college chaplain in the furtherance of the church's work on the campus.

SECTION 3. There shall be for each Collegiate Chapel a Register as provided in Canon 73. The Chapel communicant register shall consist only of those persons who have been confirmed or received into The Episcopal Church at the Chapel. It shall be a special duty of the chaplain to seek to transfer such members upon their permanent departure from the institution.

SECTION 4. It shall be lawful for the college chaplain to organize from the faculty and student body of the institution to which the chaplain has been assigned such student vestries, choirs, auxiliaries, guilds and societies as the chaplain may think advisable for the furthering of the ministry of The Episcopal Church on the campus.

SECTION 5. Any Collegiate Chapel congregation operating under the provisions of this canon may elect from among its regular communicants a communicant in good standing of The Episcopal Church to be its deputy to the Diocesan Convention, who shall be entitled to seat, voice, and vote at Diocesan Convention. The chaplain and any member of the advisory committee shall certify the election of the deputy to the Secretary of Diocesan Convention.

SECTION 6. The chaplain and the advisory committee shall make annual reports to the Bishop of the Diocese in such form as the Bishop may direct.

See also: Canon 47, Section 4

CANON 58

Institutional Chapels

SECTION 1. Any educational, health-care, residential, or other institution within the Diocese may establish a Chapel to serve its attendees, residents, and staff. Any erection of a chapel building for Episcopal services must be approved pursuant to the provisions of Canon 48. The appointment of any full-time or part-time member of the clergy of The Episcopal Church to serve as Chaplain for such institution must be approved in writing by the Ecclesiastical Authority

of the Diocese. The Chaplain shall make annual reports to the Bishop of the Diocese in such form as the Bishop may direct.

SECTION 2. Institutional Chapels shall have no lay representation in Diocesan Convention or in Convocations.

CANON 59

Parochial Chapels

SECTION 1. The establishment of a Parochial Chapel by a Parish must have the previous written consent of the Bishop acting with the advice and consent of the Standing Committee. An application for such purpose shall be in writing and shall be sent to the Bishop, who shall lay the matter before the Standing Committee, and at the same time give notice by registered or certified mail to the three Parishes whose houses of worship are nearest to the location of the proposed Parochial Chapel, that such application has been made and that any objections submitted to the Bishop in writing within thirty days after the date of mailing the notice will be duly considered. After the expiration of said thirty days, the Standing Committee shall proceed to the consideration of the application and of any objections thereto and shall advise the Bishop of their conclusions. If approval be given, the Bishop may then authorize the Parish to organize a Parochial Chapel upon such conditions as may be set forth in such approval. Upon the establishment of such a Parochial Chapel, the Parish shall cause a copy of a certificate of organization to be forwarded to the Bishop and to the Committee on Congregational Life, which shall report such establishment to the next Diocesan Convention.

SECTION 2. Unless otherwise provided in the conditions for approval of the Parochial Chapel, the member of the clergy in charge of a Parochial Chapel shall be appointed by the Rector with the consent of the Bishop, shall be subject to the direction of the Rector, and shall serve at the pleasure of the Rector. Title to property and funds allocated to a Parochial Chapel shall be held in the name of the parish, which shall be financially responsible for all operations of the Parochial Chapel. The Parish shall make annual reports to the Bishop of the Diocese with respect to the Parochial Chapel in such form as the Bishop may direct.

SECTION 3. Parochial Chapels shall have no lay representation in Diocesan Convention or in Convocations.

CANON 60

Reclassification

SECTION 1. (a) An existing Mission that seeks reclassification as a Parish must show that it has maintained Effective Ministry Standards for a period of three consecutive years without receiving financial support from the Diocese and must demonstrate the reasonable prospect that it will be able to continue to meet those standards and that it does and will be able to continue to pay its full Fair Share Asking according to the formula approved by Diocesan Convention. A congregation which seeks such reclassification will make a written application to the Bishop, signed by the Vicar and Secretary of the Mission and as many members of the congregation as possible, declaring that the prospective parish will: (1) at all times adhere to and observe the doctrine, discipline, and worship of The Episcopal Church existing at the time of its formation and as may thereafter be amended, and the laws of the State of New Jersey; (2) be subject to the spiritual jurisdiction of the Bishop of the Diocese of New Jersey, or in case of a division of the Diocese, to that of the Bishop within whose jurisdiction it may come; (3) apply as soon as possible after its incorporation for admission into union with the Convention of the Diocese, and become subject to the Constitution and Canons thereof; (4) pay its Rector no less than the canonical minimum salary and provide a rectory or other suitable living quarters; and, (5) hold all parish assets in trust in perpetuity for the Episcopal Church and the Diocese. The Mission shall also present such documents in support of the application as the Bishop may request. The Bishop shall then give notice of the application to the three Parishes whose houses of worship are nearest to the location of the Mission. If after thirty days from the giving of such notice, there is no objection on the part of the three nearest Parishes, the Bishop may then consent to the action proposed. If objections be made within thirty days, the Bishop shall lay the application and the objections before the Standing Committee, and if the Standing Committee approve, the Bishop may consent in writing to the formation of a parish corporation pursuant to statute, in the following form:

The reclassification from Mission to Parish in the city (or town) of, County of to be known as Church, having been duly considered by the Standing Committee and approved by them, I do hereby give my canonical consent to the formation of said Parish and the incorporation thereof. Given under my hand this..... day of..... in the year of our Lord, two

thousand

Bishop of New Jersey

Attest:

.....

Secretary of Standing Committee

(b) If the congregation seeking reclassification so requests, the Bishop, with the consent of the Standing Committee, may stipulate that for a fixed period of time the pastoral, spiritual and sacramental needs of the congregation will be met by the services of a priest working for a specified number of hours less than full time, with full compensation appropriate to such part-time service, subject to further review at the end of the period specified. Upon such review, the permission to maintain a part-time rector may be continued for a further specified period, until such time as a full-time position may be justified, or until Section 2 of this Canon may become applicable.

(c) After receipt of the Bishop's consent for incorporation, the congregation shall take the steps necessary to incorporate pursuant to the procedures of the New Jersey Statutes applicable to Episcopal Parishes. Following incorporation and the election of wardens and vestrymembers, the Vicar may with the consent of the Bishop, to be confirmed in writing, be elected to continue as Rector of the new Parish notwithstanding any noncompliance with the prior-notice requirements of Sections 1 and 2 of Canon 52.

(d) Following incorporation, the new Parish shall apply for admission into union with the Convention of the Diocese as provided in Article VI of the Constitution and become subject to the Constitution and Canons thereof.

Upon approval by the Diocesan Convention, the Mission shall be deemed reclassified as a Parish and shall thereafter be so reported by the Committee on Congregational Life.

SECTION 2. (a) If a Parish is unable or anticipates being unable to comply with the requirements set for Parishes by Article VI of the Constitution and Canon 53 for a period of six months, the elected leadership of the Parish shall so inform the Bishop. If it appears that the six-month period has passed and the elected leadership of the parish has not informed the Bishop, then the Rector of the Parish, the Canon to the Ordinary, if there be one, or the Committee on Congregational Life, on its own motion, may so inform the Bishop. In either such event the Bishop shall invite the Rector, Wardens, and Vestrymembers of the Parish to meet with the Bishop and the Committee on

Congregational Life to discuss and formulate a plan to address the problem. If within 90 days of the Bishop's first being advised of the problem no plan can be agreed by all parties, or, if a plan is agreed but the Parish is unable to achieve Effective Ministry Standards within a period of twelve months after it is adopted, the Bishop may determine that the problem cannot be resolved and that the Parish is no longer viable and will so inform the Rector, Wardens, and Vestrymembers of the Parish concerned. The Committee on Congregational Life shall report the Bishop's findings to an annual or special Convention of the Diocese, together with the Bishop's recommendation that the parish be classified to the category of a Mission as governed by Canon 56. If the recommendation be adopted by the Convention, the Congregation shall be so classified and shall be subject to the Constitution and Canons of the Diocese which govern Congregations in such category.

(b) If the Rector, Wardens, and Vestrymembers of a Parish wish their Parish to be reclassified for any of the reasons given in Section 2(a) of this Canon, or when, after discussion initiated by the Bishop in accordance with Section 2(a) of this Canon, the Rector, Wardens, and Vestrymembers agree to such reclassification, they may make application to the Bishop in writing to be reclassified. The application shall be signed by a majority of all the current members of the Vestry. If the Bishop consents to the reclassification, the Bishop shall lay the matter before Standing Committee, and if it consents, the Bishop may forthwith reclassify the Parish as a Mission, and the Committee on Congregational Life shall report such reclassification to the next annual Convention of the Diocese. In such event, no further action by Convention shall be required to effect such reclassification.

(c) If the Vestry of a Parish fails to comply promptly with a judgment issued under canons relating to the Dissolution of the Pastoral Relation, the Bishop shall lay the matter before Standing Committee, with notice and opportunity for such Vestry to appear and be heard. If the Standing Committee consents, the Bishop may forthwith reclassify the Parish as a Mission, and the Committee on Congregational Life shall report such reclassification to the next annual Convention of the Diocese. In such event, no further action by Convention shall be required to effect such reclassification.

(d) When a Parish is reclassified as a Mission, the following changes will be made in its organization:

- (i) The Rector shall relinquish the Rector's tenure. The appointment of a priest to be Vicar in charge of the Mission, who may be the former Rector, shall be by the Bishop. The Vicar shall serve without tenure. The Bishop may appoint a full- time or part-time vicar as the Bishop thinks best.
- (ii) If the reclassification is to status of a Mission and was the result of a failure of the former Parish to conform to and obey the doctrine, discipline, and worship of The Episcopal Church and the Constitutions and Canons of the General Convention and of this Diocese, then the Bishop may forthwith appoint a Treasurer, Secretary, one or two Wardens, and Mission Committee members for the Mission in lieu of their being elected by the Congregation, until such time as the Bishop certifies in writing that the Mission is conforming to such doctrine, discipline, and worship and such Constitutions and Canons, after which the Congregation may elect such officers at its next annual or special meeting called for such purpose.
- (iii) If the Bishop does not appoint new officers, the existing Treasurer and Wardens shall continue in office until their successors are elected or appointed, and the Clerk shall continue as the Secretary of the Mission and the Vestrymembers shall continue as members of the Mission Committee, until their successors are elected or appointed.
- (iv) The appropriate corporate officers shall take such steps as required by law to consolidate the Parish corporation into the Trustees of Church Property, so that title to all real and personal property and endowment funds of the former Parish shall be transferred by operation of law to the Trustees of Church Property of the Diocese of New Jersey, to be held by them in trust for the purposes of the Diocese. The Trustees of Church Property have the discretion not to consent to any such consolidation; if they do not consent, the Parish officers must otherwise transfer such title to the Trustees of Church Property.

SECTION 3. A Parochial Chapel, or a Seasonal Chapel that provides services throughout the year, may apply to become a Mission by complying with the provisions of Canon 55, Section 1.

And be it further resolved, That Section 3 of Canon 62 be amended to read as follows (deletions shown by strikethrough, insertions by underline):

SECTION 3. If the Vestry fails to comply with the terms of a judgment as provided in Canon III.9.13(e)(2), this will be a violation of the Discipline of The Episcopal Church that can be grounds for reclassification as a ~~an Incorporated~~ Mission under Canon ~~53~~ 60(2)(c).

And be it further resolved, That existing Incorporated Missions shall comply with the provisions of Canon 60(2)(d)(iv) on or before December 31, 2013.

The Standing Committee on Constitution and Canons recommends the adoption of this implementing resolution.

Part V Canon 74

As noted as part of the report of the Commission on Clerical Compensation at last year's Convention, that Commission has conducted extensive reviews of the existing canon and annual salary grid form that it has recommended to Convention for many years, and has decided to move to a new system eliminating parish and mission Position Levels and using a new spread- sheet Clergy Compensation Chart in place of the Salary Grid used for many years. The current canon was written assuming it applied to the rector of a parish, with variations for clergy in other positions; the new proposal is more generally applicable in its wording. In the drafting process, the Commission, in extensive consultation with this Committee, has been able to streamline the text of the canon. Because of the changeover from the old form of the Salary Grid to the new Clergy Compensation Chart, the Commission will propose to use the Grid form for 2012 and implement the new Chart, assuming this proposed revision is approved by Convention, for 2013.

A text comparison between the current canon and the revised proposal is set forth in Appendix A to this Report. The Committee approves the changes in the organization of this canon. Accordingly, the Committee moves the following Implementing Resolution:

Implementing Resolution V: Resolved, That Canon 74 of the Diocese of New Jersey be deleted and replaced by the following text:

CANON 74

Minimum Compensation for Clergy

SECTION 1. Each parish and mission in the Diocese shall provide compensation for its rector, vicar, assistant, interim, or priest-in-charge in accordance with the provisions of this section. Terms of compensation shall be set forth in a letter of agreement, subject to the approval of the Bishop. Compensation shall include cash salary, housing, professional expense reimbursement, Social Security offset, and continuing education allowance, in accordance with the following subsections:

(a) Cash salary shall not be less than the applicable mandatory minimum for position category established in the Clergy Compensation Chart adopted by Diocesan Convention. The clergyperson may agree with the parish or mission to pay a specified portion of such cash salary into a tax deferred savings plan. All churches in the Diocese shall set the compensation for all clergy employees according to a fiscal year that begins on January 1. The employment year for salary schedule purposes will be considered to begin on the 1st of January closest to the date the clergyperson's employment begins; provided, however, that all dates in July shall be considered closest to January 1st of the following year.

(b) Housing shall be provided in accordance with one of the following three alternatives:

(1) The parish or mission shall pay the clergyperson a housing allowance, not less than the minimum amount established by Diocesan Convention. This provision is intended to apply to situations in which the clergyperson owns a home as a primary residence. In special circumstances the clergyperson may make a written agreement with the parish or mission to accept a lesser amount for a given period of time, but all such agreements must be reviewed and approved in writing by the Standing Commission on Clerical Compensation.

(2) The parish or mission shall provide a rectory, pay the cost of utilities, repairs, and maintenance, and provide a housing equity plan for the clergyperson. As its share of the housing equity plan the parish or mission shall pay a sum not less than the amount set forth in the Clergy Compensation Chart per year into a tax deferred savings plan or other account specified by the clergyperson.

(3) The parish or mission shall rent suitable living quarters for the clergyperson and pay the cost of utilities. It may also provide a housing equity plan. When rented housing is provided in accordance with the provisions of this paragraph, the parish or mission shall, at the time when the member of the

clergy is employed, make an agreement in writing with the member of the clergy stipulating the amount of the rent or rental allowance. A copy of the agreement shall be filed with the Commission on Clerical Compensation. This amount shall not be decreased by the parish or mission during the time that the member of the clergy remains employed by the church.

If alternative (1) of this subsection (b) is selected, the clergyperson may require the parish or mission to designate a portion of the cash salary as additional housing allowance in an amount specified by the clergyperson, but this additional housing allowance shall be applied to the requirement for cash salary provided for in subsection (a) of this section.

If alternative (2) or (3) of this subsection (b) is selected, the clergyperson may require the parish or mission to designate a portion of the cash salary as cash housing allowance in an amount specified by the clergyperson, but this cash housing allowance shall be applied to the requirement for cash salary provided for in subsection (a) of this section.

The foregoing requirements of this subsection (b) for housing or a housing allowance shall not apply to priests who are employed full-time as interim rectors or interim vicars or as assistant or associate clergy. The Congregation and such priest shall negotiate a mutually-acceptable written agreement as to compensation, including any agreed-upon housing and/or housing allowance. A copy of the agreement, signed by both parties, shall be filed with the Commission on Clerical Compensation.

(c) The parish or mission shall pay the clergyperson a professional expense reimbursement in accordance with one of the following alternatives:

(1) The clergyperson shall submit periodically to the parish or mission treasurer an accounting of professional expenses incurred and shall be reimbursed for the amount billed; provided, however, that the total of the amount billed shall be in accordance with the amount set by the Clergy Compensation Chart or a higher negotiated amount.

(2) The parish or mission shall provide the clergyperson with an automobile for professional use and pay the cost of operating it. In addition, the clergyperson shall submit periodically to the parish or mission treasurer an accounting of other professional expenses incurred and shall be reimbursed for the amount billed.

- (d) Social Security offset shall be one-half the clergyperson's Social Security Self Employment Tax on cash salary and housing provided by the parish or mission. If the clergyperson has taken the proper legal steps to be exempt from Social Security, the vestry shall pay the clergyperson an equivalent amount. The clergyperson may direct the vestry to pay all or part of this amount into a tax-deferred saving plan of the clergyperson's choice. The balance, if any, shall be paid to the clergyperson directly.
- (e) The annual amount of continuing education allowance shall be not less than 3% of the minimum cash stipend for a newly ordained full-time Curate or Assistant as established in the Clergy Compensation Chart adopted by Diocesan Convention. The clergyperson is entitled to one week of leave time per year with full compensation for continuing education purposes. Both unused leave time and continuing education allowance may be accumulated for as much as seven years. Accumulated leave time and allowance are forfeited upon termination of the pastoral relationship. The leave time and allowance can be used by the clergyperson only in a continuing education pursuit approved by the vestry. If the vestry withholds approval, the clergyperson may appeal to the Standing Committee of the Diocese, and the decision of the Standing Committee shall be final and binding on all parties.
- (f) The parish or mission shall pay medical, dental, and life insurance premiums to the extent provided in Canon 36.

SECTION 2. The standards for compensation of Vicars or Rectors who are employed full time as clergy with pastoral charge of more than one Congregation shall be those provided in Section 1 of this Canon. It shall be the joint responsibility of each of the Congregations and of the Board of Missions, if applicable, to see that the provisions of this Section are carried out.

SECTION 3. The standards of compensation for members of the clergy serving part-time for a Congregation in the Diocese shall be not be less than the mandatory minimum level established in the Clergy Compensation Chart for part-time clergy adopted by Diocesan Convention, based upon the clergyperson's Work Units. (A "Work Unit" is a block of time on the schedule of morning, afternoon, or evening blocks, consisting of two and a half to four hours per block. The assumption is that twelve Work Units is the standard for full-time employment.) The Congregation must pay a Social Security offset and, if the clergy person is not retired, a pension assessment. The amount of professional expense reimbursement and a continuing education allowance shall be prorated for the number of Work Units. Provision of a rectory or a

housing allowance, medical, dental, and life insurance coverage, and continuing education leave are not mandatory though strongly recommended to be negotiated between the clergyperson and the Congregation. The Congregation shall enter into a written agreement with the clergyperson setting forth the number of Work Units required and other components of compensation, and a copy of the agreement shall be filed with the Commission on Clerical Compensation. Any proposed compensation below the mandatory minimums must have the written approval of the Standing Commission on Clerical Compensation.

SECTION 4. Upon request and with the written consent of the member of the clergy concerned, the Commission on Clerical Compensation may approve adjustments in the cash salary, housing allowance (if any), and professional expense reimbursement required by Sections 1 through 3 of this Canon if the total of these three items meets the appropriate minimum requirements in these three areas.

SECTION 5. The failure of any parish or mission to comply with the foregoing provisions of this Canon is a violation of Section 6 of Article II of the Constitution of the Diocese.

SECTION 6. The Standing Commission on Clerical Compensation shall annually review the all components of clerical compensation and offer its recommendations of changes, if any, to the parishes and missions by November 1 of each year, as follows:

(a) The Commission shall annually review provisions of Sections 1 and 3 of this Canon with regard to a Cost of Living Adjustment based on the Bureau of Labor Statistics Consumer Price Index for the Northeast United States for All Urban Consumers (not seasonally adjusted) for a 2- month average of August and September of such year compared with the same period of the prior year, and other compensation factors deemed appropriate by the Commission. The COLA shall be applicable to the clergyperson's current cash stipend, and subject to confirmation by Diocesan Convention.

(b) The Commission shall review the Clergy Compensation Chart in years divisible by three in order to adjust the minimum salaries of the position categories, housing equity or allowance, professional expense, and continuing education expense as needed based on market and economic factors, such as COLA.

SECTION 7. All proposed changes in the level of insurance benefits provided for in Canon 36, Section 2 shall be submitted to the Commission on Clerical Compensation for its study, report and recommendations, if any, at least sixty days prior to the Convention at which they are to be considered.

See also: Canon 33 - Commission on Clerical Compensation

The Standing Committee on Constitution and Canons recommends the adoption of this implementing resolution.

Part VI
Canon 13 (Sullivan/Joint Task Force)

The Committee notes that, as previously reported for the last two years, and as noted above in Part II of this Report, as a result of the referral by Convention of Proposed resolution 2009-6/7 to the Finance and Budget Committee, a Joint Task Force was appointed by that Committee to review the corporate and historical status and operation of the various entities handling diocesan funds. In anticipation of the issuance of the final Task Force report, the Rev'd Elmer L. Sullivan has timely submitted to the Committee a series of proposed amendments to Canon 13, which have since been modified by the Committee on Constitution and Canons in consultation with representatives of the Task Force.

The Task Force has determined, and the Committee recognizes, that there are problems with some of the corporations named in Canon 13, ranging from non-filing of charters to unfilled changes of corporate name, all of which it recommends to be cured by filing appropriate corporate papers by the Chancellor of the Diocese. The proposed revisions here contained do not attempt to make interim changes pending these corrections but maintains the names as they will continue. For the corporate funds that have not previously had a description in canon of their purpose or operations, the proposal supplies such a description. Appendix B to this report contains a text comparison between current canon and the proposed substitute.

As stated in Part II of this Report, the Committee intends to revisit this canon in the future with a mind to simplification as proposed by Canon Perfater. In the meantime, we are happy to be able to address the initial canonical issues identified by the Joint Task Force.

Accordingly, the Committee moves the following implementing resolution:

Implementing Resolution VI: Resolved, That Canon 13 of the Canons of the Diocese of New Jersey be deleted and a new Canon 13 be inserted as follows:

CANON 13

Trustees of Diocesan Trust Funds

SECTION 1. One board of six trustees consisting of the Bishop and five lay persons elected by Diocesan Convention shall serve as trustees of six trust funds of the Diocese. The corporate titles of these trust funds are: The Trustees of the Episcopal Fund of the Diocese of New Jersey; The Trustees of the Aged and Infirm Clergy Fund of the Diocese of New Jersey; The Trustees of the Missionary Funds of the Diocese of New Jersey; The Trustees of Church Property of the Diocese of New Jersey; The Trustees of the Widows, Widowers, and Orphans of Clergy Fund of the Diocese of New Jersey; and The Trustees of the Venture in Mission Endowment Fund of the Diocese of New Jersey.

SECTION 2. Lay trustees shall at all times be communicants in good standing of a parish, mission, or other congregation of the Diocese of New Jersey. One lay trustee shall be elected at each annual Convention to serve for a five-year term. No trustee elected by the Convention for a full five-year term shall be eligible for reelection.

SECTION 3. Vacancies among the elected trustees created by death, resignation, removal, incapacity, or removal from the Diocese may be filled by the remaining trustees until the next annual meeting of the Convention, when a trustee shall be elected by the Convention to fill the unexpired term. Any elected trustees deemed negligent of their duties or unqualified to hold office may be removed by a vote of three elected trustees, the Bishop recommending or concurring.

SECTION 4. The Bishop shall be chair of the Board of Trustees. The Treasurer of the Diocese shall serve as treasurer of the funds named above.

The Board of Trustees shall meet at least once yearly, shall keep a minute book which shall clearly delineate their acts with respect to each of the said funds, and all their acts shall be entered as soon as adopted. These books, their books of account, and their securities, shall always be subject to inspection by the Bishop, the members of the Standing Committee and the members of the Finance and Budget Committee. Four trustees shall be a quorum, all having

been cited to meet, and a majority of the quorum, duly convened, shall be competent to act.

No investment or reinvestment decision shall be executed unless approved at a duly convened meeting or approved in writing by a majority of the trustees, all of whom shall have been notified of the proposed action.

The disbursement of income and the disposition of property held in trust shall be subject to the conditions of the trust, or as directed by Canon or by resolution of the Convention.

SECTION 5. The trustees shall present to each annual meeting of the Convention separate reports of the various trusts under their control. These reports shall contain a detailed statement of the names and properties in each fund, with all additions and changes therein, including appropriations made therefrom.

The Trustees of the Missionary Funds of the Diocese of New Jersey

SECTION 6. The income of the Missionary Funds, where the conditions of the trust do not conflict, shall be paid to the Treasurer of the Diocese, to be applied to missionary purposes. The income of funds that are subject to conditions shall be applied only according to the tenor of those conditions.

The Trustees of the Aged and Infirm Clergy Fund of the Diocese of New Jersey

SECTION 7. It shall be the duty of the Rector or Minister-in-Charge of every Parish or Mission to take an annual offering for the Fund for the Aged and Infirm Clergy.

The Trustees of the Fund shall report to the Bishop and to the Standing Committee at its December meeting in each year the amount available, or estimated to become available, for the following fiscal year.

Appropriations shall be made at the discretion of the Standing Committee upon the written recommendations of the Ecclesiastical Authority. Such appropriations shall be paid by the Trustees upon the order of the Standing Committee certified by its Secretary. In cases of extraordinary and urgent need, arising during the recess of the Standing Committee, the Secretary of the Committee is, on the written request of the Ecclesiastical Authority,

authorized to issue an interim order for temporary relief, which shall be paid by the Trustees upon receipt of such order. Clergy must be canonically resident in the Diocese to be eligible for the benefits of the Fund.

The Trustees of the Widows, Widowers, and Orphans of Clergy Fund of the
Diocese of New Jersey

SECTION 8. It shall be the duty of the Rector or Minister-in-Charge of every Parish or Mission to take an annual offering for the Fund for the Relief of Widows, Widowers, and Orphans of Clergy in the Diocese.

The Trustees of the Fund shall report to the Bishop and to the Standing Committee at its December meeting in each year the amount available, or estimated to become available, for the following fiscal year.

Appropriation shall be made at the discretion of the Standing Committee upon the written recommendations for the Ecclesiastical Authority. Such appropriations shall be paid by the Trustees upon the order of the Standing Committee certified by its Secretary.

In case of extraordinary and urgent need, arising during the recess of the Standing Committee, the Secretary of the Committee is, on the written request of the Ecclesiastical Authority, authorized to issue an interim order for temporary relief, which shall be paid by the Trustees upon receipt of such order. The families of clergy who are canonically resident in the Diocese are eligible to the benefits of the Fund.

Upon the death of any member of the clergy canonically resident in the Diocese, the Trustees shall pay, if the Ecclesiastical Authority shall so order it in writing, a sum not exceeding one thousand dollars to the widow, widower or orphans of said member of the clergy as a death benefit.

The Trustees of Church Property of the Diocese of New Jersey

SECTION 9. The Trustees of Church Property shall have power to receive, hold, and dispose of all funds and other property that may be given, conveyed, or otherwise transferred to it in trust for any religious, charitable, or educational purpose connected with The Episcopal Church in the Diocese of New Jersey or with any congregation in the Diocese, to be held in trust for such Diocese or for such congregation. The disbursement of income and the disposition of property held in trust by the Trustees of Church Property shall

be subject to the conditions of the trust or, if not so specified, as directed by canon or as directed by resolution of the Convention. If no express trust is contained in the instrument vesting title or possession in the Trustees of Church Property, or if the Trustees of Church Property shall become the owner of property of a dissolved parish or other church property, then they shall hold and dispose of such property as may be directed by resolution of the Convention.

The Trustees of the Episcopal Fund of the Diocese of New Jersey

SECTION 10. The income of trust funds vested in The Trustees of the Episcopal Fund, where the conditions of the trust do not otherwise provide, shall be paid to the Treasurer of the Diocese to be applied to the support of the episcopate through the diocesan budget.

The Trustees of the Venture in Mission Endowment Fund of the Diocese of New Jersey

SECTION 11. The Trustees of the Venture in Mission Endowment Fund shall receive and invest or reinvest the funds of this trust according to the standards of fiduciary management and in accordance with such requirements as may be set forth in the Constitution and Canons of the Episcopal Church and the Diocese of New Jersey.

After the final allocation of Venture in Mission Funds by the Convention in November 1984, the Principal of this Fund shall be inviolate and shall constitute a permanent endowment of this Diocese.

The income of this Fund shall be delivered periodically to the members of the Diocesan Council to be administered by them in a manner approved and directed by the Convention in support of the programs set forth in the Final Report of the Commission on Planning and Development and approved by the Convention on November 8, 1980, or such programs as may hereafter be authorized by the Convention for purposes consistent with the objectives set forth therein.

The Trustees shall retain the right to receive additional funds on account of principal at any time, and may, with the concurrence of the members of the Diocesan Council, convert to principal any portion of income not currently required for purposes of the Trust.

Sale and Conveyance of Title to Real Estate

SECTION 12. Where the title to real estate of a duly incorporated parish is vested in the Trustees of Church Property or the Trustees of the Episcopal Fund, such parish may apply, in writing, to the Trustees of Church Property or the Trustees of the Episcopal Fund, as the case may be, to convey the title to such property to such corporation. Upon receipt of any such applications, and after due consideration, the Trustees of Church Property, or the Trustees of the Episcopal Fund, as the case may be, by a majority vote of such Trustees, is hereby authorized to convey the same; provided, however, that the application for such conveyance of title shall be made by the parish corporation; and provided, further, that no conveyance shall be made without the written consent of the Bishop and a majority of the Standing Committee.

Where the title to real estate of a mission is held by the Trustees of Church Property or the Trustees of the Episcopal Fund, the Trustees of Church Property or the Trustees of the Episcopal Fund, as the case may be, by a majority vote of such Trustees, is hereby authorized to sell and convey the same upon request of the members of the Diocesan Council, and the proceeds of such sale shall be disposed of at the direction of the members of the Diocesan Council.

The Standing Committee on Constitution and Canons recommends the adoption of this implementing resolution.

Part VII New Canon 28

Fr. Sullivan has also timely proposed on behalf of the Joint Task Force, a new Canon 28 on Allocation of Bequests and Gifts, to be part of Part II - Administration and Finances of the Diocese. From time to time, various donors have given money, securities, or other personal property either to the Bishop, or to the Diocese, or to the Convention of the Diocese, and the Joint Task Force has found that in the past confusion has arisen from how such gifts are handled. Their first recommendation is that rules be established for allocating such gifts either to be applied to current diocesan need or to be held in trust to be administered either by the Diocesan Council or by the Trustees of Church Property, in any case always adhering to any conditions imposed by the donor by will or otherwise. This proposal would enact such rules into a new canon.

Fr. Sullivan's initial proposal has been modified by the Joint Task Force, and they agree to the modified text in lieu of the initial draft reviewed by the

Committee on Constitution and Canons, which has been further modified after consultation between the two bodies.

Accordingly, the Committee moves the following implementing resolution:
Implementing Resolution VII: Resolved, That there be enacted a new Canon 28 of the Diocese of New Jersey, to read as follows;

Canon 28

Allocation of Bequests and Other Gifts

Section 1. Legacies and other gifts of money left to the Bishop of the Diocese of New Jersey with no designated purpose shall be deposited in an account named "The Bishop's Special Account". This money may be disbursed at the Bishop Diocesan's discretion for the work of the Church in the Diocese of New Jersey. Unless restricted by the donor, both the principal and any income from the account may be expended by the Bishop. This account shall not be considered a discretionary fund and shall not be subject to the standards set for clergy discretionary funds in the "Manual of Business Methods in Church Affairs."

All or part of the money in this Special Account may be transferred by the Bishop into one of the Bishop's Discretionary Fund accounts, in which case such funds shall thereafter be subject to the provisions governing clergy discretionary accounts. The Bishop shall promptly disclose to the Diocesan Council the amount of each such gift, whether it is being transferred to the Discretionary Fund account or retained in the Special Account, and if it is to be held for a specific purpose, the nature of such purpose.

The receipts and expenditures from this Special Account shall be reported annually to the Convention in a manner determined by the Treasurer of the Diocese in consultation with the Chief Financial Officer of the Diocese and approved by the Finance and Budget Committee and shall be subject to audit.

SECTION 2. Legacies and other gifts of money left to the Diocese of New Jersey or the Convention of the Diocese of New Jersey with no designated purpose shall be allocated in the following manner:

(a) Those valued at less than \$50,000 shall be deemed to be the property of the Diocesan Council and shall be put to such use or uses as the Council may think appropriate.

(b) Those valued at \$50,000 or more shall be placed by the Diocesan Council under the temporary custody of the Trustees of the Episcopal Fund with authority to invest the same. The Trustees of the Episcopal Fund shall work with the Ecclesiastical Authority, the Treasurer of the Diocese, the Chief Financial Officer, and the Diocesan Council to develop recommendations regarding the appropriate use of the money, and the Trustees of the Episcopal Fund shall present these recommendations to the Convention. Final allocation of the funds shall be made by a resolution of the Diocesan Convention.

The Diocesan Council and the Trustees of the Episcopal Fund shall make a detailed annual report to the Convention regarding such funds.

SECTION 3. Legacies and other gifts of money to the Diocese of New Jersey or the Convention of the Diocese of New Jersey for a specific designated purpose shall be allocated by the Diocesan Council to an existing or new trust to be administered either by the Diocesan Council or by the Trustees of Diocesan Trust Funds. The Diocesan Council shall make a detailed annual report to the Convention regarding all such allocations.

SECTION 4. Legacies and other gifts of securities or other personal property to the Bishop, the Convention, or the Diocese shall be allocated pursuant to the foregoing Sections of this Canon. The person or body responsible for allocating the gift shall promptly sell any securities (other than restricted securities) and allocate the proceeds of sale, or in the case of other personal property shall have discretion to determine whether to hold the property in kind for the designated purpose if any or to sell it and allocate the proceeds of sale.

The Standing Committee on Constitution and Canons recommends the adoption of this implementing resolution.

Part VIII Canon 36

Fr. Sullivan, apart from any work of the Joint Task Force, has proposed amendments to Canon 36, governing the "Insurance Fund", in his words "to update the canon to comply with the Denominational Health Plan." He would amend Section 2 of Canon 36 (governing health insurance) by adding language to the end of the first sentence and inserting unnumbered paragraph breaks, so that the beginning of the section would read (the inserted language underlined):

The protection shall be such as that offered by such health insurance carriers as Blue Cross/ Blue Shield of New Jersey, the Episcopal Church Clergy and Employees' Benefit Trust, and the Delta Dental Program; or any similar organizations as may be approved by the Diocesan Convention; provided, however, that on and after January 1, 2013, the Diocese and every Episcopal employer subject to its authority shall participate in the Denominational Health Plan established by General Convention Resolution A177 in July, 2009, and Canon 1 . 8 . 1 of The Episcopal Church. The minimum employer funding requirement for all eligible clergy and lay employees health insurance coverage will be 100% of the premium cost of both employee and dependent coverage for whichever of the medical plan options offered by the Denominational Health Plan the eligible clergy and lay employees may choose. .

As noted in the Report of this Committee to the 2007 Diocesan Convention, the Insurance Committee of the Diocese had previously recognized that Canon 36 is not actually descriptive of the diocesan health insurance plan, since insurance premiums are paid directly by parishes and missions and not through any diocesan "fund". Following a change of chair of that Committee, it has not pursued the formulation of more accurate canonical language. Fr. Sullivan's proposal does not effect that but relies upon the inaccurate description in current canon.

Furthermore, following the 2009 General Convention, the Committee on Constitution and Canons had reviewed its legislation, including Resolution A177 directing implementation of a Denominational Health Plan, and had concluded at that time that no canonical changes would be required in order to provide for implementation of the Denominational Health Plan by this Diocese. We are still not convinced that any such change is necessary, but we are concerned that this issue, and indeed the existing structure of Canon 36, be reviewed by the Insurance Committee to conform the language of canon to the actualities of diocesan health insurance implementation.

As to Fr. Sullivan's proposal, however, although it was timely received by this Committee more than sixty days prior to Convention under the provisions of Canon 75(1), there is a further requirement in Canon 74(7) that proposed amendments to the level of insurance benefits in Canon 36(2) be submitted for review upon the same deadline to the Commission on Clerical Compensation, which Fr. Sullivan failed to do. In the judgment of this Committee, the first part of Fr. Sullivan's proposed amendment, which references the Denominational Health Plan, would not require review by the Clerical Compensation Commission, the subsequent sentence, which specifies a percentage of

premium cost to be paid by employers, would require such review, even though it purports to restate current practice. Accordingly, we submit that this latter part of his proposal cannot be considered by this Convention but ought to be referred to the Commission on Clerical Compensation and to the Insurance Committee for them to consider and report back, prior to sixty days before next year's Convention, to the Standing Committee on Constitution and Canons as to appropriate amendments to Canon 36.

Accordingly, the Committee moves the following implementing resolutions:

Implementing Resolution VIII-A: Resolved, That the first sentence of Section 2 of Canon 36 of the Canons of the Diocese of New Jersey be amended by inserting the following clause following the words "by the Diocesan Convention" and before the period:

; provided, however, that on and after January 1, 2013, the Diocese and every Episcopal employer subject to its authority shall participate in the Denominational Health Plan established by General Convention Resolution 2009-A177 and Canon I.8.1 of The Episcopal Church.

The Standing Committee on Constitution and Canons makes no recommendation as to the adoption of this implementing resolution.

Implementing Resolution VIII-B: Resolved, That the following sentence be inserted after the first sentence of Section 2 of Canon 36 of the Canons of the Diocese of New Jersey:

The minimum employer funding requirement for all eligible clergy and lay employees' health insurance coverage will be 100% of the premium cost of both employee and dependent coverage for whichever of the medical plan options offered by the Denominational Health Plan the eligible clergy and lay employees may choose.

The Standing Committee on Constitution and Canons requests that this implementing resolution be ruled out of order for consideration at this Convention and instead be referred to the Insurance Committee and the Commission on Clerical Compensation for their review and for resubmission, prior to sixty days before next year's Diocesan Convention, through the Standing Committee on Constitution and Canons.

Part IX Canons 18 and 15

Current Canon 18 provides:

CANON 18

Audit Committee

SECTION 1. The Audit Committee of the Diocese shall consist of six members elected by Convention to serve three -year terms and two members appointed annually by the Diocesan Council, at least one of whom shall be appointed from among its members. There shall be three classes of elected members with two members being elected each year. After an elected member has served for two full consecutive terms, such elected member shall not be eligible for reelection until a year shall have passed. The Chair shall be appointed by the Ecclesiastical Authority from among the elected members. The Chief Financial Officer of the Diocese and other officers of the Diocese may be designated by the Bishop to assist the Audit Committee.

SECTION 2. The duties of the Audit Committee shall be to ensure that the financial management of all diocesan functions is performed in accordance with generally accepted accounting practices in the following ways:

- a. To prescribe the methods of accounting and record keeping of all such Boards, Trusts, Committees, Treasurers and Financial Officers of the Diocese, with power to summon them or any of them, or their auditors, with their books, records and securities for examination as to the conduct of their offices and the condition of the funds entrusted to them;
- b. To gather and review audits from all diocesan churches annually to ensure that fiscal management procedures are acceptable;
- c. To appoint auditors, as required under the canon on Accounts, for the audit of all diocesan accounts, funds and trusts and to gather and review the audit reports of all such accounts of the Diocese annually;
- d. To designate areas of financial management for internal audit as deemed necessary, and to prescribe the methods for the conduct of such internal audits;

- e. To advise the Bishop and other officers of the Diocese in financial and business matters when requested;
- f. To ensure that all funds and accounts of any diocesan or congregational entities, including discretionary accounts and funds, are audited annually;
- g. To report to the Convention annually the results of any internal and external audits conducted.

SECTION 3. The Audit Committee shall have power to employ counsel subject to the approval of the Ecclesiastical Authority in consultation with the Chancellor.

SECTION 4. The Audit Committee shall at all times comply with the provisions of Title I, Canon 7, Sections 1 and 2 of the Canons of the Episcopal Church.

Fr. Sullivan has also proposed that this canon be repealed, that the Audit Committee be eliminated, and that the substance of Canon 18, Section 2 be transferred to Canon 15, Section 2, setting forth the duties of the Finance and Budget Committee. His proposal is set forth in the following Implementing Resolution. He provides the following statement in support of this proposal, including references to background material:

It is now January of 2012 and the accounts of the Diocese have not been audited since 2008. According to TEC Canons all audit reports are due no later than September 1. The auditor's reports for 2009 are now 20 months overdue, and the auditor's reports for 2010 are now four months overdue.

Perhaps it is time for a change.

Before 1995, audits were a responsibility of the Finance Committee. A separate Audit Committee was created at the Diocesan Convention in November of 1995, together with many other changes in the administrative structure of the Diocese. It is apparent that the audit committee has now ceased to function effectively; thus, the proposal to reassign these duties back to the Finance and Budget Committee.

The Report of the Audit Committee to the 2011 Convention (see copy below) gives assurances that the 2009 audit reports will be ready in time for the March 2011 Convention and the 2010 audit reports will be available in May of 2011.

The fact is, however, that no such audit reports have appeared as of January 2012.

Both of these audit reports are listed on the diocesan website for the 2011 Convention with the notation "(to come)" and an accompanying note promises them by March 31. Again, they have not been posted.

Excerpt from Audit Committee's Report to 2011 Convention: "Draft statements for the DNJ audit, which included the Auditor's unqualified opinion that the statements presented fairly in all material respects the financial position of the DNJ for both years presented, were reviewed and approved by the Audit Committee at its December 30, 2010 meeting. The BDF statements have also been drafted for review (also with an unqualified opinion), and the Committee expects both sets of statements to be finalized and authorized for publication

in time for this Convention. The Committee and the CFO have committed themselves to the goal of finalizing the audit of the 2010 DNJ and BDF statements prior to the canonical deadline of September 1, 2011. To that end, we expect to perform the audit during May, 2011, and expect to once again engage both Mercadien and Milliman, contingent upon negotiating satisfactory terms of engagement."

Canon Phyllis Jones advised the Committee that Fr. Sullivan's statements about the accounts of the Diocese not being audited since 2008 are inaccurate and misleading. She claims that the degree of investigation by the auditors (and actuaries) into the 2009 and 2010 diocesan records far exceeds what has been done for many, many years. The 2009 draft audit report included our first clean audit opinion in over a decade, and has now been issued in final form. The 2010 audit fieldwork has been completed, and she expects that draft report within the first quarter of this year. It is because of the degree of investigation, instigated mostly by her in an attempt to have the audits be complete and accurate, that the auditors have had to re-visit the statements time and time again as new information which should have been included in prior years has come to light. She states that she is more than willing to stand up and take responsibility for the delay and respond to anyone who has concerns about it.

As a result, she claims, the Audit Committee is probably in a position to function more effectively now than ever before. Its members have been apprised of the reasons for the delay and have been patient, appreciating the

necessity of the work. They have responsibilities extending into accounting and internal control technicalities which are much more specialized than the responsibilities of the Finance and Budget Committee. Further, their assistance in implementing a better system of support, compliance and monitoring for congregational audits is critical to the success of that initiative, scheduled to start after convention. To abolish the Audit Committee because we're finally enabling it to do its work would be a serious, reactionary mistake.

The Committee on Constitution and Canons agrees with the explanation of Chief Financial Officer Jones and sees no reason to disband the Audit Committee because its work has had to be reopened, causing delays in issuing its final reports. We do not see such delays as reason to disband the Committee. Accordingly, the Committee moves the following resolution:

Implementing Resolution IX: Resolved, That Canon 18 of the Diocese of New Jersey be deleted;

And be it further resolved, That Section 2 of Canon 15 of the Diocese of New Jersey be amended to add, following subparagraph (e), the following text:

(f) To ensure that the financial management of all diocesan functions is performed in accordance with generally accepted accounting practices;

(g) To prescribe the methods of accounting and record keeping of all such Boards, Trusts, Committees, Treasurers and Financial Officers of the Diocese, with power to summon them or any of them, or their auditors, with their books, records and securities for examination as to the conduct of their offices and the condition of the funds entrusted to them;

(h) To appoint auditors, as required under the canon on Accounts, for the audit of all diocesan accounts, funds and trusts and to gather and review the audit reports of all such accounts of the Diocese annually;

(I) To designate areas of financial management for internal audit as deemed necessary, and to prescribe the methods for the conduct of such internal audits;

(j) To ensure that all funds and accounts of any diocesan or congregational entities, including discretionary accounts and funds, are audited annually;

(k) To report to the Convention annually the results of any Internal and external audits conducted.

The Standing Committee on Constitution and Canons recommends against the adoption of this implementing resolution.

Part X Canon 13

Finally, Fr. Sullivan has proposed adding the following to the section of Canon 13 that deals with holding property by the Trustees of Church Property:

Where the title to real estate of a congregation that was classified as an Incorporated Mission on January 1, 2012, is vested in the Trustees of Church Property or the Trustees of the Episcopal Fund, said property shall be held in trust for that congregation. The Trustees of Church Property or the Trustees of the Episcopal Fund, as the case may be, may sell or convey the same only with the written consent of the vestry or governing body of the local congregation for whom said property is held in trust, and the proceeds of such sale shall either be conveyed to the vestry or governing body of the local congregation or held in trust for said congregation by the Trustees of Church Property, and all income from said trust shall be paid to the vestry or governing body of the congregation.

Provided, however, that if such a local congregation is declared extinct by the Diocesan Convention in accordance with the provisions of RSNJ 16: 12-16, all property of said church shall vest in the Trustees of Church Property, in trust, until such time as the Convention shall direct the use to which the property and the income therefrom and the proceeds of any sale thereof shall be applied, in accordance with the provisions of RSNJ 16: 12-16.

Fr. Sullivan's statement in support of this is as follows:

The purpose of this proposed amendment is to prevent the Trustees of Church Property from confiscating the property of the 30 churches now classified as Incorporated Missions by transferring title to all of their real and personal property and endowment funds to the Trustees of Church Property so that it may thereafter be held by them in trust for the purposes of the Diocese.

The amendment is a response both to a proposed sweeping canonical change as well as to a current practice that is based on a misreading of diocesan canons.

The amendment clarifies the present provisions of Diocesan Canons and New Jersey Law that provide one, and only one, way that the property of an incorporated congregation may be taken away - that is by a declaration of the Convention in accordance with RSNJ 16: 12-16 that the congregation is extinct. State law clearly provides that in such cases Convention and Convention alone can direct the use to which such property may be put.

Fr. Sullivan's concern about "confiscating" overlooks the import of current Canon 53, Section 5, governing Parishes that are reclassified to Incorporated Missions: "Title to all real and personal property and endowment funds of an Incorporated Mission, unless otherwise directed by the Diocesan Council, shall be transferred to the Trustees of Church Property of the Diocese of New Jersey, to be held by them in trust until such time as the Incorporated Mission may be reclassified." This provision assumes that a congregation reclassified from Parish to Mission will eventually regain Parish status. This often, however, is not the case.

As set forth in Part IV of this Report, the polity of The Episcopal Church is that mission churches are a venture of the Diocese, and their clergy and their property are under the control of the Bishop Diocesan and not their local congregational government. This philosophy does not change in the case of a congregation that was formerly classified as an independent parish. Consequently, it is an error to presume, as Fr. Sullivan's proposal does, that the Trustees of Church Property would hold property of any mission in trust for that mission's "congregation"; rather, it should hold it in trust for the Diocese for the mission purposes of the Diocese as a whole.

The provisions of New Jersey Revised Statutes § 16:12–16 by its terms relate to dealing with the property of extinct parishes that have also been incorporated. The Committee believes that it would not serve the purposes of the Diocese, nor of the statutory scheme, to extend these same provisions to non-independent congregations such as missions or chapels.

Accordingly, the Committee moves the following resolution (the section numbering assumes the passage of Implementing Resolution VI; if such Implementing Resolution is not passed, the section reference in the following Implementing Resolution should be 9 instead of 12):

Implementing Resolution X: Resolved, That Section 12 of Canon 13 of the Diocese of New Jersey be amended to add an unnumbered paragraph at the end of such Section, to read:

Where the title to real estate of a congregation that was classified as an Incorporated Mission on January 1, 2012 is vested in the Trustees of Church Property, said property shall be held in trust for that congregation. The Trustees of Church Property may sell or convey the same only with the written consent of the vestry or governing body of the local congregation for whom said property is held in trust, and the proceeds of such sale shall either be conveyed to the vestry or governing body of the local congregation or held in trust for said congregation by the Trustees of Church Property, and all income from said trust shall be paid to the vestry or governing body of the congregation; provided, however, that if such congregation is declared extinct by the Diocesan Convention in accordance with the provisions of statute, all property of said church shall vest in the Trustees of Church Property, in trust, until such time as the Convention shall direct the use to which the property and the income there- from and the proceeds of any sale thereof shall be applied, in accordance with the provisions of Section 16:12–16 of the Revised Statutes of New Jersey.

The Standing Committee on Constitution and Canons recommends against the adoption of this implementing resolution.

Conclusion

The Committee has received no further proposals for consideration this year. The Committee reminds members of Convention that proposals for amendments to the constitution or canons must be submitted to the Committee at least sixty days prior to the opening day of the next convention, or by around the end of December 2012 or beginning of January 2013.

The Committee, however, has been meeting throughout the year addressing issues deferred from prior years and issues referred to it by prior Conventions' resolutions. Addressing new issues that arrive on our desk only in January imposes a heavy burden on the Committee.

Accordingly, the Committee requests that requests for canonical amendments be submitted even earlier, preferably by November 15. Some members of the Committee have contemplated a canonical change to Canon 75 to require an earlier submission deadline. We would appreciate voluntary compliance with our request.

The Committee does appreciate the input it receives from other diocesan bodies within the areas of their expertise. The Committee also notes that Paul

De Sarno, Esq., is completing his current term on the Committee, although he is standing for reelection; we thank him for his service to date to the Committee.

Respectfully submitted,

The Reverend Terence Blackburn
The Reverend Dr. John P. Mitchell, Vice-Chair
Paul De Sarno, Esq., Secretary
Richard Peirce, Esq. Paul Ambos, Esq., Chair

APPENDIX A
Text Comparison for Part V of Report

The following comparison shows the text of current Canon 74 compared to the new proposal (which appears more clearly in the implementing resolution) with deletions shown by strike- through and insertions in bold double-underline:

CANON 74

Minimum Compensation for Clergy

SECTION 1. ~~All parishes and missions in the Diocese employing a priest full time shall be classified, for salary purposes only, into Position Levels by the Standing Commission on Clerical Compensation in a manner approved by the Convention of the Diocese. The classification shall be reported to each Convention of the Diocese and shall be published in the Journal of the Diocese. The Commission on Clerical Compensation, in accordance with the formula approved by Convention, may make annual adjustments in the classification as seem appropriate. A complete review of the classifications shall be made in each calendar year which is divisible by five. A vestry, a mission committee or a member of the clergy may request the Commission on Clerical Compensation to reconsider the Position Level assigned to their church. If either is not satisfied with the decision of the Commission on Clerical Compensation, the matter may be appealed to the Standing Committee of the Diocese, whose decision shall be final.~~

SECTION 2. ~~In accordance with the provisions of Canon 1.7.1(j) of The Episcopal Church, all churches in the Diocese shall set the compensation for all clergy employees according to a fiscal year that begins on January 1.~~ **SECTION 3. Every independent parish. Each parish and mission in the Diocese shall provide**

compensation for its rector, vicar, assistant, interim, or priest-in-charge in accordance with the provisions of this section. **Terms of compensation shall be set forth in a letter of agreement, subject to the approval of the Bishop.** Compensation shall include cash salary, housing, professional expense reimbursement, Social Security offset, and continuing education allowance, in accordance with the following ~~provisions~~ **subsections**:

(a) Cash salary shall not be less than the **applicable** mandatory minimum level **for position category** established in the Salary Schedule **Clergy Compensation Chart** adopted ~~annually~~ by the Diocesan Convention. The rector's term of office, **clergy- person may agree with the parish or mission to pay a specified portion of such cash salary into a tax deferred savings plan.** **All churches in the Diocese shall set the compensation for all clergy employees according to a fiscal year that begins on January 1. The employment year** for salary schedule purposes, will be considered to begin on the 1st of January closest to the date the rector/clergyperson's employment begins; provided, however, that all dates in July shall be considered closest to January 1st of the following year.

(b) Housing shall be provided in accordance with one of the following three alternatives:

(1)The parish **or mission** shall pay the ~~rector~~**clergyperson** a housing allowance, not less than the minimum amount established ~~annually~~ by Diocesan Convention. This provision is intended to apply to situations in which the ~~rector~~**clergyperson** owns a home **as a primary residence**. In special circumstances the ~~rector~~**clergyperson** may make a written agreement with the ~~vestry~~**parish or mission** to accept a lesser amount for a given period of time, but all such agreements must be reviewed and approved in writing by the Standing Commission on Clerical Compensation.

~~(2)(i)~~ The parish **or mission** shall provide a rectory, pay the cost of utilities, **repairs**, and maintenance, and provide a housing equity plan for the ~~rector~~**clergyperson**. As its share of the housing equity plan the parish **or mission** shall pay a sum not less than the amount set forth in the Salary Schedule **Clergy Compensation Chart** per year into a tax deferred savings plan **for the rector or other account specified by the clergyperson.**

~~(ii) In addition, the rector may require the vestry to reduce the rector's cash salary by an amount specified by the rector and to pay this amount into the tax deferred savings plan as the rector's share of the housing equity~~

y plan; but the rector's share shall be applied to the requirement for cash salary provided for in paragraph (a) of this section.

(3) The parish or mission shall rent suitable living quarters for the ~~rector~~ clergyperson and pay the cost of utilities. It may also provide a housing equity plan. When rented housing is provided in accordance with the provisions of this paragraph, the ~~vestry~~ parish or church officers ~~mission~~ shall, at the time when the member of the clergy is employed, make an agreement in writing with the member of the clergy stipulating the amount of the rent or rental allowance. A copy of the agreement shall be filed with the Commission on Clerical Compensation. This amount shall not be decreased by the ~~vestry~~ parish or church officers ~~mission~~ during the time that the member of the clergy remains employed by the church.

If alternative (1) of this subsection (b) is selected, the ~~rector~~ clergyperson may require the ~~vestry~~ parish or mission to designate a portion of the cash salary as additional housing allowance in an amount specified by the ~~rector~~ clergyperson, but this additional housing allowance shall be applied to the requirement for cash salary provided for in subsection (a) of this section.

If alternative (2) or (3) of this subsection (b) is selected, the ~~rector~~ clergyperson may require the ~~vestry~~ parish or mission to designate a portion of the cash salary as cash housing allowance in an amount specified by the ~~rector~~ clergyperson, but this cash housing allowance shall be applied to the requirement for cash salary provided for in subsection (a) of this section.

The foregoing requirements of this subsection (b) for housing or a housing allowance shall not apply to priests who are employed full-time as interim rectors or interim vicars or as assistant or associate clergy. The Congregation and such priest shall negotiate a mutually-acceptable written agreement as to compensation, including any agreed-upon housing and/or housing allowance. A copy of the agreement, signed by both parties, shall be filed with the Commission on Clerical Compensation.

(c) The parish or mission shall pay the ~~rector~~ clergyperson a professional expense reimbursement in accordance with one of the following alternatives:

(1) The ~~rector~~ clergyperson shall submit periodically to the parish or mission treasurer an accounting of professional expenses incurred and shall be reimbursed for the amount billed; provided, however, that the total of the amount billed shall not exceed \$4,500 per year unless the vestry shall agree to

a larger sum. **be in accordance with the amount set by the Clergy Compensation Chart or a higher negotiated amount.**

(2) The parish or mission shall provide the ~~rector~~ clergyperson with an automobile for professional use and pay the cost of operating it. In addition, the ~~rector~~ clergyperson shall submit periodically to the parish or mission treasurer an accounting of other professional expenses incurred and shall be reimbursed for the amount billed.

(d) Social Security offset shall be one-half the ~~rector~~ clergyperson's Social Security Self Employment Tax on cash salary and housing provided by the parish or mission. If the ~~rector~~ clergyperson has taken the proper legal steps to be exempt from Social Security, the vestry shall pay the ~~rector~~ clergyperson an equivalent amount. The ~~rector~~ clergyperson may direct the vestry to pay all or part of this amount into a tax-deferred saving plan of the ~~rector~~ clergyperson's choice. The balance, if any, shall be paid to the ~~rector~~ clergyperson directly.

(e) The annual amount of continuing education allowance shall be not less than 3% of the minimum ~~starting salary for Level I~~ cash stipend for a newly ordained full-time Curate or Assistant as established in the ~~Salary Schedule~~ Clergy Compensation Chart adopted ~~annually~~ by Diocesan Convention. The ~~rector~~ clergyperson is entitled to one week of leave time per year with full compensation for continuing education purposes. Both unused leave time and continuing education allowance may be accumulated for as much as seven years. Accumulated leave time and allowance are forfeited upon termination of the pastoral relationship. The leave time and allowance can be used by the ~~rector~~ clergyperson only in a continuing education pursuit approved by the vestry. If the vestry withholds approval, the ~~rector~~ clergyperson may appeal to the Standing Committee of the Diocese, and the decision of the Standing Committee shall be final and binding on all parties.

(f) The parish or mission shall pay medical, dental, and life insurance premiums to the extent provided in Canon 36.

SECTION 2. The standards for compensation of Vicars or Rectors who are employed full time as clergy with pastoral charge of more than one Congregation shall be those provided in Section 1 of this Canon. It shall be the joint responsibility of each of the Congregations and of the Board of Missions, if applicable, to see that the provisions of this Section are carried out.

SECTION 3. The standards of compensation for members of the clergy serving part-time for a Congregation in the Diocese shall be not be less than the mandatory minimum level established in the Clergy Compensation Chart for part-time clergy adopted by Diocesan Convention, based upon the clergyperson's Work Units. (A "Work Unit" is a block of time on the schedule of morning, afternoon, or evening blocks, consisting of two and a half to four hours per block. The assumption is that twelve Work Units is the standard for full-time employment.) The Congregation must pay a Social Security offset and, if the clergy person is not retired, a pension assessment. The amount of professional expense reimbursement and a continuing education allowance shall be prorated for the number of Work Units. Provision of a rectory or a housing allowance, medical, dental, and life insurance coverage, and continuing education leave are not mandatory though strongly recommended to be negotiated between the clergyperson and the Congregation. The Congregation shall enter into a written agreement with the clergyperson setting forth the number of Work Units required and other components of compensation, and a copy of the agreement shall be filed with the Commission on Clerical Compensation. Any proposed compensation below the mandatory minimums must have the written approval of the Standing Commission on Clerical Compensation.

(f) **SECTION 4.** Upon request and with the written consent of the member of the clergy concerned, the Commission on Clerical Compensation may approve adjustments in the cash salary, housing allowance (if any), and professional expense reimbursement required by Sections 1 through 3 of this Canon if the total of these three items meets the appropriate minimum requirements in these three areas.

(g) **SECTION 5.** The failure of any parish or mission to comply with the foregoing provisions of this ~~section~~ **Canon** is a violation of Section 6 of Article II of the Constitution of the Diocese.

~~SECTION 4. The standards for compensation of vicars of organized missions and incorporated missions who are employed full time as clergy with pastoral charge of one or more Congregations shall be those provided for rectors in section 3 of this canon. It shall be the joint responsibility of the local Congregation and the responsible diocesan Ministry to see that the provisions of this section are carried out.~~

SECTION 5. (a) Curacies of an apprenticeship nature shall be considered Level I positions. Pastoral assistantship positions not of an apprenticeship nature shall be assigned a Position Level by the rector and vestry of the parish in which the person is or is to be employed. Compensation shall be in accordance with section 3 of this canon, except that the provision of section 3(b)(1) in reference to the minimum amount of the housing allowance shall not be mandatory. When housing is provided for an assistant minister in accordance with the provisions of section 3(b)(1) of this canon, but the vestry elects in accordance with the provisions of this subsection 5(a) to pay a housing allowance less than the minimum amount, the vestry shall make an agreement in writing with the assistant minister stipulating the amount of the housing allowance. A copy of the agreement shall be filed with the Commission on Clerical Compensation. The vestry shall not decrease the amount during the time that the assistant minister remains employed by the church. **6. The Standing Commission on Clerical Compensation shall annually review the all components of clerical compensation and offer its recommendations of changes, if any, to the parishes and missions by November 1 of each year, as follows:**

(b) The standards for compensation of priests who are employed full time as interim rectors or interim vicars by a church in the Diocese shall be those provided for rectors in section 3 of this canon, except that the provisions of subsection 3(b) on housing shall not apply. The church and the interim priest shall negotiate a mutually acceptable written agreement providing for housing and/or a housing allowance. A copy of the agreement, signed by both parties, shall be filed with the Commission on Clerical Compensation. **a) The Commission shall annually review provisions of Sections 1 and 3 of this Canon with regard to a Cost of Living Adjustment based on the Bureau of Labor Statistics Consumer Price Index for the Northeast United States for All Urban Consumers (not seasonally adjusted) for a 2-month average of August and September of such year compared with the same period of the prior year, and other compensation factors deemed appropriate by the Commission. The CO L A shall be applicable to the clergy person's current cash stipend, and subject to confirmation by Diocesan Convention.**

SECTION 6. The Standing Commission on Clerical Compensation shall annually re-view the provisions of section 3 of this canon and shall report to Convention its recommendations on or before November 1 of the previous year. All proposed changes to this canon shall be submitted to the Commission on Clerical Compensation for its study, report and recommendations, if any, at least sixty days prior to the Convention at which they are to be considered.

(b)The Commission shall review the Clergy Compensation Chart in years divisible by three in order to adjust the minimum salaries of the position categories, housing equity or allowance, professional expense, and continuing education expense as needed based on market and economic factors, such as COLA.

SECTION 7. All proposed changes in the level of insurance benefits provided for in Canon 36, Section 2, shall be submitted to the Commission on Clerical Compensation for its study, report and recommendations, if any, at least sixty days prior to the Convention at which they are to be considered.

See also: Canon 33 - Commission on Clerical Compensation

APPENDIX B

Text Comparison for Part VI of Report

The following comparison shows the text of current Canon 13 compared to the new proposal (which appears more clearly in the implementing resolution) with deletions shown by strike- through and insertions in bold double-underline:

CANON 13

Trustees of Diocesan Trust Funds

SECTION 1. One board of six trustees consisting of the Bishop and five lay persons elected by Diocesan Convention shall serve as trustees of six trust funds of the Diocese. The corporate titles of these trust funds are: The Trustees of the Episcopal Fund of the Diocese of New Jersey; The Trustees of the Aged and Infirm Clergy Fund of the Diocese of New Jersey; The Trustees of the Missionary Funds of the Diocese of New Jersey; The Trustees of Church Property of the Diocese of New Jersey; The Trustees of the Widows, Widowers, and Orphans of Clergy Fund of the Diocese of New Jersey; and The Trustees of the Venture in Mission Endowment Fund of the Diocese of New Jersey.

SECTION 2. Lay trustees shall at all times be communicants in good standing of a parish, mission, or other congregation of the Diocese of New Jersey. One lay trustee shall be elected at each annual Convention to serve for a five-year term. No trustee elected by the Convention for a full five-year term shall be eligible ~~to~~**for** reelection ~~to succeed himself~~.

Document 27 – Reports, continued

SECTION 3. Vacancies among the elected trustees created by death, resignation, removal, incapacity, or removal from the Diocese may be filled by the remaining trustees until the next annual meeting of the Convention, when a trustee shall be elected by the Convention to fill the unexpired term. Any elected trustees deemed negligent of their duties or unqualified to hold office may be removed by a vote of three elected trustees, the Bishop recommending or concurring.

SECTION 4. The Bishop shall be ~~chairman~~ **chair** of the Board of Trustees. The Treasurer of the Diocese shall serve as treasurer of the funds named above.

The Board of Trustees shall meet at least once yearly, shall keep a minute book which shall clearly delineate their acts with respect to each of the said funds, and all their acts shall be entered as soon as adopted. These books, their books of account, and their securities, shall always be subject to inspection by the Bishop, the members of the Standing Committee and the members of the Finance and Budget Committee. Four trustees shall be a quorum, all having been cited to meet, and a majority of the quorum, duly convened, shall be competent to act.

No investment or reinvestment decision shall be executed unless approved at a duly convened meeting or approved in writing by a majority of the trustees, all of whom shall have been notified of the proposed action.

The disbursement of income and the disposition of property held in trust shall be subject to the conditions of the trust, or as directed by Canon or by resolution of the Convention.

SECTION 5. The trustees shall present to each annual meeting of the Convention separate reports of the various trusts under their control. These reports shall contain a detailed statement of the names and properties in each fund, with all additions and changes therein, including appropriations made therefrom.

The Trustees of the Missionary Fund Funds of the Diocese of New Jersey

SECTION 6. The income of the Missionary Funds, where the conditions of the trust do not conflict, shall be paid to the Treasurer of the ~~Diocesan Council~~ **Diocese**, to be applied to ~~Missionary~~ **missionary** purposes. The income of ~~Funds~~ **funds** that are subject to conditions shall be applied only according to the tenor of those conditions.

FundThe Trustees of the Aged and Infirm Clergy Fund of the Diocese of New Jersey

SECTION 7. It shall be the duty of the Rector or Minister-in-Charge of every Parish or Mission to take an annual offering for the Fund for the Aged ~~or~~and Infirm Clergy.

The Trustees of the Fund shall report to the Bishop and to the Standing Committee at its December meeting in each year the amount available, or estimated to become available, for the following fiscal year.

Appropriations shall be made at the discretion of the Standing Committee upon the written recommendations of the Ecclesiastical Authority. Such appropriations shall be paid by the Trustees upon the order of the Standing Committee certified by its Secretary. In cases of extra- ordinary and urgent need, arising during the recess of the Standing Committee, the Secretary of the Committee is, on the written request of the Ecclesiastical Authority, authorized to issue an interim order for temporary relief, which shall be paid by the Trustees upon receipt of such order. Clergy must be canonically resident in the Diocese to be eligible for the benefits of the Fund.

ReliefThe Trustees of the Widows, Widowers, and Orphans of Clergy Fund of the Diocese of New Jersey

SECTION 8. It shall be the duty of the Rector or Minister-in-Charge of every Parish or Mission to take an annual offering for the Fund for the Relief of Widows, Widowers,and Orphans of Clergy in the Diocese.

The Trustees of the Fund shall report to the Bishop and to the Standing Committee at its December meeting in each year the amount available, or estimated to become available, for the following fiscal year.

Appropriation shall be made at the discretion of the Standing Committee upon the written recommendations for the Ecclesiastical Authority. Such appropriations shall be paid by the Trustees upon the order of the Standing Committee certified by its Secretary.

In case of extraordinary and urgent need, arising during the recess of the Standing Committee, the Secretary of the Committee is, on the written request of the Ecclesiastical Authority, authorized to issue an interim order for temporary relief, which shall be paid by the Trustees upon receipt of such

Document 27 – Reports, continued

order. The families of clergy who are canonically resident in the Diocese are eligible to the benefits of the Fund.

Upon the death of any member of the clergy canonically resident in the Diocese, the Trustees shall pay, if the Ecclesiastical Authority shall so order it in writing, a sum not exceeding one thousand dollars to the widow, widower or orphans of said member of the clergy as a death benefit.

The Trustees of Church Property of the Diocese of New Jersey

SECTION 9. The Trustees of Church Property shall have power to receive, hold, and dispose of all funds and other property that may be given, conveyed, or otherwise transferred to it in trust for any religious, charitable, or educational purpose connected with The Episcopal Church in the Diocese of New Jersey or with any congregation in the Diocese, to be held in trust for such Diocese or for such congregation. The disbursement of income and the disposition of property held in trust by the Trustees of Church Property shall be subject to the conditions of the trust or, if not so specified, as directed by canon or as directed by resolution of the Convention. If no express trust is contained in the instrument vesting title or possession in the Trustees of Church Property, or if the Trustees of Church Property shall become the owner of property of a dissolved parish or other church property, then they shall hold and dispose of such property as may be directed by resolution of the Convention.

The Trustees of the Episcopal Fund of the Diocese of New Jersey

SECTION 9. Where the title to real estate of a duly incorporated parish is vested in the Trustees of Church Property or the Trustees of Church Property or the Trustees of the Episcopal Fund, such parish may apply, in writing, to the Trustees of Church Property or the Trustees of the Episcopal Fund, as the case may be, to convey the title to such property to such corporation. Upon receipt of any such applications, and after due consideration, the Trustees of Church Property, or the Trustees of the Episcopal Fund, as the case may be, by a majority vote of such Trustees, is hereby authorized to convey the same. **10. The income of trust funds vested in The Trustees of the Episcopal Fund, where the conditions of the trust do not otherwise provide, shall be paid to the Treasurer of the Diocese to be applied to the support of the episcopate through the diocesan budget.**

Document 27 – Reports, continued

Provided, however, that the application for such conveyance of title shall be made by the parish corporation; and,

Provided, further, that no conveyance shall be made without the written consent of the Bishop and a majority of the Standing Committee.

~~Where the title to real estate of a duly organized mission, or of an unorganized mission, is held by the Trustees of Church Property or the Trustees of the Episcopal Fund, the Trustees of Church Property or the Trustees of the Episcopal Fund, as the case may be, by a majority vote of such Trustees, is hereby authorized to sell and convey the same upon request of the members of the Diocesan Council, and the proceeds of such sale shall be disposed of at the direction of the members of the Diocesan Council.~~

~~The provisions of this Canon shall not apply to property held in trust by the Trustees of Church Property or the Trustees of the Episcopal Fund, under the Last Will and Testament of a deceased donor, under a deed of gift with restrictions or conditions which cannot be modified.~~

The Trustees of the Venture in Mission Endowment Fund of the Diocese of New Jersey

SECTION ~~10.11~~. The Trustees of the Venture in Mission Endowment Fund shall receive and in- vest or reinvest the funds of this trust according to the standards of ~~Fiduciary~~**fiduciary** management and in accordance with such requirements as may be set forth in the Constitution and Canons of the Episcopal Church and the Diocese of New Jersey.

After the final allocation of Venture in Mission Funds by the Convention in November 1984, the Principal of this Fund shall be inviolate and shall constitute a permanent endowment of this Diocese.

The income of this Fund shall be delivered periodically to the members of the Diocesan Council to be administered by them in a manner approved and directed by the Convention in support of the programs set forth in the Final Report of the Commission on Planning and Development and approved by the Convention on November 8, 1980, or such programs as may hereafter be authorized by the Convention for purposes consistent with the objectives set forth therein.

Document 27 – Reports, continued

The Trustees shall retain the right to receive additional funds on account of principal at any time, and may, with the concurrence of the members of the Diocesan Council, convert to principal any portion of income not currently required for purposes of the Trust.

Sale and Conveyance of Title to Real Estate

SECTION 12. Where the title to real estate of a duly incorporated parish is vested in the Trustees of Church Property or the Trustees of the Episcopal Fund, such parish may apply, in writing, to the Trustees of Church Property or the Trustees of the Episcopal Fund, as the case may be, to convey the title to such property to such corporation. Upon receipt of any such applications, and after due consideration, the Trustees of Church Property, or the Trustees of the Episcopal Fund, as the case may be, by a majority vote of such Trustees, is hereby authorized to convey the same; **provided**, however, that the application for such conveyance of title shall be made by the parish corporation; and provided, further, that no conveyance shall be made without the written consent of the Bishop and a majority of the Standing Committee.

Where the title to real estate of a **mission** is held by the Trustees of Church Property or the Trustees of the Episcopal Fund, the Trustees of Church Property or the Trustees of the Episcopal Fund, as the case may be, by a majority vote of such Trustees, is hereby authorized to sell and convey the same upon request of the members of the Diocesan Council, and the proceeds of such sale shall be disposed of at the direction of the members of the Diocesan Council.

**Diocese of New Jersey
Memorandum on Part IV of
Report of the Standing Committee on Constitution and Canons 2012**

Introduction

Some members of Convention have asked for a text-comparison for Part IV of the Report of the Standing Committee on Constitution and Canons (Document 27), proposing a complete revision of Part IV (Local Congregations and Their Structure) of the Canons of the Diocese of New Jersey. In the interests of transparency, this Memorandum will attempt to provide such data for those who may find it useful for their deliberations. It will be broken down by the proposed new canons, canon by canon.

Explanatory comments in brackets will precede the text comparisons. As with the Appendices to the Report of the Committee, deletions are shown by strikethrough and insertions by bold double-underline. Because the comparison is computer-generated, the placing of insertions and deletions may be confusing but cannot be helped. Also, the comparison process modifies some formatting; for correct formatting please refer to the Committee Report.

CANON 46

Classification of Congregations

[Categories are reduced. The Committee on Congregational Life (formerly the not-canonically-recognized Committee on Classification) is established and will report classification changes to Convention instead of the Bishop, following current practice.]

SECTION 1. All Congregations which are a part of the Diocese of New Jersey shall be classified in one of the following categories:

1. **The Cathedral**

2. _____ Parishes

- _____ a. Independent Parishes _____ b. , including
 Associated Parishes
- 2-3. Missions
- _____ a. Organized Missions
- _____ (1) Full ministry
- _____ (2) Partial ministry
- _____ b. Incorporated Missions
- _____ (1) Full ministry
- _____ (2) Partial ministry
- _____ c. Unorganized Missions
- 3-4. Chapels
- _____ a. Parochial Chapels _____
- _____ b. Seasonal Chapels
- _____ e. Collegiate Chapels
- _____ c. Institutional Chapels
- _____ d. Parochial Chapels

Classification shall be determined in accordance with the provisions set forth in the Constitution and Canons of the Diocese. ~~The Bishop shall present to the Convention.~~ Each Congregation of the Diocese shall be governed in the manner provided in the Constitution and Canons of the Diocese for Congregations in its category.

SECTION 2. There shall be a Committee on Congregational Life appointed by the Bishop to consist of not fewer than six persons, including a Chair. It will be the responsibility of this Committee to assist the Ecclesiastical Authority in developing plans for the renewal and revitalization of congregations identified as being in need and in determining facts relevant to any change in the classification of a congregation. The Committee will submit to the Convention, annually and at least 30 days before the opening day of Convention, a written list of the Classification of the Congregations of the Diocese which list of proposed changes in the classification of congregations as approved by the Ecclesiastical Authority. Such changes in classification may be ratified as presented or adopted with amendment by the Convention. The determination of the Convention shall be final, and each Congregation of the Diocese shall be governed in the manner provided in

~~the Constitution and Canons of the Diocese for Congregations in its category.~~

CANON 47

Boundaries

[Section reorganization and replacement of the term "Minister".
Reference to former TEC Canon III.21.5(a) deleted as no longer in effect.
Reference to varieties of Missions deleted as unnecessary; Institutional
Chapels inserted.]

SECTION 1. The boundaries of a parish or a missionary cure shall be the limits as fixed by law of the municipality in which the parish or mission is located. If there be but one parish or mission within the limits of a municipality it shall be deemed the Cure of the ~~Minister~~member of the clergy having charge thereof. If there be two or more parishes or missions therein it shall be deemed the Cure of the ~~Ministers~~members of the clergy having charge thereof.~~SECTION 2.~~ The Bishop may extend the boundaries of a parish or mission to include all or part of the municipalities adjacent to a parish or mission and adjacent to each other, provided there be no parish or mission already located in the adjacent municipality. A list of all such boundary extensions shall be printed annually in the Journal of the Diocese.

~~SECTION 3.~~ SECTION 2. All territory in the Diocese not included within the boundaries of a parish or mission by virtue of the provisions of Section 1 ~~and 2~~ of this Canon shall be deemed to be the Cure of the Bishop of the Diocese ~~for the purposes of Title III, Canon 21, Section 5(a) of the Episcopal Church.~~

~~SECTION 4. For the purposes of this Canon the terms mission and missionary cure shall include Organized Missions, Incorporated Missions, and Parochial Chapels, and the term parish shall include Independent Parishes and Associated Parishes. Ministers~~SECTION 3. Members of the clergy in charge of or officiating ~~either in Seasonal Chapels, Collegiate Chapels, or in Seasonal~~either in Seasonal Chapels, Collegiate Chapels, or in Seasonal Institutional Chapels shall not

be deemed to hold a Cure in the Diocese or to have pastoral jurisdiction over any territory in the Diocese.

CANON 48

Formation of New Parishes and Erection of New Church Buildings

[Comparison is to current Canon 48, which covers consents for both the formation of new parishes and the erection of buildings; provisions for formation of parishes are transferred to proposed Canon 60 and removed from 48. Some capitalization changes; otherwise no substantive changes.]

SECTION 1. ~~The formation of a new Parish, or the~~The erection of a ~~Church~~church building or ~~Chapel~~chapel on a new site, must have the previous written consent of the Bishop acting with the advice and consent of the Standing Committee.

SECTION 2. ~~Before consent can be given to the formation of a new Parish, the persons desiring such consent shall at a duly convened meeting make application, signed by the President and Secretary of the meeting and as many of those present as possible, declaring that the said Parish will: (1) at all times adhere to and observe the doctrine, discipline, and worship of the Protestant Episcopal Church in the United States of America existing at the time of its formation and as may thereafter be amended, and the laws of the State of New Jersey; (2) be subject to the spiritual jurisdiction of the Bishop of the Diocese of New Jersey; or in case of a division of the Diocese, to that of the Bishop within those jurisdictions it may come; (3) apply as soon as possible after its incorporation for admission into union with the Convention of the Diocese, and become subject to the Constitution and Canons thereof; (4) pay its Rector no less than the canonical minimum salary and provide a rectory or other suitable living quarters; and, (5) hold all parish assets in trust in perpetuity for the Episcopal Church and the Diocese.~~**SECTION 3.** ~~The application required as above, and any~~Any application for the erecting of a ~~Church~~church building or ~~Chapel~~chapel on a new site, shall be in writing and shall be sent to the Bishop, who shall forthwith lay the matter before the Standing Committee, and at

the same time give notice by registered mail to the three Parishes whose ~~Houses~~houses of worship are nearest to the location of the proposed new Parish or building, that such application has been made and that any objections submitted to the Bishop in writing within thirty days after the date of mailing the notice will be duly considered.

~~SECTION 4. No new parish shall be formed unless and until it can show satisfactory evidence to the Bishop and Standing Committee that its equipment, buildings and land holdings are sufficient to serve and maintain its Congregation in independent status, and that its current operating expenses and indebtedness, if any, are within the present means of the Congregation.~~
~~SECTION 5. After the expiration of said thirty days, the Standing Committee shall proceed to the consideration of the application and of any objections thereto and shall advise the Bishop of their conclusions. If approval be given, the Bishop may then give~~ Canonical~~canonical~~ consent in the following form:

The ~~formation of a new Parish (or the erection of a new Church or Chapel)~~ in the city (or town) of, County of to be known as Church (or Chapel), having been duly considered by the Standing Committee and approved by them, I do hereby give my Canonical~~canonical~~ consent to the ~~formation of said Parish (or the erection of said Church or Chapel).~~
Given under my hand this..... day of..... in the year of our Lord, two thousand

Bishop of New Jersey

Attest:

.....

Secretary of Standing Committee

~~SECTION 6. No Parish shall be entitled to Episcopal visitations and ministrations until it shall have complied with the provisions of this Canon.~~

CANON 49

The Cathedral

[Canon moved from Canon 38, to which this is compared. Corrections of references to Joint Consolidation Agreement. Consolidation of membership of Chapter and reference to former Archdeacon made; staggering of terms deleted in light of Canon 75(3). New reference to Minor Chapter inserted conforming to Constitution and Bylaws of Cathedral.]

SECTION 1. Trinity Cathedral of the Diocese of New Jersey, situated at Trenton in the Diocese of New Jersey, is designated as The Cathedral of the Diocese, with the rights, powers, and privileges conferred upon it by law and by the ~~joint consolidation agreement made and~~ Joint Consolidation Agreement entered into on the ~~third day of May 4, 1949,~~ by and between the corporation formed by direction of the Diocesan Convention and known as The Cathedral Church of the Diocese of New Jersey, and the parish corporation known as Trinity Cathedral in the Diocese of New Jersey, and by the Constitution and Bylaws of the Cathedral adopted pursuant to law. ~~such Agreement.~~

SECTION 2. The governing body of Trinity Cathedral, ~~as provided in and by the joint consolidation agreement, and the constitution and by laws adopted and approved for its government and management,~~ shall be a Chapter. ~~SECTION 3.~~ The Chapter shall consist of the Bishop, who shall be the presiding officer; the Bishop Coadjutor, if there be one, the Suffragan Bishops, if there be any; the Archdeacons of the Diocese, if there be any; the Dean of the Cathedral; ~~the Archdeacon, if there be any;~~ four presbyters; and four lay persons elected by the Diocesan Convention for three-year terms; three members appointed in writing by the Bishop for three-year terms; the following members elected by and from the Cathedral congregation, namely, a Senior Warden, and a Junior Warden; each elected for two-year terms, and nine other lay persons elected for three-year terms; and a Treasurer and a Clerk elected by the Chapter.

SECTION 3. There shall be a Minor Chapter, within the Chapter, which shall have such powers and duties as provided by the Constitution and Bylaws of the Cathedral, and which shall consist of the Bishop, who shall be the presiding officer; the Dean of the Cathedral; the Junior and Senior Wardens; the nine lay persons elected by the Cathedral congregation; and the Treasurer and the Clerk.

SECTION 4. ~~The members first~~**Members of the Chapter** elected by the Convention ~~after the adoption of this Canon shall be elected as follows: One member of the clergy and one lay person for one year, two members of the clergy and one lay person for two years, and one member of the clergy and two lay persons for three years. Thereafter their respective successors shall be elected for three years. Such members may not be elected to succeed themselves, but may be re-elected~~**reelected** after the expiration of at least one year. ~~The members first appointed in writing by the Bishop after the adoption of this Canon shall be appointed for one, two and three years, respectively, and their successors for three years.~~

~~The Senior Warden and Junior Warden elected by the Cathedral congregation shall be elected for a term of two years.~~

~~The nine lay persons first elected by the Cathedral congregation after the adoption of this Canon shall be elected as follows: three for one year, three for two years, and three for three years, and their respective successors shall be elected for three years. The Treasurer shall be elected by the Chapter at its annual meeting. The Treasurer shall, to hold office for one year and until a successor is elected. The Clerk shall be one of the members elected by the Cathedral congregation; the Clerk shall be~~ elected by the Chapter at its annual meeting for such period as it may prescribe. **Vacancies in the Cathedral Chapter shall be filled as provided in the Constitution and Bylaws of the Cathedral.**

SECTION 5. The Treasurer shall annually report to the Convention the condition of the affairs of the Cathedral committed to the Treasurer's charge.

CANON 50

Election of Church Officers in Parishes and Missions

[Comparison is to current Canon 49, which referenced only parishes; proposal includes similar procedures for mission congregations who also elect officers and a Mission Committee. Arbitrariness of voter qualification reduced by requiring reference to Treasurer records. Election of Convocation Representatives added from Canon 30(3). "Vestrymembers" distinguished from "members of the vestry" (which includes wardens) in this and subsequent canons.]

SECTION 1. There shall be an annual meeting in every Parish for the election of officers, prayers having been said immediately before said meeting, and due notice having been given as required by law. Said meeting shall be held on a date which may be fixed at a regular or special meeting of the Congregation. **There shall be an annual meeting for those Missions that elect officers, to be held also with opening prayers and upon like notice.**

SECTION 2. The ~~voters shall be~~ **persons entitled to vote at such meetings must be:**

- (a)** _____ baptized,
- (b)** _____ at least sixteen ~~(16)~~ years of age, ~~domiciled in the Parish or adjacent thereto,~~
- (c)** _____ of good moral character;
- (d)** _____ adhering to ~~this~~ **The Episcopal** Church and to no other religious body,
- (e)** _____ regular attendants at the services of the Church in said Parish **or Mission**, ~~meaning thereby those who are more frequently present than absent unless for a good cause prevented and~~
- (f)** _____ regular contributors to the current expenses of the Parish **or Mission** for six months next before the said annual meeting ~~in the manner prescribed by the Vestry of said Parish. Any voters not baptized or confirmed.~~

A record of the regular contributors for the support of the Parish or Mission shall be maintained by the Treasurer, with the dates of their

contributions. Such records shall be sufficient evidence as to the qualification of a voter with respect to the last preceding requirement. Any voters not baptized in the Parish **or Mission** must have been enrolled as members of the Parish in accordance with the provisions of the Canons, ~~or must be baptized persons who have been received on their written request to the Rector or to one of the Wardens if there be no Rector; and said Rector~~ **of The Episcopal Church. Rectors, Vicars, or Wardens shall keep a list of all members of the Congregation** who have been received as voters, which list shall be open to inspection by the members of the ~~Parish~~ **Congregation**. No one shall be permitted to vote or be eligible to office in more than one Parish **or Mission** in this Diocese, **although members of a Parish or Mission may be eligible also to vote or hold office in a Chapel.**

SECTION 3. At said annual meeting the qualified voters shall elect by ballot, by a majority of the votes cast, to serve for the ensuing year, from among the voters in the Parish, three Deputies and three alternate Deputies to the Diocesan Convention, and a Warden or Wardens, who shall all be communicants in good standing; and also such other ~~Members of the Vestry and~~ **Vestrymembers or Mission Committee members, and such** other officers as may be provided for by the ~~Charter of the Parish, who shall~~ **Parish or Mission charter or bylaws, and six Representatives to the Convocation in which the Congregation is located, who shall all** be communicants if such suitable for the office can be found.

SECTION 4. For the purposes of this Canon, the term "~~Communicant~~**communicant**" shall be as defined by the Constitution and Canons of ~~the~~ **The** Episcopal Church.

SECTION 5. No provision of this Canon which may conflict with **the** Charter of any Parish shall have any force in such Parish.

~~See also: Canon 30, Section 3—Election of Representatives to Convocation~~

CANON 51

Duties of Rectors, Vicars, Wardens, and Vestrymembers or Mission
Committee Members

[Comparison is to current Canon 50, which references only parishes. Clarification of "Church" as referring to church buildings. Section 3 is new, referring to proposed Canon 53.]

SECTION 1. The Rector or Vicar has exclusive charge, under the Canons, of all things affecting the spiritual interests of the Parish, subject only to the Bishop. It is the Rector's or Vicar's duty to give orders concerning the worship of the Church, together with all that appertains thereto. The Rector or Vicar may from time to time appoint fit and proper persons to perform under his or her supervision, such duties relative to the service and the decoration of the ~~Church~~ church buildings as may be properly done by laity. The Rector or Vicar shall be at all times entitled to access to the ~~Church~~ church buildings, to open the same for public worship, for catechetical or other religious instruction, marriages, baptisms, funerals, and all other offices authorized by the Church. The Rector or Vicar shall have spiritual direction and control of all Sunday Schools, Parish Schools, and other educational and charitable associations connected with the Parish, and shall preside, with right to vote, at all Parish and Vestry meetings or Mission and Mission Committee meetings.

SECTION 2. It shall be the duty of the Wardens and ~~Members~~ Vestrymembers or members of the ~~Vestry~~ Mission Committee, under the Rector or Vicar, to protect the Church property, and to see that all things needed for the orderly worship of God, and for the administration of the Sacraments and Ordinances of the Church, be provided. ~~SECTION 3. It shall also be the their duty of the Wardens and Members of the Vestry to see that the funds of the Parish or Mission are expended properly, and to provide for the maintenance of the Rector or Vicar, and in the case of a Parish to elect and call the Rector and provide for the Rector's maintenance.~~

SECTION 3. All members of the congregation are responsible for the goals set forth in Canon 53 as implemented by Effective Ministry Standards.

See Revised Statutes of New Jersey, Sections 16:12–6, –7, and –9

CANON 52

The Calling of a Rector or an Assistant

[Comparison is to current Canon 51, which applied only to parishes. References to "Bishop" changed to "Ecclesiastical Authority" in conformity with other canons. Provisions added for interim rector or vicar or priest-in-charge. Thirty-day period in Section 2 corrected to sixty days in conformity with TEC Canon III.9.3(a)(2) and in Section 4 in conformity with Canon III.9.3(c).]

SECTION 1. When a Parish is without a Rector, **or Mission is without a Vicar,** the Wardens or other proper officers shall promptly notify the ~~Bishop~~ **Ecclesiastical Authority of the Diocese.** If the authorities of the Parish **or Mission** shall for thirty days have failed to make provision for services of public worship, it shall be the duty of the ~~Bishop~~ **Ecclesiastical Authority** to take such measures as may be deemed expedient for the temporary conduct of public worship. **After consultation with the Vestry or Mission Committee, the Bishop may appoint a priest to serve as Interim pending the election of a Rector or appointment of a Vicar, pursuant to the terms of a written agreement with the Parish or Mission.**

SECTION 2. ~~No~~ **In the case of a Parish, no** election of a Rector shall be had until the name of the Priest whom it is proposed to elect has been made known to the ~~Bishop~~, if there be one **Ecclesiastical Authority of the Diocese,** and sufficient time, not exceeding ~~thirty~~ **sixty** days, has been given to the ~~Bishop~~ **Ecclesiastical Authority** to communicate with the Vestry thereon, nor until such communication, if made within that period, has been considered by the ~~Parish or~~ Vestry at a meeting duly called and held for that purpose. ~~SECTION 3.~~ Written notice of the

election, signed by the Wardens, shall be sent to the Ecclesiastical Authority of the Diocese. If the Ecclesiastical Authority be satisfied that the person so chosen is a duly qualified Priest and that the Priest has accepted the office, the notice shall be sent to the Secretary of the Convention, who shall record it. The record shall be sufficient evidence of the relation between the Priest and the Parish.~~SECTION 4.~~ The Bishop may submit to the Vestry the names of several clergy whom the Bishop considers suitable to be chosen as Rector. **Rectors may have a letter of agreement with the Parish setting forth mutual responsibilities, subject to the Bishop's approval.**

~~SECTION 5.~~**3. After consultation with the Vestry, the Bishop may appoint a Priest to serve as Priest-in-Charge of any Congregation in which there is no Rector or Vicar. In such Congregations, the Priest-in-Charge shall exercise the duties of Rector or Vicar subject to the authority of the Bishop, pursuant to the terms of a written agreement with the Parish or Mission; Priests-in-Charge shall be eligible thereafter to serve as Rector or Vicar in such Congregation.**

SECTION 4. All assistant Clergy~~clergy~~ **in a Parish**, by whatever title they may be designated, shall be selected by the Rector, subject to the approval of the Vestry, and shall serve under the authority and direction of the Rector. Before the selection of an assistant, the name of the ~~Member~~**member** of the ~~Clergy~~**clergy** proposed for selection shall be made known to the ~~Bishop~~**Ecclesiastical Authority of the Diocese** and sufficient time, not exceeding ~~thirty~~**sixty** days, shall be given for the ~~Bishop~~**Ecclesiastical Authority** to communicate with the Rector and Vestry on the selection. Written notice of the selection of an assistant shall be sent forthwith to the Ecclesiastical Authority by the Rector and Wardens. Any assistant selected shall serve at the discretion of the Rector, but may not serve beyond the period of service of the Rector except that, pending the call of a new Rector, the assistant may continue in the service of the ~~parish~~**Parish** if requested to do so by the Vestry of the Parish and under such conditions as the ~~Bishop~~**Ecclesiastical Authority** and Vestry shall determine.

See Revised Statutes of New Jersey, Section 16:12-7

CANON 53

Parishes and Effective Ministry Standards

[Canon 53 is entirely new in canons of this diocese.]

CANON 54

Associated Parishes

[Comparison is to current Canon 52. Capitalization changes. Since the Bishop and Standing Committee will have approved the proposed Rector, the sixty-day notice period is waived in Section 1(d). Reference to Convocation representatives added. Reclassification issues addressed. The Committee continues current contemplation of association being between two independent parishes; if association of missions is desired this should be addressed in the future.]

SECTION 1. When two or more ~~parishes~~Independent Parishes wish to share the services of a priest as ~~rector~~Rector of both ~~parishes~~Parishes, they may make application to the Bishop. The application shall include resolutions passed by each ~~vestry~~Vestry, two-thirds of all the members thereof concurring, stating:

- (1a) That they wish to be associated with another ~~parish~~Parish in sharing the services of a ~~rector~~Rector,
- (2b) The name of the priest whom they propose to elect as ~~rector~~Rector,
- (3c) An agreement specifying each ~~parish~~Parish's share in the support of the ~~rector~~Rector, and
- (4d) An agreement specifying how the ~~rector~~Rector's services are to be shared.

If the Bishop approves the application the Bishop shall obtain the written consent of the priest named in the application to serve as ~~rector~~Rector under the conditions set forth in the application, and shall then forward the application together with the consent of the proposed ~~rector~~Rector to the Standing Committee of the Diocese for its approval. If the Standing Committee approve the application, the ~~parishes~~Parishes

in question shall be designated Associated Parishes and the election of the Rector may proceed **without further notice.**

SECTION 2. Each Associated Parish shall be entitled to representation in Convention by three lay deputies. **Deputies and three Alternate Deputies, and in Convocation by six Representatives.**

SECTION 3. If any parish ~~parish~~ **Parish** wishes to withdraw from an Associated Parish relationship, it shall first obtain the written consent of the Bishop and Standing Committee of the Diocese. **Such consent may be conditioned upon the reclassification of one or more of the Parishes involved to Mission status.**

SECTION 4. A Mission may enter into an Associated Parish relationship pursuant to the procedures of Section 1 of this Canon if it otherwise qualifies for Parish status and completes all procedures necessary for reclassification prior to the election of the rector of the Associated Parishes.

CANON 55

Missions

[Comparison is to current Canon 54, governing Organized Missions. Section 1(a)(2) is new; 1(b) adds the new mission to the reporting requirements of the Committee on Congregational Life. References to unorganized or existing missions deleted. Provision added in 2(a) for lay leader pending appointment of priest; dollar amount in 2(b) updated. Title of "Missionary" replaced by "Vicar". References to former Archdeacon, to Mission Advancement, Inc., and to the Department of Urban Ministry deleted. Requirement of bylaws added. Convention and Convocation representation specified. Sections reorganized (current Section 10 unchanged in proposed Section 10).]

SECTION 1. **(a) (i)** ~~The residents of any town, village or neighborhood~~ **municipality** who may desire the services of the Church, may give notice of their desire to the Bishop of the Diocese, who may

take such action as the Bishop may deem proper. If the Bishop approve, application shall be made in the following form:

To the Right Rev....., Bishop of New Jersey:

We, the undersigned residents of the town of....., County of....., Diocese of New Jersey, being desirous of obtaining the services of the Protestant Episcopal Church, do hereby request you to provide them for us as you think fit. For which benefits we do hereby agree to put ourselves under your charge, promising conformity to the Constitution, Canons, doctrine, discipline and worship of said Church, and to the Constitution and Canons of the Diocese of New Jersey, and in accordance with these obligations we are now desirous to be organized as a Mission, under the name of..... Mission..... and we hereby agree to provide the sum of \$..... at least, to support the budget of the Mission for the first year.

(1)——All the adults who are willing to become members of the Mission shall affix their signatures to the application, together with the sum each pledges for its support.

(ii) Alternatively, the Bishop may initiate the formation of a Mission at any time.

(2b) The Bishop shall then give notice of the application to the three Parishes whose ~~Houses~~houses of worship are nearest to the location of the proposed ~~Organized~~ Mission. If after thirty days from the giving of such notice, there is no objection on the part of the three nearest Parishes, the Bishop may then consent to the action proposed. If objections be made within thirty days, the Bishop shall lay the application and the objections before the Standing Committee, and if the Standing Committee approve, the Bishop may consent to the action proposed, **which consent shall be submitted to the next Annual Convention of the Diocese by the Committee on Congregational Life for approval of the classification of such Mission.**

(3)——~~Missions already existing may become Organized Missions as provided in this Canon without notice to the neighboring Parishes.~~

SECTION 2. ~~ff~~

(a) ~~Following~~ the Bishop's consent to the ~~organization~~ **formation** of ~~a~~ the Mission, the Bishop shall appoint the ~~Missionary~~ **Vicar, or pending the appointment of a member of the clergy a lay Pastoral Leader**, who, subject to approval of the Bishop ~~and the Archdeacon~~, shall appoint annually the following officers: A Warden, who shall be a communicant; ~~2~~ a Treasurer, ~~1~~ and a Secretary. If there be no ~~Missionary~~ **Vicar or Pastoral Leader**, the ~~Archdeacon~~ **Bishop** may appoint these officers.

(b) ~~When~~ the revenue, exclusive of all appropriations from outside sources, shall amount to more than \$~~10,000~~ **25,000** per annum, said officers shall be elected annually by the voters of the Mission at an annual meeting of the Mission to be held on a date in the month of January, due notice of said meeting being given in the same manner as prescribed for parishes. The qualifications for voters shall be the same as those for voters in parish elections. **The voters shall also adopt bylaws, subject to the approval of the Bishop, and shall elect Deputies, Alternate Deputies, and Representatives pursuant to the provisions of Canon 50, Section 3.**

SECTION 3. The Warden, subject to the approval of the ~~Missionary~~ **Vicar**, shall provide a place of public worship; see that the same be kept clean and in good repair and furnished with all things necessary for conducting the services of the Church decently and in order. ~~SECTION 4. The Warden shall keep a record of events of importance to the Mission, and a list of its families and members; and in case the Missionary~~ **provide and if the Vicar** be nonresident, shall have the custody of the Register ~~of Baptisms, Confirmation, etc.,~~ **required by Canon 73** but shall not make entries therein except by the ~~Missionary~~ **Vicar's** request unless there be no ~~Missionary~~ **Vicar**.

~~SECTION 5.~~ ~~SECTION 4.~~ The Treasurer shall receive all money contributed by the Mission and disburse the same as directed by the officers. The Treasurer shall report to the ~~Archdeacon~~ **Bishop** and the Board of Missions periodically as directed.

~~SECTION 6-5.~~ The Secretary shall keep the minutes of all meetings and shall perform the normal duties of this office.

~~SECTION 7-6.~~ The ~~Missionary~~Vicar shall preside at all meeting of the officers with right to vote. The ~~Missionary~~Vicar shall appoint the Sexton, Organist, Choir, Sunday School Superintendent and any other helper the ~~Missionary~~Vicar may find necessary. If there be no ~~Missionary~~Vicar, such appointment shall be made by the Warden, with the approval of the ~~Archdeacon~~Bishop.

~~SECTION 8-7.~~ The title to real estate, given to or purchased by the Mission for Church purposes, unless otherwise ordered by the members of the Diocesan Council, shall be vested in The Trustees of Church Property of the Diocese of New Jersey, to be held by them until such time as the said property may be sold pursuant to Section 9 of Canon 13, or until such time as the Mission shall become duly incorporated as a Parish and admitted into union with the Convention, when the title may be transferred to the Church corporation if it shall so elect. ~~Mission Advancement, Inc. may be authorized by the members of the Diocesan Council to acquire, mortgage, sell, lease, or otherwise deal with property for mission purposes.~~

~~SECTION 9-8.~~ Each ~~Organized~~ Mission shall report ~~monthly~~ to the ~~Archdeacon~~Board of Missions and ~~annually~~ to the Bishop of the Diocese, through the ~~Missionary~~, or, if there be none in charge, through the Vicar, Pastoral Leader, or Secretary, as may be directed by the Bishop. Every member of the Mission is expected to pledge a definite sum for its support.

~~SECTION 10.~~ ~~Upon the failure of the Mission to fulfill its stipulations, the Bishop may withdraw the Missionary, and dissolve the organization.~~

~~SECTION 11.~~ ~~Organized Missions shall be entitled to the same representation in Convention as parishes.~~

~~SECTION 12.~~ ~~At the discretion of the Bishop an Organized Mission may be placed under the supervision of the Department of Urban Ministry and the Executive Officer thereof. In such case the power of the De-~~

partment of Missions and the Archdeacon as set forth above shall vest in the Department of Urban Ministry and its Executive Officer. **SECTION 13.9.** When a Mission reaches a size large enough to warrant additional leadership, the Bishop may, with the consent of the Standing Committee, direct that it shall be organized with the following officers:

- (a) The ~~Missionary~~ **Vicar**, appointed by the Bishop
- (b) Two ~~wardens~~ **Wardens**, who shall be elected in alternate years by the voters at the annual meeting for two-year terms
- (c) Three, six, or nine ~~mission committee~~ **Mission Committee** members, as the Bishop shall determine **and as shall be set forth in the Mission's bylaws**, who shall be elected by the voters at the annual meeting for three-year terms, one-third being elected each year.
- (d) A ~~treasurer~~ **Treasurer**, elected annually by the officers
- (e) A ~~secretary~~ **Secretary**, elected annually by the officers.

The duties of these officers shall be the same as those delineated in ~~Section~~ **Sections 3, 4, 5, 6 and 75** of this Canon. **and, as regards the Mission Committee, Section 2 of Canon 51.** The Bishop's directive, with the Standing Committee's consent, shall be in writing and shall be filed with the Mission and the Board of Missions, **and the Mission bylaws shall be amended to conform to it.**

SECTION 10. Upon the failure of a Mission to fulfill its purposes, the Bishop may withdraw the Vicar, and dissolve the organization.

See also: Constitution Article VI – Admission of New Parishes; Revised Statutes of New Jersey, Sections 16:12–1 to 12–2

CANON 56

Seasonal Chapels

[Comparison is to current Canon 55. References to Winter Resorts and corresponding meeting date deleted. Voting age for communicant corrected to sixteen. Explicit requirement for bylaws inserted. References to part-year parish status deleted.]

SECTION 1. The temporary residents of any Summer ~~or Winter~~ Resort desiring to maintain regular services for a part of the year may give

notice to the Bishop of the Diocese of their desire, who may take such action as the Bishop may deem proper. If the Bishop approves, application shall be made in the following form:

To the Rt. Rev....., Bishop of New Jersey:

We, the undersigned, temporary residents of the town of....., County of....., Diocese of New Jersey, being desirous of obtaining the services of ~~the Protestant~~The Episcopal Church, do hereby request you to provide them for us as you think fit. For which benefits we do hereby agree to put ourselves under your charge, promising conformity to the Constitution, Canons, doctrine, discipline and worship of said Church, and to the Constitution and Canons of the Diocese of New Jersey. In accordance with these obligations we are now desirous to be recognized as a Seasonal Chapel under the name of..... Chapel,, and we agree to pay all expenses of the same. Furthermore, it is our wish that this Seasonal Chapel shall be regularly organized as a Mission under Canon ~~54~~ 56 or as a Parish under Canon ~~48~~ 56 whenever in the judgment of the Bishop there shall be enough resident communicants in..... to warrant an all-year organization.

Respectfully your obedient servants,

This application should be signed by all the adults who propose to attend the services of the Seasonal Chapel, and the Bishop shall then take the same action as provided for in the Canons in regard to giving notice to the neighboring parishes as provided for in Canon ~~54~~ 56, **Section 1(b). The** Bishop shall, at the Bishop's discretion, appoint clergy to supply for Chapel the services of the Episcopal Church in due season. No member of the clergy shall officiate at any service in a Chapel governed by the provisions of this Canon without the written consent of the Bishop; or, if there be no Bishop, of the Ecclesiastical Authority. **After its formation, each Seasonal Chapel shall adopt bylaws in form subject to approval by the Bishop.**

SECTION 2. ~~(1)~~—There shall be an annual meeting of every such Congregation ~~either on the Monday after the first Sunday in Advent or the Monday after the first Sunday in August as may be determined by~~

the ~~By-Laws~~bylaws of the Seasonal Chapel for the election of officers. Due notice shall be given of this meeting as required by law in the case of an annual Parish meeting. ~~(2)~~—The voters shall be baptized ~~attendants~~communicants in good standing of The Episcopal Church at least ~~eighteen~~sixteen years of age who are regular attendants at the services of the ~~Church~~Seasonal Chapel and duly enrolled contributors to the current expenses.

~~(3a)~~ At the said annual meeting, the qualified voters shall elect by ballot by a majority of votes cast a Board of Trustees for the ensuing year ~~form from~~ among the ~~voter~~voters of the ~~Congregation~~Seasonal Chapel. The number of said Board shall be three, six, or nine as determined by the ~~Congregation~~bylaws, of whom one-third shall be elected annually to serve for three- years. At the first election, one-third shall be elected for three- years, one-third for two years, and one-third for one year.

~~(4b)~~ Any Congregation organized and operating under the provisions of this Canon may, at its annual meeting, elect from among its voting members a communicant in good standing of the Episcopal Church to be its representative to the Diocesan Convention. The representative shall be entitled to a seat and voice, but not a vote.

SECTION 3.

~~(1) — Such a Seasonal Chapel may become a Parish by complying with the provisions of Canon 48 with the exception of Section 2, subsection 4 of that Canon which applies to an all-year Parish.~~

~~(2) — A Parish organized as provided for in Section 3, subsection 2 of this Canon, may be admitted into union with the Convention by complying with Article VI of the Constitution.~~

~~(3) — Such a Parish or Seasonal Chapel shall, through its officers, consult with the Bishop and secure the Bishop's approval before requesting any member of the clergy to officiate for the season or a part of the season.~~

~~(4) — Whenever such a Parish shall continue its services administrations throughout the year the full provisions of Canon 48 shall be in force.~~

~~SECTION 4. Congregations of this character already existing may come under the provisions of this Canon by complying with its terms. SECTION 5.~~

Title to all real and personal property and endowment funds of a Seasonal Chapel, unless otherwise directed by the members of the Diocesan Council, shall be vested in the Trustees of Church Property of the Diocese of New Jersey.

~~SECTION 6-4.~~ No baptism, confirmations, weddings, or funerals shall be conducted at a Seasonal Chapel without the written consent of the Bishop of the Diocese.~~SECTION 7.~~ Every Seasonal Chapel shall maintain a register as provided in Canon 73, but duplicate entry of every baptism, confirmation, wedding and funeral shall be made in the register of a neighboring ~~parish~~ Parish or Mission or in the register of the home ~~parish~~ Parish or Mission of the person receiving the rite or sacrament, as the Bishop shall direct. The entry in the register of the Seasonal Chapel shall not be used for ~~Statistical~~ statistical reporting. Every Seasonal Chapel shall maintain a list of the families associated with the Chapel, including the names of the members thereof, and of all individuals not included as members of a family; but it shall not maintain an official communicant list or an official list of baptized members, or include in ~~its~~ annual report any membership statistics.

See also: Canon 47, Section 4

CANON 57

Collegiate Chapels

[Comparison is to current Canon 57. Only change is cross-reference to Canon 73 register requirements.]

SECTION 1. At any institution of higher learning in this Diocese it shall be lawful for the Diocese to establish a college chaplaincy and center for ministry to college students and staff. Such establishments are to be

made upon the recommendation of the Bishop and the approval of the Diocesan Council and, if financially supported by the William Alexander Procter Foundation, such Foundation. Chapels or other places of meeting or of worship established at such centers, and their congregations, shall have the status of "Chapels of the Diocese."

SECTION 2. There shall be an advisory committee for each Collegiate Chapel. The members of this committee shall be communicants of this Church in good standing. It shall be the duty of the advisory committee to care for the properties of the Chapel to which they are appointed, to make recommendations to the proper authority for needed repairs and improvements, to ascertain that the use of the Chapel is in accordance with the regulations of the local institution as well as those of the Diocese, and to assist the college chaplain in the furtherance of the church's work on the campus.

SECTION 3. There shall be ~~provided~~ for each Collegiate Chapel a ~~standard register in which shall be recorded all official acts~~ **Register** as provided in ~~the canons for parishes.~~ **Canon 73.** The Chapel communicant register shall consist only of those persons who have been confirmed or received into The Episcopal Church at the Chapel. It shall be a special duty of the chaplain to seek to transfer such members upon their permanent departure from the institution.

SECTION 4. It shall be lawful for the college chaplain to organize from the faculty and student body of the institution to which the chaplain has been assigned such student vestries, choirs, auxiliaries, guilds and societies as the chaplain may think advisable for the furthering of the ministry of The Episcopal Church on the campus.

SECTION 5. Any Collegiate Chapel congregation operating under the provisions of this canon may elect from among its regular communicants a communicant in good standing of The Episcopal Church to be its deputy to the Diocesan Convention, who shall be entitled to seat, voice, and vote at Diocesan Convention. The chaplain and any member of the advisory committee shall certify the election of the deputy to the Secretary of Diocesan Convention.

SECTION 6. The chaplain and the advisory committee shall make annual reports to the Bishop of the Diocese in such form as the Bishop may direct.

See also: Canon 47, Section 4

CANON 58

Institutional Chapels

[Proposed Canon 58 is entirely new.]

CANON 59

Parochial Chapels

[Proposed Canon 59 is substantially new. It has no cognate language in the current Canon 56. Current Canon 56 provides for Parishes to establish Chapels either in accordance with Plan A (chapel established upon vote of congregation and approval of bishop, with salary of vicar and all expenses the responsibility of the parish until such time as chapel can become independent parish; chapel administered by parish administration) or Plan B(1) (formation requirements not stated, but vicar operates under direction of parish rector; chapel may have administration by a Chapel Committee chaired by parish rector; chapel has responsibility for finances although the parish may contribute; chapel subject to [now obsolete] Diocesan Assessment and Missionary Quota) or Plan B(2)(two or more parishes may on resolutions approved by bishop establish a chapel administered similarly to Plan B(1) chapel, but with one of the rectors designated as Supervising Rector, and with any real property held by the Trustees of Church Property rather than any of the involved parishes). Proposed Canon 59 replaces all this by three sections. Section 1 provides for notice of the application, similar for that required for new church buildings, so the comparison below for section 1 is to sections 1 and 3 of current Canon 48. Provision is added for reporting the Chapel status to Convention through the Committee on Congregational Life. Section 2 is entirely new and provides for flexibility in organization and administration of the Chapel, subject to

oversight by the Bishop, and Section 3 is also new, providing for no Convention or Convocational lay representation for the Chapel other than through the parent Parish.]

~~SECTION 1. The formation of a new Parish, or the erection of a Church building or~~**establishment of a Parochial Chapel on by a new site, Parish** must have the previous written consent of the Bishop acting with the advice and consent of the Standing Committee. ~~SECTION 3. The application required as above, and any~~**An application for the erecting of a Church building or Chapel on a new site, such purpose** shall be in writing and shall be sent to the Bishop, who shall ~~forthwith~~ lay the matter before the Standing Committee, and at the same time give notice by registered **or certified** mail to the three Parishes whose ~~Houses~~**houses** of worship are nearest to the location of the proposed ~~new Parish or building~~**Parochial Chapel**, that such application has been made and that any objections submitted to the Bishop in writing within thirty days after the date of mailing the notice will be duly considered. **After the expiration of said thirty days, the Standing Committee shall proceed to the consideration of the application and of any objections thereto and shall advise the Bishop of their conclusions. If approval be given, the Bishop may then authorize the Parish to organize a Parochial Chapel upon such conditions as may be set forth in such approval. Upon the establishment of such a Parochial Chapel, the Parish shall cause a copy of a certificate of organization to be forwarded to the Bishop and to the Committee on Congregational Life, which shall report such establishment to the next Diocesan Convention.**

SECTION 2. Unless otherwise provided in the conditions for approval of the Parochial Chapel, the member of the clergy in charge of a Parochial Chapel shall be appointed by the Rector with the consent of the Bishop, shall be subject to the direction of the Rector, and shall serve at the pleasure of the Rector. Title to property and funds allocated to a Parochial Chapel shall be held in the name of the parish, which shall be financially responsible for all operations of the Parochial Chapel. The Parish shall make annual reports to the Bishop of the Diocese with respect to the Parochial Chapel in such form as the Bishop may direct.

SECTION 3. Parochial Chapels shall have no lay representation in Diocesan Convention or in Convocations.

CANON 60

Reclassification

[Section 1]

[Proposed Canon 60 is new but incorporates much of the provisions of current canons. Section 1 contains much of the procedural requirements of current Canon 48 for the formation of a new parish, and the comparison below is to such Canon. Reference is made to the Effective Ministry Standards, and provision is made for documenting the representations of the mission congregation. Subsections 1(b) though (d) are new. Sections 2 and 3 of proposed Canon 60 will be addressed following the Section 1 comparison.]

SECTION 1. ~~The formation of a new Parish, or the erection of a Church building or Chapel on a new site, must have the previous written consent of the Bishop acting with the advice and consent of the Standing Committee.~~ SECTION 2. ~~Before consent can be given to the formation of a new Parish, the persons desiring such consent shall at a duly convened meeting make~~ (a) An existing Mission that seeks reclassification as a Parish must show that it has maintained Effective Ministry Standards for a period of three consecutive years without receiving financial support from the Diocese and must demonstrate the reasonable prospect that it will able to continue to meet those standards and that it does and will be able to continue to pay its full Fair Share Asking according to the formula approved by Diocesan Convention. A congregation which seeks such reclassification will make a written application to the Bishop, signed by the ~~President~~Vicar and Secretary of the ~~meeting~~Mission and as many ~~members of those present~~the congregation as possible, declaring that the ~~said Parish~~prospective parish will: (1) at all times adhere to and observe the doctrine, discipline, and worship of ~~the Protestant~~The Episcopal Church in the United States of America existing at the time of its formation and as may thereafter be amended, and the laws of the

State of New Jersey; (2) be subject to the spiritual jurisdiction of the Bishop of the Diocese of New Jersey; ~~or in case of a division of the Diocese, to that of the Bishop within those jurisdictions~~ whose jurisdiction it may come; (3) apply as soon as possible after its incorporation for admission into union with the Convention of the Diocese, and become subject to the Constitution and Canons thereof; (4) pay its Rector no less than the canonical minimum salary and provide a rectory or other suitable living quarters; and, (5) hold all parish assets in trust in perpetuity for the Episcopal Church and the Diocese.

SECTION 3. The Mission shall also present such documents in support of the application required as above, and any application for the erecting of a Church building or Chapel on a new site, shall be in writing and shall be sent to the Bishop, who shall forthwith lay the matter before the Standing Committee, and at the same time give notice by registered mail as the Bishop may request. The Bishop shall then give notice of the application to the three Parishes whose Houses~~houses~~ **of worship are nearest to the location of the proposed new Parish or building, that such application has been made and that any objections submitted to the Bishop in writing within thirty days after the date of mailing the notice will be duly considered.**
Mission. If after thirty days from the giving of such notice, there is no objection on the part of the three nearest Parishes, the Bishop may then consent to the action proposed. If objections be made within thirty days, the Bishop shall lay the application and the objections before the Standing Committee, and if the Standing Committee approve, the Bishop may consent in writing to the formation of a parish corporation pursuant to statute, in the following form:

~~SECTION 4. No new parish shall be formed unless and until it can show satisfactory evidence to the Bishop and Standing Committee that its equipment, buildings and land holdings are sufficient to serve and maintain its Congregation in independent status, and that its current operating expenses and indebtedness, if any, are within the present means of the Congregation.~~

~~SECTION 5. After the expiration of said thirty days, the Standing Committee shall proceed to the consideration of the application and of any objections thereto and shall advise the Bishop of their conclusions.~~

If approval be given, the Bishop may then give Canonical consent in the following form:

The ~~formation of a new~~ **reclassification from Mission to** Parish ~~(or the erection of a new Church or Chapel)~~ in the city (or town) of, County of to be known as Church ~~(or Chapel)~~, having been duly considered by the Standing Committee and approved by them, I do hereby give my ~~Canonical~~ **canonical** consent to the formation of said Parish ~~(or the erection of said Church or Chapel)~~ **and the incorporation thereof.**

Given under my hand this..... day of..... in the year of our Lord, two thousand

Bishop of New Jersey

Attest:

.....

Secretary of Standing Committee

(b) If the congregation seeking reclassification so requests, the Bishop, with the consent of the Standing Committee, may stipulate that for a fixed period of time the pastoral, spiritual and sacramental needs of the congregation will be met by the services of a priest working for a specified number of hours less than full time, with full compensation appropriate to such part-time service, subject to further review at the end of the period specified. Upon such review, the permission to maintain a part-time rector may be continued for a further specified period, until such time as a full-time position may be justified, or until Section 2 of this Canon may become applicable.

(c) After receipt of the Bishop's consent for incorporation, the congregation shall take the steps necessary to incorporate pursuant to the procedures of the New Jersey Statutes applicable to Episcopal Parishes. Following incorporation and the election of wardens and vestrymembers, the Vicar may with the consent of the Bishop, to be confirmed in writing, be elected to continue as Rector of the new Parish notwithstanding any noncompliance with the prior-notice requirements of Sections 1 and 2 of Canon 52.

(d) Following incorporation, the new Parish shall apply for admission into union with the Convention of the Diocese as provided in Article VI of the Constitution and become subject to the Constitution and Canons thereof. Upon approval by the Diocesan Convention, the Mission shall be deemed reclassified as a Parish and shall thereafter be so reported by the Committee on Congregational Life.

SECTION 6. No Parish shall be entitled to Episcopal visitations and ministrations until it shall have complied with the provisions of this Canon.

[Section 2]

[Section 2 of proposed Canon 60 is largely taken from the provisions of current Canon 53 governing Incorporated missions, and the comparison of this section is to Sections 1 through 5 of the latter. The procedural safeguards of that canon are deemed waived in the singular case of a reclassification of a parish due to its disobedience to the doctrine, discipline, and worship of The Episcopal Church and in particular the defiance of the bishop's judgment in a procedure relating to the dissolution of the pastoral relationship, in which case the bishop is allowed to proceed summarily to reclassify the defiant parish as a mission and to replace its officers. Also added, in the case of all mission reclassifications, is a provision for dissolving or merging the parish corporations, which are not needed by mission congregations, in lieu of formally deeding title to property to the Trustees of Church Property.]

SECTION 2.1. ~~When a parish fails-~~ **(a) If a Parish is unable or anticipates being unable** to comply with the requirements set for ~~parishes~~**Parishes** by Article VI of the Constitution and Canon 48, ~~or is no longer able to support the necessary operating expenses and indebtedness of the parish, or is so diminished in numbers that it is no longer viable as a Parish, or fails to elect officers in compliance with its corporate charter,~~**53 for a period of six months, the elected leadership of the Parish shall so inform the Bishop. If it appears that the six-month period has passed and the elected leadership of the parish has**

not informed the Bishop, then the Rector of the Parish, the Canon to the Ordinary, if there be one, or the Committee on Congregational Life, on its own motion, may so inform the Bishop. In either such event the Bishop shall invite the ~~rector, wardens and vestry~~Rector, Wardens, and Vestrymembers of the ~~parish~~Parish to meet with the Bishop and the ~~Standing Committee of the Diocese to discuss the problem. If the Bishop shall~~on Congregational Life to discuss and formulate a plan to address the problem. If within 90 days of the Bishop's first being advised of the problem no plan can be agreed by all parties, or, if a plan is agreed but the Parish is unable to achieve Effective Ministry Standards within a period of twelve months after it is adopted, the Bishop may determine that the problem cannot be resolved and that the ~~parish~~Parish is no longer viable ~~the Bishop shall certify the same in writing to~~and will so inform the Rector, Wardens, and ~~Members~~Vestrymembers of the ~~Vestry of the parish~~Parish concerned and The Committee on Congregational Life shall report the Bishop's findings to an annual or special Convention of the Diocese, together with the Bishop's recommendation that the parish be classified ~~into~~to the category of an ~~incorporated mission in accordance with Canon 46-a~~Mission as governed by Canon 56. If the recommendation be adopted by the Convention, the Congregation shall be so classified and shall be subject to the Constitution and Canons of the Diocese which govern Congregations in ~~this~~such category.

SECTION 2. When (b) If the Rector, Wardens, and ~~Members of the Vestry~~Vestrymembers of a ~~parish~~Parish wish their ~~parish~~Parish to be reclassified as an ~~Incorporated Mission~~ for any of the reasons given in Section ~~12(a)~~12(a) of this Canon, or when, after discussion initiated by the Bishop in accordance with Section ~~12(a)~~12(a) of this Canon, the Rector, Wardens, and ~~Members of the Vestry~~Vestrymembers agree to such reclassification, they may make application to the Bishop in writing to be reclassified. The application shall be signed by a majority of all the current ~~Members~~members of the Vestry. If the Bishop consents to the reclassification, the Bishop shall lay the matter before the ~~Standing Committee of the Diocese~~, and if it consents, the Bishop may forthwith reclassify the Parish as an ~~Incorporated Mission~~a Mission, and the Committee on Congregational Life shall report such reclassification to

the next annual Convention of the Diocese. In such event, no further action by Convention shall be required to effect such reclassification.

(c) If the Vestry of a Parish fails to comply promptly with a judgment issued under canons relating to the Dissolution of the Pastoral Relation, the Bishop shall lay the matter before Standing Committee, with notice and opportunity for such Vestry to appear and be heard. If the Standing Committee consents, the Bishop may forthwith reclassify the Parish as a Mission, and the Committee on Congregational Life shall report such reclassification to the next annual Convention of the Diocese. In such event, no further action by Convention shall be required to effect such reclassification.

SECTION 3. When a Parish which has been reclassified as an Incorporated Mission is no longer able to support the necessary operating expenses and indebtedness of the Mission, the officers of the Mission may make application to the Bishop for financial assistance. If the Bishop approve, the Bishop shall forward the application to the members of the Diocesan Council for their consideration. The Diocesan Council may refer the application to any other committee it may deem appropriate.

(d) When a Parish is reclassified as a Mission, the following changes will be made in its organization:

SECTION 4. When a Parish is reclassified as an Incorporated Mission the **(i) The** Rector shall relinquish the Rector's tenure. The appointment of a priest to be Vicar in charge of ~~an Incorporated~~ **the** Mission, **who may be the former Rector,** shall be by the Bishop. The Vicar shall serve without tenure. The Bishop may appoint a full-time or part-time vicar as the Bishop thinks best.

(ii) If the reclassification is to status of a Mission and was the result of a failure of the former Parish to conform to and obey the doctrine, discipline, and worship of The Episcopal Church and the Constitutions and Canons of the General Convention and of this Diocese, then the Bishop may forthwith appoint a Treasurer, Secretary, one or two Wardens, and Mission Committee members for the Mission in lieu of

their being elected by the Congregation, until such time as the Bishop certifies in writing that the Mission is conforming to such doctrine, discipline, and worship and such Constitutions and Canons, after which the Congregation may elect such officers at its next annual or special meeting called for such purpose.

iii) If the Bishop does not appoint new officers, the existing Treasurer and Wardens shall continue in office until their successors are elected or appointed, and the Clerk shall continue as the Secretary of the Mission and the Vestrymembers shall continue as members of the Mission Committee, until their successors are elected or appointed.

(iv) The appropriate corporate officers shall take such steps as required by law to consolidate the Parish corporation into the Trustees of Church Property, so that title to all real and personal property and endowment funds of the former Parish shall be transferred by operation of law to the Trustees of Church Property of the Diocese of New Jersey, to be held by them in trust for the purposes of the Diocese. The Trustees of Church Property have the discretion not to consent to any such consolidation; if they do not consent, the Parish officers must otherwise transfer such title to the Trustees of Church Property.

SECTION 5. Title to all real and personal property and endowment funds of an Incorporated Mission, unless otherwise directed by the Diocesan Council, shall be transferred to the Trustees of Church Property of the Diocese of New Jersey, to be held by them in trust until such time as the Incorporated Mission may be reclassified.

[Section 3]

[Section 3 of proposed Canon 60 is new but reflects the sense of current Canons 55(3) and 56(2).]

SECTION 3. A Parochial Chapel, or a Seasonal Chapel that provides services throughout the year, may apply to become a Mission by complying with the provisions of Canon 55, Section 1.

Final Note

In the course of preparing this Memorandum I have noticed some typographical errors in the proposed Part IV canons, which I intend to correct upon presentation of the Committee's Report to the Convention.

Respectfully submitted,
Paul Ambos

THREE CANONICAL AMENDMENTS PROPOSED BY THE REV. ELMER L. SULLIVAN

Proposed Amendment of Canon 36, Section 2

Add underlined material after the first sentence

SECTION 2. The protection shall be such as that offered by such health insurance carriers as Blue Cross/ Blue Shield of New Jersey, the Episcopal Church Clergy and Employees' Benefit Trust, and the Delta Dental Program; or any similar organizations as may be approved by the Diocesan Convention; provided, however, that on and after January 1, 2013, the Diocese and every Episcopal employer subject to its authority shall participate in the Denominational Health Plan established by General Convention Resolution A177 in July, 2009, and Canon 1 . 8 . 1 of The Episcopal Church. The minimum employer funding requirement for all eligible clergy and lay employees health insurance coverage will be 100% of the premium cost of both employee and dependent coverage for whichever of the medical plan options offered by the Denominational Health Plan the eligible clergy and lay employees may choose.

Between meetings of the Convention, in the case of urgent need, or when specifically authorized by Convention to act in its stead, the Insurance Committee of the Diocese may approve substitute coverage. The overall level of benefits of any medical, health care, or dental plan shall not be changed without the approval of the Convention.

Insert a paragraph break here:

The Diocese shall carry a supplemental policy to Medicare for all retired, eligible persons, clergy and lay. Effective January 1, 1991, insurance coverage for all eligible persons employed in the Diocese of New Jersey subsequent to that date will be in accordance with the following schedule: [etc.]

Statement by the Proposer

The purpose of this amendment is to update the canon to comply with the Denominational Health Plan.

Proposed Repeal of Canon 18 and Amendment of Canon 15

It is proposed that Canon 18, be repealed, and that the following material be transferred from Canon 18 to Canon 15, Section 2 - Finance and Budget Committee.

(f) To ensure that the financial management of all diocesan functions is performed in accordance with generally accepted accounting practices;

(g) To prescribe the methods of accounting and record keeping of all such Boards, Trusts, Committees, Treasurers and Financial Officers of the Diocese, with power to summon them or any of them, or their auditors, with their books, records and securities for examination as to the conduct of their offices and the condition of the funds entrusted to them;

- (h) To appoint auditors, as required under the canon on Accounts, for the audit of all diocesan accounts, funds and trusts and to gather and review the audit reports of all such accounts of the Diocese annually;
- (i) To designate areas of financial management for internal audit as deemed necessary, and to prescribe the methods for the conduct of such internal audits;
- (j) To ensure that all funds and accounts of any diocesan or congregational entities, including discretionary accounts and funds, are audited annually;
- (k) To report to the Convention annually the results of any internal and external audits conducted.

Statement by the Proposer

It is now January of 2012 and the accounts of the Diocese have not been audited since 2008. According to TEC Canons all audit reports are due no later than September 1. The auditor's reports for 2009 are now 20 months overdue, and the auditor's reports for 2010 are now four months overdue.

Perhaps it is time for a change.

Before 1995, audits were a responsibility of the Finance Committee. A separate Audit Committee was created at the Diocesan Convention in November of 1995, together with many other changes in the administrative structure of the Diocese. It is apparent that the audit committee has now ceased to function effectively; thus, the proposal to reassign these duties back to the Finance and Budget Committee.

The Report of the Audit Committee to the 2011 Convention (see copy below) gives assurances that the 2009 audit reports will be ready in time for the March 2011 Convention and the 2010 audit reports will be available in May of 2011. The fact is, however, that no such audit reports have appeared as of January 2012.

Both of these audit reports are listed on the diocesan website for the 2011 Convention with the notation "(to come)" and an accompanying note promises them by March 31 (see copy below). Again, they have not been posted.

Excerpt From the Audit Committee's Report to 2011 Convention

"Draft statements for the DNJ audit, which included the Auditor's unqualified opinion that the statements presented fairly in all material respects the financial position of the DNJ for both years presented, were reviewed and approved by the Audit Committee at its December 30, 2010 meeting. The BDF statements have also been drafted for review (also with an unqualified opinion), and the Committee expects both sets of statements to be finalized and authorized for publication in time for this Convention." (emphasis supplied)

"The Committee and the CFO have committed themselves to the goal of finalizing the audit of the 2010 DNJ and BDF statements prior to the canonical deadline of September 1, 2011. To that end, we expect to perform the audit during May, 2011, and expect to once again engage both Mercadien and Milliman, contingent upon negotiating satisfactory terms of engagement." (emphasis supplied)

Excerpt From the Financial Reports Posted on the Diocesan Website For the 2011 Convention

"Exhibit V - 2009 Audited Financial Statements of the Administrative Offices of the Diocese of New Jersey (to come)

Exhibit V-1 2009 Audited Financial Statements of the Bishop's Discretionary Funds (to come)

Note: Drafts of the above financial statements have been prepared and the draft statements for the Administrative Offices have [been] approved by the Audit Committee. Final copies of both reports will be presented to the Audit Committee at their next meeting, currently scheduled for March 31, 2011, and posted here as soon as possible thereafter." (emphasis supplied)

Proposed Amendment to be added to the end of Canon 13, Section 9

Where the title to real estate of a congregation that was classified as an Incorporated Mission on January 1, 2012, is vested in the Trustees of Church Property or the Trustees of the Episcopal Fund, said property shall be held in trust for that congregation. The Trustees of Church Property or the Trustees of the Episcopal Fund, as the case may be, may sell or convey the same only with the written consent of the vestry or governing body of the local congregation for whom said property is held in trust, and the proceeds of such sale shall either be conveyed to the vestry or governing body of the local congregation or held in trust for said congregation by the Trustees of Church Property, and all income from said trust shall be paid to the vestry or governing body of the congregation.

Provided, however, that if such a local congregation is declared extinct by the Diocesan Convention in accordance with the provisions of RSNJ 16:12-16, all property of said church shall vest in the Trustees of Church Property, in trust, until such time as the Convention shall direct the use to which the property and the income therefrom and the proceeds of any sale thereof shall be applied, in accordance with the provisions of RSNJ 16:12-16.

Statement by the Proposer

The purpose of this proposed amendment is to prevent the Trustees of Church Property from confiscating the property of the 30 churches now classified as Incorporated Missions by transferring title to all of their real and personal property and endowment funds to the Trustees of Church Property so that it may thereafter be held by them in trust for the purposes of the Diocese.

The amendment is a response both to a proposed sweeping canonical change as well as to a current practice that is based on a misreading of diocesan canons.

The amendment clarifies the present provisions of Diocesan Canons and New Jersey Law that provide one, and only one, way that the property of an incorporated congregation may be taken away - that is by a declaration of the Convention in accordance with RSNJ 16:12-16 that the congregation is extinct. State Law clearly provides that in such cases Convention and Convention alone can direct the use to which such property may be put.

Stewardship Commission Report

The Stewardship Commission of the Diocese of New Jersey has been very active during the past several years with frequent meetings, lively fall workshops and representative support of several individual congregations, particularly those employing “New Consecration Sunday” formats.

Members have gathered about six times annually to focus on spiritual reflections with stewardship overtones, to review highlights of stewardship activities throughout the diocese and to plan events. The central themes of our work have dealt with transformational stewardship v/v institutional fundraising, tithing and proportional giving.

Five workshops were held in 2011, with about 75 attendees representing thirty different congregations. This is the second year of regional workshops that have been very well received. Three more regional workshops are being planned for the spring of 2012. In addition, the Commission will be presenting a workshop at Convention this year.

Our membership, which includes folks listed at the end of this report, is most willing to support individual congregational stewardship teams with speaking engagements, conferences and/or planning.

Please call upon us...we want to be of help!

Chuck Perfater, Chair

David Waite, St. Andrew's, New Providence

The Rev. Dr. Patrick Close, Grace Church, Haddonfield

The Rev. Joseph Parrish, St. John's, Elizabeth

The Rev. David Snyder, World Vision

Donna Devlin, St. Peter's, Freehold

The Rev. John Thompson-Quartey, St. Mary's, Point Pleasant Beach

Mark Novalsky, Christ Church, Woodbury

Clara Gregory, Trinity Cathedral, Trenton

The Rev. Dr. Hugh Brown, All Saints Church, Princeton

The Rev. Paul Van Sant, St. Stephen's, Whiting

The Registrar and Historiographer

To keep accurate data and statistics about the Diocese of New Jersey (a part of the responsibilities of the Registrar), one needs to know how records have been kept, whether they are complete, and so on. As noted in my report as Archivist, we are at present engaged in a thorough inventory and assessment of our holdings and records.

To write history (the responsibility of the Historiographer), one needs to be aware of what primary and secondary source materials are available to serve as the 'matter' of history. Our on-going assessment will allow us to be clearer in that regard and make those holdings available to church historians and scholars by publishing a comprehensive roster of our holdings online. And by having a clear understanding of our collection, it will be far easier for me to write and publish papers on aspects of our diocesan history.

One important but unknown period in the diocese's 'pre-history' is the life and career of the Reverend John Talbot (1669-1727), an early missionary of the Society for the Propagation of the Gospel and a diligent and devoted minister in New Jersey. A man of tireless energy, in addition to founding Saint Mary's Church in Burlington in 1702 and St James's Church in Bristol, Pennsylvania, he served a number of fledgling congregations in and around Philadelphia, supplied Trinity Church, New York from time to time, and often took services in Salem, Hopewell, and 'points north'. A high churchman and something of a Jacobite, Talbot was consecrated a bishop through what is called the nonjuring succession in 1722 in London to serve the churches in America. It's a fascinating and complex story at a roiling time in English history.

Talbot's early biographies were incomplete and contained uncertain and contradictory facts, so five years ago I set myself the task of researching and preparing a more comprehensive and accurate biography of this fascinating man. Entitled *Recovering John Talbot*, it was published in September 2011. It has been well reviewed by scholars in the field and is available for purchase in a soft cover and hard cover edition. I'll be glad to supply more information for anyone who wishes a copy.

Respectfully submitted,
Canon Cynthia McFarland
Registrar and Historiographer

The Archivist

We continue the process of assessing our vast collection, contained in some five separate rooms. Once we're substantially finished with that work, we'll develop a taxonomy for diocesan archival holdings, based on that recommended by the national Episcopal Archives. We'll then prepare guides and finding aids for the diocesan archives, which will be accessible on the web by scholars, genealogists, historians, and students of Episcopal history and open the important resources of our history to a far greater constituency.

We continue to determine what materials are in critical need of conservation and developing an on-going schedule of maintenance and conservation.

We commissioned the conservation and restoration of the episcopal vestments of the Right Reverend John Croes, first bishop of New Jersey, which include his *Document 30 – Reports, continued*

rochet, chimere, and scarf and which date from about 1815. The work is being undertaken by a well-known textile conservator in the Washington DC metropolitan area, who has worked with Smithsonian Institution on the conservation of the gowns of the First Ladies of the United States.

In September 2011, I completed a lengthy negotiation with the New York State Archives in Albany to formally transfer documents and records of the second Bishop of New Jersey, the Right Reverend George Washington Doane, from that archives to the custody of Diocese of New Jersey. That negotiation had begun under Bishop Mellick Belshaw in 1990, but the communication had lapsed. This repatriates to the Diocese of New Jersey critical records from an important period in the life of this diocese.

Respectfully submitted,
Canon Cynthia McFarland

Celebratory Greetings

Whereas Trinity Church, Moorestown, celebrates the 175th anniversary of its organization in 1837;

Whereas St Stephen's Church, Beverly, celebrates the 175th anniversary of its organization in 1837;

Whereas St Mary the Virgin Church, Keyport, celebrates the 150th anniversary of its organization in 1862;

Be it therefore resolved that the 228th Annual Convention of the Diocese of New Jersey, assembled in Cherry Hill, tender congratulations to the clergy and congregations of this church, wishing them God's blessing in the years ahead.

* * *

Whereas Doane Academy (formerly Saint Mary's Hall) in Burlington celebrates the 175th anniversary of its founding in 1837 by the second Bishop of New Jersey, George Washington Doane;

Be it therefore resolved that the 228th Annual Convention of the Diocese of New Jersey, assembled in Cherry Hill, tender congratulations to students, graduates, faculty, administration, and trustees of the only Episcopal preparatory school in the Diocese of New Jersey, wishing them God's blessing in the years ahead.

* * *

Whereas the Reverend Canon James Edward Hulbert, retired, celebrates the sixtieth anniversary of his ordination and canonical residency in this diocese; and

Whereas the Reverend Robert Edmund Sullivan Jr., retired, celebrates the sixtieth anniversary of his ordination and canonical residency in this diocese; and

Whereas the Reverend William Roth Speer, retired, celebrates the fiftieth anniversary of his ordination,

Whereas the Reverend Deacon Warren Garfield Thomas, retired, celebrates the fiftieth anniversary of his ordination and canonical residency in this diocese,

Be it therefore resolved that the 228th Annual Convention of the Diocese of New Jersey, assembled in Cherry Hill, offer heartfelt congratulations and warmest thanks for their dedicated ministry.

Respectfully submitted,

Canon Cynthia McFarland
Archivist and Historiographer

Document 32

Anti-Racism Commission

The Anti-Racism Commission continued to lead the diocesan anti-racism ministry's organizing efforts toward the goal of transforming the diocese into an anti-racist institution. In 2011 the Anti-Racism Commission and the Anti-Racism Team organized or sponsored significant events, including:

- "Understanding and Analyzing Systemic Racism" 2.5-day anti-racism training seminar offered to all in the diocese in April (Ocean Grove),
- Weekend youth retreat "Erase the Racism" in May (Lebanon, NJ),
- "Service of Repentance and Reconciliation" consecrating slave graves in August at St. Peter's Church (Perth Amboy), Bishop Cuncell celebrant and preacher,
- Diocesan "One Book" online discussion
<http://antiracistchurch.blogspot.com/>
of *Becoming an Anti-Racist Church: Journeying Toward Wholeness* by The Rev. Joseph Barndt,
- "Tearing Down Walls and Building Bridges: Reclaiming an Anti-Racist Gospel" full-day biennial Diocesan Conference in November led by Joseph Barndt with simultaneous English/Spanish translation provided by Canon Cecelia Alvarez, and
- Ongoing introductory anti-racism training for search committees and vestries of parishes in transition.

Document 32 – Reports, continued

- Additionally, a group of 21 diocesan priests discussed Joe Barndt’s book in October, and several parishes plan to discuss the book in 2012.

These events were organized within a significantly reduced budget compared to other years. The 2012 budget will again allow only one 2.5-day training workshop, which will be offered March 15-17. The Commission has reluctantly had to institute a \$50 registration fee to offset in some small measure the real cost of the workshop.

The Commission continued to oversee the Team’s activities, development of trainers, and quarterly meetings. In 2011 the Team developed a discussion program for the video “Traces of the Trade” and offered the program to convocations and parishes. Interested persons should contact the Anti-Racism Commission co-chairs The Rev. John Thompson-Quartey and The Rev. Canon Joan Fleming to schedule video presentations of “Traces of the Trade” or introductory anti-racism training.

The Diocese of New Jersey is making progress on the long path toward wholeness and becoming an anti-racist institution. And during the next two years, the Commission will continue to focus the diocese toward seeking the next anti-racist bishop. Bishop Councill’s vigorous anti-racist leadership has
Document 32 – Reports, continued

been vital, and without such leadership, the cause of anti-racism in the Diocese of New Jersey would suffer a severe setback. We call on Convention to support Resolution 2012-1. The Anti-Racism Commission thanks Bishop Councill, the entire staff at Diocesan House, and The Very Rev. Rene John and Trinity Cathedral staff, and all who contributed to the One Book project for their support.

Document 33

**PAROCHIAL VISITATIONS – 2011
The Rt. Rev. George E. Councill**

January	15	Trinity Church, Cranford
	16	St. Mark’s-at-the-Crossing, Williamstown
	(1)	Holy Trinity, Ocean City
		Christ Church, Somers Point
	30	St. Barnabas’, Monmouth Junction
February	6	Grace-St. Paul’s Church, Mercerville
	13	St. Mark’s, Plainfield

Document 33 – Reports, continued

	20	Trinity Church, Asbury Park Princeton University Chapel, Princeton
	26	St. Alban's, New Brunswick
March	20	St. James', Edison
April	3	St. Andrew's, New Providence
	10	St. Stephen's, Mullica Hill
	17	St. John's, Elizabeth Grace Church, Elizabeth
May	1	St. Paul's, Westfield St. David's, Cranbury
	4	St. Michael's, Wall
	7	San Jose, Elizabeth
	8	Trinity Church, Moorestown
	14	St. John's, Somerville (Watchung Convocation)
	15	St. James', Bradley Beach St. James', Long Branch (Monmouth Convocation)
	22	Holy Trinity, South River Trinity Church, Woodbridge
	25	The Evergreens, Moorestown
June	2	Ascension, Gloucester
	5	Christ Church, New Brunswick St. John's, New Brunswick
	12	St. Raphael's, Brick Trinity Cathedral, Trenton (Diocesan-wide Confirmation)
	19	St. Peter's, Medford
July	10	Christ Church, South Vineland
	31	All Saints', Bay Head
September	25	Calvary Church, Flemington
October	2	Holy Spirit, Tuckerton
	9	St. Bartholomew's, Cherry Hill Christ Church, Palmyra
	16	St. Andrew's, Mount Holly
	23	St. Luke's, Woodstown

Document 33 – Reports, continued

	30	Christ Church, Bordentown St. Luke's, Metuchen
November	6	Church of the Advent, Cape May
	13	St. Mary's, Pleasantville
	20	St. James', Long Branch Trinity Church, Red Bank (Monmouth Convocation)
December	3	St. John on the Mountain, Bernardsville
	4	Grace Church, Merchantville
	10	Christ Church, Magnolia
	11	Christ Church, Millville
	17	St. Barnabas', Monmouth Junction

Document 34

The Bishop's Journal

2011 BISHOP'S JOURNAL

The Rt. Rev. George E. Cuncell

This is not comprehensive and does not represent all of the Bishop's activities in 2011. It may also show meetings that were scheduled but the Bishop was unable to attend due to a conflict not listed. The Bishop's visitations are shown in Parochial Visitations.

Monday – Sabbath

Friday – Study Day

January	5	GTS Board meeting - New York City, office appointments
	6	Finance & Budget meeting, office appointments
	10-11	Province II Bishops' meeting - Stella Maris, Long Branch
	13	Office appointments
	14	Finance & Budget meeting
	19	Finance & Budget meeting, office appointments
	20	Epiphany Clergy Day - Trinity Cathedral, Standing Committee meeting
	22	Christian Educators Day - Trinity Cathedral
	23	Celebration of New Ministry: The Rev. Justin Falciani, Rector, Christ Church, Somers Point
	24	Appointment with Presiding Bishop - New York City

Document 34 – Reports, continued

	25	Deans meeting, Diocesan Council meeting
	26	Meeting with Committee on Priesthood Co-Chairs
	27	Meeting with Archdeacons, conference call
	28	Bishop's Ball - Trinity Cathedral
	30	Ecumenical Service of Unity - Grace Church, Haddonfield
February	1	Appointment with Presiding Bishop - New York City, office appointments
	2	Office appointments
	3-5	GTS Board meeting - New York City
	6	Celebration of New Ministry: The Rev. Dr. Susan Richardson, Rector, Grace-St. Paul's Church, Mercerville
	8	Office appointments
	9	Office appointments, conference call
	10	Joint Clergy Day with the Diocese of Newark - St. Mark's, Basking Ridge
	12	Acolyte Festival - Trinity Cathedral
	13	Absalom Jones Service of Witness - Trinity Cathedral
	15-19	Companion Diocese visit - Diocese of Central Ecuador
	22	Deans meeting, office appointments, Procter Foundation - New Brunswick
	23	Meeting with Committee on Priesthood Co-Chairs, office appointments, Cathedral Chapter meeting - Trinity Cathedral
	24	Meeting with Archdeacons, office appointments, Standing Committee meeting
	26	Celebration of New Ministry: The Rev. Gideon Uzomechina, Priest-in-Charge, St. Alban's, New Brunswick
March	1-3	Convention preparation
	4	Convention Eucharist and Bishop's Address - Trinity Cathedral
	5	Diocesan Convention - Scottish Rite Auditorium, Collingswood
	8	Province II Youth Workers meeting
	9	Ash Wednesday service - Trinity Cathedral

Document 34 – Reports, continued

- 11 Senior Staff meeting
- 15 Deans meeting, Diocesan Council meeting, office appointments, Procter Foundation - New Brunswick
- 16 Office appointments
- 17 Office appointments, Companion Diocese Committee meeting
- 22 Office appointments, meeting with Committee on Priesthood Co-Chairs, Finance and Vestry meetings - Grace-St. Paul's, Mercerville
- 23 Staff meeting, Office appointments
- 24-31 House of Bishops meeting - Kanuga, Hendersonville, NC

April

- 1 Senior Staff meeting
- 2 Clergy, Wardens, Vestry and Finance Officers Day - Trinity Cathedral
- 3 Recovery Ministries Service - Trinity Cathedral
- 5 Altar Guild Eucharist and Meeting - Trinity Cathedral, office appointments, General Convention Deputies meeting
- 6 Staff meeting, office appointments, meeting with Committee on Priesthood Co-Chairs
- 7 Office appointments, vestry meeting - Christ Church, South Amboy
- 8 Senior Staff meeting
- 12 Diocesan Council meeting
- 13 Office appointments
- 14 Clergy Day/Blessing of Oils - Trinity Cathedral, Standing Committee meeting
- 15 Senior Staff meeting, office appointments
- 19 Office appointments
- 20 Trustees meeting
- 21 DIT meeting, Maundy Thursday service - Trinity Cathedral
- 22 Good Friday service - Trinity Cathedral
- 23 Easter Vigil - Trinity Cathedral
- 24 Easter services - Trinity Cathedral
- 25-27 Budgetary Funding Task Force meeting - Chicago, IL

Document 34 – Reports, continued

	28	Office appointments, vestry meeting - Grace Church, Elizabeth
	29-30	Consecration: Bishop of Western New York - The Rt. Rev. William Franklin
May	3	Office appointments, Cathedral Chapter meeting – Trinity Cathedral
	4	Meeting with Committee on Priesthood Co-Chairs, farewell luncheon for Kep Short, office appointments
	5-6	Evangelism Workshop - Syracuse, NY
	7	Celebration of New Ministry: The Rev. Toribio Rodriguez Santos, Priest-in-Charge, San Jose, Elizabeth
	10	ECW Eucharist - Trinity Cathedral, office appointments, vestry meeting - St. Peter's, Freehold
	11	Office appointments
	12	Woodbury Clericus meeting - Michael's Diner & Restaurant, Pennsville, office appointments
	13	Conference call - GTS
	17-18	GTS Board meeting and Commencement - New York City
	19	Trenton Clericus meeting - St. Matthew's, Pennington, office appointments, Standing Committee meeting
	20	Senior Staff meeting
	21	South African Pilgrimage reunion meeting
	24	Deans meeting, Diocesan Council meeting, office appointments
	25	Camden Clericus meeting - Holy Trinity, Collingswood The Evergreens: 50 th Anniversary of the Chapel Celebration of New Ministry: The Rev. Martin Lavengood, Chaplain
	26	Monmouth Clericus meeting - St. James', Eatontown Trinity Church, Asbury Park Wardens meeting - St. James', Eatontown, Procter Foundation - Princeton

Document 34 – Reports, continued

	31	Atlantic Clericus meeting - St. Mary's, Stone Harbor
June	1	Chapel and breakfast with the seniors - Doane Academy, office appointments, Meeting with Committee on Priesthood Co-Chairs, EYE group meeting
	2	Meeting with Archdeacons, office appointments
	5	Youth Council meeting - farewell for Kep Short
	7	Northern Clericus - Christ Church, South Amboy, office appointments
	8	Office appointments
	9	Clergy Day at the Beach - Holy Innocents', Beach Haven
	10	Staff Day
	11	Sexual Misconduct Awareness Workshop - St. Thomas', Glassboro
June	14	Office appointments, Ecumenical Bishops lunch meeting - East Brunswick
	15	Burlington Clericus meeting - Harvest Diner, Cinnaminson, office appointments
	16	Watchung Clericus meeting - St. Thomas', Alexandria, visit at Edna Mahan Women's facility - Clinton
	17	Retreat with Ordinands
	18	Ordination to the Transitional Diaconate: Kathleen Bishop, Matthew Bollinger, Jennifer Replogle, and Jonathan Thomas - Trinity Cathedral
	21	Deans meeting, Diocesan Council meeting
	22-26	EYE - Bethel University, St. Paul, MN
	29	Office appointments
	30	Office appointments, Ordination to the Priesthood: Lisa Hoffman - St. Peter's, Freehold
July	5	Office appointments, meeting with Rector, Wardens and Treasurer - Christ Church, South Amboy
	6-7	Office appointments
	12	Office appointments
	13	Meeting with Committee on Priesthood Co-Chairs,

Document 34 – Reports, continued

		office appointments
	14-15	Office appointments
	16-24	Continuing Education week - England/Ireland
	26	Office appointments
	27	Trustees meeting, Finance & Budget meeting, vestry meeting - St. Stephen's, Mullica Hill
	28	DIT meeting
August	2-4	Office appointments
	9	Meeting with Committee on Priesthood Co-Chairs, office appointments
	10	Office appointments, A Service of Repentance and Reconciliation - St. Peter's, Perth Amboy
	11	Office appointments
	13-31	Vacation
September	12-21	House of Bishops - Quito, Central Ecuador
	23	Ecumenical Bishops lunch meeting - East Brunswick
	24	Dedication of Memorial Gardens - St. Matthew's, Pennington, Memorial service for Fr. Wayne Smith - St. Mary's, Burlington
	27	Deans meeting, Diocesan Council meeting, office appointments, Cathedral Chapter meeting - Trinity Cathedral
	28	Standing Committee meeting
	29	Homecoming Day with the Bishop - Trinity Cathedral, office appointments, Joint Evening Prayer Service with the Diocese of Newark on the anniversary of Tyler Clementi's death - St. John's, New Brunswick
	30	Vestry meeting - Trinity Church, Asbury Park
October	2	Evensong support for Trinity Cathedral - Trinity Church, Princeton
	3-5	Program, Budget & Finance meeting - Linthicum Heights, MD
	6	Meeting with Archdeacons, office appointments, vestry meeting - All Saints', Navesink
	8	Diocesan Council Retreat - St. Matthew's,

Document 34 – Reports, continued

		Pennington
	9	Celebration of New Ministry: The Rev. Dr. Elly Sparks Brown, Vicar, Christ Church, Palmyra
	10	Trinity Cathedral Community Day - Mercer Oaks West
	11	Recovery Ministries Committee meeting, office appointments, Standing Committee meeting, General Convention Deputies meeting
	12	Office appointments, meeting with Committee on Priesthood Co-Chairs, vestry meeting - Holy Trinity, South River
October	13-15	GTS Board meeting - New York City
	17-19	Clergy Conference - White Sands Hotel, Point Pleasant Beach
	20	Staff meeting, DIT meeting, Standing Committee meeting
	23	Celebration of New Ministry: The Rev. J. Matthew Tucker, Rector, Christ Church, Bordentown
	26	Trustees meeting, Diocesan Council meeting, Northern/Watchung Convocation meeting - St. John's, Somerville
	27	Deans meeting, office appointments, Atlantic Convocation meeting - St. Mark & All Saints, Galloway
	30	An African Evensong - Trinity Cathedral
November	1	Office appointments
	2	Memorial Service for Marcy Campbell - Christ Church, South Amboy
	3	Office appointments
	5	Deacons Day with the Bishop
	8	Office appointments, vestry meeting - Trinity Church, Asbury Park
	9	Office appointments, meeting with Committee on Priesthood Co-Chairs, Burlington Convocation Meeting - The Evergreens, Moorestown
	10	Fresh Start, office appointments, meeting with the Leadership of Holy Trinity, Ocean City and Epiphany, Ventnor, Trenton Convocation meeting - Princeton Seminary

Document 34 – Reports, continued

- 11 Retirement party for the Rev. Philip Kasey - Holy Trinity Church, South River
- 12 Anti-Racism Workshop - Trinity Cathedral, funeral service for Colleen Goldsack - St. John's, Somerville
- 15 Deans meeting, Diocesan Council meeting, office appointments, Cathedral Chapter meeting - Trinity Cathedral
- 16 Staff meeting
- 17 Thanksgiving lunch with the students - Doane Academy, Burlington, office appointments, Standing Committee meeting
- 18 Come to the Table - Trinity Cathedral
- 22 Office appointments, Procter Foundation - New Brunswick
- 29 Office appointments, vestry meeting - St. Andrew's, New Providence
- 30 General Convention Deputies meeting

December

- 1 Advent Clergy Day - Trinity Cathedral, office appointments
- 3 Celebration of New Ministry: The Rev. Susan Ironside, Rector, St. John on the Mountain, Bernardsville
- 6 Office appointments
- 7 Finance & Budget meeting, Ordination to the Transitional Diaconate: Amy Cornell - Trinity Church, Cranford
- 8 Office appointments
- 9 Youth Lock-In - Trinity Cathedral
- 13 Deans meeting, Diocesan Council meeting, office appointments, The Rev. J. Connor Haynes, 25th anniversary of Ordination to the Priesthood service - St. Mary's, Burlington
- 14 Staff meeting, Liturgy Commission meeting, office appointments, vestry meeting - St. James', Long Branch
- 15 Vestry meeting - St. Luke's, Metuchen
- 16 Ordination to the Priesthood: Kathleen Bishop, Jennifer Replogle, Jonathan Thomas - Trinity Church, Princeton

Document 34 – Reports, continued

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|----|--|
| 17 | Celebration of New Ministry: The Rev. Valerie
Balling, Rector, St. Barnabas', Monmouth Junction |
| 21 | Vestry meeting - Trinity Church, Asbury Park |
| 24 | Christmas Eve Eucharist - Trinity Cathedral |

Document 35

Diocesan Jubilee Officer

Jubilee Ministries was created by the 1982 General Convention of the Episcopal Church resolution A082 to be “a ministry of joint discipleship in Christ with poor and oppressed people, wherever they are found, to meet basic human needs and to build a just society.” In order to facilitate this ministry, the 1985 General Convention resolution A106 charged each diocese to appoint a Jubilee Officer who will “become informed on all facets of Jubilee Ministry, serve as a liaison to the Jubilee Ministry Commission, be available as a resource to bishops and congregations and otherwise bring support to further Jubilee Ministries.”

Document 35 – Reports, continued

2011 Highlights

- **Designation and Affirmation of two Jubilee Ministry Centers**
 - All Saint's Church - Princeton
 - St. Peter's Church – Perth Amboy

- **Jubilee Ministry Grant Awards**
 - Christ Church – New Brunswick – Health and Nutrition - \$750.00
 - Church of St. Andrew, Apostle and Martyr – Camden – Health and Nutrition - \$750.00
 - Church of St. Andrew, Apostle and Martyr – Camden – summer camp program - \$1,000.00
 - St. Peter's Church - Spotswood – Building A Just Society - \$2,500.00
 - St. Peter's Church – Perth Amboy- two-day workshop*
 - Diocesan Jubilee Office - \$1,000.00 – three half-day workshops *

This funding specifically supported three of The Episcopal Church's Mission Funding Priorities communicated at the 2009 General Convention.

Document 35 – Reports, continued

- Networking the Body of Christ by “establishing and supporting collaborative efforts within and among dioceses and congregations to promote vibrant ministry in service to God’s mission.”
 - Alleviating Poverty and Injustice by “advocating for and working to provide education, healthcare, employment, housing, and equal rights for all of God’s beloved; AND,
 - Claiming our Identity by “exploring and discovering who we are as The Episcopal Church, within the comprehensive reality of our complex culture and in relationship to others.”
- **Meetings and Advocacy**
 - Met with volunteers of various food pantries in the diocese and staff of federal and state departments of agriculture to discuss and plan strategies to reduce the inaccessibility and cost of nutritious food and feeding programs for summer camps – Eleven parishes were represented.
 - Co-sponsored with the Diocese of Newark and 30 multi-faith groups, “Fighting Poverty with Faith” an event of prayer, information sharing and a call to action at the New Jersey State House around issues of food stamps.
 - **Launched Jubilee Ministry webpage on diocesan website**
 - **Workshops* - funded by The Episcopal Church’s Mission Funding**
 - Jubilee Office of Diocese of New Jersey in collaboration with St. Peter’s Church, Perth Amboy hosted a two-day Asset Based Community Development Workshop on April 8 and 9, 2011. The focus of the workshop was “to give parishioners and other members from various communities tools of empowerment that will enable them to be advocates for justice in many different spheres.” Facilitators for this two-day workshop were, The Rev. Christopher A. Johnson, Officer – Social and Economic Justice, The Episcopal Church and Mike Green, author of *When People Care Enough to Help*.
 - Why Jubilee Ministry? “A Context within the Diocese of New Jersey and The Episcopal Church” was scheduled for November 18 and December 9, 2011. Due to an illness the November 18, 2011 was cancelled. This half-day workshop included conversations

regarding; 1) The Biblical Foundation of Jubilee; 2) Why Congregations Should become Jubilee Ministries; and Jubilee around the Church. Twelve participants attended.

Moving Forward 2012

- Continue to shepherd, when needed, charity and justice ministries through the application, designation and affirmation process.
- Continue to communicate grant opportunities to Jubilee Ministries when available.
- Convene regularly scheduled meetings for the purposes of networking, training and sharing best practices.
- Expand the Jubilee Advisory Committee.

Respectfully Submitted,

Clara Gregory, Diocesan Jubilee Officer

Document 36

Nominating Committee Report

Dear Fellow Members:

Enclosed is the Nominating Committee Report for the 2012 Diocesan Convention. The nominees for each office in each category have been listed in random order and will appear in the same order on the convention ballot.

Many thanks to the following individuals who served on the Nominating Committee this year:

NAME

CONVOCATION

The Rev. Paul Van Sant, Sr.	Atlantic
Ms. Barbara Anne Lyons	Atlantic
The Rev. Richard Wrede	Burlington
Mr. Ezell Jackson, Jr.	Burlington
The Rev. Margaret Sterchi	Camden
Ms. Naomi Cressman	Camden
The Rev. Rosemarie Broderick, Dcn.	Monmouth
Ms. Elizabeth Papp	Monmouth
The Rev. Gina Walsh-Minor	Northern
Mr. Arthur G. Pedersen, II	Northern

Document 36 – Reports, continued

The Rev. Richard J. Wisniewski, Dcn.	Trenton
Mr. Shawn Fay	Trenton
The Rev. Philip B. Carr-Jones	Watchung
Mr. John B. Ackerman	Watchung
The Rev. Steven E. Carroll	Woodbury
Ms. Rebecca Spellacy	Woodbury

Special thanks to the many candidates who indicated their willingness to serve and to those who placed them in nomination.

Canon 5 provides for independently submitted nominations to be submitted to the Secretary of the Convention. Deadline for such nominations is 45 days prior to the convention. Nominations may also be submitted from the floor at convention.

Respectfully,
The Rev. Richard C. Wrede, Chair

Nominating Committee Report

A. Standing Committee (Vote by Orders)

1 Clergy Member, 4-year term

The Rev. Joseph R. Parrish, Jr. – St. John’s Church, Elizabeth

Joe has served on several diocesan committees and groups and is particularly experienced in finance and building issues. He chairs the Environmental Commission and has been Rector in St. John’s, Elizabeth, a multicultural English and Spanish church in Elizabeth, for 22 years. His experience would be well suited for the Standing Committee.

The Rev. Ophelia G. Laughlin – St. George’s Church by-the-River, Rumson

Ophelia has been the Rector of St George's by the River for the last 11 years. She is a member of the Committee on Priesthood. Formerly, co-facilitator of Fresh Start, member of the Bishop’s Task Force on Restructure, and member of the Task Force for Support of Trinity Cathedral. Ophelia is enthusiastic about supporting her Diocese in a new way. In her spare time she fosters birds, cooks and plays the ukulele.

The Rev. Andrea Rose-Marie Hayden – St. Augustine’s Church, Asbury Park

Document 36 – Reports, continued

Andrea Hayden is the Rector of St. Augustine's Episcopal Church, Asbury Park. She serves on the Anti-Racism Commission and the Liturgy Commission in this Diocese. She is the National Youth Chaplain and the past National Vice-President of the Union of Black Episcopalians. Mother Hayden received the 2011 National Council of Negro Women's Women of Faith award. In her "spare" time Mother Hayden teaches an Algebra Review Course at the local junior college.

The Rev. Dr. Gina Walsh-Minor – Trinity Church, Cranford

Rector at Trinity Cranford. Has served as a member of Diocesan Council; Diocesan Nomination Committee; Board of Missions; Budget & Finance; Trial Court (Presiding Judge); Standing Commission on Clerical Compensation (Chair); Clergy Day Planning Committee (Chair) and as a Diocesan Transitional Consultant. With over 25 years of experience and skill in human resource management and organizational development, Gina would like to offer her time, efforts and enthusiasm to serve our Diocese.

The Rev. Frank B. Crumbaugh, III – Church of the Holy Innocents, Beach Haven

Fr. Crumbaugh is the Rector of Holy Innocents in Beach Haven. His experience in service to our Diocese has included Loan and Grant Committee, Task Force on Restructure, Trial Court, Clergy Day Planning Committee, and Intake Officer. Added to his experience, his extensive contacts in the Church, both within and outside our Diocese, would be a valuable asset to the Standing Committee and our Diocese over the next four years.

The Rev. Brian K. Burgess – Christ Church, Woodbury

Fr. Burgess desires to serve on the Diocesan Standing Committee as a resource to our Bishop and in support of the mission priorities of the Church. He is passionate about our Diocese and has served as dean of his three-county convocation; was elected to the Standing Commission on Clerical Compensation; and has served on Diocesan Council. Fr. Burgess was recently elected to the Board of Trustees at the University of the South in Sewanee, Tennessee.

The Rev. Edmund W. Zelley – Holy Trinity Church, Wenonah

Fr. Zelley has served on the Youth Commission, Insurance Committee, Diocesan Council, and Cathedral Chapter. He currently serves on Committee on the Priesthood. Fr. Zelley would bring to the Standing Committee love for the Diocese and an understanding of the wider mission of the Episcopal Church and the Standing Committee's role in that relationship. He is collaborative in his approach to committee work and keeps an open mind and ear at all times.

The Rev. Terry L. Martin – St. Stephen’s Church, Waretown

Terry has served within the Diocese of New Jersey since 2003. Prior to that, he worked with congregations in California and Wisconsin. He has been elected to Diocesan Council, appointed to the Resolutions Committee, served on the Board of Missions and worked with the Right Onward Vision Committee. In 2008, he became the Program Officer for Evangelism at the Episcopal Church Center. He was called as Rector of St. Stephen's Church, Waretown in October 2010.

The Rev. Jane T. Brady – Grace Church, Pemberton

After a career in development, I began ordained ministry in 2002 as assistant at St. John on the Mountain, Bernardsville, and am now rector of Grace, Pemberton. I serve on the Committee on Priesthood, Planned Giving and Sudan committees, and as a reader of General Ordination Exams. I am committed to ecumenical and interfaith relations and ministry with older adults. With God’s grace, I would bring energy and insight to service on the Standing Committee.

B. Standing Committee (Vote by Orders)

1 Lay Member, 4-year term

Charles H. Perfater – Trinity Cathedral, Trenton

Chuck Perfater currently serves on the Finance and Budget Committee, the Audit Committee and the Stewardship Commission (Chair). He has served as the Diocesan CFO. He is a past member of Diocesan Council and Standing Committee and is a five time deputy to General Convention. He is a lifelong member of Trinity Cathedral, where he has a lengthy record of leadership. In addition, Chuck is the Executive Coordinator of Province II of the Episcopal Church.

Cheryl D. Browne – St. Augustine’s Church, Atlantic City

A lifelong member of St. Augustine’s Episcopal Church in Atlantic City, she is the first female Junior Warden and has served in that role for two years. She also served on Budget and Finance representing Council, and Diocesan Council for the last three years. She was a member of Bishop's CFO Selection Committee. In her spare time she sings with The Stockton Oratorio and enjoys spending time with her family-namely her grandson.

C. Diocesan Council
3 Clergy Members, 3-year terms
1 Clergy Member, 1-year unexpired term

The Rev. J. Matthew Tucker – Christ Church, Bordentown

Fr. Matt, Rector of Christ Church Bordentown, is a lifelong Episcopalian and member of the Diocese of New Jersey. He spent ten years working in software and healthcare, most recently as the Executive Vice President of a large in-home care company. He is the founder of both the Rosary Society of the Episcopal Church and the Society of St. Alban. He serves the Diocese on the Congregational Development Committee and the Cathedral Chapter.

The Rev. Dr. Francisco Pozo – Christ Church Cristo Rey, Trenton

The Rev. Dr. Francisco Pozo has been in this diocese for 20 years. He is the chairperson of the Hispanic Commission, member of the Companion Diocese Committee, and the Anti-Racism Commission. He is a priest full of energy and enthusiasm, and he will bring the Latino/Hispanic background to the Council.

The Rev. Deborah H. Piggins – All Saints’ Memorial Church, Navesink

Experience in guiding transition as interim rector in various churches would serve Council well during episcopal election process. Various activities enriched her knowledge of diocesan ministries and programs. Active on Anti-Racism Team and Anti-Racism Commission; organized Service of Repentance and Reconciliation involving entire diocese; represented Northern Convocation on Board of Missions; member Cathedral Chapter; steering committee of Red Door=Safe Haven anti-bullying campaign; former Diocesan Jubilee Officer. Imaginative in developing programs and ministries. Loves our church!

The Rev. Dr. Gina Walsh-Minor - Trinity Church, Cranford

Rector at Trinity Cranford. Has served as a member of Diocesan Council; Diocesan Nomination Committee; Board of Missions; Finance and Budget; Trial Court (Presiding Judge); Standing Commission on Clerical Compensation (Chair); Clergy Day Planning Committee (Chair) and as a Diocesan Transitional Consultant. With over 25 years of experience and skill in human resource management and organizational development, Gina would like to offer her time, efforts and enthusiasm to serve our Diocese.

The Rev. Dirk C. Reinken – St. Luke’s Church, Ewing

I have been Rector of St. Luke's, Ewing, for 9 years and have served the Diocese and National Church on congregational development and ecumenical projects. Currently, I chair Campus Ministry Oversight for The College of New

Jersey, serve on the Committee on Resolutions, and am filling a vacancy on Diocesan Council. I welcome the opportunity to contribute my 20 years of program, administrative, and financial experience for a full term on Council.

D. Diocesan Council

3 Lay Members, 3-year terms

1 Lay Member, 2-year unexpired term

Rachel McKibben – Trinity Church, Red Bank

Rachel currently serves as the Director of Youth and Family Ministries at Trinity Church, Red Bank. Her enthusiasm and commitment to Trinity, its mission, and its parishioners led to Rachel's dedicated involvement and leadership with the organizing of numerous successful programs and activities that have complemented the Rector's vision of increasing church membership. She has a passion for developing programming to attract potential parishioners. Rachel and her husband, Christopher, have two children, Trevor and Paige.

Corbin C. Cogswell – Church of the Advent, Cape May

Corbin Cogswell is a member of Church of the Advent, Cape May - Chair of the Property Committee, reader, chalice bearer and manager of the Parish dinner program. Corbin and his wife Lynda moved from Baltimore in 1997, becoming innkeepers. Corbin serves the community as a member of the Historic Preservation Commission. In Baltimore, Corbin grew in his home Parish from acolyte to Senior Warden, served the Diocesan Liturgy, Stewardship and Acolyte committees.

Rebecca Spellacy – Church of the Good Shepherd, Pitman

Rebecca has served two years on the Nominating Committee and served in various parish ministries. Having never served in an elected office in the diocese, she presents a fresh opportunity for the diocese to have someone new involved in diocesan ministry.

Deborah L. Schmidt – St. George's by-the-River, Rumson

Deborah has been a member of St. George's for 22 years. She is currently Senior Warden, Chair of the Historical Committee, co-chair of the Canterbury Fair White Elephant Committee, and Secretary of the Buildings and Grounds Committee. She is a member of the Altar Guild, Finance Committee, and Choir. Debbie is a member of the Trial Court and an MDG representative for St. George's. She is interested in becoming more involved on the Diocesan level.

Henry E. Foster – St. Mark’s Church, Plainfield

Henry previously served on the Diocesan Council, Diocesan Planned Giving Committee, and the Visioning Committee. He currently is a member of the Diocesan Anti - Racism Team. He serves as Senior Warden, Eucharistic minister, and lay reader. Actively involved with the following programs: Stewardship, Membership, Inter - faith Homeless, Grace Feeding, Grassroots Committee, Ushers, and “I Have a Dream” program. Butler University (Indiana) graduate. Retired school principal. Wide range of experience should benefit the Diocese.

Stephan P. Sroka – Church of St. Uriel the Archangel, Sea Girt

Retired program analyst for the Department of the Army. Longtime member of St. Uriel the Archangel, Sea Girt, having served as Vestryman, Warden, and Clerk of the Vestry. Serves as Lay Eucharistic Minister, Lay Reader and Treasurer for the St. Uriel Chapter of the Brotherhood of St. Andrew. Currently, member of the Joint Task Force for the Catalog of Funds and will be completing his second term as member of the Finance and Budget Committee.

H. Patrick Touanen – St. Raphael the Archangel, Brick

Pat is a member of St. Raphael's Church in Brick. He has served as parish treasurer for the past ten years. He is a member of a weekly Bible study for
Document 36 – Reports, continued

eight years, and a deputy to convention for four years. He says his prayers, and has a lively concern for, and commitment to, the larger life of The Episcopal Church. Council needs a person of Pat's caliber.

E. Cathedral Chapter

1 Clergy Member, 3-year term

The Rev. Anne McRae Wrede – Trinity Church, Swedesboro

I learned to hold a deep respect for the mission and ministry of our beautiful Trinity Cathedral and a sincere interest in the parishioners who serve there while I was Acting Dean of Trinity Cathedral in 1999-2000. I would like to take my “share in the Councils of the Church” by serving the diocese on the Cathedral Chapter.

The Rev. Jane T. Brady – Grace Church, Pemberton

After a career in development, I began ordained ministry in 2002 as assistant at St. John on the Mountain, Bernardsville, and am now rector of Grace, Pemberton. I serve on the Committee on Priesthood, Planned Giving and Sudan committees, and as a reader of General Ordination Exams. I am

committed to ecumenical and interfaith relations and ministry with older adults. With God's grace, I would bring energy and insight to service on the Cathedral Chapter.

The Rev. Frank B. Crumbaugh, III – Church of the Holy Innocents, Beach Haven

Fr. Crumbaugh has served our Diocese on Loan & Grant, Constitution & Canons, Task Force on Restructure, Clergy Day Planning Committee, Trial Court, and as Intake Officer. His past labors in behalf of the Cathedral Church, and his affection for its life and ministry commend his service on the Chapter

The Rev. Emily A. Griffin – St. Matthew's Church, Pennington

Emily Griffin was ordained through the Diocese of New Jersey and has served as the Associate Rector of St. Matthew's, Pennington since 2003. She currently serves on the Committee on Lifelong Christian Formation and is an accredited trainer in Godly Play. Prior to ordination, she worked for various faith-based nonprofits in and around central Jersey. She hopes to use her passions for formation and outreach to assist the Cathedral in living out its mission.

F. Cathedral Chapter

2 Lay Members, 3-year terms

Rebecca Spellacy – Church of the Good Shepherd, Pitman

Rebecca has served two years on the Nominating Committee and various parish ministries as well as serving as a mentor in EFM.

Shawn P. Fay – Trinity Cathedral, Trenton

My diocesan participation has included membership on the MDG, Urban Ministries, Nominating Committee, and Jubilee Ministries. Formerly at St. Michael's, Trenton as Junior Warden, vestry member, worship leader, altar server, webmaster, parish administrator, music/concert organizer, and community/media liaison; Currently at Trinity Cathedral and am involved with the geriatric ministry, as a lector, and lay Eucharistic minister. I would be honored to have this opportunity to further serve our diocese.

G. Standing Commission on Clerical Compensation

2 Clergy Members, 3-year terms

The Rev. Catherine E. Brunson, Dcn. - St. Barnabas Church, Monmouth Junction

Deacon Catherine Brunson was ordained in 2002 and has served on the Recovery Ministries Committee since its inception. She has over 32 years of

Human Resources experience working for AT&T for twenty-seven years and is currently employed by Johnson and Johnson. More than half of this time has been spent in multiple facets of compensation. In 1993, the American Compensation Association certified Catherine as a Compensation Professional.

The Rev. Valerie L. Balling - St. Barnabas Church, Monmouth Junction

She attended St. Paul's, Bound Brook during her childhood. In college she was involved in campus ministry. After college she volunteered for 2 years with the Christian Appalachian Project in KY, and joined Trinity, Danville. In 1998 she joined St. Peter's, Medford, where she discerned a call to ordained ministry. Previously, Vicar at St. Stephen's, Mullica Hill. Currently, Rector of St. Barnabas, Monmouth Junction. Serves on Diocesan Council, Liturgical Commission and the Clergy Compensation Committee.

H. Standing Commission on Clerical Compensation

2 Lay Members, 3-year terms

Mary Lou Steed – Christ Church, Toms River

Mary Lou is a member of Christ Church, Toms River. Serves on the staff as a Parish Chaplain, Lector, and administers the lay ministry discernment program. Previously, member Discernment Committees, served on the Clergy Compensation Committee of this diocese, Commission on Ministry in the Diocese of North Carolina, Professor of Sociology at North Carolina Wesleyan College for twenty years. Since arriving in New Jersey, taught part-time at Rider University and Thomas Edison State College

Sr. Cass Lavin-Spouse – Church of the Good Shepherd, Pitman

Have served a three-year term on the Standing Commission on Clergy Compensation, Vestry, Altar Guild, Prayer Ministry - to name a few. I was called by God to be a Sister in the Anamchara Fellowship and became a Novice in February. You might see us as the Green Penguins as we move about the convention floor! To round out my time, I work two days each week as a Christian Psychotherapist.

I. Standing Committee on Constitution and Canons

1 Clergy or Lay Member, 3-year term

The Rev. Andrea Rose-Marie Hayden – St. Augustine's, Asbury Park

Andrea Hayden is the Rector of St. Augustine's Episcopal Church, Asbury Park. She serves on the Anti-Racism Commission and the Liturgy Commission in this

Diocese. She is the National Youth Chaplain and the past National Vice-President of the Union of Black Episcopalians. Mother Hayden received the 2011 National Council of Negro Women's Women of Faith award. In her "spare" time Mother Hayden teaches an Algebra Review Course at the local junior college.

J. Trustees of Diocesan Trust Funds

1 Lay Trustee, 5-year term

Edward H. Higgins, Jr. – Christ Church, Somers Point

Ed has served as a Trustee of Diocesan Trust Funds and is familiar with its workings. Because of his prior experience in Diocesan service and having served as a parish treasurer for 14 years, he understands the stewardship and fiduciary responsibilities of this position. He has a degree in finance from Rider University, and for nearly 23 years he was employed as a senior manager in various levels of the court system of New Jersey.

K. Finance and Budget Committee

3 Members, Clergy or Lay, 3-year terms

The Rev. Dr. Hugh E. Brown, III, D. Min – All Saints Church, Princeton

In his four years of pastoral leadership at All Saint's, Princeton, Dr. Brown has particularly focused on issues of stewardship and finance, with pledged income increasing approximately 19%, with a budget surplus for the past two fiscal years. All Saint's also gave the FULL Fair Share pledge to the Diocese for the past three years. Hugh served as Development Director for Sojourners in Washington, DC from 1995-1997 presently serving on the Diocesan Stewardship Commission.

Charles H. Perfater – Trinity Cathedral, Trenton

Chuck Perfater currently serves on the Finance & Budget Committee, the Audit Committee and the Stewardship Commission (chair) He has served as the Diocesan CFO. He is a past member of Diocesan Council and Standing Committee and is a five time deputy to General Convention. He is a lifelong member of Trinity Cathedral, where he has a lengthy record of leadership. In addition, Chuck is the Executive Coordinator of Province II of the Episcopal Church.

Stephan P. Sroka – Church of St. Uriel, Sea Girt

Retired program analyst for the Department of the Army. Longtime member of St. Uriel the Archangel, Sea Girt, having served as Vestryman, Warden, and Clerk of the Vestry. Serves as Lay Eucharistic Minister, Lay Reader and Treasurer for the St. Uriel Chapter of the Brotherhood of St. Andrew. Currently, member of the Joint Task Force for the Catalog of Funds and will be completing his second term as member of the Finance and Budget Committee.

Cheryl D. Browne – St. Augustine’s Church, Atlantic City

A lifelong member of St. Augustine’s Episcopal Church in Atlantic City, she is the first female Junior Warden and has served in that role for two years. She also served on Budget and Finance representing Council, and Diocesan Council for the last three years. She was a member of Bishop’s CFO Selection Committee. In her spare time she sings with The Stockton Oratorio and enjoys spending time with her family-namely her grandson.

L. Diocesan Investment Trust

1 Member, Clergy or Lay, 4-year term

1 Member, Clergy or Lay, 2-year unexpired term

William A. Klun — St. David’s Church, Cranbury

Mr. Klun is a banking and investment professional with over 20 years of experience. He sits on the Cleantech Investment Committee at the New Jersey Economic Development Authority and is also on the Advisory Board of Skystream Markets, Inc. Mr. Klun has an MBA in Finance from the Wharton School, MA in International Relations from the University of Pennsylvania, and a BS in Foreign Service, Cum Laude, from the School of Foreign Service, Georgetown University.

M. Audit Committee

2 Members, Clergy or Lay, 3-year term

1 Member, Clergy or Lay, 2-year unexpired term

Linda Worman – St. Stephens’ Church, Mullica Hill

Linda attends St Stephen’s in Mullica Hill. She has worked as an Administrative Assistant with the United Services Planning Association and as a Bookkeeper with Mantua Industries (a small toy manufacturing business). When she left the company she was the Administrative Accountant, and Manager of the Accounting Branch. She was the Administrative Accountant with the Mercer Rubber Company in Bellmawr. Linda is currently working at Amerisourcebergen and AR Cash Application Clerk.

Edmund Abramovitz, FACHE – St. David’s Church, Cranbury

Active member of St. David's Cranbury for 34 years, served on various committees, lay ministries, Vestry, and 2 terms as Senior Warden. Business consultant specializing in regulatory compliance for health care. Previously hospital COO, and executive of trade association. Master's in management. Retired Lieutenant Colonel, U.S. Army, graduate of Command and General Staff College. Familiar with accounting principals. I am also treasurer of a non-profit organization, maintaining accounts, and preparing financial papers and reports.

Edward Ferrell — Christ Church, Woodbury

Chalice bearer, lector, chair—Construction Finance Committee, Budget Committee, Endowment Board of Trustees, Vice-Director, Brotherhood of St. Andrew. Previously: Vestryman, senior warden, clerk of the vestry, parish treasurer, co-chair for Parish Search Committee, Sunday School teacher, Audit Committee. Trustee and Treasurer for the Greater Woodbury Cooperative Ministries organized by the churches of Woodbury for provision of local social ministries. Retired Fiscal Officer and Administrator, Gloucester County Treasury/Gloucester County Department of Health.

N. Disciplinary Board

4 Clergy Members, 3-year terms

1 year as a member, 2 years as alternate

The Rev. Dr. Gina Walsh-Minor – Trinity Church, Cranford

Rector at Trinity Cranford. Has served as a member of Diocesan Council; Diocesan Nomination Committee; Board of Missions; Budget & Finance; Trial Court (Presiding Judge); Standing Commission on Clerical Compensation (Chair); Clergy Day Planning Committee (Chair) and as a Diocesan Transitional Consultant. With over 25 years of experience & skill in human resource management and organizational development, Gina would like to offer her time, efforts and enthusiasm to serve our Diocese.

The Rev. John C. Belmont – St. Matthew’s Church, Pennington

Father Belmont is a priest with considerable experience in ministry in the Diocese. He has been a curate, a vicar, and for 30 years a rector of a large parish. He has served the Diocese as a member of the Standing Committee, Diocesan Council, Commission on Ministry, and the Trial Court. If elected, his fairness and common sense would enable him to deliberate impartially as a member of the Disciplinary Board.

The Rev. Richard C. Wrede – Christ Church, Riverton

Ordained for 21 years and have led four congregations, currently, Christ Church, Riverton. Before ordination, I spent nine years on vestry, three as warden. In the Newark Diocese, was a member of Diocesan Council, Commission on Ministry, Resolutions Committee, and received the Bishops' Outstanding Service Award for 1998. In our Diocese, I serve as Chair of the Nominating Committee, on the Environmental Commission, and was on the Visioning Commission. Completed Doctoral studies at Drew University.

The Rev. Susan R. Ironside – St. John-on-the-Mountain, Bernardsville

Prior to becoming a priest, I worked for several years as a registered nurse for Adult Protective Services in New Jersey, the agency responsible for investigating allegations of abuse, neglect, or exploitation of vulnerable adults. In my years of working in this capacity, I learned a great deal about the necessary balance of justice and mercy, and the necessity of thorough and confidential listening and discernment, for wise decision making.

The Rev. Karin R. Mitchell – St. David's Church, Cranbury

I am currently the rector of St. David's, Cranbury and have served on the Board of Missions, Congregational Development Committee, and Standing Committee and am a member of Diocesan Council.

O. Disciplinary Board

3 Lay Members, 3-year terms

1 year as a member, 2 years as alternate

Grant Brown – St. Peter's Church, Perth Amboy

As a former Special Agent/Criminal Investigator with the US Treasury Department, and an Investigator in the private sector, I have had 29 years experience in conducting investigations. In addition to conducting investigations, I was required to determine if in fact a crime had been committed, and participating in trial preparation for the US Attorney's Office. Trial preparation involved testifying in court, as well as organizing the evidence and the witnesses.

Noreen L. Duncan – Trinity Church, Princeton

I serve as usher, reader, and chalcist at Trinity, Princeton. I served on Diocesan Council, am a member of the Cathedral Chapter, co-chair the Anti-Racism Team and am a parish trainer. An English professor at Mercer County Community College, I serve on the Trinity Cathedral Academy Board, and volunteered to teach with Urban Promise, Trenton. The most grace-filled experience of my

Document 36 – Reports, continued

Christian journey was as a freshman deputy to GC 2009. I chair the 2012 GC deputation. I am married to Hibbert, and we have two children.

Virgil M. Johnson, Ed.D. – St. John in-the-Wilderness,

I have experience serving on the Trial Court, and would like to serve another term. I have worked in the field of education in New Jersey for the past 44 years in various teaching and administrative positions in public schools and universities. I have a BA from Western Carolina U., an Ed.M. from Temple U., and an Ed.M. from Rutgers U. I also previously served on the Vestry at St. John-in-the-Wilderness

P. Intake Officer

1 Member, Clergy or Lay, 1-year term

Grant Brown – St. Peter's Church, Perth Amboy

As a former Special Agent/Criminal Investigator with the US Treasury Department, and an Investigator in the private sector, I have had 29 years experience in conducting investigations. In addition to conducting
Document 36 – Reports, continued

investigations, I was required to determine if in fact a crime had been committed, and participating in trial preparation for the US Attorney's Office. Trial preparation involved testifying in court, as well as organizing the evidence and the witnesses.

Q. Church Attorney

1 Clergy or Lay, 1-year term

Steven J. Lewis, Esq. – Christ Church, Woodbury

Mr. Lewis is currently the incumbent Church Attorney having served in this capacity the past five year. He is a life-long member of Christ Church, Woodbury, where he serves as acolyte master. Steve has been admitted to the bars of New Jersey and Pennsylvania and has been a practicing trial attorney since 1985.

R. Treasurer

1 Clergy or Lay, 1-year term

Mr. James H. Bathurst – Christ Church, Woodbury

I am honored to have served this past year as the Treasurer of this Diocese. I have learned about the working of the Diocese and hope to continue to serve our Bishop. Previously, served on Diocesan Council and Trial Court. At Christ

Church, served on Vestry, Endowment Committee, Delegate to Convocation, Director of the Brotherhood of St. Andrew, Chalice Bearer, Lector, and Usher. A retired educator, I served as Superintendent of Schools in Collingswood, NJ.

Document 37

Joint Task Force on Processing, Management, and Reporting of Diocesan Trust Funds

Background and Executive Summary Report

ISSUE & PURPOSE

Concern within the Diocese about the processing, management, and reporting of Diocesan Trust Funds, which when combined with issues raised at the 225th Annual Convention in 2009, suggested that a complete review of records, documentation, process, reporting and accounting was in order with respect to the trust funds and other accounts held by the trustees of the six corporations named in Canon 13, as well as those held by Diocesan Council (as trustees) and outside trustees.

- At the 225th Annual Convention in 2009, the president of the Convention, Bishop Cancell, referred Resolution 2009-6/7 (see attached Appendix A) to the Finance and Budget Committee for consideration and to report back to the 226th Annual Convention in 2010.
- In June 2009, a joint committee meeting of both the Trustees of Diocesan Trust Funds and the Finance and Budget Committee met to review Resolution 2009-6/7 and in July 2009, Bishop Cancell formed a Joint Task Force Committee comprised of members of the Trustees of Diocesan Trust Funds, the Diocesan Council and the Finance and Budget Committee (the “Joint Task Force” or “JTF”).

RESPONSIBILITIES OF THE JTF

- Validate the following, if possible:
 - i. The donor or other source of the trust and the date of the original document, together with any amendments;

Document 37 – Reports, continued

- ii. Identify the original corpus of the trust (cash, securities, real property, etc.);
 - iii. Who (what committee or specific person(s)) the trustees are and how many – if stated;
 - iv. Identify if there are restrictions on how the funds (principal and income) are to be invested and/or used (for what purposes are disbursements made);
 - v. Identify if there is a mechanism to amend the trust document, if necessary.
- Complete a guidebook setting forth the requirements of each of the trusts for trustees in order to satisfy accounting and auditing issues including the TEC, Title I Canon 7 Sec. 1 and 2., the Constitution and Canons of the Diocese of New Jersey and the Revised Statutes of New Jersey, Title 16 Corporations and Associations, Chapter 12 Protestant Episcopal Church, Article 1 Congregations or Parish.
 - Support the Standing Committee on Constitution and Canons in its review of Canon 13: Diocesan Trust Funds.
 - Examine whether Financial Exhibit III: Comparative Report of Trust Funds of the Diocese, and Financial Exhibit III-1: Addendum: Catalog of Funds Report, have the appropriate content to meet the Trustees reporting requirements of the applicable Canons of the Diocese of New Jersey.

For reference purposes, at the 226th Annual Convention, the Finance & Budget Committee reported on Resolution 2009-6/7 under Document 36-1 as amended March 1, 2010. That report set forth the above responsibilities.

PROGRESS REPORT

In March 2011, the JTF filed a status report known as Document 31 with the 227th Annual Convention. Document 31 went into a detailed account of the records reviewed by the JTF, as well as the decisions made regarding the historical search of old Diocesan Journals and other records and the process to be used where no documentation was available. The JTF had also begun to establish its recommendations upon which the appropriate Diocesan entities, including the 228th Annual Convention could act.

FINDINGS

As a result of this work over the last several years, the JTF, together with the help of Canon Phyllis Jones and Father Elmer Sullivan, discovered that there

- Is a very inconsistent and incomplete system of filing and storage of trust fund papers;
- Are several sets of critical incorporation papers that have apparently not been filed;
- Is no process with regard to the handling and disposition of certain bequests;
- Is a lack of transparency in trust fund accounting;
- Are numerous funds for which no documentation could be found in files, Diocesan Journals, safes, minute books, etc.;
- Are many smaller funds with common usage restrictions or with no restrictions that could be consolidated;
- Is no process whereby future bequests could be consolidated;
- Has been some misunderstanding and/or a lack of understanding with respect to the existence of the six corporations which are the owners/holders of the six Canon 13 trust funds;
- Has been little attention paid to educating the trustees of the six Canon 13 trust funds and the Diocesan Council with respect to their responsibilities;
- Has been less than satisfactory understanding and application of the differences between fund ownership and the authority to disburse fund principal and/or income.

CONCLUSIONS/RECOMMENDATIONS

- Considering that the JTF was unable to find any documentation for some of the trust funds, the JTF relied on historical data and reporting in order to complete its research.
- The JTF is compiling and completing the guidebook referenced above as the second item under “RESPONSIBILITIES OF THE JTF” (sample pages included as part of this report).
- Pursuant to its mandate, the JTF has prepared a detailed set of policy and housekeeping recommendations to

Document 37 – Reports, continued

eventually be presented to the 228th Annual Convention (hereinafter the “JTF Recommendations”. The JTF Recommendations attempt to address the findings set forth above.

- To provide the reader with some help in understanding the need for the JTF Recommendations, particularly those which may not be self-explanatory, further detail is provided below.
 1. Recommendation #1 covers times when money is left to the Diocese or to the Bishop in a way that is unclear and Convention needs to provide an official procedure for dealing with such bequests.
 2. Recommendation #2 seeks to establish precedent for handling of those trust funds where no documentation could be found, other than past practice as evidenced by old Diocesan Journals or other Diocesan records. It should be noted that in these cases, the JTF did not uncover any mishandling or misreporting of such funds.
 3. Recommendations #5 and #14 both address the consolidation of smaller trust funds which do not need to be separately reported but could be consolidated into a larger general fund held by the trustees of Diocesan Trust Funds. Recommendation #5 speaks to future funds and Recommendation #14 covers existing funds.
 4. Recommendation #16 focuses on the need to maintain a tracking mechanism between the old and new fund structures.
 5. Recommendations #6 & 7 deal with the need for greater transparency, clarity and descriptive detail in reporting.

The JTF believes that this report addresses the issues raised under Resolution 2009-6/7 and therefore fulfills its responsibilities. We respectfully request Convention’s approval of the resolutions and canonical changes presented later in this report and in the report of the Constitution and Canons Committee, which, if approved, would enable implementation of our Recommendations by the appropriate parties.

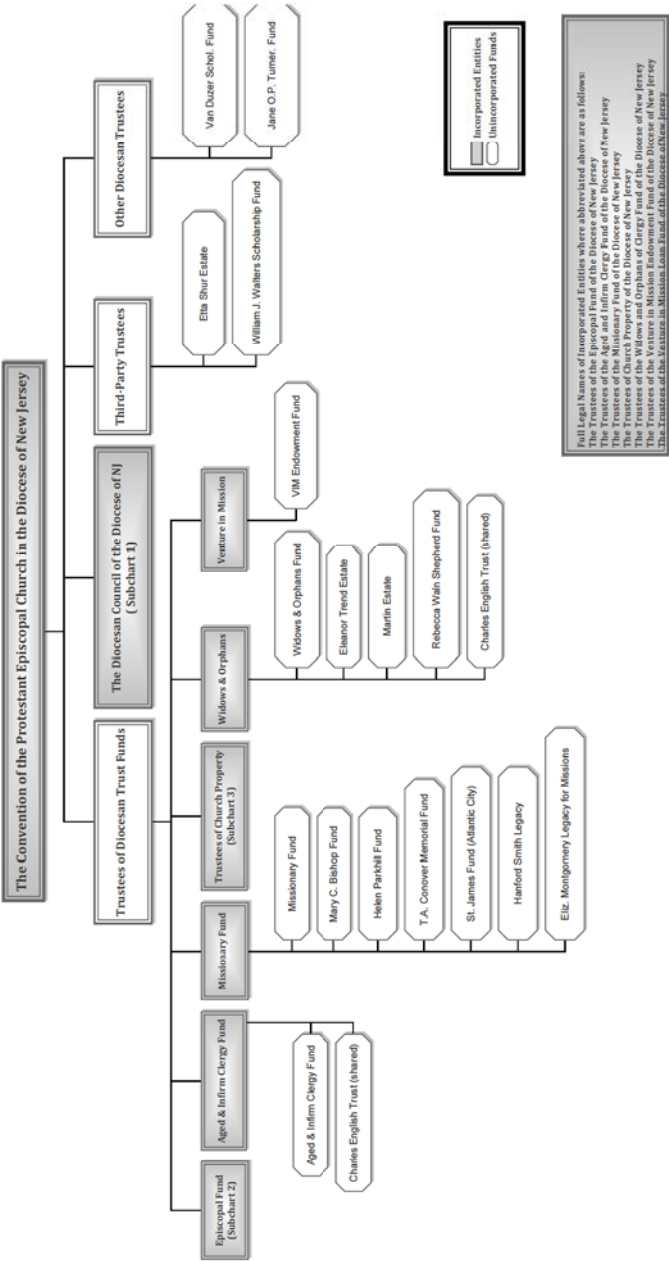
Document 37 – Reports, continued

Appendix A – Resolution 2009-6/7

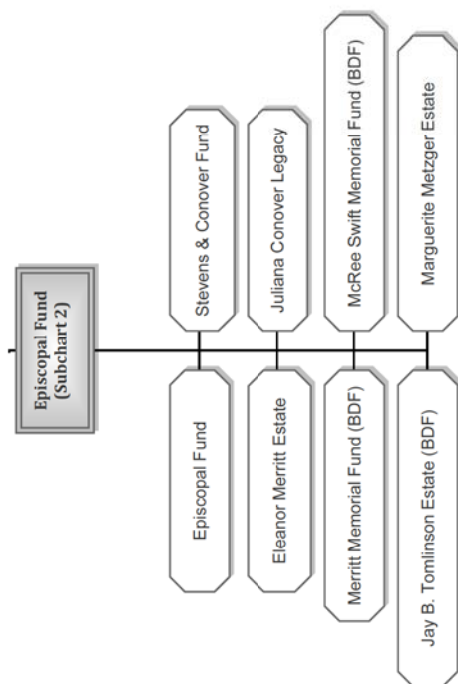
The following document references may be helpful for anyone seeking further background:

- Canon 13, Sections 1 and 5
- Canon 15, Section 2 (c)
- Canon 18, Section 2 (a)
- Canon 19, Sections 1 and 7
- Canon 21, Section 4
- Canon 22, Section 3
- Canon 25
- Canon 76
- 226th Annual Convention Document 36-1
- 227th Annual Convention Document 31

Joint Committee Task Force - Report to the 228th Convention
Episcopal Diocese of New Jersey
Corporate and Fund Structure - Draft Copy for Illustrative Purposes Only

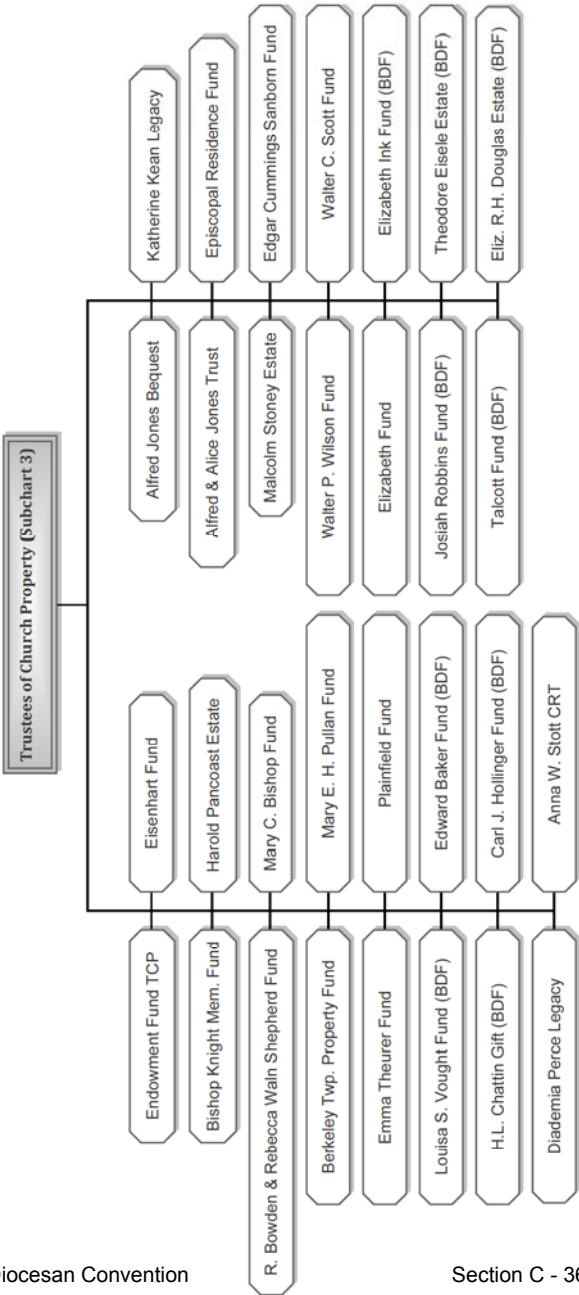


**Joint Committee Task Force - Report to the 228th Convention
Episcopal Diocese of New Jersey
Subchart 2 - Trustees of the Episcopal Fund
Corporate and Fund Structure - Draft Copy for Illustrative Purposes Only**



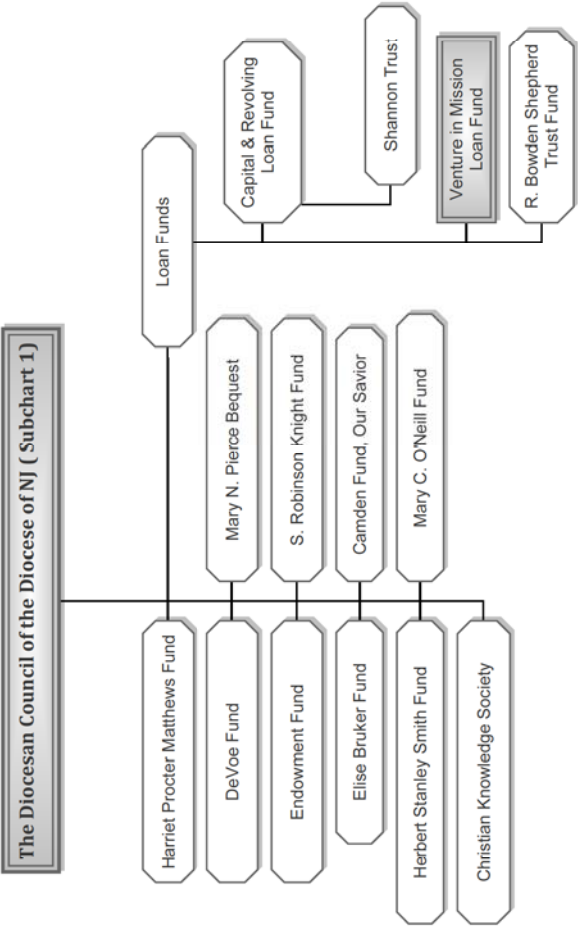
Date Issued: 01-17-12 Diocesan Council Meeting
Note: BDF = Bishop's Discretionary Fund

Joint Committee Task Force - Report to the 228th Convention
Episcopal Diocese of New Jersey
Subchart 3 - Trustees of Church Property
Corporate and Fund Structure - Draft Copy for Illustrative Purposes Only



Date Issued: 01-17-12 Diocesan Council Meeting
Note: BDF = Bishop's Discretionary Fund

Joint Committee Task Force - Report to the 228th Convention
Episcopal Diocese of New Jersey
Subchart 1 - Diocesan Council
Corporate and Fund Structure - Draft Copy for Illustrative Purposes Only



The Diocese of New Jersey
Finance Joint Task Force on the Catalog of Funds
The Funds Chart (Draft - Under Development)

Name	Date Established Date of Death (DOD)	Original Corpus Value	Type	Principal Use Restriction	Income Restriction	Income Class	Shares/Cash/Other 12/31/10	Market Value in Dollars 12/31/10	Held By	Authority to Disburse
Elisenhart Fund	date will probated - June 11, 1968 DOD - May 31, 1968	\$660,891 20,027 shs St. Regis Paper	Endowment	Donor Restricted	Restricted	4	DIT Shares 54,159.72	\$ 2,305,379	Trustees of Church Property	Trustees of Church Property
20,027 shs St. Regis Paper - \$660,891 in 1969 Journal pg 262 plus 7,000 income in 1968 for a total value of \$667,900. Will probated 6/11/68, DOD 5/31/68, principal "to be added to the endowment funds of the church"; and their widows."										
VIM Endowment Fund	November 1962 By resolution of 18th Convention	\$1,500,000 Per minutes of 1964 Convention	Endowment	Convention	Restricted	1, 4, 5, 6, 11, 13	DIT Shares 70,031.61	\$ 2,981,245	Trustees of VIM Endowment Fund	Diocesan Council as directed by Convention via budget approval
Established by resolution of 19th Diocesan Convention held in November 1962. Staff of Cathedral of Incarnation does not agree with resolution approved by Convention. Uses of income restricted to: lay ministry, youth ministry, urban ministry, communication, theological and continuing education, ministry to higher education, and care of the aging. Income to be directed periodically.										
Matthews - Harriet Procter Matthews Fund									Diocesan Council	Bishop & Diocesan Council
Originally held under the Trustees of the Cathedral Foundation.										
Shannon - C & R; Shannon Trust									Diocesan Council	Bishop & Diocesan Council
DeVoe Fund (Augustus A. DeVoe)	Established with gift May 13, 1902 with additions in 1913	\$8,800 88 shs American Stuff Company	Endowment	Donor Restricted	Unrestricted	4	DIT Shares 1,831,000	\$ 77,946	Diocesan Council	Diocesan Council
Original corpus - 88 shs preferred stock of American Stuff Company, which in 1912 was transferred into 29 shs of Weyman-Burton Company + 42 shs Helme Company + 29 shs American Stuff then in 1913, a gift of 12 shs preferred stock Helme Company. In the 1917 Journal, the number of Weyman-Burton shares increased from 28 shares to 33 shares and the value increases, suggesting that the income was reinvested since there is no letter indicating a third gift. Income to be used for general diocesan purposes at discretion of Diocesan Council. Ownership transferred from Trustees of Missionary Fund to Trustees of the Cathedral Foundation (Diocesan Council sometime after the instruction of Mr. DeVoe in 1921 (first reflected in 1924 Journal).										
Pierce - Mary N. Pierce Bequest	1961	\$500	Endowment	Unrestricted	Unrestricted	1	DIT Shares 28,000	\$ 1,107	Diocesan Council	Diocesan Council via Diocesan Budget
Will dated July 28, 1960, died in 1961; no specific purpose designated. (Note: spelled Pierce, not Perce.) Originally held under the Trustees of the Cathedral Foundation.										
Endowment Fund									Diocesan Council	Diocesan Council

Name	Purpose	Date Established	Original Corpus Value	Type	Principal Use	Income Restriction	Income Class	Shares/Cash/Other	Market Value in Dollars	Held By	Authority to Disburse
Kean - Katherine W. Kean Legacy		Date of Death (DOD) Date of Will - October 18, 1943 Date of Death - unknown	Form If not \$ \$134,185.64	Endowment	Donor Unrestricted	Restricted	1	DIT Shares 12,656,000	\$ 551,337	Trustees of Church Property via Diocesan Budget	Trustees of Church Property via Diocesan Budget
The will states, "to be held as an endowment fund and the income only to be used for the purposes of said diocese." 1949 Journal. Report of the Treasurer cites "the income from this fund is being designated towards the salary of the Suffragan Bishop." 1980 Report of the Office of the Treasurer states "The income is used to underwrite the Assessment Budget."											
Night - Bishop Knight Memorial Fund		December 4, 1913	\$5,000	Endowment	Unrestricted	Unrestricted	1	DIT Shares 222,000	\$ 9,451	Trustees of Church Property via Diocesan Budget	Trustees of Church Property via Diocesan Budget
Bequest from Bishop John Scarborough. In 1937, was made available for the work of the Diocese and support of the Diocesan House.											
Pancoast - Harold E. Pancoast Estate										Trustees of Church Property via Diocesan Budget	Trustees of Church Property via Diocesan Budget
Historically disbursed for youth work.											
Conover - Stevens & Conover Fund										Trustees of the Episcopal Fund via Diocesan Budget	Trustees of the Episcopal Fund via Diocesan Budget
Merritt - Eleanor Merritt Estate		DCO - February 3, 1978	\$10,000	Endowment	Unrestricted	Unrestricted	1	DIT Shares 649,000	\$ 27,628	Trustees of the Episcopal Fund via Diocesan Budget	Trustees of the Episcopal Fund via Diocesan Budget
Died February 3, 1978; no restrictions on principal or income known. bequeathed to Diocese in memory of Charles Ewan Merritt (father) to be placed in the Endowment Fund per 1980 and 1993 journals. This fund is listed under the Trustees of the Episcopal Fund.											
Episcopal Fund										Trustees of the Episcopal Fund via Diocesan Budget	Trustees of the Episcopal Fund via Diocesan Budget
Endowment Fund TCP										Trustees of Church Property	Trustees of Church Property

Name	Purpose	Date Established	Original Corpus Value	Type	Principal Use	Income Restriction	Income Class	Shares/Cash/Other	Market Value in Dollars	Held By	Authority to Disburse
Jones - Alfred B. & Alice C. Jones Trust	Date of Will - February 10, 1960; Codicil dated June 7, 1962; held in trust until death of Alice C. Jones, daughter	35% of residue & remainder of estate = \$525,566 (market value December 31, 2007)	Endowment	Donor	R			DIT Shares	12/31/10 \$ 542,766	Trustees of Church Property	Trustees of Church Property
Trustees of Church Property hold funds in trust with the income distributed annually, at the discretion of the trustees, to a) VA Provider Fund (Fund #11.00), b) Aged & Infirm Clergy Fund (Fund #13.00), c) Widows & Orphans of Clergy Fund (Fund #12.00) and/or d) Capital & Revolving Loan Fund at discretion of Trustees of Church Property. Funds may not be commingled with other funds of the Diocese; however, funds may be invested in the Diocesan Investment Trust.											
Bryan - Georgina M. E. Bryan Estate										Diocese of New Jersey	Left to Diocese w/o restrictions. No action taken yet to assign to a trust corporation.
Episcopal Residence Fund										Trustees of Church Property	Trustees of Church Property
This is not a trust fund. It is a fund that was established to receive and disburse funds from sales and purchases of clergy housing. Only documentation was found in the minutes of the Trustees and Finance Committee between 1983-95.											
Shepherd - R. Bowdin Shepherd & Rebecca Wain Shepherd Fund										Trustees of Church Property	Diocesan Council
Missionary Fund										Trustees of the Missionary Fund	Trustees of the Missionary Fund via Diocesan Budget
Conover - T. A. Conover Memorial Fund										Trustees of the Missionary Fund	Trustees of the Missionary Fund via Diocesan Budget
Bishop - Mary C. Bishop Fund										Trustees of Church Property	Trustees of Church Property via Diocesan Council

The Diocese of New Jersey
Finance Joint Task Force on the Catalog of Funds
The Funds Chart (Draft - Under Development)

Document 37b

Name	Date Established Date of Death (DOD)	Original Corpus Value Form if not \$	Type	Principal Use Restriction	Income Restriction	Income Class	Shares/Cash/OT Per 12/31/10	Market Value in Dollars 12/31/16	Held By	Authority to Disburse
Sanborn - Edgar Cummings Sanborn Fund	Date of Will: March 23, 1973 Unknown - funds received in 1976 (assumed)	\$2,000	Endowment	None	Restricted	3	DIT Shares 118,000	\$ 5,023	Trustees of Church Property	Trustees of Church Property via Diocesan Budget
To be used for "Domestic Missions."										
Stoney - Malcolm Stoney Estate									Trustees of Church Property	Bishop & Board of Missions
Knight - S. Robinson Knight Estate									Diocese/Diocesan Council	Bishop's Discretionary Funds
Parkhill - Helen Parkhill Fund									Trustees of the Missionary Fund	Trustees of the Missionary Fund via Diocesan Budget
Braker (Ellie A.) Fund	Date of Will: March 20, 1969 Date of Death: October 29, 1970	Funds received March 1973 \$127,852	Endowment	None	None	4	DIT Shares in 2009 8,556,000	Value in 2009 \$ 316,337	Diocesan Council	Diocesan Council
Funds received in March 1973. To be used for the establishment, or in connection with the operation, of a Diocesan Conference Center. In 2010, the funds were being used for the mission of the Diocese in our Diocesan budget.										
Berkley Twp. Prop. Fund									Trustees of Church Property	Diocesan Council
Pullan - Mary E. H. Pullan Fund	Unknown		Endowment	Board in earlier table, very not clear	R	5	DIT Shares 2,007,544	\$ 85,461	Trustees of Church Property	Bishop & Standing Committee
Will dated April 3, 1956, for theological education. First appears in Report of Diocesan Investment Trust for year ended December 31, 1977, page 16, under Trustees of Diocesan Foundation.										

The Diocese of New Jersey
Finance Joint Task Force on the Catalog of Funds
The Funds Chart (Draft - Under Development)

Document 37b

Name	Purpose	Date Established	Original Corpus Value	Type	Principal Use	Income Restriction	Income Class	Shares/Cash/Other	Market Value in Dollars	Held By	Authority to Disburse
Wilson - Walter P. Wilson Fund			Form if not \$							Trustees of Church Property	Bishop & Standing Committee
Scott - Walter C. Scott Fund										Trustees of Church Property	Bishop & Standing Committee
Walters - William J. Walters Scholarship Fund										Wells Fargo	Bishop & Standing Committee
Erma T. Theurer Fund										Trustees of Church Property	Bishop & Standing Committee
Van Duzer Scholarship Fund										Trustees of Van Duzer Scholarship Fund	Bishop & Standing Committee
Etha Shur Estate		Date of Will - November 14, 1988 Date of Death - Unknown	Unknown	Other	Restricted	Donor	5	Held by Community Foundation of NJ	\$120,000 est.	PNC Bank	Bishop and Standing Committee
Since the will did not name a specific diocese as trustee or beneficiary, the trustee made a decision to allow the Diocese of New Jersey and Newark to award the income on an alternating three year basis. These funds are held by PNC Bank which invested them with the Community Foundation of New Jersey, hence, the spending authorization rests officially with the trustee bank with an unofficial arrangement that makes the funds available to seminarians of the two dioceses. Restricted to male seminarians.											
Aged & Infirm Clergy Fund										Trustees of Aged & Infirm Clergy Fund	Bishop and Standing Committee
Widows & Orphans Fund										Trustees of Widows and Orphans of Clergy Fund	Bishop and Standing Committee
Eleanor B. Trend Estate											

Name	Date Established Date of Death (DOD)	Original Corpus Value Form if not \$5	Type	Principal Use Restriction	Income Restriction	Income Class	Shares/Cash/Other 12/31/10	Market Value in Dollars 12/31/10	Held By	Authority to Disburse
Purpose									Trustees of Widows and Orphans of Clergy Fund	Bishop and Standing Committee
Originally two funds - one under the Trustees of Widows and Orphans and the other under Trustees of Aged and Infirm. In 1996, the Eleanor Trend A&I account was absorbed into the A&I General Fund.										
Rebecca Wain Shepherd Fund									Trustees of Widows and Orphans of Clergy Fund	Bishop and Standing Committee
H. Martin Estate									Trustees of Widows and Orphans of Clergy Fund	Bishop and Standing Committee
St. James Fund (Atlantic City)									Trustees of Widows and Orphans of Clergy Fund	Bishop and Standing Committee
St. James Fund (Atlantic City)									Trustees of the Missionary Fund	Diocesan Council
Plainsfield Fund									Trustees of Church Property	Trustees of Church Property
Camden Fund, Our Saviour										
To be determined after Diocesan Council and Trustees of Diocesan Trust Funds act in January 2012 based on review presented by CFO in December 2011.										
Elizabeth Fund									Trustees of Church Property	Trustees of Church Property
Procter - William A. Procter Foundation									Trustees of William A. Procter Foundation	Trustees of William A. Procter Foundation
Herbert Stanley Smith Fund									Diocesan Council	St. Andrew's, Lambertville
Interest to be paid to St. Andrews, Lambertville to pay rector's salary. ***Phyllis - please note that Lynne put under "Authority to Disburse" St. Andrews, Lambertville. Please let me know whether Diocesan Council is correct or St. Andrews, Lambertville.										

The Diocese of New Jersey
Finance Joint Task Force on the Catalog of Funds
The Funds Chart (Draft - Under development)

Name	Purpose	Date Established	Original Corpus Value	Type	Principal Use	Income Restriction	Income Class	Shares/Cash/Other	Market Value in Dollars	Held By	Authority to
Jane O. P. Turner		Date of Death - November 1928; Court Judgment October 10, 1950	\$18,000	Endowment	Restricted	Restricted	???	25,679,610	\$ 1,093,181	Bishop and Trustees of Jane O.P. Turner Fund chosen by Convention	Bishop and Trustees of Jane O.P. Turner Fund chosen by Convention
	WILL dated March 20, 1928 - date of death November 1928; will contested; a court judgment, dated October 20, 1950, allowed fund to be established to use the income to provide medical and surgical care to children suffering from incurable diseases and deformities instead of donor's original request that the funds be used to establish an infirmary for the care of children suffering from incurable diseases. The funds are available to all children not just Episcopalians.										
Mary C. O'Neill Fund		Date of Will - January 15, 1985	\$10,000	Endowment	Unrestricted	Restricted	???	840,125	\$ 35,764	Diocesan Council	Diocesan Council
	WILL dated 1/15/85; principal "to be used specifically... involving the benefit, assistance and relief of the poor and the sick. No part... shall be used for education, administrative or building purposes." Bequeathed to Trustees of Diocesan Foundation, now Diocesan Council.										
	Christian Knowledge Society (Corporation)										
										Christian Knowledge Society, Inc.	Diocesan Council
Elizabeth Ink Fund										Trustees of Church Property	Bishop's Discretionary Funds
Louisa S. Vought Fund										Trustees of Church Property	Bishop's Discretionary Funds
Edward Baker Fund (Diocesan Council)										Diocesan Council	Diocesan Council
	Under Diocesan Foundation Endowment Fund in 1980, 1985, and 1993 Journals.										
Edward Baker Fund (TCP)										Trustees of Church Property	Bishop's Discretionary Funds
Juliana Conover Legacy										Trustees of the Episcopal Fund	Bishop's Discretionary Funds
Merritt Memorial Fund										Trustees of the Episcopal Fund	Bishop's Discretionary Funds
	Interest received by Bishop and the Bishop has discretion.										
Smith - Hanford Smith Legacy										Trustees of the Missionary Fund	Bishop's Discretionary Funds
Robbins - Josiah Robbins Fund										Trustees of Church	Bishop's Discretionary Funds

Name	Purpose	Date Established Date of Death (DOD)	Original Corpus Value Form if not \$5	Type	Principal Use Restriction	Income Restriction	Income Class	Shareholder 12/31/10	Market Value in Dollars 12/31/10	Held By Property	Authority to Disburse
Subcategory of Bishop's Funds - 1974 Journal is first reference.											
Estate - Theodore Elsie Estate											
First reference in 1987 Journal under Trustees of Church Property Report with subcategory Bishop's Funds.											
Chittin - H. L. Chittin Gift											
Under Trustees of Church Property as a miscellaneous gift - 1959 Journal.											
Hoinger - Carl J. Hoinger Fund											
1966 Journal entry.											
Talbot - Talbot Fund											
Douglas - Elizabeth R. H. Douglas Estate											
McRee Swift Memorial Fund											
Date of Will - original November 3, 1983 plus six codicils Date of Death - April 5, 1996											
To support the Bishop's Trust Fund. Principal investment restriction: To invest the same in United States Government bonds, or in State bonds, of any of the Eastern or Middle States of the United States of America, or first mortgage bond of any first class railroad company (the stock whereof shall be selling at not less than par) or any of the eastern or Middle States of said United States.											
Tomlinson - Jay B. Tomlinson Estate											
Montgomery - Elizabeth Montgomery Legacy for Missions											
Diadema Pierce Legacy (Council)											
Prepared for Joint Meeting of the Diocesan Council and Trustees of Diocesan Trust Funds Tuesday, December 13, 2011											

**The Diocese of New Jersey
Finance Joint Task Force on the Catalog of Funds
Samples of Text for Comprehensive List of Trust Funds Held
As prepared for Joint Meeting of the
Diocesan Council and Trustees of Diocesan Trust Funds
Tuesday, December 13, 2011
11:30 a.m. – Diocesan House**

DeVoe Fund (Augustus A. DeVoe)

Augustus A. DeVoe of Spottswood, Middlesex County, New Jersey, on May 13, 1902, deeded to the Trustees of the Missionary Fund of the Diocese of New Jersey eighty-eight (88) shares of American Snuff Company preferred stock to hold in trust. The income and profit were to be used "in maintenance and support of the Missions controlled by the convocation of New Brunswick." Then on November 1, 1902, he shifted the purpose of the funds to be used for Missions in the Diocese of New Jersey as a whole because the canons of the church changed control of the missions from individual convocations to a Board of Missions for the entire diocese.

The original 88 shares of American Snuff were converted into the following shares: 29 shares of the Weyman-Burton Company, 30 shares of the George W. Helme Company, and 29 shares of the American Snuff Company. The first reporting of this itemization is found in the 1912 Journal of the Diocese (for the year ending April 30, 1912).

Mr. DeVoe made one additional contribution to the fund on March 12, 1913 of twelve shares of preferred stock in the George W. Helme Company. This gift appears in the 1913 Journal when the holdings reflected are: 29 shares of the Weyman-Burton Company, 42 shares of the George W. Helme Company, and 29 shares of the American Snuff Company. In the 1917 Journal, there is an indication that the income was reinvested as the number of shares of Weyman-Burton stock is reflected as 33 shares and is valued at \$3,300 or \$400 more than in the 1916 Journal (and there is no letter indicating a third gift).

Then, in 1921, Mr. DeVoe wrote to request that the fund be transferred from the Trustees of the Missionary Fund to the Trustees of the Cathedral Foundation. The last reporting of these shares in the Missionary Fund is in the 1922 Journal. There is no reporting of the shares in the 1923 Journal. Then in the 1924 Journal, there is the first reporting as the DeVoe Fund and it is reported under the Cathedral Foundation. The Weyman-Burton Company became the U.S. Tobacco Company which explains the listing of these shares in the 1924 Journal.

It should be noted that Mr. DeVoe may have made the shift of the Fund from the Missionary Fund to the Trustees of the Cathedral Foundation because he, too, shifted. He was a member and treasurer of the Board of Missions and became a member of the Trustees of the Cathedral Foundation. In the 1924 Journal, the Treasurer of the Cathedral Foundation is cited as "Aug. A. DeVoe."

The relevant letters from Mr. DeVoe and portions thereof include the following text:

May 13, 1902:

"I...do hereby give, assign, and transfer to The Trustees of the Missionary Funds of the Diocese of New Jersey eighty-eight shares of the preferred stock of the American Snuff Company Incorporated under the law of the State of New Jersey together with the accrued profits thereon.

To have and to hold the said stock to The Trustees of the Missionary Funds of the Diocese of New Jersey and their successors and assigns in trust to hold the same or to sell it all or any part thereof at their proper discretion and to invest the money in such manner and in such other securities as they may think proper, and to collect the income and profit arising therefrom and pay over the same to the Bishop of the Diocese of New Jersey or to his successors in office to be used by him in the maintenance and support of the Missions controlled by the convocation of New Brunswick in the Diocese of New Jersey...."

**The Diocese of New Jersey
Finance Joint Task Force on the Catalog of Funds
Samples of Text for Comprehensive List of Trust Funds Held
As prepared for Joint Meeting of the
Diocesan Council and Trustees of Diocesan Trust Funds
Tuesday, December 13, 2011
11:30 a.m. – Diocesan House**

November 1, 1902:

"...AND WHEREAS the Missions aforesaid are by canon of the Protestant Episcopal Church of the Diocese of New Jersey now controlled by a Board of Missions for the whole Diocese and not by the convocation of New Brunswick.

NOW THEREFORE I ...do hereby make known and declare that the said stock shall be hereafter held by the Trustees of the Missionary Fund of the Diocese of New Jersey in trust to hold the same or to sell the same or any part thereof at their proper discretion, to invest the money in such manner and in such other securities as they may think proper, and to collect the income and profit arising therefrom or from such substituted investments, and pay over the same to the Bishop of the Diocese of New Jersey or to his successors in office, to be used by him or them in the maintenance and support of Missions in the Diocese of New Jersey, and in case of the division of the said Diocese of New Jersey, to be used in that Diocese in which Spottswood, Middlesex County, New Jersey shall be situated...."

March 12, 1913:

"...I enclose twelve (12) shares preferred stock G. W. Helme Co. to be under same terms and conditions as the Snuff stock previously placed in the hands of the Trustees of the Missionary Fund of the Diocese of New Jersey...."

August 1, 1921:

"...do hereby make know and declare that it is my wish and desire that the said stock shall be as soon as practicable transferred by the Trustees of the Missionary Fund of the Diocese of New Jersey to the Trustees of the Cathedral Foundation of the Diocese of New Jersey forever, and the income to be devoted to such purposes as the said Trustees of the Cathedral Foundation shall seem best, but always in such Diocese as may contain the town of Spottswood, New Jersey.

(Sources: Letters of Augustus DeVoe, Journals of Diocese of New Jersey (1902 Journal, pages 108-109; 1903 Journal, pages 186-187; 1912 Journal, pages 114-115; 1913 Journal, 144-145; 1917 Journal, page 147; 1922 Journal, page 147; 1923 Journal, pages 109 and 147; 1924 Journal, page 111-112), and internet for change of company name.)

Establishment:

Established through a gift on May 13, 1902 while the donor was alive.

Date of Receipt of Funds: First reflected in the 1903 Journal under the Missionary Fund (year ended April 30, 1903).

Original Corpus: \$8,800 in the form of 88 shares preferred stock of American Snuff converted into 29 shares of the Weyman-Burton Company, 30 shares of the George W. Helme Company, and 29 shares of the American Snuff Company. Then later Weyman-Burton shares changed from 29 shares to 33 shares, suggesting that the income was reinvested. (Later the Weyman-Burton Company became the U.S. Tobacco Company.)

Funds to Support: Final designation to support general diocesan purposes at the discretion of Diocesan Council (later dated August 1, 1921).

**The Diocese of New Jersey
Finance Joint Task Force on the Catalog of Funds
Samples of Text for Comprehensive List of Trust Funds Held
As prepared for Joint Meeting of the
Diocesan Council and Trustees of Diocesan Trust Funds
Tuesday, December 13, 2011
11:30 a.m. – Diocesan House**

Principal use restriction: Donor restricted to use income only (in document dated August 1, 1921).

Principal investment restriction: None.

Held by: Diocesan Council.

Authority to Disburse: Diocesan Council.

Income distribution restriction: Income only (in document dated August 1, 1921).

Subsequent Decisions: None since transfer to Diocesan Council (Cathedral Foundation) in 1921.

**The Diocese of New Jersey
Finance Joint Task Force on the Catalog of Funds
Samples of Text for Comprehensive List of Trust Funds Held
As prepared for Joint Meeting of the
Diocesan Council and Trustees of Diocesan Trust Funds
Tuesday, December 13, 2011
11:30 a.m. – Diocesan House**

Katharine Schmidt Eisenhart Fund

Mrs. Luther P. Eisenhart (Estate of Katharine Schmidt Eisenhart), of Princeton, made the following bequest in the third article of her will, which was probated in Mercer County Surrogate's Court on June 11, 1968.

"Third, I give and bequeath one-third of the shares of stock of St. Regis Paper Company, a New York corporation, which I may own at the time of my death, to the Trustees of Church Property of the Protestant Episcopal Church in the Diocese of New Jersey and their successors, to be added to the endowment fund of said Church. The income from the endowment fund established by this article shall be used from time to time for the purposes of said Church. In so using the aforesaid income, it is my desire that the Trustees of Church Property of the Protestant Episcopal Church in the Diocese of New Jersey and their successors give preference to meeting the financial needs of the small and struggling churches of the diocese, the ill among the clergy and their families, and the aged and infirm clergy and their widows."

(Source: Letter to Bishop Banyard from Thomas Cook, Counsellor at Law, dated July 16, 1968 – first page of will only, in file.)

Establishment:

Date of Will: Will probated on June 11, 1968. Will not in file.

Date of Death: May 31, 1968.

Date of Receipt of Funds: Receipt dated September 13, 1968

Original Corpus: 20,027 shares in St. Regis Paper - \$660,891 in 1969 Journal, page 262.

Funds to Support: "to meeting the financial needs of the small and struggling churches of the Diocese, the ill among the clergy and their families, and the aged and infirm clergy and their widows."

Held by: Trustees of Church Property

Authority to Disburse: Trustees of Church Property

Principal use restriction: Donor restricted to use of income only.

Principal investment restriction: Unrestricted

Income distribution restriction: Restricted – to be "used from time to time." Will only addresses distribution of income.

Subsequent Decisions: None

**The Diocese of New Jersey
Finance Joint Task Force on the Catalog of Funds
Samples of Text for Comprehensive List of Trust Funds Held
As prepared for Joint Meeting of the
Diocesan Council and Trustees of Diocesan Trust Funds
Tuesday, December 13, 2011
11:30 a.m. – Diocesan House**

Venture in Mission (VIM) Endowment Fund

The VIM Endowment Fund was established by resolution of the 198th Diocesan Convention held in November 1982. The resolution passed as follows (Diocesan Foundation became the Diocesan Council):

BE IT RESOLVED, That \$10,000 of VIM funds be allocated to pay for campaign costs in addition to the \$180,000 already allocated. Hereinafter VIM funds received in excess of this \$190,000 will be referred to as VIM Program Funds; and

BE IT FURTHER RESOLVED, That the first \$1 million of VIM Program Funds be reallocated in accordance with the Allocation Table, below, effective retroactively to September 30, 1982; and

BE IT FURTHER RESOLVED, That Diocesan Foundation is authorized to allocate VIM Program Funds in excess of \$1 million among the five program accounts listed in the Allocation Table at its discretion, provided that when the VIM program account totals reach the \$2 million mark the schedule in the Allocation Table will have been followed and that when the VIM program account totals reach the \$3 million mark the schedule in the Allocation Table will have been completed; and

BE IT FURTHER RESOLVED, That Diocesan Foundation may present to Convention in 1983 recommendations for adjustments in the Allocation Table, if it is necessary; and

BE IT FURTHER RESOLVED, That Diocesan Foundation is directed to present to Convention in 1984 a proposal for the final allocation of VIM Program Funds which shall take into consideration any anticipated short-fall or excess of funds above or below the \$3 million level, and may recommend the reallocation of unexpended funds from the first \$3 million in any of the five program categories in the Allocation Table.

BE IT FURTHER RESOLVED, That programs in the category of Care for the Aging may be included in the Venture in Mission Endowment Fund Budget presented to Convention.

Allocation Table

	1982 <u>1 million</u>	1983 <u>2 million</u>	1984 <u>3 million</u>
Endowment Fund	\$ 600,000	\$ 1,200,000	\$ 1,500,000
Revolving Loan Fund	225,000	440,000	660,000
National Church Program	105,000	250,000	660,000
Care for the Aging	30,000	30,000	60,000
Ecumenical & Experimental			
Urban Ministry	40,000	80,000	120,000
TOTAL	<u>\$ 1,000,000</u>	<u>\$ 2,000,000</u>	<u>\$ 3,000,000</u>

The Certificate of Incorporation of the Venture in Mission Endowment Fund was also adopted at this Convention. A separate resolution for the adoption of the VIM Endowment Fund budget for 1983 was also passed.

The motion for adoption of the Certificate of Incorporation of the Venture in Mission Endowment Fund passed as follows:

**The Diocese of New Jersey
Finance Joint Task Force on the Catalog of Funds
Samples of Text for Comprehensive List of Trust Funds Held
As prepared for Joint Meeting of the
Diocesan Council and Trustees of Diocesan Trust Funds
Tuesday, December 13, 2011
11:30 a.m. – Diocesan House**

WHEREAS the Convention of the Church in the Diocese of New Jersey has voted to establish a fund known as The Venture in Mission Endowment Fund of the Diocese of New Jersey;

NOW THEREFORE BE IT RESOLVED that the 198th Convention of the Church in the Diocese of New Jersey hereby approves and adopts the following certificate of incorporation:

FIRST: The name of the corporation is "THE VENTURE IN MISSION ENDOWMENT FUND OF THE DIOCESE OF NEW JERSEY."

SECOND: The officers and trustees of the Fund shall be the same as the officers and trustees of the Trust Funds of the Diocese set forth in Section 1 of Canon 9 of the Diocese.

THIRD: The trustees shall receive and invest the funds of this Trust according to the standards of fiduciary management, and in accordance with such requirements as may be set for the in the Constitution and Canons of the Episcopal Church and the Diocese of New Jersey.

FOURTH: After the final allocation of Venture in Mission Funds by the Convention of the Church in the Diocese of New Jersey in November 1984, the Principal of the Fund shall be inviolate, and shall constitute a perpetual endowment of this Diocese.

FIFTH: The income of this Fund shall be delivered periodically to the Trustees of the Diocesan Foundation to be administered by them in a manner approved and directed by the Convention of the Church in the Diocese of New Jersey, in support of the programs set forth in the Final Report of the Commission on Planning and Development, and approved by the Convention on November 8, 1980, or such programs as may hereafter be authorized by the Convention of purposes consistent with the objectives set forth therein.

SIXTH: The Trustees shall retain the right to receive additional funds on account of principal at any time, and may, with the concurrence of the Trustees of the Diocesan Foundation, convert to principal any portion of income not currently required for purposes of the trust.

SEVENTH: The Convention shall retain the right to take any action it deems necessary to advance the objectives set forth in said Report, for which purposes the Report is make a part hereof.

(Source: 1982 Journal, pages 94 – 97, 102 – 103, 234 – 237; assorted documents in file)

Establishment: At the 200th Convention of the Diocese of New Jersey, a resolution was passed allocating funds to the VIM Endowment Fund:

BE IT RESOLVED, That Venture In Mission funds be allocated in accordance with the following table, effective immediately:

Endowment Fund	\$1,500,000
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Note: The remainder of the table on page 99 of the Journal containing the Minutes of the 200th Annual Convention, November 2-3, 1984 allocates funds to the other four categories of VIM funds.

Date of Will: Not applicable

Date of Death: Not applicable

**The Diocese of New Jersey
Finance Joint Task Force on the Catalog of Funds
Samples of Text for Comprehensive List of Trust Funds Held
As prepared for Joint Meeting of the
Diocesan Council and Trustees of Diocesan Trust Funds
Tuesday, December 13, 2011
11:30 a.m. – Diocesan House**

Date of Receipt of Funds: November 1984

Original Corpus: \$1,500,000

Funds to Support: Uses of income restricted to: lay ministry, youth ministry, urban ministry, communication, theological and continuing education, ministry to higher education, and care of the aging. This statement is based on the proposed 1983 budget.

Held by: Trustees of Diocesan Trust Funds

Authority to Disburse: Diocesan Council as directed by Convention via budget approval

Principal use restriction: Convention

Principal investment restriction: None

Income distribution restriction: Income only. Additional funds may be added to principal at any time and any portion of income not currently required for purposes of the trust may also be converted to principal with the concurrence of Diocesan Council.

Subsequent Decisions/Questions to be Answered: In the file, there are two versions (one is clearly a draft) of the Certificate of Incorporation. These drafts do not agree with the resolution approved by Convention in 1982. One draft contains language from the 1982 resolution for the VIM Loan Fund and another is somewhat different from the 1982 resolution. A question to be answered is whether an official certificate of incorporation was filed with the office of the Secretary of State or possibly the County Clerk.

**THE DIOCESE OF NEW JERSEY
JOINT TASK FORCE ON PROCESSING, MANAGEMENT, AND REPORTING OF DIOCESAN TRUST FUNDS
RECOMMENDATIONS TO THE 228TH CONVENTION OF THE DIOCESE OF NEW JERSEY**

Note: The following abbreviations will apply throughout this document:

Bishop – Bishop of the Diocese of New Jersey
CFO – Chief Financial Officer of the Diocese of New Jersey or, if the office is vacant, the Treasurer
COF – Catalog of Funds
Diocesan Council – The Diocesan Council of the Diocese of New Jersey
Diocese – Diocese of New Jersey
JTF – Joint Task Force comprised of members of the Trustees of the Diocesan Trust Funds, the Diocesan Council, and the Finance and Budget Committee
TDTF – the trustees of the six-trust funds of the Diocese of New Jersey, as set forth in Section 1 of Diocesan Canon 13 (and noted below), more commonly referred to as the Trustees of Diocesan Trust Funds:
A&I – The Trustees of the Aged and Infirm Clergy Fund
TCP – The Trustees of Church Property
TEF – The Trustees of the Episcopal Fund
TMF – The Trustees of the Missionary Funds
VIME – The Trustees of the Venture in Mission Endowment Fund
W&O – The Trustees of the Widows, Widowers, and Orphans of Clergy Fund
Treasurer – Treasurer of the Diocese of New Jersey
VIM – Venture in Mission

The following recommendations are being presented by the JTF to The Right Reverend George Councill, Bishop of the Diocese; Canon Phyllis Jones, CFO; and James Bathurst, Treasurer, for presentation to and approval by our 228th Diocesan Convention.

Policy Recommendations:

1. As a result of issues arising with respect to what happens to a gift or bequest (to whom does it belong or how should it be spent) when a gift or bequest is made and left either to "the Bishop of the Diocese of New Jersey" or to "the Diocese of New Jersey," the JTF makes the following three (3) recommendations:
 - a. Gifts or bequests left to the Bishop with no designated purpose may be used at the Bishop's discretion and/or be put into the Bishop's discretionary fund. The Bishop shall be required to disclose to Diocesan Council the amount of any such gift or bequest as well as the Bishop's intention to either specifically designate the gift or bequest (and, if so, for what purpose) or include them in the Bishop's Discretionary Fund. The receipt of the gift or bequest and its expenditure will be tracked in the appropriate reports as determined by the Treasurer, in consultation with the CFO of the Diocese and approved by the Finance and Budget Committee, and subject to audit.
 - b. Gifts and bequests up to \$50,000 in value, left to the Diocese with no designated purpose, will be placed under the authority of Diocesan Council to determine the appropriate use or uses for the gift or bequest. Gifts or bequests with a value of \$50,000 and above will be placed under the temporary authority of the TEF who will work with the Bishop, Diocesan Council, the CFO, and the Treasurer to make a recommendation to Convention regarding the appropriate use of the gift or bequest.
 - c. If a gift or bequest is left to the Diocese for a specific purpose/use and Diocesan Council determines it is clear which diocesan trustee group has authority as a result of the designated purpose, then such gift or bequest will be placed under the authority of that trustee group. If it is not clear which trustee group is responsible for spending authority, then Diocesan Council will make a decision whether to hold or spend such gift or bequest for the purpose designated or place such gift or bequest with a specific trustee group, giving that trustee group authority over the use and expenditure of the gift or bequest.
2. In cases where there is insufficient documentation to determine the management of an existing fund, we recommend that past practice (as documented in Diocesan Journal entries) be allowed to govern, until and if such documentation is found. This applies to the determination of which trustee group holds the fund and which diocesan organization has authority to disburse the monies.
3. In response to research indicating that the Shannon Trust has been included as part of the Capital & Revolving Loan Fund since the bequest was first received in August of 1992 (per the 1992 Diocesan Journal), we recommend that it be consolidated into the Capital & Revolving Loan Fund and be appropriately reinvested.

**THE DIOCESE OF NEW JERSEY
JOINT TASK FORCE ON PROCESSING, MANAGEMENT, AND REPORTING OF DIOCESAN TRUST FUNDS
RECOMMENDATIONS TO THE 228TH CONVENTION OF THE DIOCESE OF NEW JERSEY**

4. As more specifically set forth in the minutes of the 1982 Convention (page 103 of the 1982 Diocesan Journal), we recommend that Diocesan Council prepare annual budgets and appropriate reports with respect to the income received from the VIME Fund.
5. In the future, to consolidate funds held by certain trustee groups, as appropriate in the judgment of the CFO, provided such funds do not by the nature of the gift or bequest require them to be held and accounted for separately. A recommendation will be prepared for each such consolidation by the CFO for review and approval by the appropriate trustee group.

Housekeeping Recommendations:

6. To recommend that the Finance & Budget and Audit Committees, together with the CFO, implement fund accounting to provide more complete and transparent accounting for the sources and uses of principal and/or income from the various funds.
7. To reconfigure and rename the current COF into a new accounting format more consistent with the recommendation to return to fund accounting as set forth in item 6, above. The new format will be developed by the CFO and reviewed and approved by the Finance & Budget and Audit Committees with final approval by Diocesan Council and the TDTF. The new format will be implemented no later than the 2013 Convention.
8. To recommend to the TDTF that they more clearly define the roles of the TCP and the TEF and provide such definitions to the Committee on Constitution and Canons for the purpose of revising Diocesan Canon 13.
9. To ask the TCP to review the purpose and use of the Episcopal Residence Fund to determine (i) if it should continue to exist and, if so, to set parameters and develop guidelines for the use of its funds or (ii) if the fund should cease to exist, how and to whom should the cash proceeds be disbursed.
10. The JTF has been unable to locate filed incorporation papers for either the VIME Fund or the VIM Loan Fund, and recommends that the Chancellor of the Diocese prepare and file appropriate incorporation papers for these funds. The wording of the incorporation papers should track the resolutions passed by Convention in 1982.
11. The JTF has been unable to locate an amendment to the corporate documents of the Diocesan Foundation which should have been filed to reflect the resolution passed by the Convention in 1992, changing the name to the Diocesan Council of the Diocese of New Jersey as so reflected in Diocesan Canon 19, and recommends that the Chancellor of the Diocese prepare and file an amendment to the corporate documents reflecting the revised name of the Diocesan Council. The wording of the amendment should track the resolution passed by Convention in 1992.
12. The JTF has been unable to locate any documentation showing that Convention formally approved Section 8 of Diocesan Canon 13 to include the term "widowers" as is now stated in Diocesan Canon 13, Section 1 and Section 8 with respect to the corporation known as "The Trustees of the Widows, Widowers and Orphans of Clergy Fund of the Diocese of New Jersey." Once formally approved by Convention in 2012, the Chancellor should prepare and file the appropriate corporate documents to effect the change.
13. To ask the Bishop, after consultation with the TCP, to appoint a new task force/committee to review a list of real property held by the Diocese or the TCP or other entities and to determine how title to such real property is held and to make recommendations based upon such research with respect to retitling real property, if necessary.
14. To consolidate existing funds held by certain trustee groups, as appropriate in the judgment of the CFO, provided such funds do not by the nature of the gift or bequest require them to be held and accounted for separately. A recommendation will be prepared for each such consolidation by the CFO for review and approval by the appropriate trustee group.
15. To recommend that the CFO include in reports to Convention the report presented under TCP previously known as "Funds Held in Trust for Others."
16. To create a transition chart or explanation to map any revisions from the current COF to the new format thereby making any changes transparent (to show where the fund or funds are currently listed in the December 31, 2011 COF and where the fund or funds will be listed in the reconfigured new format).

**THE DIOCESE OF NEW JERSEY
JOINT TASK FORCE ON PROCESSING, MANAGEMENT, AND REPORTING OF DIOCESAN TRUST FUNDS
IMPLEMENTING RESOLUTIONS**

In connection with the Joint Task Force recommendations to the 228th Convention of the Diocese of New Jersey, the following resolutions are proposed to implement such recommendations:

1. **Resolved**, That the Shannon Trust be consolidated into the Capital and Revolving Loan Fund. (Recommendation 3)
 2. **Resolved**, That Diocesan Council include annually, as part of the Revised Preliminary Diocesan Budget, a proposed allocation of the anticipated income from the Venture in Mission Endowment Fund. (Recommendation 4)
 3. **Resolved**, That the Chief Financial Officer of the Diocese be authorized and directed to propose to the Diocesan Council and to the Trustees of Diocesan Trust Funds the consolidation of any two or more existing or future Diocesan trusts; *provided*, however, that in the judgment of the said Chief Financial Officer such funds do not by the nature of the bequest or gift require them to be held and accounted for separately. (Recommendations 5 and 14)
- Resolved**, That the Finance & Budget Committee, and the Audit Committee, together with the Chief Financial Officer of the Diocese, be authorized and directed to implement fund accounting, in order to provide more complete and transparent accounting for the sources and uses of principal and income from the various Diocesan trust funds; (Recommendation 6) and be it
- Further resolved**, That the Chief Financial Officer of the Diocese, subject to the review of the Finance and Budget Committee and the Audit Committee, be authorized and directed to reconfigure and rename the current catalogue of funds of the Diocese into a new accounting format more consistent with such fund accounting, such format to be finally approved by the Diocesan Council and the Trustees of Diocesan Trust Funds and implemented prior to the 2013 Annual Convention of the Diocese; (Recommendation 7) and be it
- Further resolved**, That such Chief Financial Officer report such reconfiguration to the Diocesan Convention so as to show the changes from the December 31, 2011 chart of funds in a way that maps such new chart of funds to the former chart of funds. (Recommendation 16)
4. **Resolved**, That The Trustees of Church Property of the Diocese of New Jersey be authorized and directed to review the purpose and use of the Episcopal Residence Fund to determine (i) if it should continue to exist and, if so, to set parameters and develop guidelines for the use of its funds or (ii) if the fund should cease to exist, how and to whom should the cash proceeds be disbursed, and to submit such determinations to the 2013 Annual Convention of the Diocese for implementation. (Recommendation 9)
 5. **Resolved**, That the Chancellor of the Diocese be authorized and directed to prepare and file appropriate incorporation papers, consistent with authorizing resolutions passed by the 1982 Diocesan Convention, for The Trustees of the Venture in Mission Endowment Fund and The Venture in Mission Loan Fund. (Recommendation 10)
 6. **Resolved**, That the Chancellor of the Diocese be authorized and directed to prepare and file appropriate papers, consistent with authorizing resolutions passed by the 1992 Diocesan Convention, for changing the corporate name of the Diocesan Foundation to "The Diocesan Council of the Diocese of New Jersey". (Recommendation 11)
 7. **Resolved**, That the Chancellor of the Diocese be authorized and directed to prepare and file appropriate papers for changing the corporate name of The Trustees of the Widows and Orphans of Clergy Fund of the Diocese of New Jersey to "The Trustees of the Widows, Widowers, and Orphans of Clergy Fund of the Diocese of New Jersey". (Recommendation 12)
 8. **Resolved**, That the Bishop of the Diocese of New Jersey be authorized and requested to appoint, following consultation with The Trustees of Church Property of the Diocese of New Jersey, a new task force to review the status of all real property held in the name of the Diocese of New Jersey, The Trustees of Church Property, The Trustees of the Episcopal Fund, and such other entities as the Trustees of Diocesan Trust Funds may identify,

and to make recommendations based upon such research with respect to retitling real property as may in their opinion be desirable; and be it

Further resolved, That the Bishop of New Jersey, the Diocesan Council, the Trustees of Diocesan Trust Funds, and such other entities as may be found to be in title to such real property, be authorized and directed to effect transfers of title pursuant to such recommendations of the task force, and to report such transfers to the Diocesan Convention. (Recommendation 13)

9. **Resolved,** That the Chief Financial Officer of the Diocese be authorized and directed to include in future reports to the Diocesan Convention under the Trustees of Church Property the report formerly known as the "Funds Held in Trust for Others". (Recommendation 15)

In the foregoing resolutions, any reference to the Chief Financial Officer of the Diocese shall be deemed to refer to the Treasurer of the Diocese if the office of Chief Financial Officer is vacant.

**Diocese of New Jersey
Investment Advisory Committee
Report to the 228th Convention – March 2, 2012**

Background:

Resolutions 2011-4 and 2011-6 from the 227th Convention (reiterated as Resolutions 2012-4 and 2012-6 now before this Convention) addressed concerns about investment and spending policies of two specific Funds of the Diocese, namely the St. James Fund and the Venture in Mission Endowment ("VIME") Fund. This, in turn, highlighted the need for development and administration of an overall investment, spending and conflict of interest policy governing all Diocesan Trust Funds, which led to the activation of the Investment Advisory Committee ("IAC"), as provided for under Canon 25, and the referral of the 2011 Resolutions to the IAC for response.

Purpose:

The IAC was constituted to establish a small committee of qualified members with experience in institutional investing in order to:

1. proactively develop investment and spending policies that can be consistently applied across all Diocesan Trust Funds and thereby avoid reactive development of individual policies for specific funds based on individual issues,
2. act as a resource in administering said policies, guidelines and best practices, and
3. advise the Bishop, the various Boards of the Diocese with investment and/or spending authority over funds, and vestries and officers of Diocesan congregations, on questions which might arise concerning such policies, guidelines and best practices regarding the Funds for which they have fiduciary responsibility

Structure and Coordination:

All Diocesan Trust Funds with long-term investment objectives (and not required to be held by third-party trustees) are invested in the Diocesan Investment Trust ("DIT"), which is governed by its own set of Trustees. There are a number of Diocesan governing bodies – including Convention itself – with fiduciary responsibilities for the Funds invested in the DIT. It was therefore essential to ensure that we establish one policy to incorporate investment guidelines consistent with the DIT but also to address the related issues of spending and conflict of interest across all funds. Both the DIT guidelines and the policies we developed from them must comply with the requirements of The Uniform Prudent Management of Institutional Funds Act as adopted by the State of New Jersey.

Work of the Committee:

After meeting for the first time in early October of 2011, the investment, spending and conflict of interest policies which appear below were developed and introduced in draft form to Diocesan Council, the Trustees of Diocesan Trust Funds and the DIT Trustees at their October meetings, where comments and/or suggestions were solicited during a review period which lasted through December 31st, 2011, with none received. At the January meetings of those three groups, comments were once again solicited, again with none received, and notification then given that the draft policies would be consolidated into the final version which follows below, along with the implementing resolution requesting their adoption by Convention.

The Joint Task Force on Processing, Management and Reporting of Diocesan Trust Funds, during the course of finalizing its report to this Convention, raised the issue of the absence of any type of Diocesan gift acceptance policy and referred that question to the IAC. Lack of time precluded us from addressing that deficiency with the diligence it deserves in time for this report. However, we do acknowledge the need for such a policy and will address it as expeditiously as possible in order to develop guidelines for use by the various Boards of the Diocese and ratification by next year's Convention.

We believe the policies below (specifically Section 2, Subsection B and Subsection C, first paragraph, last sentence), in conjunction with the governing documents of the St. James Fund and VIME Fund, sufficiently address the issues raised in Resolutions 2011-4, 2011-6, 2012-4 and 2012-6. We therefore respectfully request that those resolutions be replaced by adoption of the following:

Implementing Resolution:

BE IT RESOLVED, that the Statement of Investment, Spending and Conflict of Interest Policies developed by the Investment Advisory Committee and presented as part of its report to the 228th Convention be adopted as the governing policy statement to be complied with by the Bishop and the various Boards of the Diocese with investment and/or spending authority over Diocesan Trust Funds.

In closing, I would like to express my gratitude to fellow IAC members Christopher McCrudden of Trinity Church, Princeton (former VP for Finance and Treasurer of Princeton University, now retired) and Charles Watson of Christ Church, Middletown (Financial Planning Specialist and Branch Manager, MorganStanley SmithBarney and Co-Chair of the Diocesan Planned Giving Committee). Their experience, diligence and wisdom enabled the completion of this project, which we offer together with prayers that it will enhance our collective stewardship of the precious resources with which God has blessed and entrusted our Diocese.

Respectfully submitted on behalf of the IAC,
Katherine F. Lowry, Chairperson
Senior Vice President, Institutional Investments – PNC Bank
St. John's, Little Silver

Diocese of New Jersey
DIOCESAN TRUST FUNDS
Statement of Investment, Spending and Conflict of Interest Policies

SECTION 1 – INVESTMENT POLICIES AND OBJECTIVES

Introduction and Statement of Purpose:

This Statement of Investment Policies and Objectives is intended to govern the investment management of Diocesan Trust Funds (the "DTF" or the "Trusts") until modified by Diocesan Convention, Diocesan Council and the Trustees of the six incorporated trust funds of the Diocese (collectively, the "Trustees") as conditions warrant. For purposes of clarity, the six incorporated trust funds of the Diocese are enumerated as follows: The Trustees of the Episcopal Fund of the Diocese of New Jersey; The Trustees of the Aged and Infirm Clergy Fund of the Diocese of New Jersey; The Trustees of the Missionary Funds of the Diocese of New Jersey; The Trustees of Church Property of the Diocese of New Jersey; The Trustees of the Widows, Widowers, and Orphans of Clergy Fund of the Diocese of New Jersey; and the Trustees of the Venture in Mission Endowment Fund of the Diocese of New Jersey. The Trustees, together with the Trustees of the Diocesan Investment Trust ("DIT"), will review the Statement and the guidelines set forth herein periodically. The Trustees also will expect the Trusts' investment advisors to propose revisions in the guidelines if in the advisors' view such guidelines aren't consistent with the Trusts' investment objectives.

The purpose of the DTF is to provide a level of financial support for the Diocese and its constituent organizations which choose to be shareholders and to offer convenient and attractive investment mediums for the endowment, reserve, or savings funds of such constituents.

The Trustees hereby acknowledge and confirm that:

1. It is the policy of the Trustees that diocesan investment funds that are long-term in nature shall be invested in the DIT. Subsections A through F which follow are intended to reflect the underlying investment strategy applicable to these funds.
2. Certain funds where the underlying investment strategy is short-term in nature may be invested outside the DIT.
3. Certain trusts exist of which the Trustees are beneficiaries and the trust document which established the trust imposes certain restrictions on investment strategies, or requires an outside trustee to hold the funds. In such cases the restrictions imposed by the trust supercede the investment strategy of the Trustees.

The Loan Funds of the Diocese of New Jersey must be invested in accordance with the terms and conditions as set by Canon 21, Section 4. This requirement would apply to the three existing Loan Funds listed in Canon 21, namely the Capital and Revolving Loan Fund, the R. Bowden Shepherd Loan Fund, and the Venture in Mission Loan Fund, as well as any funds which may be received in the future for similar purposes.

A. Investment Objectives

Asset growth, exclusive of share purchases and redemptions, should exceed the rate of inflation in order to preserve the Trust's real value, its purchasing power. The DIT's specific objective is to achieve a compound annualized total return that exceeds the weighted average return of the applicable Equity and Fixed Income benchmarks, as defined below, over the measurement period.

The DIT's asset value should grow over the long term at a satisfactory rate consistent with acceptable investment risk.

B. Dividend Policy

While the DIT's investment portfolio should recognize its policy of regular monthly dividends to its shareholders, the Trustees embrace the total return concept and do not require that current income from portfolio investments fund dividend payments.

The current dividend policy provides a) the dividend payout is to be reviewed annually at the October meeting of the DIT Trustees; b) the dividend will be set for the following year in an amount equal to approximately 4 ½% per annum of the mean share price of DIT shares for the preceding 12 quarters ending at September 30; c) dividends declared at the October meeting will be payable beginning on January 31, to shareholders of record January 2.

The Trustees have the authority to pay dividends in excess of this amount if they feel this would be appropriate based on the needs of the Diocese of New Jersey and the participating congregations and would not negatively impact the long term viability of the DIT Fund.

Diocese of New Jersey
DIOCESAN TRUST FUNDS
Statement of Investment, Spending and Conflict of Interest Policies

C. Portfolio Composition and Asset Allocation

To achieve its investment objectives, the DIT's investments shall be allocated between equities and fixed income investments. The purpose of the DIT's fixed income investments (including cash equivalents) is to provide a deflation hedge, to reduce the overall volatility of the DIT and to produce current income in support of DIT dividend distributions. The purpose of the DIT's equity investments is to provide a total return, an increase in both principal and income to preserve the DIT's purchasing power and to support increases in DIT dividends at or above the rate of inflation.

The Equity Benchmark is 65% of Trust assets at market value, but the actual percentage invested may vary in an acceptable range of 50% and 80% of market value with fixed income in a 20% to 50% range depending on market and economic conditions. It is recognized that equity investment entails greater variability and risk.

The Trustees may alter any of these asset allocations at their discretion. While it is expected that such changes will be infrequent, overall asset allocation will remain under regular review so it is not allowed to be the residual of advisors' decisions and market movements. The Trustees may invest in investments that might not be categorized as equity or fixed, such as alternative investments, if the Trustees feel this investment would reduce investment risk and enhance return in the DTF.

D. Investment Goals

As an objective, the Trust's total rate of return should exceed the weighted average return of the applicable Equity and Fixed Income benchmarks, as defined below, over the measurement period.

The fixed income rate of return should be competitive with the return of the appropriate benchmark as determined by the DIT Trustees. Cash and cash equivalents are included in fixed income for performance measurement.

The equities' rate of return should be competitive with the appropriate benchmark as determined by the DIT Trustees. Goals are expected to be attained over running 3-year periods. It is recognized real return objectives may be difficult to attain in each 3-year period, but should be attainable over a series of 3-year periods.

E. Investment Guidelines

The DIT will be diversified by asset allocation and within asset classes, viz., within equities by economic sector and industry. Diversification is to assure no single security or category of securities will have an aberrant impact on Trust performance.

All assets are to be readily marketable and have readily ascertainable market values. Corporate bond holdings shall be direct obligations (not derivatives) and rated at least investment grade by Moody's or Standard & Poor. Mortgage-backed securities of the highest investment grade are permitted. There are no restrictions on obligations issued or guaranteed by the U.S. Government.

Equities are to be broadly diversified according to economic sectors and industry. It is recognized, however, to achieve its investment objectives equities must be actively managed and therefore cannot be fully diversified. Decisions as to individual stock selections, position size, number of issues, industries and sectors, current dividend levels and turnover are left to the broad discretion of the advisors, subject to the customary standards of fiduciary responsibility.

Investments in any one common stock are limited to 5% of each advisor's portfolio at the time of purchase.

F. Monitoring of Objectives and Results

The DIT Trustees shall review investment performance with the DIT's advisors at each of the regular quarterly meetings.

The Investment Advisory Committee shall review the Statement of Investment, Spending and Conflict of Interest Policies and Objectives at least once each year. Any recommendations or changes made as a result of this review

Diocese of New Jersey
DIOCESAN TRUST FUNDS
Statement of Investment, Spending and Conflict of Interest Policies

shall be voted upon and approved by the DIT Trustees no later than the end of January, to be presented for ratification at the next Diocesan Convention.

If at any time an advisor believes any policy guideline is inhibiting his investment performance, it is his responsibility to communicate his view to the Trustees.

SECTION 2 – SPENDING POLICIES AND OBJECTIVES

A. Statement of Purpose

This spending policy is meant to:

- 1) govern the determination of the distribution amounts from the various funds (or accounts) that are under the control of or benefit the Diocese of New Jersey,
- 2) specify who has the authority to approve distributions in excess of DIT dividend guidelines, and
- 3) acknowledge that restrictions placed on an outside trustee by terms of the trust supercede the spending policy of the Trustees

B. Reinvested dividends

All dividends received from investment in shares of the DIT shall be considered income. It shall therefore be the policy of the Trustees that the dollar value of dividends reinvested into any investment account shall be considered income available for distribution at a future date, not an addition to principal.

C. Distributions in excess of DIT dividends

For distributions in excess of DIT dividend guidelines, for any specific fund that is invested in the DIT or Trusts held elsewhere, prior approval of the governing body(ies) having either trusteeship over and/or the authority to disburse for that particular fund must be obtained and documented. In addition, timely, clear and transparent reporting of this distribution (as well as normal distributions) must be made on an annual basis to the appropriate governing body and to Convention. For purposes of clarity, it shall be the policy of the Trustees that any fluctuation in net asset value of DIT shares shall be considered capital in nature and shall therefore increase or decrease principal, as the case may be.

All governing bodies of the Diocese of New Jersey with trusteeship over and/or authority to disburse funds of the Diocese acknowledge that they are governed by and will comply with the Uniform Prudent Management of Institutional Funds Act as adopted by the State of New Jersey. Therefore, as part of the approval process for excess distributions, consideration will be given to each of the seven factors listed below in determining whether such excess distribution is considered "prudent":

- 1) the duration and preservation of the Fund
- 2) the purpose of the organization and the Fund
- 3) general economic conditions
- 4) the effect of inflation or deflation
- 5) the expected total return from income and appreciation
- 6) other resources of the organization and
- 7) the investment policy of the organization.

D. Monitoring of the Spending Policy

This spending policy should be reviewed at least annually, if not more frequently based upon market conditions, by each governing body for the funds over which it has either trusteeship or the authority to disburse.

Diocese of New Jersey
DIOCESAN TRUST FUNDS
Statement of Investment, Spending and Conflict of Interest Policies

SECTION 3 – CONFLICT OF INTEREST POLICIES AND OBJECTIVES

Introduction and Statement of Purpose

The Trustees have confidence in the loyalty and integrity of their fellow trustees, officers and diocesan staff. Proof of their high ethical standards has been demonstrated on numerous occasions. With the current emphasis being given the subject of conflicts of interest, however, the Trustees consider it desirable to emphasize their policy on this subject. It is vitally important that both the fact and the appearance of conflicting interests be avoided.

A conflict of interest may be considered to exist in those instances where the actions or activities of an individual on behalf of the Trustees also involve (a) the obtaining of an improper personal gain or advantage; (b) an adverse effect on the Trustees' interest; or (c) the obtaining by a third party of an improper gain or advantage. Conflicts of interest can arise in other instances. While it is impossible to list every circumstance giving rise to a possible conflict of interest, the following will serve as a guideline to the types of activities which might cause conflicts and which should be fully reported to the Trustees.

A. Interests

- 1) Holding by a trustee, officer, or diocesan staff member, directly or indirectly, of a position or of a material financial interest in any outside concern (a) from which the Trustees secure goods or services (including the services of buying or selling stocks, bonds, or other securities), or (b) which provides services competitive with the Trustees. A financial interest may be material, if, for example, the investment represents a substantial portion of the assets of the outside concern or a substantial portion of the assets of the trustee, officer or diocesan staff member.
- 2) Competition with the Trustees by such an individual, directly or indirectly, in the purchase or sale of property or property rights or interests.

B. Outside Activities

- 1) Rendition by a trustee, officer, or diocesan staff member of directive, managerial, or consultative services to any outside concern which does business with, or is a competitor with, services of the Trustees.
- 2) (Applicable only to diocesan staff members, including officers who are diocesan staff members.) Participation by such an individual in any activity (whether for personal profit or incident to industry, civic or charitable organization affairs) if it is likely to involve use of the individual's time during normal business hours or which might tend to adversely affect the efficiency of the individual in providing services to the Trustees.

C. Gifts, Gratuities and Entertainment

- 1) Acceptance by a trustee, officer, or diocesan staff member of gifts, excessive or unusual entertainment, or other favors from any outside concern which does, or is seeking to do business with, or is a competitor of the Trustees under circumstances from which it might be inferred that such action was intended to influence the individual in the performance of his duties.
- 2) This does not include the acceptance of items of nominal or minor value that are of such a nature as to indicate that they are merely tokens of respect or friendship and not related to any particular transaction or Trustees activity.

D. Inside Information

- 1) Disclosure or use of Trustees information by a trustee, officer, or diocesan staff member for the personal profit or advantage of such individual or any other person, firm or corporation.
- 2) Full disclosure of any situation in doubt should be made so as to permit an impartial and objective determination. It should be particularly noted that this disclosure relates not only to such individual, but also to their immediate family.

2012 FINAL REPORT OF THE COMMITTEE ON RESOLUTIONS

The Committee on Resolutions received eight proposed resolutions by the January 15, 2012 deadline for submissions (extended to January 17 due to the federal holiday) and one following the deadline. Hearings were held on Saturday, February 25, 2012, at Diocesan House, at which some proposals were modified by their proposers from the language in the Preliminary Report as distributed as preconvention meetings. This Final Report thus supersedes the Preliminary Report.

As provided by the Rules of Order, Proposed Resolution 2012-9 and any other proposed resolutions not timely submitted to the Committee on Resolutions, and not required by canon to be submitted to some other committee, may be brought to the floor of Convention for consideration only upon a two-thirds vote of Convention.

Respectfully submitted,
Committee on Resolutions
The Rev'd John P. Mitchell
The Rev'd Dirk C. Reinken
The Rev'd Jane L. Rockman
Mr. Chuck Lezenby
Mrs. Cynthia A. Miller
Mr. John A. Sully
Paul Ambros, Esq., Chair
Ms. Mary Anne Rhoads, Diocesan Liaison

RESOLUTION 2012-1:

Subject: Honoring and Continuing Anti-Racist Leadership in the Diocese

Be it resolved, That this 228th Convention of the Diocese of New Jersey honor the Right Reverend George E. Council for his consistent modeling of anti-racist leadership in word and deed, and for his unswerving support of the ongoing work for justice by our Diocesan Anti-Racism Commission and Team; and be it

Further resolved, That this Convention give thanks that the result of

Bishop Councill's advocacy has been the steadfast nurture of a growing anti-racist culture in our diocese marked by significant and welcome progress toward that aim; and be it

Further resolved, That our next diocesan bishop be a trained and proven anti-racist, prepared to continue the good work that Bishop Councill has so tirelessly fostered; and be it

Further resolved, That, to implement that goal, General Convention Resolution 2000-B049 be applied to require all members of our Episcopal Election Committee to receive anti-racism training, without impact to the Diocesan budget, so that such education in the analysis of systemic racism may positively influence our Diocesan Profile and the eventual election of the Twelfth Bishop of the Diocese of New Jersey.

SUBMITTED BY: The Diocese of New Jersey Anti-Racism Commission: the Rev'd Canon Joan E. Fleming, Co-Chair, the Rev'd John Thompson-Quartey, Co-Chair, the Rev'd Andrea Hayden, the Rev'd Deborah Piggins, the Rev'd Francisco Pozo, the Rev'd Mark Van Sant, the Rev'd Martha McKee, the Rev'd Salvador Ros, the Rev'd Ted Moore, Dcn., Barbara Bach, Kevin Thompson, Noreen Duncan, Susan Espenshade, and Wendy Blackman; and members of the Anti-Racism Team: the Rev'd Jane Brady, the Rev'd Dr. Judith S. Krom, Dcn., the Rev'd Valerie Redpath, Judith Miller, the Rev'd Canon Ronald Albury, Daryl Albury, Judy Lowry, the Rev'd Francis Hubbard, the Rev'd Margaret Hodgkins, Leon Merriweather, Lisa Nanton. the Rev'd Cathy Brunson, Dcn., Neville Greaves, the Rev'd Nathaniel Wilson Ferrell, Marilyn Gorman, Pauline Devonish, Maxine King, Marcus Gales, the Rev'd Valerie Balling, Monica Devanas, Maureen Beebe, Nancy Ratcliffe, Gladston Hackett, the Rev'd Petrina Pyatt, the Rev'd Frank Castellon, Reginald Whitman, the Rev'd Canon Leroy Lyons, Hank Foster, the Rev'd Emily Griffin, the Rev'd Canon Debra Clarke, Dcn., Susan Sallamark, Charles Hughes, the Rev'd Canon Terrence Rosheuvel, and Constance White

Statement in Support of Resolution 2012-1 by Proposers:

General Convention Resolution B049 of 2000 requires "That beginning on September 1, 2000 the lay and ordained leadership of the Episcopal Church, including all ordained persons, professional

staff, and those elected or appointed to positions of leadership on committees, commissions, agencies, and boards be required to take anti-racism training."

Bishop Cuncill's leadership in the work of anti-racism is deserving of our recognition and thanks. It has been the impetus for laudable progress in our journey toward becoming an anti-racist diocese. If this good work is to continue, the Anti-Racism Commission believes it requires two things:

- that, consistent with Resolution 2000-B049, all members of our Episcopal Election Committee receive anti-racism training.
- that our future bishop is, him or herself, adequately trained and experienced in the application of an informed analysis of systemic racism.

Recommendation by Committee on Resolutions:

The Committee makes no recommendation as to this proposal.

RESOLUTION 2012-2:

Subject: Diocesan Subscription Medical Service

Be it resolved, That the Diocese of New Jersey set as a goal to operate a Diocesan Subscription Medical Service (DSMS) for the benefit of its clergy, parishes, and missions, under which the subscription dues would be (a) waived for employees of the Diocese including of this medical service, retired clergy, and the poor, (b) discounted by thirty percent for active clergy, parish or mission staff, and lay church members, and (c) at full price to members of the general public, employers, municipalities, counties, and the state of New Jersey; a "travel" subscription at a reduced rate would be offered as a rider to any full premium health insurance plans with which the Diocese can negotiate a reciprocal "travel" insurance rider, all such riders to be optional at the choice of the subscriber or insured party; and be it

Further resolved, That the Diocese of New Jersey appoint a Commission of Medical Services, Instruction, and Research (CMSIR)

to explore the available opportunities to establish the DSMS and, when ready to make the DSMS operational, to direct, coordinate, and approve the hiring of staff and the purchase of facilities and equipment for medical offices, clinics, hospitals, and medical schools, so as to provide the best medical service possible given the funds collected in moderate subscription dues, and to establish an ongoing medical institution which trains its own doctors and offers a favorable environment for medical research, including pharmaceutical research; the CMSIR would negotiate licensing of inventions on behalf of researchers, as well as heavily discounted prices for the DSMS on the medical equipment and medicines produced according to those patents by licensed manufacturers.

SUBMITTED BY: Carl Peter Klapper, St. Luke's Church, Metuchen

Statement in Support of Resolution 2012-2 by Proposer:

As a member of a church named in honor of Saint Luke, the Physician, as well as the grandson of a noted surgeon, Harry Klapper, MD, I feel a keen sense of mission in reforming medical care so that it serves the people and shows the love of Christ. As an economist, I am acutely aware of the manner in which health insurance has corrupted my grandfather's profession, driving up medical fees, medical school tuition, and the prices of medical equipment and medicines. I am also aware that practicality demands a gradual transition away from health insurance with its commercialization of medicine and toward direct medical care as practiced by centuries of physicians following the Hippocratic Oath.

In this resolution, I propose a way for the Diocese of New Jersey to achieve just such a gradual transition. First, the CMSIR purchases abandoned hospitals inexpensively in parishes with no local medical service and, by opening them again, gains a ready-made subscriber base. The travel subscription then extends the subscriber base into insurance base on a partial basis, while the travel insurance provides a backup for subscription patients needing special care not yet provided by the DSMS. As for reversing the price increases within the DSMS, in-house medical training and instruction avoids the expense of private medical schools while giving to the young, the poor, and the unemployed an opportunity to enter the field of medicine without being bound to debt. Also, medical research at the DSMS advances the medical arts and improves the care of

patients at minimal cost when the CMSIR requires patent licensees to at least sell the resulting product to the DSMS at a deep discount, preferably just a little above cost plus a small license per-product fee distributed to the inventors. That would be a small witness of not profiteering off of medicine. Finally, the waiving of the subscription dues for the poor restores the indigent care which health-insurance-financed private "medical centers" (most don't dare to call themselves "hospitals") have been dodging at every turn. Indeed, profiteering health providers and insurers will be seen for what they are and will be all the more easily supplanted by a caring, competent medical staff performing just the procedures and dispensing just the medicines needed to heal their patients, all for modest regular dues.

Luke 9:1-2: "Then he called his twelve disciples together, and gave them power and authority over all devils, and to cure diseases. And he sent them to preach the kingdom of God, and to heal the sick."

Recommendation by Committee on Resolutions:

The Committee makes no recommendation as to this proposal.

RESOLUTION 2012-3:

Subject: Health Insurance

Be it resolved, That the Convention hereby directs the health insurance Plan Administrator of the Diocese to instruct the Episcopal Church Medical Trust to structure the health insurance premiums of the active clergy and lay employees of the Diocese on a two rate basis beginning on January 1, 2013.

SUBMITTED BY: The Rev'd Elmer L. Sullivan

Statement in Support of Resolution 2012-3 by Proposer:

For many years the group health insurance premiums of the active clergy and lay employees of the Diocese have been based on a two rate structure: one rate for single persons and a second rate for a

family of two or more persons.

At a meeting on September 7, 2011, the Insurance Committee adopted a change to take effect in 2012. This change establishes a more complex rate structure that includes one rate or a single person, a second rate for a couple (husband and wife), and a third rate for a family (husband, wife and one or more children). Whereas at present there is no difference in the premium rate for a couple and a family, the new rate structure will result in a significantly higher annual premium for families with children as compared with couples without children. The difference in premium varies according to which of the health insurance plans the employee chooses, but for the five most popular plans the difference is between \$9,228 a year and \$7,152 a year.

Thus, in 2012 the 47 churches that employ clergy or lay persons who have dependent children will be charged between \$7,152 and \$9,288 a year more for health insurance than the 26 churches that employ couples who do not have dependent children.

To me this seems unfair. Why should churches be penalized to the tune of seven or nine thousand dollars a year simply because they employ clergy and/or lay people who have children? No such penalty existed in 2011.

Moreover, the new policy will place clergy and lay persons who have children at a distinct disadvantage when it comes to applying for a job. \$7,000 or \$9,000 is a significant amount in many church budgets. Will search committees be tempted to automatically screen out all applicants who have children and exclude them from the applicant pool? I see it as a real danger. Remember, this will apply not just to clergy but also to organists, secretaries, and sextons. Do we really want to open the door to this kind of discrimination?

Official policies of The Episcopal Church decry discrimination for a long list of reasons. Although having children is not specifically mentioned in the canonical list, it is certainly implied.

The purpose of this resolution is to do away with such discrimination in our Diocese by returning to the two rate structure. The claim is sometimes made that families with children should be charged a higher premium because more people means more

medical expenses. That might be true with some insured groups, but not with ours. Age is the biggest factor in driving up health care costs, and the median age of our diocesan clergy is way above average. Couples between the age of 50 and 65 whose children have "left the nest" will, on the whole, generate far higher medical expenses than younger couples with children.

Finally, there is the issue of who makes decisions about insurance matters. On September 7, five people sitting around a table on West State Street decided that there was an "urgent need" to act immediately and change the rate structure for 2012, a change that means higher rates for clergy and lay employees with children. We're stuck with that decision for 2012.

In my opinion, changes of this magnitude — changes that will not only saddle 47 churches with an additional \$7,000 to \$9,000 budget burden but also place clergy and lay people with children at a disadvantage in the deployment process — such changes should be referred to and decided by the Convention.

This resolution gives the Convention that opportunity.

Recommendation by Committee on Resolutions:

The Committee makes no recommendation as to this proposal.

RESOLUTION 2012-4:

Subject: Investment Policy of the St. James' Fund

Be it resolved, That the resolution establishing The Saint James' Endowment Fund for Mission and Ministry, adopted by Diocesan Convention in 1984 and amended by Convention in 1987, be further amended by adding the following paragraph:

BE IT FURTHER RESOLVED, That effective March 5, 2012, all dividends received from investment in shares of the Diocesan Investment Trust shall be considered income, and any appreciation of the value of DIT shares shall be considered capital and shall be added to principal.

SUBMITTED BY: The Rev'd Elmer L. Sullivan

Statement in Support of Resolution 2012-4 by Proposer:

For many years most of the trust funds of the Diocese have been invested in the Diocesan Investment Trust and the annual reports of the funds have shown the value of the shares (including appreciation) as capital, and dividends paid by the DIT as income. Beginning in 2007, a change was made from this long-standing practice and policy. In the three-year period from January 1, 2007, to December 31, 2009, 15,760 DIT shares belonging to the St. James' Fund, valued at more than \$600,000, were cashed in and used as income.

This new practice was based on a letter from the chancellor, dated April 11, 2007, in which he advised that the original resolution that established the St. James' Fund "makes no effort to define income." He further advised that in the absence of such a clear definition, the trustees are free to regard as spendable income all capital gains and capital growth produced by investing the original \$750,000 of capital. Thus began the practice of selling off DIT shares belonging to the St. James' Fund and spending the proceeds.

This needs to be changed, and it can be changed by adopting the proposed resolution. The person or entity that establishes a trust fund and provides the original principal is called the "settlor" in legal parlance. If the settlor has died the trustees are on their own when it comes to clearing up ambiguities, but in this case the settlor is the Diocesan Convention, still very much alive and able to clarify the status of capital gains as principal or income. The Convention could and should have been asked this question in 2007, but it wasn't. The purpose of the proposed resolution is to designate capital gains as principal in accordance with the Diocese's long-standing policy for prudent investment of trust funds.

Interestingly, the Auditor's Report for FY 2008 (page 15) describes the Diocese's endowment investment policy this way:

The philosophy of the Diocese has been to ensure that assets are protected, through conservative management and investment. This philosophy is aimed primarily at the

preservation and safety of principal, with long term reasonable growth. The endowment investments are to be invested in the Diocesan Investment Trust, achieving the investment goals of the Diocese.

Obviously, the auditor was unaware of the new practice of selling off the St. James' Fund DIT shares to fund program. In fact, the St. James' Fund is not mentioned anywhere in the 2008 Auditor's Report, not even in the list of funds invested in the DIT on page 11. It is equally obvious that the new practice is a radical departure from the prudent diocesan endowment investment philosophy of the past, as defined by the auditor.

An Update by the Proposer

A resolution similar to this one was offered at the 2011 Convention. The minutes record that a motion was then made, seconded, and passed to refer it to the Investment Advisory Committee to be appointed pursuant to Diocese of New Jersey Canon 25, to report back to the 228th Convention.

The Investment Advisory Committee met in June with two of the three members present. I attended and asked when they would consider the referred resolution. Both replied that they had not seen the resolution. Since then (as of January 15, 2012) there have been no further meetings of the Investment Advisory Committee, nor any communication about the resolution.

It should also be noted that the Trustees of the Missionary Fund and the Diocesan Council have taken advantage of the one-year hiatus to distribute an additional \$182,000 from the St. James' Fund.

In the absence of any report from the Investment Advisory Committee, and as the deadline for submitting resolutions arrives, I respectfully resubmit this resolution for consideration by the Convention.

Background material submitted by the Proposer

In 1984, in light of the impending sale of St. James' Church, Atlantic City, Chancellor Haring moved the formation of a fund. The initial

resolution called for spending of income be "for the work of the Church in the Diocese of New Jersey, with preference being given to work in the Atlantic City area." This was amended on the floor of convention, with the final resolution passed as amended (Journal, 1984, pp. 103–104):

RESOLUTION

THE SAINT JAMES' FUND FOR MISSION AND MINISTRY
BE IT RESOLVED, That the capital funds of the extinct parish of St. James' Church, Atlantic City, be set aside as an endowment fund to be known as The Saint James' Endowment Fund for Mission and Ministry, and
BE IT FURTHER RESOLVED, That the trustees of this fund shall be The Trustees of the Missionary Funds of the Diocese of New Jersey, and that they shall invest the fund according to the standards of fiduciary management and in accordance with such requirements as may be set forth in the Constitution and Canons of the Episcopal Church and the Diocese of New Jersey, and
BE IT FURTHER RESOLVED, That the income from the fund shall be delivered periodically to the Diocesan Foundation to be used under its direction for the work of the Church exclusively in Atlantic City, and
BE IT FURTHER RESOLVED, That the Convention shall retain the right to redirect the use of all or part of the capital of the fund as it shall think best, subject to the provisions of the Revised Statutes of New Jersey 16:12–16, and
BE IT FURTHER RESOLVED, That an annual report of the fund shall be made to the Convention by the Trustees of the Missionary Fund and the Diocesan Foundation.

The 1987 Convention passed the following resolution:

RESOLUTION TO AMEND THE RESOLUTION ON THE
ST. JAMES' FUND
FOR MISSION AND MINISTRY ADOPTED BY CONVENTION
IN 1984
WHEREAS in 1984 Convention adopted a resolution establishing the St. James' Fund for Mission and Ministry

and the capital funds of the extinct parish of St. James' Church were set aside as an endowment fund, with the income from the fund to be used under the direction of the Diocesan Foundation for the work of the Church exclusively in Atlantic City, and

WHEREAS a comprehensive study of Atlantic City's needs for mission and ministry was undertaken and the report of the study recommended a collegial approach to ministry in the area that involves St. Mary's, Pleasantville, and Epiphany, Ventnor, two communities adjacent to Atlantic City, as well as St. Augustine's, Atlantic City, and Ascension, Atlantic City;

THEREFORE BE IT RESOLVED that in order to implement this regional approach to urban ministry in the Atlantic City area, the Resolution adopted in 1984 be amended by deleting the words "exclusively in Atlantic City" and substituting the words "in the Atlantic City Area", so that the third paragraph reads as follows:

"BE IT FURTHER RESOLVED, that the income from the fund shall be delivered periodically to the Diocesan Foundation to be used under its direction for the work of the Church in the Diocese of New Jersey in the Atlantic City area, and . . ."

NOTE FROM THE COMMITTEE ON RESOLUTIONS:

This proposal is, except for the year of the proposed effective date, identical to Proposed Resolution 2011-4, which was referred by the 227th Diocesan Convention to the Investment Advisory Committee.

Recommendation by Committee on Resolutions:

The Committee makes no recommendation as to this proposal.

RESOLUTION 2012-5:

Subject: Distributions from the St. James' Fund

Be it resolved, That the Treasurer of the Diocese is hereby directed to make no distributions from the income or principal of the St. James' Fund for Mission and Ministry until such time as the Trustees of the Missionary Funds and the members of the Diocesan Council have issued the detailed financial reports required by Convention Resolution 2011-5 and until the Convention has had adequate time to consider these reports and act on them, and be it

Further resolved, That the Investment Advisory Committee is requested to propose to the Trustees of the Missionary Funds and the Convention a policy and procedure for limiting distributions and increasing the principal of such Fund in order to place it on a more sound footing and provide greater income in the future.

SUBMITTED BY: The Rev'd Elmer L. Sullivan

Statement in Support of Resolution 2012-5 by Proposer:

The 2011 Diocesan Convention adopted Resolution 2011-5 directing the Trustees of the Missionary Funds and the members of the Diocesan Council to issue forthwith detailed financial reports of the St. James' Fund for the years 2007, 2008, 2009, 2010, and future years and distribute copies forthwith.

Although the word forthwith is generally understood to mean immediately, neither the Trustees of the Missionary Funds nor the Diocesan Council had issued any such report as of January 15, 2012, the deadline for submitting resolutions to the Convention. Thus, Convention has had no opportunity to reflect on said reports.

The principal of the St. James' Fund has been so decimated by large distributions in recent years that the opinion of the Investment Advisory Committee is requested to suggest a way to rebuild it so that the Fund will have adequate income in future years to carry out the mission for which it was intended.

NOTE FROM THE COMMITTEE ON RESOLUTIONS:

Resolution 2011-5 as passed reads:

Be it resolved, That the Diocesan Convention hereby directs the Trustees of the Missionary Funds and the members of the Diocesan Council forthwith to issue detailed financial reports of the St. James' Fund for the years 2007, 2008, 2009, and 2010, and to issue such reports in a timely manner in future years, and be it

Further resolved, That copies of these reports be distributed forthwith to all clergy and churches of the Diocese.

Recommendation by Committee on Resolutions:

The Committee makes no recommendation as to this proposal.

Proposed Resolution 2012-6 has been withdrawn by the Proposer.

RESOLUTION 2012-7:

Subject: Extinct Parish Fund

Be it resolved, That the Convention hereby directs (1) that the Treasurer of the Diocese create an account called "The Extinct Parish Fund", (2) that such Fund be vested in the Trustees of Church Property of the Diocese of New Jersey, (3) that the assets of the three churches that have been declared extinct by the Convention in recent years — namely, All Saints', Highland Park; St. George's, Helmetta; and Holy Communion, Fair Haven — be held in trust in this account, (4) that the assets of all churches that shall be declared extinct by the Convention in the future be held in trust in this account, (5) that the Chief Financial Officer of the Diocese be responsible for the accounting and tracking of the assets in this account and reporting appropriately to the Trustees of Church Property, (6) that an annual report of the extinct parish fund be

made to the Convention by the Trustees of Church Property, (7) that the Trustees of Church Property may authorize such disbursements from the fund as may be necessary to maintain the assets held in trust, and (8) that the use to which any part of the assets may be applied be determined by a resolution of the Convention.

SUBMITTED BY: The Rev'd Elmer L. Sullivan

Statement in Support of Resolution 2012-7 by Proposer:

In 2011 Convention adopted resolution 2011-7, requesting that the Trustees of Church Property prepare as soon as possible a comprehensive report of all assets transferred to them over the past five years by churches that have been declared extinct. As of this date (January 15, 2012) the requested report has not appeared, although a preliminary first draft report of a much broader nature has been given to the Trustees of Church Property that includes some of the requested data.

Research shows that in the last five years three churches have been declared extinct by the Convention: All Saints', Highland Park, in 2008, St. George's, Helmetta, in 2009, and Holy Communion, Fair Haven, in 2010. The preliminary first draft report states that the net proceeds from the sale of the property of All Saints', Highland Park, are \$562,820.89, thus supplying part of the information requested by Convention Resolution 2011-7. However, the preliminary first draft report does not even mention St. George's, Helmetta, nor supply the financial information about its sale as requested by the resolution. The preliminary first draft report mentions Holy Communion, Fair Haven, but does not give the "estimated or appraised value" requested by the resolution.

No information has been given about the kind of account in which the present and future asserts of these churches will be held, nor has there been adequate reporting of these assets to the Convention. The purpose of this resolution is to set in motion a way of putting the Extinct Parish Fund on a more secure footing. It relies heavily on

the provisions of State Law, RSNJ 16:12-16.

Recommendation by Committee on Resolutions:

The Committee makes no recommendation as to this proposal.

RESOLUTION 2012-8:

Subject: General Convention Resolution: New Ministries to Community Colleges

Be it resolved, That the Two Hundred Twenty-Eighth Annual Convention of the Diocese of New Jersey submit the following resolution to the 77th General Convention of The Episcopal Church:

Resolved, the House of _____ concurring,
That the 77th General Convention of The Episcopal Church reaffirm our commitment to the Episcopal Church Strategic Planning Survey Report's statement that "The Church needs to see campus ministry and young adult ministry as the most important evangelism and mission area there is. It is where our culture is the most dynamic, most committed, most culturally diverse;" and be it further

Resolved, That The Episcopal Church recognize the increasing importance of community colleges as critical places for evangelism and Christian formation, particularly among racially, ethnically, and socioeconomically diverse populations; and be it further

Resolved, That to respond to this pastoral need, the General Convention support the creation of two new campus ministries at community colleges in each of the nine Provinces of The Episcopal Church and provide training for local leaders of these mission activities; and be it further

Resolved, That the General Convention direct the Office of Young Adult & Campus Ministries at the Episcopal Church Center, in cooperation with the Provincial Coordinators for Campus Ministry, to oversee a process for application for and allocation of grants to fund these new missions; and be it further

Resolved, That the General Convention request that the Joint Standing Committee on Program, Budget and Finance consider a budget allocation of \$760,000 for the implementation of this Resolution.

Explanation:

In the current economy, a four-year college education is increasingly expensive and is financially accessible to fewer people. At the same time, there is a trend toward higher enrollments at community colleges, which offer broader access to higher education for socioeconomically and ethnically diverse populations. It is important for The Episcopal Church to take note of such trends, and respond boldly by starting new ministries at community colleges as the focal point of accessibility for higher education.

SUBMITTED BY: The Rev'd Gregory Bezilla, Chaplain, Episcopal Campus Ministry at Rutgers; the Rev'd Lisa Mitchell, Rector, Christ Church, Shrewsbury; the Rev'd Peter French, Chaplain, The Episcopal Church at Princeton; the Rev'd Lisa Caton, Chaplain, Canterbury House, The Episcopal Church at The College of New Jersey; the Ven. Dr. John Hanson, Chaplain, Episcopal Campus Ministry at Rowan University; the Rev'd Theodore Moore, Dcn., Chaplain, St. Elizabeth's Episcopal Campus Ministry at Kean University

Statement in Support of Resolution 2012-8 by Proposers:

This resolution has no direct financial consequences or budgetary implications for the Diocese of New Jersey.

authorized by the 2009 General Convention that awarded a two-year grant to St. Elizabeth's Church in Elizabeth for the purpose of starting a new campus ministry with Kean University.

A similar version of this resolution was passed by the annual meetings of the Dioceses of Texas, Los Angeles, and Delaware, and it will be submitted to the 2012 General Convention of The Episcopal Church as 2012-C002.

Recommendation by Committee on Resolutions:

The Committee makes no recommendation as to this proposal.

Note from the Committee on Resolutions: The following proposal was submitted to the Committee after the January 15, 2012 deadline under Rule VIII. It may come before Convention only upon a two-thirds prior consent for its consideration.

RESOLUTION 2012-9:

Subject: VIM Endowment Fund Budget

Be it resolved, That the Convention hereby directs the Treasurer of the Diocese, the Finance and Budget Committee, and the Diocesan Council to comply in future years with the requirements of a resolution adopted by the Convention in 1981 that requires that the Diocesan Council present to each Annual Convention a proposed budget for the allocation of income from the Venture In Mission Endowment Fund, that the proposed budget be distributed to the members of the Convention at least 30 days before the Convention, that the proposed budget be a line item budget similar to the Budget of the Diocese, that the proposed budget be subject to amendment and change by the Convention, and that the VIM Endowment Fund Budget, when adopted, be administered and implemented by Diocesan Council.

SUBMITTED BY: The Rev'd Elmer L. Sullivan

Statement in Support of Resolution 2012-9 by Proposer:

When the Venture in Mission Campaign was reaching its conclusion in 1981 the Diocesan Convention adopted three resolutions that provided temporary measures for the initial use of the fund and a permanent framework for the future use of this important new endowment fund. An annual Venture In Mission Endowment Fund Budget was part of that permanent framework, and such a budget was presented and adopted each year thereafter until 1994. This budget enabled the Convention to appreciate the importance of the VIM Endowment Fund and to put its income to the best use.

Policy Recommendation Number 4 of the Joint Task Force recommends that the Diocesan Council prepare annual budgets and appropriation reports with respect to the income received from the Venture In Mission Endowment Fund. It implies that the budgets should be acted on by the Convention.

This resolution is one way of implementing the Joint Task Force's recommendation and at the same time returning to the procedural standards established by the Convention Resolution of 1981, as recorded on pages 96 and 97 of the 1981 Journal.

Background material for Resolution 2012-9 (from the Committee on Resolutions):

1980 Journal, pp. 114–117:

"BE IT RESOLVED, that this 196th Convention of the Church in the Diocese of New Jersey approve a Diocesan Ministry Outreach Campaign to be named "Venture in Mission" . . . for the following purposes in the amounts designated:

"1. An Endowment Fund to produce annual income, administered by the Diocesan Foundation [later renamed as the Diocesan Council] as directed and approved by Diocesan Convention, to be used initially in support of new programs presented in the Final Report of the Commission on Planning and Development, \$1,880,000 for ministry in the Diocese of New Jersey to be distributed to established Departments and Commissions within the Diocese as follows:

- "A. Lay Ministry
- "B. Youth
- "C. Urban
- "D. Communication
- "E. Theological & Continuing Education
- "F. Ministry to Higher Education

". . . .

"A resolution was proposed by Barbara Petty of S. Andrew's, Lambertville, as an amendment to the resolution:

"Amend the Resolution to read: 'A proposal for each program will be written which will include an outline of program activity, a realistic line-item budget including consideration for inflation, a staffing pattern, and a method for evaluating the program and that these proposals be distributed, in toto, to the delegates 45 days before a Convention vote to accept the concept and specific program offerings.'

"This was defeated."

1981 Journal, pp. 96–97:

"BE IT RESOLVED, That during the calendar year 1982, the Diocesan Foundation [Diocesan Council] may, at its discretion, use income from the monies which shall form the Venture in Mission Endowment Fund to support new programs in the fields of Lay Ministry, Youth Ministry, Urban Ministry, Communication, Theological Education, and Ministry to Higher Education, as presented in the Final Report of the Commission on Planning and Development and approved by the Convention on November 9, 1980; and

"BE IT FURTHER RESOLVED, That during the calendar year of 1982 the [Diocesan Council] are authorized to establish priorities for the dividing of such income funds among the several categories listed above, recognizing that the monies received will be comparatively small. It is understood that the established percentages will have been followed completely at the end of the three-year period ending December 31, 1984; and

"BE IT FURTHER RESOLVED, That the [Diocesan Council] shall present to the Convention of 1982, and to each Annual Convention

thereafter, a proposed budget for the allocation of income from the Venture in Mission Endowment Fund for the ensuing calendar year, that the proposed budget shall be distributed to the members of Convention at least 30 days before the Convention, that the proposed budget shall be a line item budget similar to the Foundation and Assessment Budgets of the Diocese, that the proposed budget shall be subject to amendment and change by the Convention, and that the budget when adopted shall be administered and implemented by the [Diocesan Council]."

1985 Journal, p. 253:

"PROPOSED VIM ENDOWMENT BUDGET FOR 1986

"DISBURSEMENTS

"Lay Ministry . . .

"Toward salary package of staff person	\$ 15,000
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"Youth Ministry . . .

"Toward salary package of coordinator	15,000
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"Urban Ministry – Urban Missioner in Elizabeth	30,000
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"Communication – Diocesan Video Ministry	10,000
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"Theological Education

"Continuing Education Grants	8,000
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"Higher Education – Campus Ministry	7,000
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"Care for the Aging

"Program yet to be determined	<u>15,000</u>
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"Total	100,000
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"RECEIPTS

"Receipts are projected for three years on the basis of initial funding of the Endowment Fund in the amount of \$1,500,000 invested with a total return of 11%, with 5% added to the capital stock each year for growth and 6% available as spendable income.

"1985 Income – 6% of \$ 1,500,000	\$ 90,000
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"1986 Income – 6% of \$ 1,575,000	\$ 94,500
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"1987 Income – 6% of \$ 1,653,750	\$ 99,225
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"BALANCE

"The uncommitted balance of \$ 100,000 is projected for January 1, 1985. Of this amount, \$ 10,000 will be needed to supplement the

1985 receipts, \$ 5,500 to supplement 1986 receipts, and \$ 775 to supplement 1987 receipts to support a \$ 100,000 budget each year.

“NOTE

“The proposed budget for 1986 is identical in dollar amounts with the 1984 and 1985 budgets.”

Recommendation by Committee on Resolutions:

The Committee makes no recommendation as to this proposal.

Loan and Grant Committee
Report to the 228th Annual Diocesan Convention

2011 was the busiest year in at least the last decade for the Loan and Grant Committee. We had eight meetings (an unusually high number), held at applicant churches across our diocese. As it happens, loans or grants were drawn down in 2011 by churches in every Convocation in our diocese except Watchung (where, it happens, I live), though geographic diversity is not a criterion for approval! It is a testimony to the willingness of many churches to seek strength for their needed projects from the larger Church ("Faith is a team sport") -- and of the willingness of members of the Committee to travel! This, if you will, is our diocese's "stimulus" program, without which a number of congregations would have been in dire straights.

The Loan and Grant Committee is governed by Canons 20 and 21 of the Diocese of New Jersey. Its members are appointed annually for one year terms by our bishop. As approved at the Committee's April 14, 2004 meeting, "The mission of the Loan and Grant Committee is to provide congregations with financial support through loans and grants to help them carry out their missions as servants of Christ as part of the Diocese of New Jersey." Loans and grants are considered by the Committee only for capital projects (not operating expenses) for building, land and/or building acquisition, replacement or repair projects which congregations would not be able to undertake on their own with available cash.

Loans may be recommended by the Committee to Diocesan Council, which serves as the officers and trustees of the Venture in Mission Loan Fund (V.I.M.), the Capital and Revolving Fund, and the R. Bowden Shepherd Trust Fund, and now of the Shannon Trust. Applicant churches must fill out in a complete and satisfactory manner the two page application form and include all extra documents specified on the form, which is available on the Diocesan website or by mail from the Diocesan Finance Office, and include the plan for repayment of a loan. V.I.M. and Shepherd Fund loans are interest-bearing; Capital & Revolving Fund loans are, by canon, non-interest-bearing. In recent years loans from the Capital and Revolving Fund have been made only in conjunction with a loan from the Shepherd Fund for a mission church (a "blended" loan, which bears a lower interest rate than that for parishes) or as a "bridge" loan for a church which is applying for a matching grant for a historic preservation project from the New Jersey Historic Trust and needs the assistance of a short-term loan for cash flow purposes. The Committee usually serves small to medium-sized churches in our diocese, as it has not made any loan from any fund of over \$300,000.

Diocesan Council has clarified and strengthened the procedures to be followed in case a church becomes seriously behind in a loan. Our bishop and staff have met with the leadership of churches with whom they need to meet on such matters to make appropriate arrangements.

Grants may be considered only for Mission churches, which must also submit the same

application form and satisfactory supporting documents (including an up-to-date audit). Once an application for a grant is deemed "complete" by the Chair of the Loan and Grant Committee ("complete" is not the same thing as 'approved'), the application is forwarded to the Board of Missions for its consideration at a regular monthly meeting. As part of its evaluation of the grant request, the BOM evaluates the current stewardship and evangelism activities and plans of the applicant Mission congregation, the urgency of the matter, and how the application fits with diocesan mission strategy in the light of limited funds. If (and only if) the BOM endorses the grant application, it is then considered by the Loan and Grant Committee. If the grant application is endorsed by the Committee, the application then goes (just like a loan application) to Diocesan Council for its consideration.

To this date, any grants have been made only from the Capital and Revolving Fund (Canon 21, section 2): "no grant shall be made for a sum larger than \$10,000 without the approval of Convention." (It is canonically possible to make modest grants from the Shepherd Fund, but this has not yet been done.) Research into the history of the Capital and Revolving Fund reveals that the recently revived practice of making grants (always permitted by Canon) is a revival of the original intent of the Fund when created by Diocesan Convention. The Minutes of the June, 1950 Diocesan Convention include the following (page 69): "the distribution of such capital and revolving fund, either as loans or gifts, be decided after study by the Board of Missions." The Fund was raised by subscription across our Diocese in 1951-52 in response to a 1949 report on the need for major repairs and improvements to Mission churches, a need which once again exists today (see below).

One very significant development in 2011 was a result of the diligent research by the diocesan financial team which catalogued all of the diocesan Funds. The Shannon Trust, established in August, 1992 with a bequest of \$149,628, was established to do substantially the same work as the Capital and Revolving Fund and is available to make grants as well. The bequest had been left invested in the Diocesan Investment Trust and no disbursements had been made. As of December 31, 2011, the Shannon Trust had a balance of \$446,591, more than the total assets (including outstanding loans) of the Capital and Revolving Fund (see financial statements). This Committee is grateful for the donor's generosity and for the financial researchers who recognized that this fund is also available to strengthen the work of the missions of our diocese.

Applicant churches, whether Missions, Chapels or Parishes, are advised to recognize the time involved in the application process and to study the application and the need for supporting documents carefully, and preferably to consult with the Chair of this Committee before proceeding. Typically, a capital campaign may be needed to underwrite a loan, so a church seeking a loan is advised to consult both with the Chair of this Committee and with the Stewardship Committee of this Diocese and (if appropriate) with the Commission on Church Architecture of this Diocese.

Loans from the R. Bowden Shepherd Fund are, by canon, set at 5% and are only available for "missions and assisted parishes." Loans from the Capital and Revolving Fund are interest-free by canon and are available, by canon, to "parishes, organized missions, chapels or other entities in union with or part of the Diocese of New Jersey."

By creating a loan split between these two Funds (a "blended" loan), this Committee has been able to offer loans at 2 1/2% to Mission churches.

Loans from the Venture in Mission Fund (raised by that Diocesan fund-raising program in the early 1980's) are for Independent Parishes. In accordance with canon, the interest rate must be no lower than 4% and no higher than 12% and is set by Diocesan Council upon the recommendation of this Committee. (When this Committee was established, prevailing interest rates were a good deal higher than they are at this writing.) The "best-available rate" is currently 4%.

Payments on loans are usually made monthly, and for a total amount and length proposed by the Committee and approved by Council. The Committee's policy is not to consider applications from parishes to re-finance an existing bank mortgage which the parish may have, but to use its funds for new work. The Committee always reserves the right to reject loan or grant applications, and the fact that the Committee schedules consideration of an application does not mean that approval is assured. The Committee meets on demand (not on a certain day of each month), and strives to meet at the applicant church so as to see the project under consideration and the congregation's ministry context. The Chair calls the applicant church to discern possible meeting times, and then sets the day and time so as to ensure the greatest possible attendance by members of the Committee. (In the interest of time, more than one application may be considered at a meeting, in which case it may not be possible for the whole Committee to see every proposal in person.)

In all cases, principal and interest payments on loans go back to the respective fund(s) from which the loans were drawn, thus making possible future loans for churches. In addition, income from the balances not currently loaned out is reinvested in the respective funds. Any church which currently has a loan and which is experiencing financial hardship should immediately contact the Chief Financial Officer (C.F.O.) of our Diocese to discuss the church's circumstances.

Actual and potential borrowers and grant recipients should note that this Committee now requires that the financial officers of a church be bonded for the full financial assets of the church before a check for a grant or loan is remitted. Please contact the C.F.O. with any questions.

In recent years, this Committee has become increasingly concerned about the buildings used by Mission churches (to which our Diocese has title and therefore has a special responsibility). With the full support of Diocesan Council, diocesan staff, and the BOM, this Committee funded (as small grants from the Capital and Revolving Fund) full, professional inspections (such as one might have done for a house under contract) of every mission building in our diocese in 2006-2010.

In 2010, our Bishop responded to the resulting collection of data about the true state of these buildings by holding a "Property Summit" to which he invited over 20 representatives of key diocesan bodies. A Property Task Force (chaired by yours truly) was subsequently formed to follow up with the mission churches, each of which had

received copies of its own inspection report (as did diocesan staff), to see what they had been able to do and what they might want help with. The principal of the Task Force is that every congregation should worship and serve in buildings which are "safe, sound and sustainable" and every priest who lives in a church- owned building should live in one which is safe and sound. We now know, due to the inspection reports, that not all of these buildings are safe, sound and sustainable, and some of them are or were far from that.

Some Mission churches have been diligent about doing repairs that they can do themselves; some have been eager to get help from the larger diocesan community; some have not been responsive to the urgent need for safety of members of their own congregations and/or their own priests revealed by their reports. In 2010, I compiled a list of the "10 worst mission buildings or sets of buildings in our Diocese". Two of those congregations (Grace Church, Elizabeth and Christ Church, South Vineland) have since been closed. One (St. Luke and All Saints', Union) had applied for and received a grant for a new furnace, taking care of one of its building issues. Two churches have had preliminary discussions with me but have not yet filed complete applications. Five of the churches have not sought this Committee's help at all.

While this Committee was unusually busy in 2011, I am still surprised by the number of churches, especially mission churches, which have not yet sought to partner with us to empower their missions and ministries by fixing some of the issues with their properties. We continue to be open to working with churches of any size and situation anywhere in our diocese.

We celebrate that St. Mary's Church in Clementon paid off its 10 year loan in full and on time in 2011. Christ Church, New Brunswick drew down its one year loan in January, 2011 and paid it off in full and on time in January, 2012. One church which is delinquent is Church of the Holy Communion, Fair Haven, which is closed; the loan will be paid off when the property is sold. St. Simeon's, North Wildwood, is paying in keeping with the arrangement made with our bishop. Christ Church, South Amboy and St. Mark's, Williamstown are delinquent. The remaining 12 churches with outstanding loans are current on their payments; two of those are ahead of schedule.

The Committee met eight times in 2011: March 30 at Church of the Ascension, Gloucester City; June 2 at St. Mark's, Keansburg; June 16 at San Andres, Camden; June 17 at Church of the Holy Spirit, Tuckerton; September 13 at Grace Church, Merchantville; September 28 at St. Clement's, Belford; October 17 at Holy Trinity Summer Chapel, Spring Lake; and October 24 at Trinity Cathedral, Trenton. ("Join the Loan and Grant Committee and see New Jersey.") If we were naming years as the Chinese do, 2011 was "the year of the roof." As a result of these meetings:

-- On April 12, Diocesan Council approved a five year loan to Church of the Ascension, Gloucester City for \$15,000 at 4% interest from the Venture in Mission Fund, with pre-approval of up to an additional \$5,000 if needed, for roof repair.

--On June 21, Diocesan Council approved a \$10,000 grant from the Capital and Revolving Fund to St. Mark's Church, Keansburg for the replacement of the roof on the vicarage,

with any balance left to go toward all necessary replacement of gutters and leaders on the church's campus and then towards the replacement of storm windows in the vicarage. The church expected to raise the rest of the money needed for these projects.

--On June 21, Diocesan Council approved a \$10,000 grant from the Capital and Revolving Fund to San Andres Church, Camden for the expansion of its food pantry. At that time, the church had already raised another \$10,000 for this project and expected to raise the remaining \$7,000 needed.

--On June 21, Diocesan Council approved a \$10,000 grant from the Capital and Revolving Fund and a \$25,00 loan for 15 years at 2 1/2% interest, split between the Capital and Revolving Fund and the R. Bowden Shepherd Fund, to Church of the Holy Spirit, Tuckerton for the roof repairs to the sanctuary and parish hall building.

--On June 21, Diocesan Council approved a \$10,000 grant to Trinity Church, Swedesboro from the Capital and Revolving Fund to assist with the cost of removing or remediating underground gasoline storage tanks in its property in accordance with a municipal mandate.

-- On October 26, Diocesan Council approved a \$10,000 grant for St. Clement's, Belford, to be spent on repairs to the roof as per the contract endorsed by that church and presented to the Committee, with the \$750 balance of the grant to go towards repair or replacement of the rear steps to the vicarage.

-- On October 26, Diocesan Council approved the consolidation of the two current loans of St. Stephen's Church, Beverly into one new, 10 year loan at 4% from the Venture in Mission Fund, combining the remaining \$45,000 balance on its (no interest) "bridge" loan from the Capital and Revolving Fund and the balance of its loan from the Venture in Mission Fund (\$17,340 as of 8/31/11), after one year's simple interest on the \$45,000 overdue loan be paid at the signing of the Promissory Note for the new loan. St. Stephen's had completed an extensive and needed repair of its tower, with the assistance of a grant from the New Jersey Historic Preservation Trust and a capital campaign from its members, now supplemented by a Planned Giving campaign.

-- On October 26, Diocesan Council approved a loan of \$65,000 for five years at 4% interest from the Venture in Mission Fund to Holy Trinity Church, Spring Lake, to cover part of the cost of the replacement of its slate roof, most of which had been covered by an extensive fund-raising campaign by this Summer Chapel.

-- On October 26, Diocesan Council approved a loan of \$103,000 for 10 years at 4% interest from the Venture in Mission Fund to Trinity Cathedral, Trenton, for its new heating system.

I give great thanks for the work on our Committee of the Rev. Phil Kasey, who retired and moved out of our diocese in November, and of our newest member, Mr. Juan Delgado, and of our other continuing members: Mr. Ed Filipski, Secretary, Mr. Jay Ham, Mr. John Holt, the Rev. Ellen Rutherford, and also for the indispensable work of our

Document 40, continued

Diocese's wonderful CFO, Ms. Phyllis Jones, who serves as staff to the Committee.

Respectfully submitted,

(The Rev. Dr.) Francis A. Hubbard, D.Min., Chair

BISHOP'S APPOINTMENTS
Report to the 228th Annual Convention

2012 CONVENTION APPOINTMENTS
Appointed by the Bishop

Chancellor	Canon John Wood Goldsack, Esq.
Archivist/Historiographer	Canon Cynthia McFarland
Parliamentarian	Canon John Wood Goldsack, Esq.
Assistant Secretary	Mary Ann Rhoads
Convention Coordinator	Ann M. Notte

Balloting Committee

The Rev. Louis J. De Sheplo, Dcn.	Jerry Allen
The Rev. John W. Hain, Sr., Dcn., Chair	Norma R. Tucker
The Rev. Frederick B. May, Dcn.	
The Rev. Leslie G. Mazzacano, Dcn.	
The Rev. Douglas J. Reans	
The Rev. Elmer L. Sullivan	

Committee on Classification of Congregations

The Rev. John V. Zamboni, Chair	Carolyn Belvin
The Rev. Dr. John P. Mitchell	Paul Wolfgang

Committee on Credentials of Lay Deputies

The Rev. Charles D. Sasso-Crandall, Chair	Carolyn Cain
	Electra Burdick
	Marcus Gales
	Robert Sargent
	Rose Sargent
	Muriel Sprock

Committee on Deceased Members

The Rev. Canon Ronald G. Albury, Chair	Mary Ann Rhoads, Staff Liaison
The Rev. Frank Crumbaugh, III	

Committee on Resolutions

The Rev. Dr. John P. Mitchell	Paul Ambros, Esq., Chair
The Rev. Dirk C. Reinken	Charles Lezenby
The Rev. Jane L. Rockman	Cynthia A. Miller
	John A. Sully
	Mary Ann Rhoads, Staff Liaison

Committee on Rules of Order and Dispatch of Business

The Rev. Ronald N. Pollock	Paul Ambros, Esq.
The Rev. Peter T. Manzo	Canon John Wood Goldsack, Esq., Chair
	Norma R. Tucker

Committee on Validation of the Minutes

The Rev. Canon Ronald G. Albury

Kathleen O'Hagan

The Rev. Robert H. Legnani, Chair

COMMITTEES OF THE DIOCESE

Appointed by the Bishop

Anti-Racism Commission

The Rev. Canon Joan E. Fleming, Co-Chair

Wendy Blackman

The Rev. Andrea Rose-Marie Hayden

Susan Espenshade

The Rev. Martha M. McKee

Kevin Thompson

The Rev. Theodore Moore, Dcn.

The Rev. Deborah H. Piggins

The Rev. Dr. Francisco Pozo

The Rev. C. John Thompson-Quartey, Co-Chair

The Rev. Mark R. Van Sant

Bishop's Advisory Commission on Liturgy

The Rev. Valerie L. Balling

Terry Cooper

The Rev. Terence Blackburn

Deborah Ford

The Rev. Rosemarie Broderick, Dcn.

Norma R. Tucker

The Rev. Philip B. Carr-Jones

The Rev. Peter S. Cornell, Dcn.

The Rt. Rev. George E. Councell, Chair

The Rev. Andrea Rose-Marie Hayden

The Rev. Susan Ironside

The Rev. Mary Ann Jensen, Dcn.

The Rev. Canon Martin U. N. Oguike

The Rev. Arthur P. Powell, Co-Chair

The Rev. Richard C. Wrede

Bishop's Advisory Commission on Music

The Rt. Rev. George E. Councell, Chair

Charles M. Banks

The Rev. Russell A. Griffin

Stephen Bearse

The Rev. Dennis Witt Nichols

Diane Caruso

Deborah Ford

Brian Harlow

Gloria Kurtz

Richard Morgan

John Sheridan

Gladstone Trott

Jeff Unger

Tom Whittemore, Co-Chair

Vernon Williams

Clergy Community Committee

The Rev. Christopher E. Cox, Dcn.	The Rev. Arthur P. Powell
The Rev. Sarah K. Gaventa	The Rev. Dr. Susan E. Richardson
The Rev. Dr. Anne-Marie Jeffery	The Rev. Marshall Shelly
The Rev. Richard M. C. Morley, Chair	The Rev. Dr. Gina Walsh-Minor
The Rev. Canon John Sosnowski and	Canon Cecilia Alvarez, Staff Liaisons

Commission on Church Architecture

The Rev. William Otis Breedlove, II	Marcus Gales
The Rt. Rev. George E. Councell, Ex Officio	John McDonald
The Rev. Bruce Montgomery, Chair	

Commission on Ministry with Disabled

Brother John Baptist, OSF	Donna Devlin, Co-Chair
The Rev. Susan Richardson, Co-Chair	Charlotte Hayden
The Rev. Colleen G. Spaeth, Dcn.	Nancy McLaughlin
Elizabeth Papp, Secretary	Jennifer Reid
	Megan Thomas
	Mark Willis

Commission on Ministry

The Rev. John C. Belmont, Jr., Chair

Committee on Lifelong Christian Formation

The Rev. Deborah Cook, Co-Chair

Vacancy, Co-Chair

2013

The Rev. Gregory A. Bezilla	Deb Ellwood
The Rev. Lisa Caton	Robert McKay
The Rev. Joanna E. George, Dcn.	

2014

The Rev. Andrea Rose Marie Hayden	Eve Chamberlain
The Rev. Gordon Graham	Suzanne Johansson
	Linda Nichols

2015

The Rev. Susan E. Osborne-Mott	Donna Devlin
The Rev. Sarah Kinney Gaventa	Nancy H. Miller

2016

The Rev. Emily A. Griffin	Susan Legnani
The Rev. Lisa Hoffman	Cassandra Myers
	Frank Marchese

The Rev. Lisa Mitchell, Liaison for EMF
The Rev. Canon Debra Clarke, Dcn., Staff Liaison

Committee on the Priesthood

The Rev. John C. Belmont, Jr., Co-Chair
Constance White, Co-Chair

2013

The Rev. Jane T. Brady	Robert Lewis
The Rev. Carolyn H. Eklund	Vincent Tortorello
The Rev. Edmund W. Zelley	

2014

The Rev. Idalia S. Craig	James Morrison
The Rev. Dirk C. Reinken	
The Rev. Frank Crumbaugh, III	

2015

The Rev. Gregory A. Bezilla	H. Arthur Phills
The Rev. Peter A. French	Carroll Wilson
The Rev. Margaret R. Hodgkins	

2016

The Rev. Stephen Carroll	Kelly Brandt
The Rev. Kuruvilla K. Chandy	Christopher Kozub
The Rev. Ophelia G. Laughlin	

Committee on the Diaconate

The Ven. Victoria Cuff, Dcn., Co-Chair
The Rev. Lynn H. Johnson, Dcn., Co-Chair

2013

The Rev. Maria Sanzo	Cedric Richardson
The Rev. Thomas E. Sweeny, Dcn.	

2014

The Rev. Catherine P. Esposito, Dcn.	Nancy Metcalf
The Rev. Anna S. Powell	

2015

The Rev. Emily C. Holman, Dcn.	Carroll Wilson
The Rev. Mary Ann Jensen, Dcn.	

2016

The Rev. Richard J. Wisniewski, Dcn.	Anthony Vitale
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Companion Diocese Committee

The Rev. Pedro S. Guzman, Vice-Chair	John Ackerman, Chair
The Rev. Emily C. Holman, Dcn.	Hilary Thomas Dorer
The Rev. Harry Mazujian	Carol Forsythe
The Rev. Dr. Francisco Pozo	Arnetha Jackson
The Rev. John G. Steed	Anthony Puca
The Rev. C. Scott Trull	Vincent Tortorello
The Rev. Mark R. Van Sant	
The Rev. Canon Debra Clarke, Dcn., Staff Liaison	

Congregational Development Committee

The Rev. Terry Martin	Gladys Longmuir
The Rev. Canon Donald J. Muller	Lawrence Stroud
The Rev. Christopher M. Rodriguez	Constance White
The Rev. Marshall K. Shelly, Chair	Paul Wolfgang
The Rev. J. Matthew Tucker	
The Rev. Canon John Sosnowski, Staff Liaison	
The Rev. Canon Debra Clarke, Dcn., Staff Liaison	

Diocesan Millennium Development Goals Task Force

The Rev. Lisa Caton, Chair	Millie Barry
The Rev. Frank Crumbaugh, III	Jeannette Bond
The Rev. Helen Orlando, Dcn.	Louis Cavaliere
The Rev. Louis DeSheplo, Dcn.	Daphney Devaril

Diocesan Millennium Development Goals Task Force, continued

Liturgy Advisor: The Rev. Neil C. Turton	Donna L. Freidel
	Aline Haynes
	Christopher Hempel
	William Hoffman
	Janine Kleber
	Jan Logan

Fran McCrory

Sayah Richardson
Patricia Sayles
Beth Ann Strom
Trisha Thorne
Ann Zultner

Environmental Commission

The Rev. Fletcher Harper	Harry Allen
The Rev. Barbara A. D. Jensen, Dcn.	Barbara Bach
The Rev. Joseph R. Parrish, Jr., Chair	Thomas Crane
The Rev. Nancy H. Speck	Ellie Dunn
The Rev. Franklin E. Vilas	Edward Filipski
The Rev. Richard C. Wrede	Theresa Gregory
Sister Linda Clare	Louise Hyland
	Virginia Lamarche-Beaufays
	Marie Mason
	Melvin Mason
	Lisa Redfield
	Gail Reilly
	Margaret Rich
	Patricia Sayles
	Ron Sheay
	Towanda Stovall

Fair Share Task Force

The Rev. Robert J. Critelli	Cheryl Browne
The Rev. Pedro S. Guzman	Paul Cooper
The Rev. Dr. Francis A. Hubbard	Paul De Sarno, Esq.
The Rev. Theodore E. Moore, Dcn.	Robert Diemar
The Rev. Canon Donald J. Muller	Paul Murphy
The Rev. Paul A. Van Sant, Sr., Chair	Canon Charles H. Perfater
	The Hon. Robert W. Scott
	Canon Phyllis Jones, Staff Liaison

Hispanic Commission

The Rev. Kathleen De John, Dcn., Secretary	Francisca Ascue
The Rev. Carolyn H. Eklund	Felix Estepa
The Rev. Pedro S. Guzman	Jorge Galeano
The Rev. Joseph R. Parrish, Jr.	Zulema Melo
The Rev. Dr. Francisco Pozo, Chair	Rosa Peña-Brown
The Rev. Toribio Rodriguez Santos	Nelsi Ruiz

Hispanic Commission

<i>Hispanic Commission</i>	Luz Sanchez
	Robert Taylor, Sr.
	Rosa Terminelle
	Sebastian Vasquez

Ministry to the Imprisoned

The Rev. Johnine Byrer, Dcn., Chair	Emmanuel Bourjolly
The Rev. Frederick R. Pray, Dcn.	Patricia Jackson
The Ven. Gideon Uzomechina	Carl Marinelli
	Henry H. Murray
	Thomas Rigg

Insurance Committee

The Rev. William F. Feus	Cynthia A. Miller
The Rev. Dr. Frank K. Jago	David Mulcahy
The Rev. Dr. Jeffrey M. Kirk	
The Rev. Dr. Alan K. Salmon	
The Rev. Philip W. Stowell, Chair	Canon Phyllis Jones, Staff Liaison
The Rev. Dr. Gina Walsh-Minor	William Bloor, Consultant
The Rev. Canon John Sosnowski, Staff Liaison	

Loan and Grant Committee

The Rev. Francis A. Hubbard, Chair	Juan Delgado
The Rev. Ellen Rutherford	Edward Filipski
The Rev. Dr. Gina Walsh-Minor	Carol Forsythe
	Jay R. Ham
	John Holt
	Frank Marchese
	Paul Wolfgang

Migrant Ministry

The Rev. Pedro S. Guzman, Chair
The Rev. Ellen Rutherford

The Committee of the Church Pension Fund

The Rev. Elmer L. Sullivan	Jacquelin Tootell
The Rev. Philip W. Stowell, Chair	Fred Vereen, Jr.
The Rev. Canon John Sosnowski, Staff Liaison	Canon Phyllis Jones, Staff Liaison

Planned Giving Committee

The Rev. Jane T. Brady	Canon John Wood Goldsack, Esq.
The Rev. Margaret Hodgkins, Co-Chair	Charles Watson, Co-Chair
The Rev. Dr. John P. Mitchell	Canon Phyllis Jones, Staff Liaison
The Rev. Canon Martin U. N. Oguike	
The Rev. Deborah H. Piggins	
The Rev. Canon John Sosnowski, Staff Liaison	

Recovery Ministries Diocese of New Jersey

The Rev. Catherine E. Brunson, Dcn., Co-Chair	Carolyn Bradley
The Rev. Edwin T. Chinery	Dorothea Hospador
The Rev. Allan B. King	Patricia Jackson
The Rev. Dr. Judith Krom, Dcn.	Hazel Kelly
The Rev. Mary Ann Jensen, Dcn., Co-Chair	Harriet S. Stuart
The Rev. Mark R. Van Sant	

Stewardship Commission

	2013
The Rev. Dr. Patrick R. Close	Mark Novalsky
The Rev. Joseph R. Parrish, Jr.	Gladys Longmuir
	2014
The Rev. David L. Snyder	Donna Devlin
The Rev. Dr. Hugh E. Brown, III	David Waite
	2015
The Rev. C. John Thompson-Quarthey	Clara Gregory
The Rev. Alan C. French	Canon Charles H. Perfater, Chair

The Sudan Committee

The Rev. Jane T. Brady	Marcus Gales
The Rev. Hugh Brown, III, Chair	Alicia Graham
The Rev. Canon Martin U.N. Oguike	
The Rev. Deborah H. Piggins	
The Rev. Nancy Hite Speck	
The Rev. Sharon Sutton, Dcn.	

Jane O. P. Turner Fund

The Rev. Canon Dr. Virginia M. Sheay, Chair	Canon Deborah Ford
	Robert Kales
	Canon Phyllis Jones, Staff Liaison

Board of Trustees
Albert W. Van Duzer Scholarship Fund

2013

The Rev. Johnine V. Byrer, Dcn. Sebastian Vazquez

2014

The Rev. Agostina Rivolta Edith Roach

2015

The Rev. Mark H. Chattin Wendy Blackman, Chair

Director of Youth Ministry: The Rev. Canon Debra M. Clarke, Dcn.

Diocesan Youth Council: Kisa Mugwanya

Women's Commission

2013

The Rev. Susan E. Osborne-Mott Deborah Kirk

The Rev. Rosemarie Broderick, Dcn. Patricia Jackson

2014

The Rev. Nancy H. Speck, Chair Pamela Maiolo

The Rev. Margaret Sterchi Carolyn Belvin

2015

The Rev. Deborah Piggins Laurie Morgan

The Rev. Barbara Jensen, Dcn. Clara Gregory

Eugenia Wilson – Liaison between the ECW and the Women's Commission

Audit Committee
Report to the 228th Convention of the Diocese of New Jersey

This past year has been a year of great change for the Audit Committee, despite outward appearances to the contrary.

As reported at last year's Convention, we received the first draft of the 2009 financial statements for the Administrative Offices of the Diocese of NJ ("DNJ") as well as for the Bishop's Discretionary Fund ("BDF") in late 2010. In the case of the DNJ audit, we were pleased to finally have in our hands a "clean" audit opinion, due to the extra work that had been done to quantify and substantiate our liability for the supplemental health insurance premiums we pay to our retired clergy. Our journey to get to that point is documented in that 2011 Convention report, along with our expectation that these financial statements would be published last year and we could look forward to being able to move on with the work of the 2010 audit.

Alas, such was not to be entirely the case. We did in fact move forward with the 2010 audit at the same time the Joint Task Force continued in its work, and discovered more additional funds that needed inclusion in our reports. This necessitated going back yet again into the 2009 reports (which also include 2008 data) and making further revisions to all three years at once.

Through tremendous diligence, and with great patience punctuated by fair amounts of frustration, we are, finally, extremely gratified to present to you this year the audited 2009 and 2010 financial statements for the Administrative Offices of the Diocese of New Jersey, and the audited 2009 financial statement for the Bishop's Discretionary Funds. And not only to present the reports to you, but to note that all of the reports contain unqualified, clean opinions. In the case of the DNJ audits, this is the first time in decades we can make that claim. The reports are posted on the website as Financial Exhibits V, V-1 and V-2.

The 2010 audit for the Bishop's Discretionary Funds will follow shortly, and fieldwork for both of the 2011 audits has already been scheduled to begin during the third week of May. Finally, we are back on track to make our canonical (Sept. 1st) deadline for completion.

We would also like to acknowledge some progress in the area of congregational committee audits. As introduced at the April 2011 Clergy, Wardens, Vestry & Finance Officers workshop, revised, simplified audit

guidelines for congregational audits are under consideration. Additionally, we have helped several congregations with “assisted committee audits” – a hybrid between a professional, third-party audit and a committee audit which involves supervision by a professional accountant but allows the committee to do most of the time-consuming work that makes professional audits so expensive.

With the majority of the “cleanup” on our own audits now behind us, we can now look ahead to reaching outward and expanding our work together with our congregations to develop workable solutions for their audits, and provide resources for congregations to access when they need help. And certain issues regarding our own audits – most notably the presentation of property held in trust for others – still remain to be investigated and resolved. I am constantly grateful for the talent, persistence and energy of our committee members!

Finally, I am very conscious – and have been all through the process of finalizing the audits – of the presence of Dick Ellwood at my shoulder, especially as I write this report he would’ve written were he still with us. We greatly miss and fondly remember our longtime fellow-committee-member and esteemed Chairman, who passed away suddenly last December. Somewhere in heaven, in the middle of terrorizing the angels, I feel sure he’s happy to know that the Diocese he loved so much and to which he gave so much of himself is headed in a good direction!

Respectfully,

On behalf of the Audit Committee:

Carole Forsythe, Herb Geiss, Rev. Joseph Parrish, Canon Chuck Perfater,
Hon. Robert W. Scott, John Scherer, Phyllis B. Jones, CFO and Paul Wolfgang

*Province II Report
Diocese of NJ Convention
March 3, 2012*

Bishop, Members of Convention and Guests...

Good Afternoon...

I bring you greetings from Province II, where I have been the Executive Coordinator for the past eight and a half years. Province II includes all six dioceses in NY State, the two dioceses in NJ, plus the Virgin Islands, Haiti and the Convocation of Episcopal Churches in Europe. There is a total of nine provinces that include the breadth and extent of the Episcopal Church worldwide. By the way, it is due to the worldwide nature of the church that we are encouraged not to refer, any longer, to the Episcopal Church as the "national church"; rather, we should use "The Episcopal Church", or TEC. The Province is in quite a state of episcopal flux. We have elected, or consecrated, three new bishops in the past year...Bishop R. William Franklin, Diocesan in WNY; Bishop-Elect Andrew Dietsche, Co-adjutor in NY, and Bishop-elect Oge Beauvoir, Suffragan in Haiti. And, I should mention that Bishop Lawrence Provenzano, another product of the Diocese of Western Massachusetts, is relatively new in Long Island. And, NJ will be added to this list soon. Bishop Cuncill is proud to note that eight or nine of the bishops in the Church...including him...have held key posts in Western Mass. during their formative years in ministry. So, those of you with episcopal visions might well consider a call in Western Massachusetts.

There is great vitality in our Provincial dioceses. I see this in my regular visits throughout the Province. This year, I will have visited all stateside dioceses by June; I will have attended six Diocesan Conventions, and I am in regular touch with numerous contacts throughout the dioceses by way of our twenty-plus ministry networks.

Perhaps the most vital of our activities will occur in early May at our Provincial Synod in Albany. It is here that all Bishops, General Convention Deputies and Alternates and numerous guests and presenters will gather to get prepared for General Convention. In

fact, the Presiding Bishop, Katharine Jefferts Schori, will be with us this year, as well as the President of the House of Deputies, Bonnie Anderson. One of the key sessions will address the early developments having to do with a potential re-structure of our church. This is being seen as a significant undertaking that will affect us all. We expect whatever does result to have a much greater focus on mission, and to rather dramatically affect the way in which the work of the church gets done...and, maybe, save us some money! Other important topics will include same-sex blessings, Title IV (the legal part of the Canons associated with clergy discipline), Lay Pensions and the Denominational Health Plan and the Anglican Covenant.

Of course, one of the great tragedies that struck our province was the severe earthquake in Haiti a couple of years ago. Recovery is underway, but it is slow. Terri Mathes, wife of Bishop Mathes, San Diego, has been leading a major fund raising effort call "To Rebuild the Cathedral in Haiti". This is a church-wide undertaking. Terri, along with Bishop Zaché Duracin, will be the featured presenters as Synod keynoters.

In addition to General Convention preparations, we will do some Provincial Business...that of electing new officers, passing the Province's triennial budget and approving new provincial ordinances. We have a lot to do in a day and a half!

In spite of reorganizational work to be considered and completed over the next few years, there is the expectation that the provinces will continue to exist, perhaps in a much more robust fashion. Meanwhile, Province II has truly benefitted from considerable assistance offered by a number of our NJ folks...Bishop Councill was our Vice-President for several years, Connie White has been Chair of our Ministry Development Network, Fr. Greg Bezilla is Chair of our Higher Education Network, Kep Short was Chair of our Youth Network for a couple of years and Debbie Clarke continues to serve on that team. Doris Crocker chairs the Haiti Network, and numerous others have lent a hand. I urge you to get involved; provincial work can be very rewarding.

Thank you!

Section D

Financials

Financials

Exhibit 1	<ul style="list-style-type: none">- Treasurer's Report- The Preliminary 2011 Budget vs. Actual Report, Revised Preliminary Budget for 2012, and Proposed Preliminary Budget for 2013
Exhibit II	2012 Fair Share Comparative Summary and 2013 Projected Fair Share Results (alphabetical by location)
Exhibit II-1	2012 Fair Share Comparative Summary and 2013 Projected Fair Share Results (in order by parochial income)
Exhibit III	Catalog of Funds
Exhibit III-1	Addendum to Catalog of Funds
Exhibit IV	Fair Share Report 2010 - alphabetical sort
Exhibit IV-1	Fair Share Report 2010 - parochial income sort
Exhibit V	2009 Audited Financial Statements of the Administrative Offices of the Diocese of NJ
Exhibit V-1	2010 Audited Financial Statements of the Administrative Offices of the Diocese of NJ
Exhibit V-2	2009 Audited Financial Statements of the Bishop's Discretionary Fund
Exhibit VI	Aged & Infirm Clergy Fund for the Year Ended December 31, 2010
Exhibit VII	Widows, Widowers and Orphans Fund for the Year Ended December 31, 2010
Exhibit VIII	Capital and Revolving Loan Fund
Exhibit VIII-1	R. Bowden Shepherd Loan Fund
Exhibit VIII-2	Venture in Mission Loan Fund

Statistics - Vital Statistics of Congregations and Missions for the year 2011

**Finance and Budget
for the Mission and Ministry of
The Convention of the Protestant Episcopal Church in the Diocese of New
Jersey**

Report of the Treasurer to the 228th Diocesan Convention

To: Clergy, Lay Deputies and Alternates to the 228th Convention of the Diocese of New Jersey

From: James H. Bathurst, Treasurer

The Budget and Finances for the Mission and Ministry of the Convention of the Protestant Episcopal Church in the Diocese of New Jersey - Report to the 228th Diocesan Convention

Dear Friends,

This memorandum accompanies the Revised Preliminary Diocesan Budget for fiscal year 2012 and the Proposed Preliminary Diocesan Budget for fiscal year 2013, supporting the mission and ministry of the Diocese of New Jersey for the next two years, which I am submitting for your consideration on behalf of Bishop Councill, the Diocesan Council, the Finance and Budget Committee and the financial office of the Diocese.

The 2012 Budget

This has been a very challenging year for budget development. Total parochial income for the diocese declined 3.5% in 2010 (this is the income year on which the 2012 budgeted revenue is based). The Diocese as well as our Parishes and Missions continued to struggle financially as costs continued to rise and income did not keep pace with this increase.

As a consequence to the above, Fair Share Asking did not meet expectations. In fact, even after an urgent appeal for the reconsideration of pledges to the Diocese, the commitments are only at 63% of the asking. This is virtually the same percentage as in 2011. To be able to fully fund the budget, we need 74% of the Asking. The net result of not being able to meet the 2011 income projection was that we fell short of being able to fund the very restrictive 2012 Proposed Preliminary Budget approved at last year's Convention by \$600,000.

In order to present a balanced budget for 2012 the Finance and Budget Committee and the Diocesan Council had to make some very sobering decisions. These decisions were made on both the expense and revenue sides of the budget. With regard to the expense side of the budget the 2012 budget provides:

- in most cases line items held at 2011 levels
- for our mission churches, the full asking of the Board of Missions (line 10)
- 2% increases in staff compensation (Lines 600 to 680)
- funding of Trinity Cathedral at the same level as 2011 (Line 40)
- for diocesan obligations to retired clergy, widows, widowers and orphans (Lines 730 to 734)
- provision for the Episcopal Election and Transition process (Lines 698 and 699)
- a reduction in the pledge to The Episcopal Church from 19% of parochial income to 10% (line 10): this is a reduction of approximately \$300,000 in the budget

On the revenue side of the budget, after consideration of the expenditure adjustments, a review of the various funding sources (Lines 1b, 2, 2a, and 4) still left the budget approximately \$211,000 short of being in balance. In order to avoid making what many would perceive to be devastating cuts to Diocesan programs, Finance & Budget and Diocesan Council agreed to recommend taking \$211,000 from prior years' accumulated surplus in order to balance the budget. This action was taken to allow time for serious, thorough re-examination of the entire process by which the Diocese funds its budget, and only in conjunction with a requirement that a task force be immediately formed for that purpose, to report back to next year's Convention.

There were other casualties of a difficult, diligent and thoughtful budget-making process such as this that are not immediately apparent in a review of the "numbers". There are programs that will continue but not necessarily at the requested levels and there will be some negative impact that will have to be dealt with. For example:

- the Anti-Racism committee, which is one of the jewels of the Diocese, will have had no increases over two years. The work that they do has become a model that many other Dioceses want to emulate. They will once again have to pare back program that has made a profound difference in our Diocese.
- the work of the Hispanic Commission will be impacted with the lack of additional funding needed to meet the expanding needs within the Diocese.
- support for the Commission on the Priesthood and diaconal ministry with funding at 2011 levels is far less than what has been requested, at the same time the numbers of candidates continue to increase (praise God!).
- there are no funds budgeted to support a study of the needs to ensure that the Diocesan House is being maintained at the level of expectations, or to support maintenance that will be required as the result of such a study.
- request for funding for Youth Ministry has been reduced again this year. This will impact projected programming.

Even in the toughest of economic times there are items that we can celebrate. The Good News of our Diocese includes but is not limited to:

- our Cathedral Church and its growth as a community center whose service to the Trenton community includes its pre-school program, feeding program and pilot UrbanPromise summer camp and after-school program
- our Companion Diocese relationship with Central Ecuador
- our vibrant and growing Jubilee Ministry program
- the vital Youth Ministry programs that continue to positively impact those who take advantage of them.
- the Urban and Prison ministries that continue to flourish.
- our focus on Episcopal Relief and Development and the Millennium development Goals.
- the funding of a missionary (Charlie Nakash, Christ Church, Toms River) to serve in the remote areas of the Dominican Republic.
- conferences and training opportunities supporting the ministries and community of our clergy and lay leaders
- an incredible variety of quality enrichment and development programs offered to both clergy and laity through the Ministry Institute
- our Bishop and the Diocesan Staff – we are truly blessed!

We would indeed be remiss if we did not acknowledge the support from our parishes and missions. This is especially true given the continuing uncertain times and challenging individual circumstances. We particularly wish to express our deep appreciation for:

- the 27 congregations, so far, who have pledged 100% of Fair Share asking
- the additional congregations, so far, who increased their pledge amount and/or percent of asking pledged
- all those congregations who, regardless of pledge outcome for 2012, continue to consider diocesan support as a budget priority and have expressed to us a goal of continued improvement in their pledge amount and/or percent of asking pledged

The Preliminary 2013 Budget

Fair Share revenue for 2013 (Line 1) provides that each congregation pledges 100% of its Fair Share asking or increases its pledge from 2012. The estimated Fair Share for 2013 has been reduced by a 29.5% allowance for an anticipated shortfall in Fair Share pledges. As a result total Fair Share income (Line 1b) is projected at 70.5% of asking in order to fund a budget substantially similar to 2012's, including the final phases of the election of a new Bishop and the 6-month transition period during which we will need to support two Bishops. The allocation from surplus has been eliminated in anticipation of a successful Fair Share campaign. It is critical that the congregations of the diocese accept and meet this challenge.

In Conclusion

We re-iterate our heartfelt gratitude to those congregations noted above which continue to express their faith in our life together as the Body of Christ by pledging their financial and human resources in support of our diocese. Your response during our special appeal was even more encouraging to us than perhaps the financial picture alone might indicate. The intangible but undeniable sense of community strength you projected throughout our conversations may well prove to be the most valuable resource we share, and one that would perhaps have otherwise remained under the radar. God is good . . . all the time!

Looking ahead, the Finance and Budget Committee and the Diocesan Council recognize that circumstances have changed tremendously since the last time the fair share system was evaluated and revised 10 years ago. The fact that in examining this year's Fair Share Asking, we found that 67% of our congregations failed to meet the minimum 10% commitment to the Plan. This single, stark fact demonstrates more clearly than any other that the Fair Share Plan is not working as intended and there needs to be a new plan for financial commitment to the Diocese. The Fair Share re-evaluation committee which the Bishop has appointed and commissioned to complete its review and ready a recommendation for the 229th Convention should be supported through prayer and response to any requests for information. This committee will review the entire system and not be limited to merely proposing another formula, so they will need your input when called upon. It is our hope that the recommendation that will be made will be in place and ready to fully support the 2014 budget.

We thank Bishop Council for his direction, understanding and support of the recommendations that went into the formulation of the 2012 and 2013 budgets and we acknowledge the untiring efforts of Canon Phyllis Jones in providing all of the financial data in a timely and coherent manner.

We respectfully request that the 228th Convention of the Protestant Episcopal Church in the Diocese of New Jersey, adopt the Revised Preliminary Diocesan Budget for fiscal year 2012 and the Proposed Preliminary Diocesan Budget for fiscal year 2013, in support of the mission and ministry of our diocese for the next two years, as recommended by the Finance and Budget Committee, and approved by Diocesan Council.

**The Preliminary 2011 Budget vs. Actual Report, Revised Preliminary Budget for 2012, and Proposed Preliminary Budget for 2013
For the Mission of The Episcopal Church in the Diocese of New Jersey**

Category/Line Item	2011 Approved Budget	Actual To-Date 12/31/11	Footnote	2011 Projected Budget Variance	2012 Proposed Preliminary Budget	2012 Revised Preliminary Budget	2013 Proposed Preliminary Budget
REVENUES							
1 Fair Share	\$ 4,293,820				\$ 4,300,000	\$ 4,114,808	\$ 4,200,000
1a Minus: Anticipated Shortfall in FS Pledges	1,600,025						
1b Fair Share Pledge Income	\$ 2,693,795	\$ 2,514,819	1	\$ 178,976	\$ 1,290,000	\$ 1,515,089	\$ 1,242,665
2 Trust Income	592,621	592,621		-	\$ 3,010,000	\$ 2,598,719	\$ 2,957,335
2a Designated Funds	122,854	122,854		-	583,675	498,527	498,527
3 Available Surplus	61,904	61,904		-	118,255	107,800	107,800
4 Other Income	76,000	75,500	2	500	-	211,694	-
Total Revenues	\$ 3,547,174	\$ 3,367,696		\$ 179,478	\$ 3,741,930	\$ 3,435,741	\$ 3,579,530
							100.0%
OUTLAYS							
Diocesan Priorities							
10 Mission Congregations	\$ 270,000	\$ 267,361		\$ 2,639	\$ 270,000	\$ 271,000	\$ 275,000
20 The Episcopal Church	596,028	596,028		-	623,188	311,594	325,000
Social & Ethnic Ministry							
30 Environmental Committee	100	-		100	100	100	100
31 Migrant Ministry	1,100	1,232		(132)	1,100	1,100	1,100
32 Anti-Racism	20,000	20,637		(637)	20,000	20,000	20,000
33 Hispanic Commission	5,000	5,000		-	5,000	5,000	5,000
35 Millennium Development Goals	21,038	21,038		-	21,038	21,038	21,038
40 Trinity Cathedral	150,000	150,000		-	150,000	150,000	150,000
50 Diocesan Communications	250	-		250	250	250	250
55 Archival Expenses	6,000	5,330		670	6,000	6,000	6,000
60 Visioning Process	7,500	4,014		3,486	7,500	6,000	6,000
Subtotals - Diocesan Priorities	\$ 1,077,016	\$ 1,070,641		\$ 6,375	\$ 1,104,176	\$ 792,082	\$ 809,488
							22.6%
Congregational Development							
100 Congregational Development Committee	\$ 2,000	\$ -		\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
101 Board of Missions	1,000	2,023		(1,023)	1,000	1,000	1,000
102 Building Inspection Program	-	-		-	-	-	-
102a Risk Management Inspections	14,000	8,500		5,500	14,000	14,000	14,000
103 Parish Crisis Response	1,500	-		1,500	1,500	1,500	1,500

The Preliminary 2011 Budget vs. Actual Report, Revised Preliminary Budget for 2012, and Proposed Preliminary Budget for 2013
For the Mission of The Episcopal Church in the Diocese of New Jersey

Category/Line Item	2011 Approved Budget	Actual To-Date 12/31/11	Footnotes	2011 Projected Budget Variance	2012 Proposed Preliminary Budget	2012 Revised Preliminary Budget	2013 Proposed Preliminary Budget
Congregational Ministries							
110 Stewardship	1,500	1,524		(24)	1,500	1,500	1,500
111 Christian Formation	3,650	3,433		217	3,650	3,650	3,650
112 Commission on Liturgy	200	352		(152)	200	200	200
113 Commission on Music	-	-		-	-	-	-
114 Ministry with the Disabled	5,000	5,009		(9)	5,000	5,000	5,000
115 Planned Giving	-	-		-	-	-	-
116 Episcopal Church Visual Arts (ECVA)	1,000	1,000		-	1,000	1,000	1,000
117 Recovery Ministries	3,300	1,959		1,341	3,300	3,300	3,300
Local Program							
120 Congregational Ministry Grants	-	-		-	-	-	-
121 Regional Ministry Grants	-	-		-	-	-	-
Subtotals - Congregational Development	\$ 33,150	\$ 23,800		\$ 9,350	\$ 33,150	\$ 33,150	\$ 33,150
Ministry Development							
Priests							
200 Commission on the Priesthood	\$ 12,500	\$ 17,451	2	\$ (4,951)	\$ 12,500	\$ 12,500	\$ 12,500
201 Seminary Scholarships	-	-		-	-	-	-
202 COP Internship Program	7,000	6,000		1,000	7,000	6,000	6,000
203 Trinity Counseling Service	7,434	7,434		-	7,434	7,434	7,434
204 Clergy Development/Clergy Days	3,500	4,196		(696)	3,500	5,000	3,500
204a Fresh Start	1,000	974		26	1,000	1,000	1,000
205 Transition Ministry (formerly Clergy Deployment)	3,850	5,645		(1,795)	3,850	3,850	3,850
206 Multicultural Ministry Development	-	-		-	-	-	-
Deacons							
210 School for Deacons/Committee on the Diaconate	22,500	12,578		9,922	22,500	22,500	22,500
Laity							
220 Ministry Institute	-	-		-	-	-	-
Subtotals - Ministry Development	\$ 57,784	\$ 54,279		\$ 3,505	\$ 57,784	\$ 58,284	\$ 56,784
Diocesan Ministries							
Youth & Young Adults							
300 Youth Activities	\$ 30,000	\$ 32,295		\$ (2,295)	35,000	30,000	30,000
301 Young Adult Ministry	400	120		280	400	400	400
302 The Chaplaincy at Rutgers	-	-		-	-	-	-
302a The Chaplaincy at College of NJ	34,462	33,891		571	34,462	34,462	34,462
302b Chaplaincy at Rowan University	7,838	7,838	3	-	7,838	7,838	7,838
303 Local Chaplaincies	500	-		500	500	500	500

The Preliminary 2011 Budget vs. Actual Report, Revised Preliminary Budget for 2012, and Proposed Preliminary Budget for 2013
For the Mission of The Episcopal Church in the Diocese of New Jersey

Category/Line Item	2011 Approved Budget	Actual To-Date 12/31/11	Footnote	2011		2012 Proposed Preliminary Budget	2012 Revised Preliminary Budget	2013 Proposed Preliminary Budget
				Projected Budget Variance				
<i>Community Initiatives</i>								
310 Hunger Ministry	-	-		-		-	-	-
311 Prison Ministry	-	-		-		-	-	-
312 Detention Center	3,300	3,300		-		3,300	3,300	3,300
313 Urban Ministry	1,500	1,481	3	19		1,500	1,500	1,500
Subtotals - Diocesan Ministries	\$ 78,000	\$ 78,926	\$	\$(926)		\$ 83,000	\$ 78,000	\$ 78,000
								2.2%
<i>Diocesan Gatherings</i>								
<i>Within the Diocese</i>								
400 Diocesan Convention	13,000	12,238		762		13,000	20,000	20,000
401 Clergy Conference	-	(1,434)		1,434		-	8,000	8,000
402 Lay Leader Conferences	500	823		(323)		500	500	500
<i>Within the Larger Church</i>								
410 Lambeth	1,000	1,000	3	-		1,000	1,000	1,000
411 House of Bishops	3,000	3,575		(575)		3,000	3,000	3,000
412 General Convention & ECW Triennial	15,000	15,000	3	-		15,000	15,000	15,000
413 Province II Meetings	-	417		(417)		-	-	-
Subtotals - Diocesan Gatherings	\$ 32,500	\$ 31,619	\$	881		\$ 32,500	\$ 47,500	\$ 47,500
								1.3%
<i>Programs & Covenants</i>								
500 Promise II Covenant	8,929	8,929		-		9,900	9,900	9,900
501 Ecumenism	3,000	1,455		1,545		3,000	3,000	3,000
502 Companion Diocese	33,000	30,585	3	2,415		30,000	30,000	30,000
503 DR Missionary	-	-		-		-	27,000	12,000
Subtotals - Programs & Covenants	\$ 44,929	\$ 40,970	\$	3,959		\$ 42,900	\$ 69,900	\$ 64,900
								1.5%
<i>Diocesan Staff</i>								
<i>The Bishop of New Jersey</i>								
600 Salary & Housing	194,534					198,349	198,349	302,316
601 Social Security	14,862					15,174	15,174	23,127
601a Subtotal Compensation - Bishop of NJ	209,416	209,258		158		213,522	213,522	325,443
602 Continuing Education	2,500	2,716		(216)		2,500	2,500	2,500
603 Professional Allowance	7,000	4,030		2,970		7,000	7,000	7,000
604 Transportation	10,000	7,823		2,177		10,000	10,000	10,000
Subtotals - Bishop of New Jersey	\$ 228,916	\$ 223,826	\$	5,090		\$ 233,022	\$ 233,022	\$ 344,943
Subtotals - Visiting Bishops	\$ 10,000	\$ -	\$	10,000		\$ 10,000	\$ 10,000	\$ 10,000

The Preliminary 2011 Budget vs. Actual Report, Revised Preliminary Budget for 2012, and Proposed Preliminary Budget for 2013
For the Mission of The Episcopal Church in the Diocese of New Jersey

Category/Line Item	2011 Approved Budget	Actual To-Date 12/31/11	2011		2012 Proposed Preliminary Budget	2012 Revised Preliminary Budget	2013 Proposed Preliminary Budget
			Footnote	Projected Budget Variance			
<i>The Assistant Bishop of New Jersey</i>							
610 Salary & Housing	\$ -				\$ 125,000		\$ -
611 Social Security	-				9,180		-
611a Subtotal Compensation - Assistant Bishop of NJ	-				134,180		-
612 Continuing Education	-				2,500		-
613 Professional Allowance	-				5,000		-
614 Transportation	-				5,000		-
Subtotals - Assistant Bishop of New Jersey	\$ -	\$ -		\$ -	146,680		-
<i>The Canon to the Ordinary</i>							
620 Salary & Housing	\$ 109,646				\$ 111,796	\$ 111,796	\$ 111,796
621 Social Security	8,388				8,552	8,552	8,552
621a Subtotal Compensation - Canon to the Ordinary	118,034	117,946		89	120,348	120,348	120,348
622 Continuing Education	2,500	1,042		1,458	2,500	2,500	2,500
623 Professional Allowance	2,500	965		1,535	2,500	2,500	2,500
624 Transportation	5,000	1,399		3,601	5,000	5,000	5,000
Subtotals - Canon to the Ordinary	\$ 128,034	\$ 121,351		\$ 6,683	\$ 130,348	\$ 130,348	\$ 130,348
<i>The Chief Financial Officer</i>							
630 Salary	\$ 91,800	\$ 91,731		69	\$ 93,600	\$ 93,600	\$ 111,796
631 Social Security	7,023	7,782		(759)	7,161	7,161	8,552
632 Continuing Education	2,500	1,525		975	2,500	2,500	2,500
633 Professional Allowance	1,500	453		1,047	1,500	1,500	1,500
634 Transportation	-			-	0	0	0
Subtotals - Chief Financial Officer	\$ 102,823	\$ 101,491		\$ 1,332	\$ 104,761	\$ 104,761	\$ 124,348
<i>The Canon for Transition Ministry & Clergy Dev.</i>							
640 Salary	\$ -	\$ -		\$ -	\$ -	\$ 72,000	\$ 73,440
641 Social Security	-	-		-	-	5,508	5,618
642 Professional Allowance	-	-		-	-	2,500	2,500
643 Transportation	-	-		-	-	2,500	2,500
Subtotals - Canon for Transition Min/Clergy Dev	\$ -	\$ -		\$ -	\$ -	\$ 82,508	\$ 84,068
<i>The Director of Youth Ministry</i>							
650 Salary & Housing	\$ 84,172	\$ 77,566		\$ 6,606	\$ 85,823	\$ 79,058	\$ 80,639
651 Social Security	6,439	3,271		3,168	6,565	-	-
652 Professional Allowance	3,800	1,427		2,373	3,800	3,800	3,800
653 Transportation	3,500	2,969		531	3,500	3,500	3,500
Subtotals - Director of Youth Ministry	\$ 97,911	\$ 85,233		\$ 12,678	\$ 99,688	\$ 86,358	\$ 87,939

The Preliminary 2011 Budget vs. Actual Report, Revised Preliminary Budget for 2012, and Proposed Preliminary Budget for 2013
For the Mission of The Episcopal Church in the Diocese of New Jersey

Category/Line Item	2011 Approved Budget	Actual To-Date 12/31/11	Footnotes	2011 Projected Budget Variance	2012 Proposed Preliminary Budget	2012 Revised Preliminary Budget	2013 Proposed Preliminary Budget
The Communications Officer, Historian and Archivist							
660 Compensation Package	\$ 73,772	\$ 73,716		\$ 56	\$ 75,218	\$ 75,218	\$ 76,722
661 Social Security	5,644	5,639		5	5,754	5,754	5,869
663 Professional Allowance	500	-		500	500	500	500
Subtotals - Comm. Officer, Historian & Archivist	\$ 79,916	\$ 79,355		\$ 561	\$ 81,472	\$ 81,472	\$ 83,092
660 Administrative Staff	\$ 453,000	\$ 422,669		\$ 30,331	\$ 462,060	\$ 392,104	\$ 399,946
660a Administrative Staff - Employment Taxes	34,655	34,914		(259)	35,348	39,210	39,994
661 Historian & Archivist	-	-		-	-	-	-
662 Retired Clergy Chaplain	200	-		200	200	200	200
690 Health Insurance	220,000	184,729		35,271	220,000	220,000	220,000
691 Dental Insurance	16,040	13,947		2,093	16,040	16,040	16,040
692 Life Insurance	4,500	2,109		2,391	4,500	4,500	4,500
693 Long/Short Term Disability	2,300	1,000		1,300	2,300	2,300	2,300
694 Pensions	176,000	143,505		32,495	176,000	176,000	176,000
Subtotals - Administrative Staff	\$ 906,695	\$ 802,874		\$ 103,821	\$ 916,448	\$ 850,354	\$ 855,980
Subtotals - Diocesan Staff	\$ 1,554,295	\$ 1,414,132	43.8%	\$ 140,163	\$ 1,722,420	\$ 1,578,824	\$ 1,723,708
48.2%							
Diocesan Obligations							
698 Election Committee	\$ -	\$ -		\$ -	\$ -	\$ 55,000	\$ 55,000
699 Transition Committee	-	-		-	-	55,000	55,000
Finance							
700 Insurance & Bonding	\$ 54,000	\$ 70,619	4	\$ (16,619)	\$ 54,000	\$ 54,000	\$ 54,000
701 Audit & Legal	33,500	43,668	5	(10,168)	30,000	30,000	30,000
Facilities							
710 Property Maintenance	25,000	28,633		(3,633)	25,000	25,000	25,000
711 Utilities	31,000	27,282		3,718	31,000	31,000	31,000
712 Capital Improvements	10,000	-		10,000	10,000	10,000	10,000
712a Capital Campaign	-	-		-	-	-	-
713 Equipment	70,000	56,991		13,009	70,000	70,000	70,000
714 Furniture	2,000	-		2,000	2,000	2,000	2,000
715 Telephone	10,000	12,631		(2,631)	10,000	10,000	10,000
716 Office Supplies	14,000	13,629		371	14,000	14,000	14,000
717 Printing & Postage	12,000	10,347		1,653	12,000	12,000	12,000
718 Meeting Expenses	2,000	-		2,000	2,000	2,000	2,000
719 General Management	16,000	22,073		(6,073)	16,000	16,000	16,000
720 Hospitality	15,000	12,801		2,199	15,000	15,000	15,000

Date Issued: 02/21/2012

The Preliminary 2011 Budget vs. Actual Report, Revised Preliminary Budget for 2012, and Proposed Preliminary Budget for 2013
For the Mission of The Episcopal Church in the Diocese of New Jersey

Category/Line Item	2011 Approved Budget	Actual To-Date 12/31/11	Footnotes	2011 Projected Budget Variance	2012 Proposed Preliminary Budget	2012 Revised Preliminary Budget	2013 Proposed Preliminary Budget
<i>General Obligations</i>							
730 Retired Clergy Health Ins.	200,000	242,925			200,000	200,000	200,000
731 Widows/Orphans Health Ins.	130,000	76,081			130,000	130,000	130,000
Combined	330,000	319,006		10,994	330,000	330,000	330,000
732 Retired Clergy Fund	25,000	14,264		8,736	23,000	23,000	23,000
734 Widows/Orphans Fund	22,000	16,700		5,300	22,000	22,000	22,000
Subtotals - Diocesan Obligations	\$ 689,500	\$ 648,944		\$ 20,556	\$ 686,000	\$ 776,000	\$ 776,000
							217%
Total Outlays	\$ 3,547,174	\$ 3,363,009		\$ 184,165	\$ 3,741,930	\$ 3,433,741	\$ 3,579,530
							100.0%
Net Revenue Less Outlays	\$ -	\$ 4,689		\$ (4,689)	\$ -	\$ -	\$ -

Footnotes:

- 1 Fair Share received to date
Plus balance of pledges
Less allowance for uncollectible pledges
Net projected Fair Share revenue
2,574,819
- 2 Reflects reduced revenue from inspection program and additional revenue from seminary scholarship funds to offset additional Line 200 costs - see Trust Income sheet for further detail.
- 3 Reflects the following year-end accruals:
Rowan Chaplaincy - \$6,370 to cover stipend and expenses remaining to be billed
Urban Ministry - \$1,200 to cover expenses remaining to be billed
Lambeth - \$1,000 regular annual budget accrued against triennial expense
General Convention - \$15,000 regular annual budget accrued against triennial expense
Companion Diocese - \$15,000 to cover project expense amounts not able to be transferred to Ecuador prior to year-end
- 4 Reflects adjustment to prior years' prepaid insurance expenses
- 5 Reflects additional work necessary on 2009 and 2010 audits to include additional funds which should have been presented in prior years.

Date Issued: 02/21/2012

Diocese of New Jersey
2012 Fair Share Comparative Summary & 2013 Projected Fair Share Results - Alpha Sort

CONGREGATION		2010 PAROCHIAL INCOME	2012 FAIR SHARE ASKING	Fair Share Pledge	2012 Pledge Estimate	Difference Ask vs Pledge	Percent of Pledge Asking	2013 Projected FAIR SHARE ASKING	Fair Share Pledge
NOTE: 2012 data represents status per 2/21/2012 budget approved by Diocesan Council; pledges not received as of that date were estimated based on 2011 results									
1	Alexandria (Pittstown)	146,703	18,972	6,000		(12,972)	31.63%	19,754	7,604
2	Assbury Park	146,703	19,444	10,000		(9,444)	51.43%	20,225	12,659
3	Assbury Park	594,444	76,211	24,000		(52,211)	31.49%	76,993	29,506
4	Atlantic City	5,140	514		0	(514)	0.00%	514	
5	Atlantic City	113,255	13,621	6,100		(7,521)	44.78%	14,402	7,849
6	Avon			0		0	N/A		0
7	Avon-by-the-Sea		492	492		0	100.00%		492
8	Barnegat Light	145,538	18,768	20,000		1,214	106.46%	19,567	20,831
9	Beaumont Ridge	341,868	50,170	15,000		(35,170)	29.90%	50,952	18,541
10	Bay Head	305,616	44,399	26,000		(18,399)	58.56%	45,180	32,199
11	Beach Haven	237,129	33,441	22,725		(10,716)	67.96%	34,222	26,304
12	Bedford	34,313	3,431	3,431		0	100.00%	3,431	3,431
13	Bellmawr	57,769	6,010	3,900		(2,110)	64.89%	6,010	4,746
14	Berlin	74,267	8,155	4,000		(4,155)	49.05%	8,155	4,868
15	Bernardsville	253,881	36,089	28,000		(8,089)	77.59%	36,871	34,816
16	Bernardsville	457,030	68,625	25,000		(43,625)	36.43%	69,406	30,771
17	Beverly	180,762	24,422	1,000		(23,422)	4.09%	25,204	1,255
18	Bordentown	164,220	21,775	5,000		(16,775)	22.96%	22,557	6,303
19	Bound Brook	123,061	15,190	6,000		(9,190)	39.50%	15,971	7,677
20	Bradley Beach	192,702	26,332	5,000		(21,332)	18.99%	27,114	6,566
21	Brick	111,560	13,364	5,000		(8,364)	37.44%	14,136	6,441
22	Bridgeton	124,240	15,378	12,424		(2,954)	80.79%	16,160	15,689
23	Bridgewater	278,644	40,082	26,841		(14,241)	64.47%	40,864	32,062
24	Burlington	23,834	2,383		2,000	(383)	83.93%	2,383	2,434
25	Burlington	370,820	54,831	25,000		(29,831)	45.59%	55,613	30,556
26	Camden	86,772	9,780	8,800		(980)	89.98%	9,780	8,800
27	Camden	160,856	21,237	2,000		(19,237)	9.42%	22,019	2,524
28	Camden	148,038	19,186		1,000	(18,186)	5.21%	19,968	1,266
29	Camden	23,296	2,330		500	(1,830)	21.46%	2,330	609
30	Capri May	214,458	29,814	29,814		0	100.00%	30,596	30,596
31	Capri May Point	27,757	2,760		2,760	0	100.00%	2,760	2,760
32	Cherry Hill	329,714	48,254	2,000		(46,254)	4.14%	49,036	2,471
33	Chews Landing	151,750	19,760	13,000		(6,760)	65.72%	20,562	16,446
34	Clarksboro	371,065	54,870	10,000		(44,870)	18.22%	55,652	12,340
35	Clementon	436,627	4,963	4,500		(463)	90.67%	4,963	4,500
36	Collingswood	215,017	29,904	29,904		0	100.00%	30,685	30,685
37	Cranbury	235,265	33,142	33,180		38	100.11%	33,924	33,961
38	Cranford	198,751	27,300	20,000		(7,300)	73.26%	28,082	25,037
39	Delran	20,406	2,041	2,041		0	100.00%	2,041	2,041
40	Dunellen	139,046	17,747	18,500		753	104.24%	18,529	19,115
41	Eatontown	91,001	10,330	8,800		(1,530)	77.44%	10,330	9,735

Date issued: 02/21/2012

Diocese of New Jersey
2012 Fair Share Comparative Summary & 2013 Projected Fair Share Results - Alpha Sort

CONGREGATION		2010 PAROCHIAL INCOME	2012 FAIR SHARE ASKING	Fair Share Pledge	2012 Pledge Estimate	Difference Ask vs Pledge	Percent of Asking	2013 Projected FAIR SHARE ASKING	Fair Share Pledge
NOTE: 2012 data represents status per 12/1/2012 budget approved by Diocesan Council; pledges not received as of that date were estimated based on 2011 results									
42	Edison	124,669	15,447	500		(14,947)	3.24%	16,229	640
43	Elizabeth	3,000	300	300		0	100.00%	300	300
44	Elizabeth	317,259	46,261	19,500		(26,761)	42.15%	47,043	24,131
45	Elizabeth	45,076	4,508	4,508		0	100.00%	4,508	4,508
46	Irving	118,692	14,491	1,800		(12,691)	12.42%	15,272	2,308
47	Remington	207,633	28,721	6,325		(22,396)	22.02%	29,503	7,906
48	Florence	50,372	5,048	3,000		(2,048)	59.43%	5,048	3,651
49	Freedhold	493,656	74,485	25,000		(49,485)	33.56%	75,267	30,741
50	Galloway	168,075	22,392	18,000		(4,392)	80.39%	23,174	22,672
51	Glosterboro	101,344	17,715	2,700		(15,015)	23.05%	12,497	3,506
52	Gladstone	607,639	92,722	88,000		(4,722)	94.91%	93,504	88,745
53	Glassboro	190,483	25,979	25,979		0	100.00%	26,760	26,760
54	Gloucester	70,866	7,716	2,000		(5,716)	25.92%	7,716	2,434
55	Haddon Heights	194,874	26,680	2,000		(24,680)	7.50%	27,461	2,507
56	Haddonfield	518,147	78,403	39,500		(38,903)	50.38%	79,184	48,550
57	Hampton	28,816	2,882	2,882		0	100.00%	2,882	2,882
58	Kearnsburg	57,208	5,937	2,000		(3,937)	33.69%	5,937	2,434
59	Keyport	35,973	3,597	3,597		0	100.00%	3,597	3,597
60	Lakewood	147,691	19,129	12,000		(7,129)	62.73%	19,911	15,201
61	Lambertville	124,577	15,432	5,000		(10,432)	32.40%	16,214	6,393
62	Laurel Springs	62,841	6,669		6,669	0	100.00%	6,669	6,669
63	Lawnside	25,554	2,555		0	(2,555)	0.00%	2,555	0
64	Lebanon	286,524	41,344	33,000		(8,344)	79.82%	42,125	40,921
65	Linden	195,980	27,017	17,300		(9,717)	64.03%	27,798	21,661
66	Little Silver	193,494	26,459	23,349		(3,110)	88.25%	27,241	29,257
67	Long Branch	222,103	31,036	31,036		0	100.00%	31,818	31,818
68	Lumberton	193,484	26,457		8,000	(18,457)	30.24%	27,239	10,025
69	Magnolia	39,632	3,963	3,963		0	100.00%	3,963	3,963
70	Mantoloking	35,867	3,587		0	(3,587)	0.00%	3,587	0
71	Maple Shade	64,460	6,884		6,000	(884)	87.16%	6,884	7,302
72	Matawan	173,387	23,242	14,000		(9,242)	60.24%	24,024	17,612
73	Medford	355,742	52,419	15,000		(37,419)	28.62%	53,200	18,530
74	Mercerville	163,559	21,669	5,000		(16,669)	23.07%	22,451	6,303
75	Merchantville	189,869	26,979	10,000		(16,979)	38.64%	26,661	12,537
76	Metuchen	297,537	43,106	37,000		(6,106)	85.83%	43,888	45,843
77	Middletown	395,148	58,724	42,000		(16,724)	71.52%	59,505	51,793
78	Millville	22,203	2,220	2,000		(220)	90.09%	2,220	2,000
79	Monmouth Junction	185,710	25,214	7,086		(18,118)	28.14%	25,995	8,302
80	Moorestown	655,160	100,326	55,000		(45,326)	54.82%	101,107	67,397
81	Mount Holly	239,999	33,900	18,000		(15,900)	47.20%	34,681	19,322
82	Mullica Hill	129,596	16,235	10,500		(5,735)	64.68%	17,017	13,955

Date issued: 02/21/2012

Diocese of New Jersey
2012 Fair Share Comparative Summary & 2013 Projected Fair Share Results - Alpha Sort

CONGREGATION				2010 PAROCHIAL INCOME	2012 FAIR SHARE ASKING	Fair Share Pledge	Pledge Estimate	Difference Ask vs Pledge	Percent of Asking	2013 Projected FAIR SHARE ASKING	Fair Share Pledge
NOTE: 2012 data represents status per 12/1/2012 budget approved by Diocesan Council; pledges not received as of that date were estimated based on 2011 results											
83	Navasink	All Saints' Memorial Church		233,409	32,845	24,000		(8,845)	73.07%	33,627	29,903
84	New Brunswick	Christ Church		426,120	64,000	57,600		(6,400)	90.00%	64,782	58,304
85	New Brunswick	St. Albans Church		76,075	8,650	5,000		(3,650)	57.80%	8,650	6,085
86	New Brunswick	St. John the Evangelist Church		151,250	19,701	19,701		0	100.00%	20,483	20,483
87	New Providence	St. Andrew's Church		319,740	46,668	46,668		0	100.00%	47,440	47,440
88	North Plainfield	Church of the Holy Cross		202,278	27,864	10,075		(17,789)	36.16%	28,646	12,006
89	North Plainfield	St. Simon-by-the-Sea		216,859	30,197	1,500		(28,697)	4.97%	30,979	1,724
90	Ocean City	Holy Trinity Church		261,815	37,320	18,685		(18,635)	50.00%	38,172	23,228
91	Orlney Beach	St. Elizabeth's Chapel-by-the-Sea		43,889	4,370			0	100.00%	4,370	4,370
92	Palmira	Christ Church		49,071	4,807	5,000		93	101.90%	4,907	5,000
93	Pasaden	St. James Church		16,822	1,882			0	100.00%	1,882	1,882
94	Pemberton	Grace Church		148,777	19,664	11,475		(7,989)	58.95%	20,246	14,225
95	Pennington	St. Matthew's Church		477,932	71,969	66,580		(5,389)	92.51%	72,751	67,302
96	Penns Grove	Church of Our Merciful Saviour		56,411	6,093	2,093		(4,000)	34.35%	6,093	2,547
97	Pennsville	St. George's Church		56,608	6,119	6,119		0	100.00%	6,119	6,119
98	Perrin Antboy	Holy Cross Church		9,406	941			0	100.00%	941	
99	Pine	St. Peter's Church		385,366	57,799	35,000		(22,799)	60.55%	58,580	43,167
100	Pine	Church of the Good Shepherd		206,966	26,618	22,114		(6,504)	77.27%	29,389	27,146
101	Plainfield	Grace Church		254,624	36,240	20,000		(16,240)	55.19%	37,021	24,866
102	Plainfield	St. Mark's Church		257,761	36,742	29,393		(7,349)	80.00%	37,523	36,532
103	Pleasantville	Church of St. Mary the Virgin		51,118	5,145	2,000		(3,145)	38.87%	5,145	2,134
104	Point Pleasant Beach	St. Mary's-by-the-Sea		302,427	43,888	30,243		(13,645)	68.91%	44,670	37,462
105	Princeton	All Saints Church		501,420	75,727	75,727		0	100.00%	76,509	76,509
106	Princeton	Trinity Church		1,378,633	216,081	216,081		0	100.00%	216,086	216,086
107	Railway	Church of the Good Shepherd		203,550	28,068			(27,068)	3.56%	28,850	1,250
108	Red Bank	St. Thomas Church		145,645	18,803	14,200		(4,603)	75.52%	19,585	18,000
109	Red Bank	Trinity Church		354,240	52,178	20,000		(32,178)	38.33%	52,960	24,705
110	Riverside	St. Stephen's Memorial		97,687	11,200	6,000		(5,200)	53.57%	11,200	7,302
111	Riverton	Christ Church		203,468	28,055			(11,149)	60.26%	28,836	21,147
112	Rocky Hill	Trinity Church		163,283	21,625	5,500		(16,125)	25.43%	22,407	6,935
113	Rumson	St. George's-Church-by-the-River		851,438	131,720	131,720		0	100.00%	132,513	132,513
114	Salem	St. John's Church		341,250	50,100	50,100		0	100.00%	50,882	50,882
115	Scotch Plains	All Saints Church		167,619	22,319	10,000		(12,319)	44.80%	23,101	12,595
116	Sea Girt	Church of St. Uriel the Archangel		163,742	21,699			(21,699)	0.00%	22,480	0
117	Shrewsbury	Christ Church		206,850	28,596	16,000		(12,596)	55.95%	29,378	20,004
118	Somers Point	St. John's Church		133,204	16,013	6,000		(10,013)	35.69%	17,494	7,642
119	Somerville	St. John's Church		266,236	38,418	38,418		0	100.00%	39,199	39,199
120	South Amboy	Christ Church		121,445	14,931			(9,931)	33.49%	15,713	6,004
121	South River	Holy Trinity Church		261,279	37,304	37,304		0	100.00%	38,085	38,085
122	Spotswood	St. Peter's Church		219,861	30,678	10,000		(20,678)	32.60%	31,459	12,481
123	Spring Lake	Holy Trinity Church		21,041	2,104			(1,304)	38.02%	2,104	974

Diocese of New Jersey
2012 Fair Share Comparative Summary & 2013 Projected Fair Share Results - Alpha Sort

CONGREGATION		2010 PAROCHIAL INCOME	2012 FAIR SHARE ASKING	Fair Share Pledge	2012 Pledge Estimate	Difference Ask vs Pledge	Percent of Pledge Asking	2013 Projected FAIR SHARE ASKING	Fair Share Pledge
NOTE: 2012 data represents status per 2/28/2012 budget approved by Diocesan Council; pledges not received as of that date were estimated based on 2011 results									
124	Stone Harbor	322,224	47,056	39,900		(7,156)	84.79%	47,837	49,363
125	Swedesboro	83,460	9,560	6,520		(2,830)	69.3%	9,350	7,935
126	Toms River	580,210	88,334	68,017		(20,317)	77.00%	89,115	83,009
127	Christ Church-Cristo Rey	117,533	14,305	11,000		(3,305)	76.90%	15,087	14,120
128	St. Matthews Church	148,778	19,304	2,000		(17,304)	10.36%	20,086	2,532
129	St. Michael's	61,464	6,490		6,490	0	100.00%	6,490	6,490
130	St. Peter's IGBO Church	44,254	4,425	3,000		(1,425)	67.80%	4,425	3,651
131	Trinity Cathedral	489,013	73,581	73,581		0	100.00%	74,363	74,363
132	Tuckerton	155,928	20,448	13,400		(7,048)	65.53%	21,220	16,931
133	Union	49,056	4,906	3,700		(1,206)	75.42%	4,906	4,503
134	Vanhorn	65,968	9,678	1,000		(8,678)	10.33%	9,678	1,217
135	Villas	69,548	7,541	7,541		0	100.00%	7,541	7,541
136	Vincelwood	89,185	10,095	10,095		0	100.00%	10,095	10,095
137	Wendland	90,191	10,225	8,000		(2,225)	78.24%	10,225	9,736
138	Wall	134,349	16,996	4,000		(12,996)	23.53%	17,777	5,091
139	Waretown	198,960	27,338	20,000		(7,338)	73.16%	28,120	25,037
140	Wenonah	163,532	21,665	13,000		(8,665)	60.00%	22,447	16,391
141	Westfield	699,309	107,389	70,000		(37,389)	65.18%	108,172	85,806
142	Westville	49,458	0	0	0	0	N/A	0	0
143	Whiting	176,448	23,732	15,000		(8,732)	63.21%	24,513	18,857
144	Williamstown	35,628	3,963	1,500		(2,063)	42.10%	3,963	1,826
145	Willingboro	138,786	17,706	6,000		(11,706)	33.89%	19,487	7,625
146	Woodbridge	62,600	9,238		5,000	(4,238)	54.12%	9,238	6,085
147	Woodbridge	192,381	26,281	12,000		(14,281)	45.66%	27,063	15,038
148	Woodbury	335,739	49,218	33,574		(15,644)	68.21%	50,000	41,506
149	Woodstown	181,774	33,719	3,760		388	11.151%	3,372	3,760
150	Yardville		24,584	5,000		(19,584)	20.34%	25,365	6,279
TOTALS		29,430,804	4,121,046	\$ 2,537,574	62,145	(1,521,327)		4,200,000	2,957,335
				2,599,719					70.41%
				63.08%					

Diocese of New Jersey
2012 Fair Share Comparative Summary & 2013 Projected Fair Share Results - Parochial Sort

2012 Fair Share Comparative Summary & 2013 Projected Fair Share Results - Parochial Sort

CONGREGATION		2010 PAROCHIAL INCOME	FAIR SHARE ASKING	2012			2013 Projected		
				Fair Share Pledge	Pledge Estimate	Difference Ask vs Pledge	Percent of Asking	FAIR SHARE ASKING	Fair Share Pledge
NOTE: 2012 data represents status per 2/21/2012 budget approved by Diocesan Council; pledges not received as of that date were estimated based on 2011 results									
1	Princeton	1,378,633	216,081	216,081		0	100.00%	216,086	216,086
2	Rumson	851,438	131,730	131,730		0	100.00%	132,513	132,513
3	Westfield	699,309	107,389	70,000		(37,389)	65.18%	108,172	85,806
4	Morristown	655,160	100,326	55,000		(45,326)	54.82%	101,107	67,397
5	Gladstone	607,639	92,722	88,000		(4,722)	94.91%	93,504	88,745
6	Toms River	580,210	88,334	68,017		(20,317)	77.00%	89,115	83,509
7	Haddonfield	518,147	78,403	39,500		(38,903)	50.38%	79,184	48,550
8	Asbury Park	504,444	76,211	24,000		(52,211)	31.49%	76,993	29,506
9	Princeton	501,420	75,727	75,727		0	100.00%	76,509	76,509
10	Freehold	493,656	74,485	25,000		(49,485)	33.56%	75,267	30,741
11	Trenton	488,013	73,581	73,581		0	100.00%	74,363	74,363
12	Pennington	477,932	71,989	66,580		(5,389)	92.51%	72,751	67,302
13	Bernardsville	457,030	68,625	25,000		(43,625)	36.43%	69,406	30,771
14	New Brunswick	428,120	64,000	57,600		(6,400)	90.00%	64,782	58,304
15	Middletown	395,148	58,724	42,000		(16,724)	71.52%	59,505	51,793
16	Perth Amboy	389,366	57,799	35,000		(22,799)	60.55%	58,580	43,167
17	Clarksboro	371,065	54,870	10,000		(44,870)	18.22%	55,652	12,340
18	Burlington	370,820	54,831	25,000		(29,831)	45.59%	55,613	30,856
19	Medford	355,742	52,419	15,000		(37,419)	28.62%	53,200	18,530
20	Red Bank	354,240	52,178	20,000		(32,178)	38.33%	52,960	24,705
21	Basking Ridge	341,688	50,170	15,000		(35,170)	29.90%	50,952	18,541
22	Salem	341,250	50,100	50,100		0	100.00%	50,882	50,882
23	Woodbury	335,739	49,218	33,574		(15,644)	68.21%	50,000	41,506
24	Cherry Hill	329,714	48,254	2,000		(46,254)	4.14%	49,036	2,471
25	Stone Harbor	322,224	47,056	39,900		(7,156)	84.79%	47,837	49,363
26	New Providence	319,740	46,658	46,658		0	100.00%	47,440	47,440
27	Elizabeth	317,269	46,261	19,500		(26,761)	42.15%	47,043	24,131
28	Bay Head	305,616	44,389	26,000		(18,389)	58.56%	45,180	32,199
29	Port Pleasant Beach	302,427	43,888	30,243		(13,645)	68.91%	44,670	37,462
30	Metuchen	297,537	43,106	37,000		(6,106)	85.83%	43,888	45,843
31	Lebanon	286,524	41,344	33,000		(8,344)	79.82%	42,125	40,921
32	Bridgewater	278,644	40,082	25,841		(14,241)	64.47%	40,864	32,062
33	Somerville	268,236	38,418	38,418		0	100.00%	39,199	39,199
34	Ocean City	261,815	37,390	18,695		(18,695)	50.00%	38,172	23,228
35	South River	261,279	37,304	37,304		0	100.00%	38,085	38,085
36	Plainfield	257,761	36,742	29,393		(7,349)	80.00%	37,523	36,532
37	Plainfield	254,624	36,240	20,000		(16,240)	55.19%	37,021	24,866
38	Bernardsville	253,681	36,089	28,000		(8,089)	77.59%	36,871	34,816
39	Mount Holly	239,999	33,900	16,000		(17,900)	47.20%	34,681	19,922
40	Beach Haven	237,129	33,441	22,725		(10,716)	67.96%	34,222	28,304
41	Cranbury	235,265	33,142	33,180		38	100.11%	33,924	33,961

Date Issued: 02/21/2012

Diocese of New Jersey
2012 Fair Share Comparative Summary & 2013 Projected Fair Share Results - Parochial Sort

EXHIBIT II-1

CONGREGATION		2010 PAROCHIAL INCOME	2012 FAIR SHARE ASKING	2012			Percent of Asking	2013 Projected	
				Fair Share Pledge	Pledge Estimate	Difference Ask vs Pledge		FAIR SHARE ASKING	Fair Share Pledge
NOTE: 2012 data represents status per 2/21/2012 budget approved by Diocesan Council; pledges not received as of that date were estimated based on 2011 results									
42	Navesink	233,409	32,845	24,000		(8,845)	73.07%	33,627	29,903
43	Long Branch	222,103	31,036	31,036		0	100.00%	31,818	31,818
44	Spotswood	219,861	30,678	10,000		(20,678)	32.60%	31,459	12,481
45	North Wildwood	216,859	30,197	1,500		(28,697)	4.97%	30,979	1,874
46	Collingswood	215,017	29,904	29,904		0	100.00%	30,685	30,685
47	Cape May	214,458	29,814	29,814		0	100.00%	30,596	30,596
48	Flemington	207,633	28,721	6,325		(22,396)	22.02%	29,503	7,906
49	Pitman	206,986	28,618	22,114		(6,504)	77.27%	29,399	27,646
50	Stevensbury	206,860	28,586	16,000		(12,586)	55.95%	29,378	20,004
51	Rowayton	203,550	28,068		1,000	(27,068)	3.56%	28,850	1,250
52	Riverton	203,468	28,055		16,906	(11,149)	60.26%	28,836	21,147
53	North Plainfield	202,278	27,864	10,075		(17,789)	36.16%	28,646	12,606
54	Waretown	198,990	27,338	20,000		(7,338)	73.16%	28,120	25,037
55	Cranford	198,751	27,300	20,000		(7,300)	73.26%	28,082	25,037
56	Linden	196,980	27,017	17,300		(9,717)	64.03%	27,798	21,661
57	Haddon Heights	194,874	26,680	2,000		(24,680)	7.50%	27,461	2,567
58	Little Silver	193,494	26,459	23,349		(3,110)	88.25%	27,241	29,257
59	Lumberton	193,484	26,457		8,000	(18,457)	30.24%	27,239	10,025
60	Bradley Beach	192,702	26,332	5,000		(21,332)	18.99%	27,114	6,266
61	Woodbridge	192,381	26,281	12,000		(14,281)	45.66%	27,063	15,038
62	Glassboro	190,493	25,979	25,979		0	100.00%	26,760	26,760
63	Merchantville	189,869	25,879	10,000		(15,879)	38.64%	26,661	12,537
64	Monmouth Junction	185,710	25,214	7,096		(18,118)	28.14%	25,995	8,902
65	Yarville	181,774	24,584	5,000		(19,584)	20.34%	25,365	6,279
66	Beverly	180,762	24,422	1,000		(23,422)	4.09%	25,204	1,255
67	Whiting	176,448	23,732	15,000		(8,732)	63.21%	24,513	18,857
68	Maiaian	173,387	23,242	14,000		(9,242)	60.24%	24,024	17,612
69	Galloway	168,075	22,382	18,000		(4,382)	80.39%	23,174	22,672
70	Scotch Plains	167,619	22,319	10,000		(12,319)	44.80%	23,101	12,595
71	Bordentown	164,220	21,775	5,000		(16,775)	22.96%	22,557	6,303
72	Sea Girt	163,742	21,699	0		(21,699)	0.00%	22,480	0
73	Mercerville	163,559	21,669	5,000		(16,669)	23.07%	22,451	6,303
74	Wenonah	163,532	21,665	13,000		(8,665)	60.00%	22,447	16,391
75	Rocky Hill	163,283	21,625	5,500		(16,125)	25.43%	22,407	6,935
76	Camden	160,866	21,237	2,000		(19,237)	9.42%	22,019	2,524
77	Tuckerton	155,928	20,448	13,400		(7,048)	65.53%	21,230	16,931
78	Chews Landing	151,780	19,780	13,000		(6,780)	65.72%	20,582	16,446
79	New Brunswick	151,250	19,701	19,701		0	100.00%	20,483	20,483
80	Pemberton	149,777	19,464	11,475		(7,989)	58.95%	20,246	14,525
81	Asbury Park	149,647	19,444	10,000		(9,444)	51.43%	20,225	12,659
82	Trenton	148,778	19,304	2,000		(17,304)	10.36%	20,086	2,532

Date Issued: 02/21/2012

2

Diocese of New Jersey
2012 Fair Share Comparative Summary & 2013 Projected Fair Share Results - Parochial Sort

CONGREGATION		2010 PAROCHIAL INCOME	2012 FAIR SHARE ASKING	2012			2013 Projected	
				Fair Share Pledge	Pledge Estimate	Difference Ask vs Pledge	FAIR SHARE ASKING	Fair Share Pledge
NOTE: 2012 data represents status per 2/21/2012 budget approved by Diocesan Council; pledges not received as of that date were estimated based on 2011 results								
		148,038	19,186		1,000	(18,186)	19,968	1,266
83	Camden							
84	Lakewood	147,681	19,129	12,000		(7,129)	19,911	15,201
85	Alexandria (Pittstown)	146,703	18,972	6,000		(12,972)	19,754	7,804
86	Red Bank	145,645	18,803	14,200		(4,603)	19,585	18,000
87	Barnegat Light	145,536	18,786	20,000		1,214	19,567	20,831
88	Dunellen	139,046	17,747	18,500		753	18,529	19,315
89	Willingboro	138,786	17,706	6,000		(11,706)	18,487	7,625
90	Wall	134,349	16,996	4,000		(12,996)	17,777	5,091
91	Somers Point	133,204	16,813	6,000		(10,813)	17,594	7,642
92	Mullica Hill	129,586	16,235	10,500		(5,735)	17,017	13,395
93	Edison	124,669	15,447	500		(14,947)	16,229	640
94	Lambertville	124,577	15,432	5,000		(10,432)	16,214	6,393
95	Bridgeton	124,240	15,378	12,424		(2,954)	16,160	15,889
96	Bound Brook	123,061	15,190	6,000		(9,190)	15,971	7,677
97	South Amboy	121,445	14,931		5,000	(9,931)	15,713	6,404
98	Ewing	118,682	14,491	1,800		(12,691)	15,272	2,308
99	Trenton	117,533	14,305	11,000		(3,305)	15,087	14,120
100	Atlantic City	113,255	13,621	6,100		(7,521)	14,402	7,849
101	Brick	111,589	13,354	5,000		(8,354)	14,136	6,441
102	Gibbstown	101,344	11,715	2,700		(9,015)	12,497	3,506
103	Riverside	97,687	11,200	6,000		(5,200)	11,200	7,302
104	Eatontown	91,001	10,330	8,000		(2,330)	10,330	9,735
105	Vineland	90,191	10,225	8,000		(2,225)	10,225	9,736
106	Vincentown	89,185	10,095	10,095		0	10,095	10,095
107	Camden	86,772	9,780	8,800		(980)	9,780	8,800
108	Ventnor	85,988	9,678	1,000		(8,678)	9,678	1,217
109	Swedesboro	83,460	9,350	6,520		(2,830)	9,350	7,935
110	Woodbridge	82,600	9,238		5,000	(4,238)	9,238	6,085
111	New Brunswick	78,075	8,650	5,000		(3,650)	8,650	6,085
112	Berlin	74,267	8,155	4,000		(4,155)	8,155	4,868
113	Gloucester	70,886	7,716	2,000		(5,716)	7,716	2,434
114	Villas	69,548	7,541		0	0	7,541	7,541
115	Maple Shade	64,490	6,884		6,000	(884)	6,884	7,302
116	Laurel Springs	62,841	6,669		6,669	0	6,669	6,669
117	Trenton	61,464	6,490		6,490	0	6,490	6,490
118	Pennsville	58,608	6,119	6,119		0	6,119	6,119
119	Penns Grove	58,411	6,093	2,093		(4,000)	6,093	2,547
120	Bellmawr	57,769	6,010	3,900		(2,110)	6,010	4,746
121	Keansburg	57,209	5,937	2,000		(3,937)	5,937	2,434
122	Pleasantville	51,118	5,145	2,000		(3,145)	5,145	2,434
123	Florence	50,372	5,048	3,000		(2,048)	5,048	3,651
Date issued: 02/21/2012								

Date Issued: 02/21/2012

Diocese of New Jersey
2012 Fair Share Comparative Summary & 2013 Projected Fair Share Results - Parochial Sort

CONGREGATION			2010 PAROCHIAL INCOME	2012 FAIR SHARE ASKING	2012		2013 Projected		
					Fair Share Pledge	Pledge Estimate	Difference Ask vs Pledge	FAIR SHARE ASKING	Fair Share Pledge
							Percent of Asking		
NOTE: 2012 data represents status per 2/21/2012 budget approved by Diocesan Council; pledges not received as of that date were estimated based on 2011 results									
124	Clementon		49,627	4,963					
125	Westville		49,458		0			4,963	4,500
126	Palmyra		49,071	4,907	5,000		0	4,907	5,000
127	Union		49,056	4,906	3,700		93	4,906	4,503
128	Elizabeth		45,076	4,508	4,508		(1,206)	4,508	4,508
129	Trenton		44,254	4,425	3,000		0	4,425	3,651
130	Orley Beach		43,699	4,370	4,370		(1,425)	4,370	4,370
131	Magnolia		39,632	3,963	3,963		0	3,963	3,963
132	Keyport		35,973	3,597	3,597		0	3,597	3,597
133	Manaloking		35,867	3,587			0	3,587	0
134	Williamstown		35,628	3,563	1,500		(3,587)	3,563	1,826
135	Bedford		34,313	3,431	3,431		(2,063)	3,431	3,431
136	Woodstown		33,719	3,372	3,760		0	3,372	3,760
137	Hammonton		29,816	2,882	2,882		388	2,882	2,882
138	Cape May Point		27,797	2,780	2,780		0	2,780	2,780
139	Lawsdale		25,554	2,555			0	2,555	0
140	Burlington		23,834	2,383	2,000		(2,555)	2,383	2,434
141	Camden		23,296	2,320	500		(383)	2,330	609
142	Milville		22,203	2,220			0	2,220	2,000
143	Spring Lake		21,041	2,104	800		0	2,104	974
144	Delran		20,406	2,041	2,041		(1,304)	2,041	2,041
145	Paulsboro		18,822	1,882			0	1,882	1,882
146	Perth Amboy		9,406	941	941		0	941	941
147	Atlantic City		5,140	514			0	514	0
148	Avon-by-the-Sea		4,915	492	492		(514)	492	492
149	Elizabeth		3,000	300	300		0	300	300
150	Avalon			0			0	0	0
TOTALS			29,430,804	4,121,046	\$ 2,537,574	62,145		4,200,000	2,957,335
					2,599,719				
					63.08%				70.41%

EXHIBIT III

Dividend Rate per share per month			\$0.175			Diocese of New Jersey Catalog of Trust Funds of the Diocese December 31, 2011																	
DIT, Value per share - 12/31/09			\$30.23																				
DIT, Value per share - 12/31/10			\$42.57																				
DIT, Value per share - 12/31/11			\$41.38																				
Name of Fund			DIT			Changes in DIT Shares 1/1-12/31/2010			Market Value 12/31/10			Changes in DIT Shares 1/1-12/31/2011			Market Value 12/31/11			Cash Dividends			Reinvested Dividends		
Purpose/Restrictions			Price Per Share			DIT Shares 12/31/10			Price Per Share			DIT Shares 12/31/11			Price Per Share			Cash Dividends			Reinvested Dividends		
General Funds																							
406	General	CDF				54,159,723	42.57	2,305,570				54,159,723	41.38	2,241,129				113,735					
752	Operating Budget	CDF				70,031,056	42.57	2,981,245				70,031,056	41.38	2,897,038				147,066					
414	Herbert Proctor Matthews Fund	CDF				80,008,471						80,010,688											
414		W				(1,559,252)						0.000											
414		P				1,481,468						0.000											
1255	Capital & revolving loan fund	RDF				9,762,338	42.57	3,769,185				10,205,636	41.38	3,685,262				166,922					
		R				437,298						519,353											
						10,205,636	42.57	438,711				10,624,989	41.38	447,038									
Endowment Funds																							
414	Operating Budget	CDF				1,831,000	42.57	77,548				1,831,000	41.38	75,767				3,845					
414	Mary N. Price Fund	CDF				26,000	42.57	1,107				26,000	41.38	1,076				55					
414	Operating Budget	CDF				4,202,088	42.57	178,883				4,202,088	41.38	173,852				8,824					
Operating Funds																							
406	Operating Budget	CDF				12,966,000	42.57	551,537				12,966,000	41.38	536,119				27,208					
406	Kathleen W. Keane Legacy	CDF				222,000	42.57	9,451				222,000	41.38	9,196				466					
406	Bishop Knight Memorial Fund	CDF				4,202,000	42.57	178,879				4,202,000	41.38	173,879				8,824					
406	Operating Budget - Youth	CDF				37,000	42.57	1,575				37,000	41.38	1,531				78					
406	Operating Budget	CDF				649,000	42.57	27,628				649,000	41.38	26,866				1,963					
406	St. Francis of Assisi Fund	CDF				5,521,070	42.57	235,068				5,521,070	41.38	228,485				11,086					
406	Operating Budget	CDF				469,160	42.57	20,850				469,160	41.38	20,207				1,029					
Endowment Fund TCP																							
406	Operating Budget	CDF				469,160	42.57	20,850				469,160	41.38	20,207				1,029					
Miscellaneous Funds																							
198	Proctor, Ad. WWO & CAR	CDF				11,148,890						11,762,127											
	(RDF through 2009)	R				613,237						284,382											
	(See also footnote #1 below)											12,048,593											
		W										487,819											
65	unrestricted	CDF				11,900,061	42.57	506,969				11,900,061	41.38	461,541				22,462					
	(RDF through 2009)	R				620,897						287,935											
	(See also footnote #1 below)											12,118,906											
		W										11,618,906											
												11,618,906											
		CDF										0.000											
		P										11,618,906											
		R										11,618,906											
		W										11,618,906											
Diocesan Reserve																							
321		CDF																					
		P																					
		R																					
		W																					
Property Funds																							
406	Diocesan property	CDF				2,310,010	42.57	98,337				2,310,008	41.38	95,588				4,851					
1008	Diocesan Residence Fund	CDF				7,376,308						7,762,035											
	St. & Rev. Shepherd Fund	RDF				466,171						392,177											
						7,762,035	42.57	331,261				8,174,212	41.38	338,349									

N/A - Established 2011

EXHIBIT III

Dividend Rates per share per month			Diocese of New Jersey Catalog of Trust Funds of the Diocese December 31, 2011										Reinvested Dividends	
DTF	Name of Fund	DTF Acct	Purpose/Restrictions	Changes in DTF Shares 1/1-12/31/10	Price Per Share	Market Value 12/31/10	Changes in DTF Shares 1/1-12/31/11	Price Per Share	Market Value 12/31/11	Cash Dividends				
\$0.175														
\$0.23														
\$0.27														
\$0.35														
\$0.138														
											</			

EXHIBIT III

Diocese of New Jersey Catalog of Trust Funds of the Diocese December 31, 2011												
			Changes in DTT Shares 10/1-12/31/2010		Price Per Share	Market Value 12/31/10	Changes in DTT Shares 10/1-12/31/2011		Price Per Share	Market Value 12/31/11	Cash Dividends	Reinvested Dividends
Dividend Rate per share per month	DTT	Purpose/Restrictions	DTT Shares 10/1-12/31/2010	DTT Shares 12/31/10			DTT Shares 12/31/11					
\$0.175												
\$30.23												
\$42.57												
\$1.38												
Energy, Widows & Orphans Funds												
Aged & infirm Caring Fund	406	DTT & retired clergy	DTT	1,412,585			12,613,075					
	406		P	1,200,480								
Widows & Orphans Fund	406	widows, widowers & children	DTT	15,377,523	42.57	536,939	15,847,818	41.38	521,829	26,467		
	406		P	470,295								
Sharon B. Trend Estate	406	widows, widowers & children	DTT	15,847,818	42.57	674,642	16,347,818	41.38	655,763	33,260		
Rebecca W. Shepherd Fund	406	widows, widowers & children	DTT	90,000	42.57	3,831	345,660	41.38	344,303	728		
L. Martin Estate	406	widows, widowers & children	DTT	345,000	42.57	14,715	76,000	41.38	3,145	160		
City Ministry Funds												
St. James Fund (Atlantic City)	760		DTT	26,937,568			27,648,117					
			W	743,291			(4,211,134)					
			R	1,453,820			12,16,821					
Sturfield Fund	810		DTT	7,861,478	42.57	1,176,980	24,653,804	41.38	1,020,174			51,773
			W	1,000,000			7,875,753					
			R	417,747			384,567					
Samuel Fund, Our Savior	125		DTT	10,271.2	42.57	335,271	7,895,052	41.38	326,697			16,590
			R	5,648			108,361					
			R				5,462					
St. Andrew's, Lambertville Funds												
St. Andrew's Saint Paul	414		DTT	1,508,000	42.57	64,106	1,500,000	41.38	62,401	3,167		
Special Funds												
Children w/incurable disease	844		DTT	24,419,295								
Jane O. P. Turner			W	1,853,156								
			R	1,339,137								
May C. O'Neil Fund	794	Charitable purposes	DTT	795,089	42.57	1,085,740	1,988,977	26,864,154	41.38	1,111,639		56,415
			R	42,623			636,712					
Christian Knowledge Society	414	Books / prayer books	DTT	898,712	42.57	35,619	878,877	41.38	36,369	1,840		
Hunger Task Force	1036		DTT	166,632	42.57	34,013	174,952	799,000	41.38	33,063	1,678	
			W	-			176,376					
			R	8,120			1,424					
								(9,920)	41.38			10
Area W. St. Charles Trust	230	Operating budget			42.57	7,448						
			DTT	3,901,674	42.57	165,094.26	3,901,674	\$41.38	161,451.27	8,194		

EXHIBIT III

Diocese of New Jersey Catalog of Trust Funds of the Diocese December 31, 2011															
Dividend Rate per share per month		\$0.175													
DT, Value per share - 12/31/09		530.23													
DT, Value per share - 12/31/10		542.57													
DT, Value per share - 12/31/11		541.38													
	Name of Fund	DT	Acc't	Purpose/Restrictions	Changes in DT Shares 1/1-12/31/2010	DT Shares 12/31/10	Price Per Share 12/31/10	Market Value 12/31/10	Changes in DT Shares 1/1-12/31/2011	DT Shares 12/31/11	Price Share 12/31/11	Market Value 12/31/11	Cash Dividends	Reinvested Dividends	
Brahmā Trust Funds															
	Elizabeth Oak Fund	406		Walling		568,750	42.57	24,212		568,750	41.38	23,535		1,194	
	406			children											
	Joanna S. Vought Fund	406		children		868,540	42.57	36,974		868,540	41.38	35,940		1,824	
	406			children											
	Shirley Baker Fund	406		Secrecionary fund		408,240	42.57	17,379		408,240	41.38	16,893		857	
	406			Secrecionary fund											
	Juliana Conover Legacy	406		Energy		530,930	42.57	22,602		530,930	41.38	21,970		1,115	
	406			Energy											
	Juliana Conover Fund	406		Secrecionary fund		111,610	42.57	4,652		111,610	41.38	10,851		252	
	406			Secrecionary fund											
	Harriet Smith Legacy	406		Secrecionary fund		111,610	42.57	4,726		111,610	41.38	10,851		233	
	406			Secrecionary fund											
	Joseph Robbins Fund	406		Secrecionary fund		40,020	42.57	1,704		40,020	41.38	1,656		84	
	406			Secrecionary fund											
	Theodore Ende Estate	406		Secrecionary fund		42,030	42.57	1,789		42,030	41.38	1,739		86	
	406			Secrecionary fund											
	H. L. Chertin Cell	406		Secrecionary fund		151,890	42.57	6,462		151,890	41.38	6,281		319	
	406			Secrecionary fund											
	Car J. Hanger Fund	406		Secrecionary fund		19,030	42.57	810		19,030	41.38	797		40	
	406			Secrecionary fund											
	Ursula Fund	406		Secrecionary fund		60,800	42.57	2,588		60,800	41.38	2,516		128	
	406			Secrecionary fund											
	Charles J. H. Douglas Estate	406		Secrecionary fund		772,760	42.57	32,897		772,760	41.38	31,978		1,623	
	406			Secrecionary fund											
	Martha Self Macdonald Fund	406		Secrecionary fund		6,500	42.57	302		6,500	41.38	302		18	
	406			Secrecionary fund											
	Jim B. Thompson Estate	406		Secrecionary fund		86,150	42.57	3,607		86,150	41.38	3,565		181	
	406			Secrecionary fund											
						3,918,810	42.57	168,624		3,918,810	41.38	162,160		8,220	
Archdiocese Trust Funds															
	Montgomery Legacy	1412		mission											
	1412			mission											
						114,970									
						6,334									
						121,281									
						6,112									
						172,460									
						45,030									
						447,650									
						574,905	41.38	23,790						1,207	
Total Funds Invested in the DT										442,444,172	41.38	\$ 18,308,340	\$ 725,931	\$ 212,212	
														241,604	
DT RECONCILIATIONS SUMMARY:															
2010 Year-End (Dec 31/10) Market Value				P		422,881,976	39.23	\$ 16,590,583							
2011 Year-End (Dec 31/11) Market Value				P		430,459,729	42.57	\$ 18,308,340							
With Dividend Reinvestments				W		62,888,160									
Reinvested Dividends				R		7,514,664									
Current Period-End (12/31/10 & 12/31/11) Market Value						430,459,729	42.57	\$ 18,308,671							

EXHIBIT III

Diocese of New Jersey Catalog of Trust Funds of the Diocese December 31, 2011									
Dividend Rate per share per month		DT		DT		DT		DT	
Cash Dividend		51.175		51.175		51.175		51.175	
Dividend		241.28		241.28		241.28		241.28	
DT		241.28		241.28		241.28		241.28	
Name of Fund		DT		DT		DT		DT	
Purpose/Restrictions		1/1/2010/2011		1/1/2010/2011		1/1/2010/2011		1/1/2010/2011	
Market Value		12/31/10		12/31/11		12/31/11		12/31/11	
Price Per Share		12/31/10		12/31/11		12/31/11		12/31/11	
Market Value		12/31/11		12/31/11		12/31/11		12/31/11	
Cash Dividends		12/31/11		12/31/11		12/31/11		12/31/11	
Reinvested Dividends		12/31/11		12/31/11		12/31/11		12/31/11	
Invested Outside the DT									
Merrill Lynch									
Capital & Recovery Fund		M.L.			222,686			228,362	1,413
Capital & Recovery Fund		M.L.			316,720			316,720	1,695
Capital & Recovery Fund		M.L.			1,023,200			1,023,200	4,363
Capital & Recovery Fund		M.L.			1,588,186			1,588,272	8,061
Capital & Recovery Fund (DT to DT in 2011)		M.L.			503,955			See DT account #521 above	-
Capital & Recovery Fund		M.L.			2,093,141			1,568,272	8,061
Wells Fargo									
William J. Walters Scholarship Fund		WF			1,522,500			1,415,327	41,232
William J. Walters Scholarship Fund		WF			516,960			516,960	63,122
William J. Walters Scholarship Fund		WF			424,460			337,843	33,450
William J. Walters Scholarship Fund		WF			2,463,952			1,984,543	74,662
William J. Walters Scholarship Fund		WF			515,036			517,469	817,469
William J. Walters Scholarship Fund		WF			114,692			114,692	7,000
William J. Walters Scholarship Fund		WF			5,186,820			4,165,371	81,662
Grand Total Diocesan Investments									
Grand Total Diocesan Investments					\$ 23,077,585			\$ 22,737,711	\$ 810,853
Legend									
P = Purchase									
RDF = Cash Dividend Fund									
RDF = Reinvested Dividend Fund									
P = Purchaser/Additional Investments									
W = Withdrawals/Redemptions									
R = Reinvested Dividends									
Footnote #1:									
Dividends for the funds referenced in this footnote had been reinvested up to and including the year ended December 31, 2010. Based on the work of the Joint Task Force on the Catalog of Funds, it was determined that these dividends could be made available for use in the Diocesan Budget for 2010 as well as going forward. At the January 19, 2011 meeting of the Trustees of Diocesan Trust Funds and the January 25, 2011 meeting of the Diocesan Council, each of these governing bodies approved redemption of shares in the respective DT account(s) amount(s) listed above, representing the dividends that had been reinvested, to be transferred to the operating account for deficit against operating expenses in the Diocesan budget as noted on the addendum to this report. These decisions will be implemented on the 5/1/11 DT transaction date.									

Diocese of New Jersey Addendum to the Comparative Report of Trust Funds of the Diocese December 31, 2011										Allocation to Budget				Total Funding	
Name of Fund	Acct #	Purpose/restrictions	Cash Dividends	Line #	Description	Amount Expended 12/31/11	Trust Income	Designated Trust Income	Fair Share	Accumulated Surplus	Other Income				
General Funds															
Esseheart Fund	406	small churches & clergy crisis	113,735	Line 10	Mission Congregations	\$367,361	113,735		\$123,774						
VIM Endowment Fund	752	operating budget	147,086	Overall Budget	Line 20, Line 40, Line 50, Line 60, Line 500	\$758,971	147,086		611,905						
Harriet Procter Matthews Fund	414	program	186,922	Various Budget Lines	Budget Lines 10 (partial), 30, 31, 32, 33, 35, 100, 101, 102, 103, 110-121, 200, 207 (partial), 220-222	\$164,116	186,922		\$22,808						
Endowment Funds															
DeVine Fund	414	operating budget	3,845	Overall Budget	Lines 600 - 701	\$1,528,419	3,845		\$1,286,023						
Mary N. Pease Fund	414	operating budget	55	Overall Budget	Lines 600 - 701	\$1,528,419	55			61,904	75,500				
Endowment Fund	414	operating budget	8,824	Overall Budget	Lines 600 - 701	\$1,528,419	8,824								
Operating Funds															
Katherine W. Keat LeMay Bishop Knight Memorial Fund	406	operating budget	27,208	Overall Budget	Budget Lines 710, 711, 712, 712a	\$55,915	27,208		23,300						
James E. Pinckney Estate	406	operating budget - youth	8,824	Line 4300	Youth Activities - Budget Line 300	\$1,528,419	8,824		23,471						
Sharon M. Meritt Estate	406	operating budget	1,363	Overall Budget	Lines 600 - 701	\$1,528,419	1,363								
Sharon Meritt Estate	406	operating budget	11,536	Overall Budget	Lines 600 - 701	\$1,528,419	11,536								
Episcopal Fund	406	operating budget	1,029	Overall Budget	Lines 600 - 701	\$1,528,419	1,029								
Miscellaneous Funds															
Alfred Jones Bequest	198	aged & infirm clergy, widow	23,482	Health Insurance	Line 730	\$242,925		23,482	182,956						
Georgia Bevan Estate	65	no restrictions known	23,775	Overall Budget	Lines 600 - 701	\$1,528,419	23,775								
Diocesan Reserve	321	operating budget	35,428	Overall Budget	Lines 600 - 701	\$1,528,419	35,428								
RS Shepherd & RV Shepherd	TEC	TEC package	7,000	TEC package	Line 20	\$986,029		7,000							
Property Funds															
Episcopal Residence Fund	406	diocesan property	4,851	Facilities	Budget Lines 710, 711, 712, 712a	\$55,915	4,851								
Mission Funds															
Missionary Fund	406		4,628	Line 10	Mission Congregations	\$267,361		4,628							
T. A. Conover Memorial Fund	406		1,569	Line 10	Mission Congregations	\$267,361		1,569							
Mary C. Bishop Fund	406		603	Line 10	Mission Congregations	\$267,361		603							
Edgar Cummings Sanford Fund	406		248	Line 10	Mission Congregations	\$267,361		248							
William Stony Estate	1206		14,063	Line 10	Mission Congregations	\$267,361		14,063							
William Stony Estate	1206		14,063	Line 10	Mission Congregations	\$267,361		14,063							
Julian A. Pughall Fund	1016		3,601	Line 10	Mission Congregations	\$267,361		3,601							
Conference Funds															
Braker Fund	778		17,556		Line 400, 401, 402, 412	\$26,627									
Berkeley Twp. Prop. Fund	778				Diocesan Conv. Clergy Conf. Lay Leaders		17,556		9,071						
Clergy, Widows & Orphans Funds															
Agnel & Infirm Clergy Fund	406	infirm & retired clergy	28,487	Health Insurance	Line 730	\$242,925		28,487							
Widows & Orphans Fund	406	widows, widowers & children	33,280	Health Insurance	Line 731	\$76,081		33,280	41,726						
Raynor B. Vard Estate	406	widows, widowers & children	168	Health Insurance	Line 731	\$76,081		168							

Diocese of New Jersey				Allocation to Budget								
Addendum to the Comparative Report of Trust Funds of the Diocese												
December 31, 2011												
Name of Fund	Acct #	Purpose/Restrictions	Cash Dividends	Line #	Description	Amount Expanded 12/31/11	Trust Income	Designated Trust Income	Fair Share	Accumulated Surplus	Other Income	Total Funding
Rebecca W. Shepherd Fund	406	widows, widowers & children	CD	Line 726	Health Insurance	\$76,081		726				726
H. Martin Estate	406	widows, widowers & children	CD	Line 731	Health Insurance	\$76,081		160				160
Christian Knowledge Society	414	Bibles, prayer books	CD	Line 312	Foreign Language Bibles - Detention Center	\$3,300		1,678	1,622			3,300
Subtotal Cash Dividends Applied to Budget Line Items						\$3,156,010		\$ 592,621	\$ 2,303,131	\$ 61,904	\$ 75,500	\$ 3,156,010
St. Andrew's, Lambertville Funds												
Herbert Stanley Smith Fund	414		CD		Of Budget			3,167				
Bishop's Trust Funds												
Elizabeth Irk Fund	406	healing	CD		Of Budget							
Louisa S. Vaughn Fund	406	children	CD		Of Budget			1,194				
Edward Baker Fund	406	discretionary fund	CD		Of Budget			1,824				
Juliana Conover Legacy	406	energy	CD		Of Budget			857				
Meritt Memorial Fund	406	discretionary fund	CD		Of Budget			1,115				
Harford Smith Legacy	406	missionary work	CD		Of Budget			525				
Joann Robbins Fund	406	discretionary fund	CD		Of Budget			233				
Theodore Estate Estate	406	discretionary fund	CD		Of Budget			84				
H. L. Chabon Gift	406	discretionary fund	CD		Of Budget			319				
Carl J. Hellegier Fund	406	discretionary fund	CD		Of Budget			40				
Tacott Fund	406	discretionary fund	CD		Of Budget			128				
Elizabeth R. H. Douglas Estate	406	discretionary fund	CD		Of Budget			1,623				
McKee Swift Memorial Fund	406	discretionary fund	CD		Of Budget			18				
Jay B. Thomlinson Estate	406	discretionary fund	CD		Of Budget			181				
Subtotal- Bishop's Trust Funds								8,250				
Total Cash Dividends								\$ 592,621	\$ 2,303,131	\$ 61,904	\$ 75,500	\$ 3,156,010

EXHIBIT IV

**DIOCESE OF NEW JERSEY
2011 FAIR SHARE REPORT**

Alphabetical Sort

CONGREGATION		2009 PAROCHIAL INCOME	2011 FAIR SHARE ASKING	2011 FAIR SHARE PLEDGE	FAIR SHARE PAID 12/31/2011	BALANCE DUE 12/31/2011
1	Alexandria (Pittstown)	187,481	25,496	6,000	6,000	0
2	Asbury Park	459,293	68,984	35,000	35,000	0
3	Asbury Park	144,697	18,652	0	0	0
4	Atlantic City	107,422	12,688	6,000	6,000	0
5	Atlantic City	103,351	12,037	0	0	0
6	Avalon	0	0	0	0	0
7	Avon-by-the-Sea	5,395	539	0	0	0
8	Barneget Light	149,248	19,379	19,379	19,379	0
9	Basking Ridge	305,361	44,358	15,000	15,000	0
10	Bay Head	318,550	46,469	25,000	25,000	0
11	Beach Haven	260,870	37,239	37,239	37,239	0
12	Belford	40,617	4,062	4,062	4,062	0
13	Belmar	50,544	5,070	3,700	3,700	0
14	Berlin	59,650	6,255	0	0	0
15	Bernardsville	505,622	76,400	22,500	22,500	0
16	Bernardsville	392,030	58,225	12,000	12,000	0
17	Beverly	193,439	26,450	1,000	1,000	0
18	Bordentown	164,220	21,776	5,000	5,000	0
19	Bound Brook	138,915	17,726	5,400	6,400	(1,000)
20	Bradley Beach	195,959	26,854	5,000	5,000	0
21	Brick	115,526	13,985	9,500	4,750	4,750
22	Bridgeton	139,136	17,762	7,000	17,000	(10,000)
23	Bridgewater	293,746	42,499	23,308	23,341	(33)
24	Burlington	333,266	48,823	35,000	35,000	0
25	Burlington	42,908	4,291	2,000	2,000	0
26	Camden	148,783	19,304	1,500	1,500	0
27	Camden	161,185	21,291	1,000	0	1,000
28	Camden	84,759	9,519	8,000	8,000	0
29	Camden	23,296	2,330	500	250	250
30	Cape May	215,315	29,950	25,000	25,000	0
31	Cape May Point	28,947	2,895	2,895	2,895	0
32	Cherry Hill	302,577	43,912	2,000	3,367	(1,367)
33	Chews Landing	150,845	19,635	12,000	12,000	0
34	Clarksboro	394,582	58,632	30,000	7,500	22,500
35	Clementon	45,951	4,595	0	4,000	(4,000)

Date Issued: 02/29/2012

DIOCESE OF NEW JERSEY 2011 FAIR SHARE REPORT Alphabetical Sort										EXHIBIT IV
CONGREGATION			2009 PAROCHIAL INCOME	2011 FAIR SHARE ASKING	2011 FAIR SHARE PLEDGE	FAIR SHARE PAID 12/31/2011	BALANCE DUE 12/31/2011			
36	Collingswood	Holy Trinity Church	206,995	28,620	28,620	28,620	0			
37	Cranbury	St. David's Church	250,367	35,559	35,559	35,600	(41)			
38	Cranford	Trinity Church	308,161	44,806	20,000	20,000	0			
39	Delran	Trinity Church	19,318	1,932	1,932	1,932	0			
40	Dunellen	St. Francis' Church	120,893	14,843	15,000	15,000	0			
41	Eatontown	St. James' Memorial	83,922	9,410	8,000	6,000	2,000			
42	ECW	ECW Diocese of NJ	0	0	0	100	(100)			
43	Edison	St. James' Church	97,829	11,218	500	500	0			
44	Elizabeth	St. Elizabeth's Church	284,706	41,053	26,000	16,000	10,000			
45	Elizabeth	Iglesia San Jose	77,604	8,588	0	0	0			
46	Elizabeth	St. John's Church	62,751	6,658	6,658	6,658	0			
47	Elizabeth	Grace Church	0	0	0	200	(200)			
48	Ewing	St. Luke's Church	131,208	16,493	1,200	1,379	(179)			
49	Flemington	Calvary Church	197,135	27,042	6,051	6,328	(277)			
50	Florence	St. Stephen's Church	63,773	6,790	0	0	0			
51	Freehold	St. Peter's Church	443,182	66,408	48,420	38,245	10,175			
52	Galloway	Church of St. Mark and All Saints	139,715	17,854	17,854	17,854	0			
53	Gibbstoro	St. John's-in-the-Wilderness	120,504	14,780	2,000	0	2,000			
54	Gladstone	St. Luke's Church	711,617	109,360	85,000	85,000	0			
55	Glassboro	St. Thomas' Church	166,910	22,205	22,205	16,654	5,551			
56	Gloucester	Ascension Church	77,441	8,567	1,600	1,200	400			
57	Haddon Heights	St. Mary's Church	260,828	37,233	2,000	2,400	(400)			
58	Haddonfield	Grace Church	556,773	84,583	30,000	31,200	(1,200)			
59	Hammonont	St. Mark's Church	49,948	4,995	4,995	4,995	0			
60	Kearsburg	St. Mark's Church	60,031	6,304	1,500	1,500	0			
61	Keyport	St. Mary's	45,000	4,500	4,500	4,500	0			
62	Lakewood	All Saints' Church	173,682	23,288	12,000	12,000	0			
63	Lambertville	St. Andrew's Church	122,137	15,042	5,000	0	5,000			
64	Laurel Springs	Church of the Atonement	85,000	9,550	9,550	9,550	0			
65	Lawnside	Church of the Annunciation	26,024	2,602	0	0	0			
66	Lebanon	Church of the Holy Spirit	302,510	43,901	28,000	28,050	(50)			
67	Linden	St. John the Baptist	180,122	24,320	11,000	11,000	0			
68	Little Silver	St. John's Church	188,598	25,676	25,676	25,676	0			
69	Long Branch	St. James' Church	255,440	36,370	36,370	36,370	0			
70	Longport	Church of the Redeemer	0	0	0	6,000	(6,000)			

EXHIBIT IV

**DIOCESE OF NEW JERSEY
2011 FAIR SHARE REPORT**

Alphabetical Sort

CONGREGATION		2009 PAROCHIAL INCOME	2011 FAIR SHARE ASKING	2011 FAIR SHARE PLEDGE	FAIR SHARE PAID 12/31/2011	BALANCE DUE 12/31/2011
71	Lumberton	205,935	28,450	7,000	10,000	(3,000)
72	Magnolia	42,926	4,293	0	0	0
73	Mantoloking	58,992	6,167	3,000	3,000	0
74	Maple Shade	64,490	6,884	6,000	6,000	0
75	Malawan	209,112	28,957	12,000	12,000	0
76	Medford	353,911	52,125	35,391	12,386	23,005
77	Mercerville	176,328	23,713	0	3,184	(3,184)
78	Merchantville	228,767	32,103	10,000	10,000	0
79	Metuchen	287,943	41,570	31,491	31,491	0
80	Middletown	406,053	60,469	39,232	39,232	0
81	Milville	30,247	3,025	0	0	0
82	Monmouth Junction	218,594	30,475	7,096	7,096	0
83	Moorestown	636,660	97,366	55,000	55,000	0
84	Mount Holly	233,809	32,909	15,664	15,664	0
85	Mullica Hill	131,959	16,614	10,000	10,000	0
86	Navesink	242,130	34,241	25,368	17,505	7,863
87	New Brunswick	463,550	69,669	56,252	56,252	0
88	New Brunswick	88,608	10,019	3,500	3,500	0
89	New Brunswick	163,405	21,645	21,645	21,645	0
90	New Providence	363,411	53,645	42,000	42,000	0
91	North Plainfield	160,748	21,219	11,000	11,000	0
92	North Plainfield	214,000	29,740	1,500	1,500	0
93	Ocean City	280,397	40,364	40,364	0	40,364
94	Orlery Beach	67,323	7,252	7,252	7,252	0
95	Palmyra	50,180	5,023	5,025	5,026	(1)
96	Paulsboro	21,405	2,141	2,141	2,141	0
97	Pemberton	155,736	20,428	11,250	11,250	0
98	Pennington	442,824	66,352	66,650	66,715	(65)
99	Penns Grove	139,222	17,776	7,100	1,000	0
100	Pennsville	66,165	7,102	7,102	5,327	1,776
101	Perth Amboy	322,231	47,057	40,000	27,000	13,000
102	Perth Amboy	10,189	1,019	1,019	1,019	0
103	Piscataway	216,706	30,173	21,671	22,720	(1,049)
104	Plainfield	261,388	37,323	19,000	19,000	0
105	Plainfield	265,324	37,952	30,362	22,772	7,591

Date Issued: 02/29/2012

EXHIBIT IV

**DIOCESE OF NEW JERSEY
2011 FAIR SHARE REPORT**

Alphabetical Sort

CONGREGATION		2009 PAROCHIAL INCOME	2011 FAIR SHARE ASKING	2011 FAIR SHARE PLEDGE	FAIR SHARE PAID 12/31/2011	BALANCE DUE 12/31/2011
106	Pleasantville	65,838	7,059	2,800	700	2,100
107	Point Pleasant Beach	302,286	43,867	30,229	30,229	0
108	Trinity Church	1,381,653	216,565	216,565	216,565	0
109	Princeton	507,123	76,640	76,640	76,640	0
110	All Saints' Church	203,550	28,069	1,000	1,235	(235)
111	Church of the Good Shepherd	359,252	52,981	20,000	20,000	0
112	Red Bank	160,925	21,249	10,000	13,200	(3,200)
113	St. Thomas' Church	93,086	10,602	6,000	6,000	0
114	Riverside	209,067	28,951	15,500	6,225	9,275
115	Christ Church	197,387	27,083	5,500	4,125	1,375
116	Rocky Hill	819,064	126,550	126,550	126,550	0
117	St. George's Church-by-the-River	363,778	53,704	53,704	53,704	0
118	Salem	23,294	11,600	11,600	11,600	0
119	All Saints' Church	173,716	20,972	0	0	0
120	Sea Girl	159,199	20,972	0	0	0
121	St. Uriel the Archangel	249,586	35,435	18,161	13,621	4,540
122	Christ Church	252,924	35,968	12,000	6,000	6,000
123	Somers Point	245,154	34,725	34,725	34,727	(2)
124	St. John's Church	130,031	16,305	5,000	0	5,000
125	Christ Church	279,378	40,200	40,200	40,200	0
126	Holy Trinity Church	202,547	27,907	8,000	8,000	0
127	St. Peter's Church	29,962	2,996	800	800	0
128	Stone Harbor	323,544	47,266	40,594	40,594	0
129	St. Mary's Church	67,417	7,265	7,265	3,633	3,633
130	Trinity Church	460,810	69,229	52,614	52,614	0
131	Toms River	502,384	75,862	75,000	65,625	9,375
132	Trinity Cathedral	148,778	19,304	4,000	4,000	0
133	St. Mattheas' Church	98,862	11,352	5,000	3,750	1,250
134	Christ Church-Cristo Rey	61,464	6,480	8,000	8,000	0
135	St. Michael's (PR recd late)	43,669	4,367	2,500	2,500	0
136	Trinity	110,781	13,224	13,224	13,224	0
137	Church of the Holy Spirit	53,892	5,506	3,500	3,500	0
138	St. Luke and All Saints' Church	85,988	9,679	6,000	1,500	4,500
139	Church of the Epiphany	63,200	6,716	6,716	6,716	0
140	Villas	90,666	10,287	10,287	10,287	0
141	St. Barnabas-by-the-Bay	95,112	10,864	7,000	7,000	0
142	Trinity Church					
143	Vineland					
144	Trinity Church					

Date Issued: 02/29/2012

DIocese of New Jersey
2011 Fair Share Report
Alphabetical Sort

CONGREGATION		2009 PAROCHIAL INCOME	2011 FAIR SHARE ASKING	2011 FAIR SHARE PLEDGE	FAIR SHARE PAID 12/31/2011	BALANCE DUE 12/31/2011
141	Wall	135,681	17,208	4,000	4,000	0
142	Watertown	260,186	37,131	20,000	20,000	0
143	Wenonah	165,466	21,975	10,000	12,000	(2,000)
144	Westfield	752,339	115,874	75,234	75,234	0
145	Westville	44,528	4,453	0	0	0
146	Whiting	176,448	23,731	12,500	12,500	0
147	Williamstown	53,920	5,510	0	0	0
148	Willingboro	45,449	4,545	6,000	4,500	1,500
149	Woodbridge	81,450	9,089	3,000	3,000	0
150	Woodbridge	196,255	26,902	12,000	12,000	0
151	Woodbury	330,251	48,341	33,025	33,025	0
152	Woodstown	34,329	3,433	3,433	3,433	0
153	Yardville	177,447	23,891	3,000	3,000	0
TOTALS		30,460,128	4,274,528	2,624,014	2,455,826	168,188

Total Pledges Receivable	205,771
Less Receipts in Excess of Pledges	(37,583)
Net Pledges vs Receipts	168,188

EXHIBIT IV-1

**DIOCESE OF NEW JERSEY
2011 FAIR SHARE REPORT**

Parochial Sort

CONGREGATION		2009 PAROCHIAL INCOME	2011 FAIR SHARE ASKING	2011 FAIR SHARE PLEDGE	FAIR SHARE PAID 12/31/2011	BALANCE DUE 12/31/2011
1	Princeton	Trinity Church	1,381,653			
2	Runson	St. George's Church-by-the-River	819,064	216,565	216,565	0
3	Westfield	St. Paul's Church	752,339	126,550	126,550	0
4	Gladstone	St. Luke's Church	711,617	115,874	75,234	0
5	Moorestown	Trinity Church	636,660	109,360	85,000	0
6	Haddonfield	Grace Church	566,773	97,366	55,000	0
7	Princeton	All Saints Church	507,123	84,583	31,200	(1,200)
8	Bernardsville	St. John-on-the-Mountain	505,622	76,640	76,640	0
9	Trenton	Trinity Cathedral	502,384	76,400	22,500	0
10	New Brunswick	Christ Church	463,550	75,882	65,625	9,375
11	Toms River	Christ Church	460,810	69,669	56,252	0
12	Asbury Park	Trinity Church	459,283	69,229	52,614	0
13	Freehold	St. Peter's Church	443,182	68,984	35,000	0
14	Pennington	St. Matthew's Church	442,824	66,408	48,420	10,175
15	Middletown	Christ Church	406,053	66,352	66,650	(65)
16	Clarksboro	St. Peter's Church	394,582	60,469	39,232	0
17	Bernardsville	St. Bernard's Church	392,030	58,632	30,000	22,500
18	Salem	St. John's Church	363,778	58,225	12,000	0
19	New Providence	St. Andrew's Church	363,411	53,704	53,704	0
20	Red Bank	Trinity Church	359,252	53,645	42,000	0
21	Medford	St. Peter's Church	353,911	52,981	20,000	0
22	Burlington	St. Mary's Church	333,266	52,125	35,391	23,005
23	Woodbury	Christ Church	330,251	48,823	35,000	0
24	Stone Harbor	St. Mary's Church	323,544	48,341	33,025	0
25	Perth Amboy	St. Peter's Church	322,231	47,266	40,594	0
26	Bay Head	All Saints Church	318,550	47,057	40,000	13,000
27	Cranford	Trinity Church	308,161	46,469	25,000	0
28	Basking Ridge	St. Mark's Church	305,361	44,806	20,000	0
29	Cherry Hill	St. Bartholomew's	302,577	44,358	15,000	0
30	Lebanon	Church of the Holy Spirit	302,510	43,912	2,000	(1,367)
31	Point Pleasant Beach	St. Mary's-by-the-Sea	302,286	43,901	28,000	(50)
32	Bridgewater	St. Martin's Church	293,746	43,867	30,229	0
33	Metuchen	St. Luke's Church	287,943	42,499	23,308	(33)
34	Elizabeth	St. Elizabeth's Church	284,706	41,570	31,491	0
35	Ocean City	Holy Trinity Church	280,397	41,053	26,000	10,000
				40,364	0	40,364

Date Issued: 02/29/2012

EXHIBIT IV-1

**DIOCESE OF NEW JERSEY
2011 FAIR SHARE REPORT**

Parochial Sort

CONGREGATION		2009 PAROCHIAL INCOME	2011 FAIR SHARE ASKING	2011 FAIR SHARE PLEDGE	FAIR SHARE PAID 12/31/2011	BALANCE DUE 12/31/2011
36	South River					
	Holy Trinity Church	279,378	40,200	40,200	40,200	0
37	Plainfield					
	St. Mark's Church	265,324	37,952	30,362	22,772	7,581
38	Plainfield					
	Grace Church	261,388	37,323	19,000	19,000	0
39	Beach Haven					
	Holy Innocents' Church	260,870	37,239	37,239	37,239	0
40	Haddon Heights					
	St. Mary's Church	260,828	37,233	2,000	2,400	(400)
41	Waretown					
	St. Stephen's Church	260,186	37,131	20,000	20,000	0
42	Long Branch					
	St. James' Church	255,440	36,370	36,370	36,370	0
43	Somers Point					
	Christ Church	252,924	35,968	12,000	6,000	6,000
44	Cranbury					
	St. David's Church	250,367	35,559	35,559	35,600	(41)
45	Shrewsbury					
	Christ Church	249,586	35,435	18,161	13,621	4,540
46	Somerville					
	St. John's Church	245,154	34,725	34,725	34,727	(2)
47	Navasink					
	All Saints' Memorial Church	242,130	34,241	25,368	17,505	7,863
48	Mount Holly					
	St. Andrew's Church	233,809	32,909	15,664	15,664	0
49	Merchantville					
	Grace Church	228,767	32,103	10,000	10,000	0
50	Monmouth Junction					
	St. Barnabas' Church	218,594	30,475	7,096	7,096	0
51	Pitman					
	Church of the Good Shepherd	216,706	30,173	21,671	22,720	(1,049)
52	Cape May					
	Church of the Advent	215,315	29,950	25,000	25,000	0
53	North Wildwood					
	St. Simeon-by-the-Sea	214,000	29,740	1,500	1,500	0
54	Matawan					
	Trinity Church	209,112	28,957	12,000	12,000	0
55	Riverton					
	Christ Church	208,067	28,951	15,500	6,225	9,275
56	Collingswood					
	Holy Trinity Church	206,995	28,620	28,620	28,620	0
57	Lumberton					
	St. Martin-in-the-Fields	205,935	28,450	7,000	10,000	(3,000)
58	Rahway					
	Church of the Good Shepherd	203,550	28,069	1,000	1,235	(235)
59	Spotswood					
	St. Peter's Church	202,547	27,907	8,000	8,000	0
60	Rocky Hill					
	Trinity Church	197,387	27,083	5,500	4,125	1,375
61	Flemington					
	Calvary Church	197,135	27,042	6,051	6,328	(277)
62	Woodbridge					
	Trinity Church	196,255	26,902	12,000	12,000	0
63	Bradley Beach					
	St. James' Church	195,959	26,854	5,000	5,000	0
64	Beverly					
	St. Stephen's Church	193,459	26,450	1,000	1,000	0
65	Little Silver					
	St. John's Church	188,598	25,676	25,676	25,676	0
66	Alexandria (Pittstown)					
	St. Thomas' Church	187,481	25,496	6,000	6,000	0
67	Linden					
	St. John the Baptist	180,122	24,320	11,000	11,000	0
68	Yardville					
	St. James' Church	177,447	23,891	3,000	3,000	0
69	Whiting					
	St. Stephen's Church	176,448	23,731	12,500	12,500	0
70	Mercerville					
	Grace-St. Paul's Church	176,328	23,713	0	3,184	(3,184)

Date Issued: 02/29/2012

EXHIBIT IV-1

**DIOCESE OF NEW JERSEY
2011 FAIR SHARE REPORT**

Parochial Sort

CONGREGATION		2009 PAROCHIAL INCOME	2011 FAIR SHARE ASKING	2011 FAIR SHARE PLEDGE	FAIR SHARE PAID 12/31/2011	BALANCE DUE 12/31/2011
71	Scotch Plains	173,716	23,294	11,600	11,600	0
72	Lakewood	173,682	23,288	12,000	12,000	0
73	Glassboro	166,910	22,205	22,205	16,654	5,551
74	Wenonah	165,466	21,975	10,000	12,000	(2,000)
75	Bordentown	164,220	21,776	5,000	5,000	0
76	New Brunswick	163,405	21,645	21,645	21,645	0
77	Camden	161,185	21,291	1,000	0	1,000
78	Red Bank	160,925	21,249	10,000	13,200	(3,200)
79	North Plainfield	160,748	21,219	11,000	11,000	0
80	Sea Girt	159,199	20,972	0	0	0
81	Pemberton	155,796	20,428	11,250	11,250	0
82	Chews Landing	150,845	19,635	12,000	12,000	0
83	Barnegat Light	149,248	19,379	19,379	19,379	0
84	Camden	148,783	19,304	1,500	1,500	0
85	Trenton	148,778	19,304	4,000	4,000	0
86	Asbury Park	144,697	18,652	0	0	0
87	Galloway	139,715	17,854	17,854	17,854	0
88	Penns Grove	139,222	17,776	1,000	1,000	0
89	Bridgeton	139,136	17,762	7,000	17,000	(10,000)
90	Bound Brook	138,915	17,726	5,400	6,400	(1,000)
91	Wall	135,681	17,208	4,000	4,000	0
92	Mullica Hill	131,959	16,614	10,000	10,000	0
93	Ewing	131,208	16,493	1,200	1,379	(179)
94	South Amboy	130,031	16,305	5,000	0	5,000
95	Lambertville	122,137	15,042	5,000	0	5,000
96	Dunellen	120,893	14,843	15,000	15,000	0
97	Gibbstown	120,504	14,780	2,000	0	2,000
98	Brick	115,526	13,985	9,500	4,750	4,750
99	Tuckerton	110,761	13,224	13,224	13,224	0
100	Atlantic City	107,422	12,688	6,000	6,000	0
101	Atlantic City	103,351	12,037	0	0	0
102	Trenton	98,882	11,352	5,000	3,750	1,250
103	Edison	97,829	11,218	500	500	0
104	Vineland	95,112	10,864	7,000	7,000	0
105	Riverside	93,086	10,602	6,000	6,000	0

Date Issued: 02/29/2012

EXHIBIT IV-1

**DIOCESE OF NEW JERSEY
2011 FAIR SHARE REPORT**

Parochial Sort

CONGREGATION		2009 PAROCHIAL INCOME	2011 FAIR SHARE ASKING	2011 FAIR SHARE PLEDGE	FAIR SHARE PAID 12/31/2011	BALANCE DUE 12/31/2011
106	Vincetown	90,666	10,287	10,287	10,287	0
107	New Brunswick	88,608	10,019	3,500	3,500	0
108	Ventnor	85,988	9,679	6,000	1,500	4,500
109	Laurel Springs	85,000	9,550	9,550	9,550	0
110	Camden	84,759	9,519	8,000	8,000	0
111	Eatontown	83,922	9,410	8,000	6,000	2,000
112	Woodbridge	81,450	9,089	3,000	3,000	0
113	Elizabeth	77,604	8,588	0	0	0
114	Gloucester	77,441	8,567	1,600	1,200	400
115	Swedesboro	67,417	7,265	7,265	3,633	3,633
116	Orley Beach	67,323	7,252	7,252	7,252	0
117	Pennsville	66,165	7,102	7,102	5,327	1,776
118	Pleasantville	65,838	7,059	2,800	700	2,100
119	Maple Shade	64,490	6,884	6,000	6,000	0
120	Florence	63,773	6,790	0	0	0
121	Villas	63,200	6,716	6,716	6,716	0
122	Elizabeth	62,751	6,658	6,658	6,658	0
123	Trenton	61,464	6,490	8,000	8,000	0
124	Keansburg	60,031	6,304	1,500	1,500	0
125	Berlin	59,650	6,255	0	0	0
126	Manitoking	58,982	6,167	3,000	3,000	0
127	Williamstown	53,920	5,510	0	0	0
128	Union	53,892	5,506	3,500	3,500	0
129	Belmar	50,544	5,070	3,700	3,700	0
130	Palmyra	50,180	5,023	5,025	5,026	(1)
131	Hammon	49,948	4,995	4,995	4,995	0
132	Clement	45,951	4,595	0	4,000	(4,000)
133	Willingboro	45,449	4,545	6,000	4,500	1,500
134	Keyport	45,000	4,500	4,500	4,500	0
135	Westville	44,528	4,453	0	0	0
136	Trenton	43,669	4,367	2,500	2,500	0
137	Magnolia	42,926	4,293	0	0	0
138	Burlington	42,906	4,291	2,000	2,000	0
139	Belford	40,617	4,062	4,062	4,062	0
140	Woodstown	34,329	3,433	3,433	3,433	0

Date Issued: 02/29/2012

EXHIBIT IV-1

DIOCESE OF NEW JERSEY 2011 FAIR SHARE REPORT						
Parochial Sort						
	CONGREGATION	2009 PAROCHIAL INCOME	2011 FAIR SHARE ASKING	2011 FAIR SHARE PLEDGE	FAIR SHARE PAID 12/31/2011	BALANCE DUE 12/31/2011
141	Millville	30,247	3,025	0	0	0
142	Spring Lake	29,962	2,996	800	800	0
143	Cape May Point	28,947	2,895	2,895	2,895	0
144	Lawnside	26,024	2,602	0	0	0
145	Camden	23,296	2,330	500	250	250
146	Paulsboro	21,405	2,141	2,141	2,141	0
147	Delran	19,318	1,932	1,932	1,932	0
148	Perth Amboy	10,189	1,019	1,019	1,019	0
149	Avon-by-the-Sea	5,385	539	0	0	0
150	Avalon	0	0	0	0	0
151	ECW	0	0	0	100	(100)
152	Elizabeth	0	0	0	200	(200)
153	Longport	0	0	0	6,000	(6,000)
	TOTALS	30,460,128	4,274,528	2,624,014	2,455,826	168,188
					Total Pledges Receivable	205,771
					Less Receipts in Excess of Pledges	(37,583)
					Net Pledges vs Receipts	168,188

Date Issued: 02/29/2012

**ADMINISTRATIVE OFFICES OF THE
DIOCESE OF NEW JERSEY**

Financial Statements
and
Supplementary Information

December 31, 2009

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

Table of Contents

December 31, 2009

	<u>Page Number</u>
INDEPENDENT AUDITORS' REPORT.....	1-2
FINANCIAL STATEMENTS	
STATEMENT OF FINANCIAL POSITION.....	3
STATEMENT OF ACTIVITIES.....	4
STATEMENT OF CASH FLOWS.....	5
NOTES TO FINANCIAL STATEMENTS.....	6-18
SUPPLEMENTARY INFORMATION	
SCHEDULE OF EXPENSES COMPARED TO BUDGET.....	19-22
SCHEDULE OF LOANS RECEIVABLE.....	23
SCHEDULE OF TEMPORARILY RESTRICTED NET ASSETS.....	24
SCHEDULE OF PERMANENTLY RESTRICTED NET ASSETS.....	24

INDEPENDENT AUDITORS' REPORT

To the Audit Committee of the Diocese of New Jersey
Administrative Offices of the Diocese of New Jersey

We have audited the accompanying statement of financial position of Administrative Offices of the Diocese of New Jersey (the "Diocese") as of December 31, 2009 and 2008, and the related statements of activities and cash flows for the year ended December 31, 2009. These financial statements are the responsibility of the Diocese's management. Our responsibility is to express an opinion on these financial statements based on our audit. The prior year summarized comparative information has been derived from the Diocese's 2008 financial statements, as restated for the prior period adjustment discussed in Note P.

In our report dated April 22, 2010, we expressed our opinion that, except for the Diocese's failure to record a future unfunded obligation on post retirement benefits, the financial statements presented fairly, in all material respects, the financial position of the Diocese as of December 31, 2008, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Diocese as of December 31, 2009 and 2008, and the changes in its net assets and its cash flows for the year ended December 31, 2009, in conformity with accounting principles generally accepted in the United States of America.

As described in Note P to the financial statements, the 2008 financial statements have been restated for an error in the accounting for post retirement benefit obligations.

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INDEPENDENT AUDITORS' REPORT (CONTINUED)

Our audit was performed for the purpose of forming an opinion on the basic financial statements of the Diocese taken as a whole. The accompanying information on pages 19 through 24 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information, except for that portion marked "unaudited," on which we express no opinion, has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Mercaderes, P.C.
Certified Public Accountants

December 15, 2011

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

STATEMENT OF FINANCIAL POSITION

December 31, 2009
(With Comparative Totals for December 31, 2008)

	2009	2008*
ASSETS		
Cash and cash equivalents	\$ 2,694,211	\$ 3,110,061
Cash - restricted	68,603	124,097
Investments in shares of Diocesan Investment Trust (Notes A and D) (431,837 and 430,275 shares @ \$39.23 and \$35.05 per share, respectively)	16,941,539	15,081,149
Other investments	1,746,741	1,482,504
Diocesan fair share contributions receivable, net of allowance for doubtful accounts of \$137,778 (2009) and \$704,553 (2008) (Note E)	240,097	558,172
Loans receivable, net of allowance for doubtful accounts of \$200,203 (2009 and 2008) (Note F)	745,427	652,560
Dental, health, and life insurance premiums receivable, net of allowance for doubtful accounts of \$5,070 (2009) and \$47,425 (2008)	4,991	12,540
Bequests receivable	604,084	448,871
Other receivables and prepaid expenses	212,054	176,101
Equity interest in real estate	72,000	72,000
Property and equipment (Note G)	237,287	234,039
Total Assets	<u>\$23,567,034</u>	<u>\$21,952,094</u>
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts payable and accrued expenses	\$ 374,332	\$ 367,848
Deferred revenue	-	3,414
Notes payable	22,113	-
Accrued post-retirement benefit obligation (Note I)	4,994,429	3,698,674
Other liabilities	149,040	161,229
Total Liabilities	<u>5,539,914</u>	<u>4,231,165</u>
Net Assets		
Unrestricted	(4,971,069)	(4,390,101)
Temporarily restricted (Note J)	15,752,606	14,865,447
Permanently restricted (Note J)	7,245,583	7,245,583
Total Net Assets	<u>18,027,120</u>	<u>17,720,929</u>
Total Liabilities and Net Assets	<u>\$23,567,034</u>	<u>\$21,952,094</u>

*Restated, see Note A.

See notes to financial statements.

3

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

STATEMENT OF ACTIVITIES

Year Ended December 31, 2009

(With Comparative Totals for the Year Ended December 31, 2008)

	2009				2008*
	Unrestricted	Temporarily Restricted	Permanently Restricted	Total	Total
Support and revenues					
Fair share contributions	\$ 2,738,695	\$ -	\$ -	\$ 2,738,695	\$ 3,038,095
Bequests (Note L)	87,236	42,891	-	130,127	182,115
Other contributions	3,416	-	-	3,416	1,588
Dividends	577,404	410,378	-	987,782	913,862
Interest income	15,967	-	-	15,967	151,809
Interest income - parish loans	23,185	-	-	23,185	19,480
Other revenues	37,797	-	-	37,797	49,811
Net assets released from restrictions (Note I)	230,093	(230,093)	-	-	-
Total Support and Revenues	3,713,793	223,176	-	3,936,969	4,356,760
Expenses					
Program services					
Allocation of the Tithe	2,871,502	-	-	2,871,502	2,864,438
ECUSA Tithe (TEC)	669,305	-	-	669,305	638,487
Direct Support for Congregations	410,409	-	-	410,409	842,549
Congregational Development	223,374	-	-	223,374	230,909
Our Ministry Together	190,898	-	-	190,898	183,879
Depreciation	26,061	-	-	26,061	41,540
Bad debts	318,406	-	-	318,406	268,285
Grants and scholarships	230,093	-	-	230,093	64,525
Building inspections - Special funds	2,485	-	-	2,485	9,299
Total Expenses	4,942,533	-	-	4,942,533	5,143,911
Change in net assets before investment return	(1,228,740)	223,176	-	(1,005,564)	(787,151)
Unrealized and realized gain (loss) in investments	1,516,990	663,983	-	2,180,973	(7,503,436)
Change in net assets from continuing operations	288,250	887,159	-	1,175,409	(8,290,587)
Post-retirement related changes other than net periodic costs	(869,218)	-	-	(869,218)	401,947
Change in net assets	(580,968)	887,159	-	306,191	(7,888,640)
Net assets, beginning of year, previously stated	(2,385,388)	12,673,440	7,245,583	17,533,635	24,250,810
Prior Period Adjustment (Note P)	(901,215)	2,259,974	-	1,358,759	1,358,759
Restatement of 2008 (Note P)	(1,103,498)	(67,967)	-	(1,171,465)	-
Net assets, beginning of year, restated	(4,390,101)	14,865,447	7,245,583	17,720,929	25,609,569
Net assets, end of year	\$ (4,971,069)	\$ 15,752,606	\$ 7,245,583	\$ 18,027,120	\$ 17,720,929

*Restated, see Note A. Reclassified to conform with the current year presentation.

See notes to financial statements.

4

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

STATEMENT OF CASH FLOWS

Year Ended December 31, 2009

(With Comparative Totals for the Year Ended December 31, 2008)

	2009	2008*
Cash Flows from Operating Activities		
Change in net assets	\$ 306,191	\$ (7,888,640)
Adjustments		
Unrealized and realized (gain) loss on investments	(2,180,973)	7,503,436
Depreciation	26,061	41,540
Bad debt expense	318,406	268,285
Changes in assets and liabilities		
Cash - restricted	55,494	-
Diocesan fair share contributions receivable	(330)	(119,086)
Loans receivable	(92,867)	77,974
Dental, health and life insurance premiums receivable	7,549	15,770
Bequests receivable	(155,213)	-
Other receivables and prepaid expenses	(35,953)	14,505
Accounts payable and accrued expenses	6,483	15,678
Deferred revenue	(3,414)	(2,823)
Accrued post-retirement benefit obligation	1,295,755	11,558
Other liabilities	(12,189)	(105,308)
Net cash used in operating activities	<u>(465,000)</u>	<u>(167,111)</u>
Cash Flows from Investing Activities		
Purchases of equipment	(29,309)	(32,712)
Diocesan investment trust purchases, net	331,596	(7,485)
Diocesan investment trust dividends reinvested	<u>(275,250)</u>	<u>(189,121)</u>
Net cash provided by (used in) investing activities	<u>27,037</u>	<u>(229,318)</u>
Cash Flows from Financing Activities		
Proceeds from borrowing	22,113	-
Repayment of borrowings	-	(5,321)
Net cash provided by (used in) financing activities	<u>22,113</u>	<u>(5,321)</u>
Net decrease in cash and cash equivalents	(415,850)	(401,750)
Cash and cash equivalents, beginning of year	<u>3,110,061</u>	<u>3,511,811</u>
Cash and cash equivalents, end of year	<u>\$ 2,694,211</u>	<u>\$ 3,110,061</u>

*Restated, see Note A.

See notes to financial statements.

5

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Organization

The Administrative Offices of the Diocese of New Jersey (the "Diocese") is an administrative division of the Episcopal church covering parishes and missions in central and southern New Jersey.

Basis of Accounting

The financial statements of the Diocese have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("GAAP"). Net assets and revenues, expenses, gains and losses are classified based on the existence or absence of donor-imposed restrictions.

Basis of Presentation

Financial statement presentation follows GAAP. Under which, the Diocese is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

FASB Accounting Standards Codification

Effective for financial statements issued for interim and annual periods ending after September 15, 2009, the Financial Accounting Standards Board ("FASB") issued a new standard known as The FASB Accounting Standards Codification and the Hierarchy of Generally Accepted Accounting Principles, which became the source of authoritative GAAP recognized by the FASB to be applied by nongovernmental entities. As a result of this new standard, the FASB will not issue new standards in the form of Statements but instead will issue Accounting Standards Updates. This new standard also modified the GAAP hierarchy to include only two levels of GAAP: authoritative and non-authoritative. The Diocese adopted the disclosure and hierarchy requirements of this standard for the year ended December 31, 2009.

Investments in Shares of Diocesan Investment Trust

The Diocese carries investments in the Diocesan Investment Trust, which consists of money market funds, common stocks and mutual funds with readily determinable fair values, at their fair values in the statement of financial position. Dividends and unrealized gains and losses are included in the change in net assets in the accompanying statement of activities.

The Diocese adopted fair value measurements in accordance with GAAP, which defines fair value, establishes a framework for measuring fair value in accordance with GAAP and expands disclosures about fair value measurements. Fair value is defined under GAAP as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the investment in an orderly transaction between market participants on the measurement date. The Diocese will value investments using quoted market prices in active markets for identical investments to the extent possible (Level 1). To the extent that such market prices are not available, the Diocese will next attempt to value such investments using observable measurement criteria, including quoted market prices of similar

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY**NOTES TO FINANCIAL STATEMENTS****A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)****Investments in Shares of Diocesan Investment Trust (Continued)**

investments in active markets and other corroborated factors (Level 2). In the event that quoted market prices in active markets and other observable measurement criteria are not available, the Diocese will develop measurement criteria based on the best information available (Level 3). An investment categorization within the valuation hierarchy is based upon the lowest level of input that is significant to the fair value measurements.

Cash and Cash Equivalents

For the purpose of the statement of cash flows, cash and cash equivalents include unrestricted highly liquid investments with an initial maturity of three months or less. In addition, the statement of cash flows excludes permanently restricted cash.

Public Support and Revenue Recognition

Contributions, which consist primarily of Diocesan fair share contributions, are recognized when the donor makes a promise to give to the Diocese that is, in substance, unconditional. The asking value of fair share contributions is calculated on a percentage scale of the church's second prior year parochial income. Conditional promises to give are recognized when the conditions on which they are dependent are substantially satisfied.

Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Endowment contributions and investments are permanently restricted by the donor. Investment earnings available for distribution are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Use of Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Accounts Receivable

The change in net assets is charged with an allowance for estimated uncollectible accounts for fair share contributions receivable, loans receivable and dental, health and life insurance premiums receivable based on past experience and an analysis of current accounts receivable collectibility. Accounts deemed uncollectible are charged to the allowance in the years they are deemed uncollectible.

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**Other Postretirement Benefits**

The Diocese accounts for its other post-retirement benefits plan as required by GAAP. The guidance requires that the full funding status of defined benefit pension and other post-retirement plans be recognized on the statement of financial position as an asset (for overfunded plans) or as a liability (for underfunded plans). In addition, the measurement of defined benefit plan assets and obligations are made annually as of the statement of financial position date.

Property and Equipment

The accounting principles of the Episcopal Church require that real property be carried at cost or, where historical cost records are not available, at appraised value. If no appraisal is available, real property is carried at a nominal value of \$1.00.

Furniture and equipment are recorded at cost. Depreciation of building improvements and for furniture and equipment acquired after December 31, 1999, is provided over the estimated useful lives of the assets using the straight-line method. The estimated useful lives are as follows:

Building improvements	15 years
Furniture and fixtures	10 years
Equipment	5 years
Vehicles	5 years

Repairs and maintenance which do not extend the useful lives of the related assets are expensed as incurred.

Income Taxes

The Diocese and its related parishes and missions are exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code.

Management has evaluated the Diocese's tax positions for uncertainties with respect to the financial statements as of and for the year ended December 31, 2009, and has determined that there is no liability for uncertain tax positions at December 31, 2009.

Comparative Financial Information

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Diocese's financial statements for the year ended December 31, 2008, from which the summarized information was derived. See note A regarding restatement of 2008 results.

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Endowment Policy

The Diocese presents the net asset classification of donor restricted endowment funds as required by GAAP.

The Diocese's endowed investments consist of money market funds, common stocks and mutual funds. The investments are monitored by an investment committee.

Losses in the market value of donor-restricted endowment funds are required to be offset by reductions in temporarily restricted net assets or unrestricted net assets, or both. The permanently restricted net assets of such endowment funds should always equal their historic dollar value. An endowment fund that has become "underwater" will therefore result in decreases in temporarily restricted or unrestricted net assets, despite the absence of any legal obligation to restore the endowment fund for such losses.

Reclassification of Prior Year Balances

Certain amounts reported in the December 31, 2008, financial statements have been reclassified to conform to presentation adopted by the Diocese for the year ended December 31, 2009. The reclassification had no effect on the changes in its net assets.

B. CONCENTRATION OF RISK

The Diocese maintains cash balances which may exceed federally insured limits. It historically has not experienced any credit-related losses.

The primary source of non-investment revenues is Fair Share Contributions. A significant reduction in this level of support, if it were to occur, could have a significant negative effect on the Diocese's programs and activities. One donor made up 5% of the contributions for the years ended December 31, 2009 and 2008.

C. BAD DEBT EXPENSE

Bad debt expense is comprised of increases in the allowance for uncollectible pledges, insurance receivables, and loans based on a collection calculation derived by management. The bad debt expense is made up of the following for the year ended December 31, 2009:

Uncollectible pledges	\$ 300,313
Uncollectible insurance receivables	<u>18,093</u>
	<u>\$ 318,406</u>

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

D. INVESTMENTS

Investments consist of shares of the Diocesan Investment Trust (the "DIT") and the Diocese's proportion share of investments underlying various trusts of which the Diocese is the beneficiary, equity securities and fixed income securities. The DIT investments are all considered Level 3 inputs since the fair value is based upon underlying investments of the DIT, which are comprised of money market funds, common stocks and mutual funds. Fair value is provided by the DIT based upon the value of each investment within the portfolio.

Investments are stated at fair value and consist primarily of U.S. Treasury obligations, equities and mutual funds. Fair values and unrealized appreciation at December 31, 2009 and 2008, are summarized as follows:

	December 31, 2009		
	Level 1	Level 3	Total
Diocesan Investment Trust	-	16,941,539	16,941,539
Equities	1,057,091	-	1,057,091
Fixed Income	689,650	-	689,650
Total	<u>1,746,741</u>	<u>16,941,539</u>	<u>18,688,280</u>

	December 31, 2008*		
	Level 1	Level 3	Total
Diocesan Investment Trust	-	15,081,149	15,081,149
Equities	871,320	-	871,320
Fixed Income	611,184	-	611,184
Total	<u>1,482,504</u>	<u>15,081,149</u>	<u>16,563,653</u>

*Restated, see note A.

The table below sets forth a summary of changes in the fair value of the Diocese's Level 3 investments for the years ended December 31, 2009 and 2008:

	2009	2008*
Fair value, beginning of year	\$15,081,149	\$22,182,755
Investment activity		
Reinvested dividends	275,250	189,121
Purchases	793	71,498
Sales	(215,010)	(12,303)
Realized loss on sales	(6,832)	-
Unrealized gain (loss)	<u>1,806,189</u>	<u>(7,349,922)</u>
Fair value, end of year	<u>\$16,941,539</u>	<u>\$15,081,149</u>

*Restated, see note A.

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

D. INVESTMENTS (CONTINUED)

The investment in the DIT is attributable to the following funds:

	Fair Value	
	December 31,	
	2009	2008*
Temporarily restricted		
C&R Loan Fund - Shannon Trust	\$ 383,212	\$ 322,447
Eisenhart Fund	2,124,686	1,897,816
Missionary Fund	86,448	77,751
T.A. Conover Memorial Fund	29,305	26,182
Mary C. Bishop Fund	11,259	10,059
Edgar Cummings Sanborn Fund	4,629	4,136
Malcolm Stoney Estate	261,926	220,393
S. Robinson Knight Estate	95,734	80,554
Helen Parkhill Fund	67,065	56,431
Archdeacon Fund	20,352	17,125
Episcopal Residence Fund	90,622	80,966
RB & RW Shepherd Fund	289,373	243,488
Van Duzer Scholarship Fund	75,770	68,214
Mary E.H. Pullan Fund	74,347	62,558
Anna W. Stott Charitable Trust*	153,063	136,753
Walter P. Wilson Fund	23,387	19,678
Walter C. Scott Fund	37,093	31,211
Walters Fund Com. Scholarship	86,706	72,957
Brucker Fund	327,963	293,018
Widows and Orphans Fund	603,260	538,945
Eleanor P. Trend Estate	3,531	3,155
Rebecca Wain Shepherd Fund	13,560	12,115
H. Martin Estate	2,981	2,664
Aged & Infirm Clergy Fund	447,716	403,643
Jane O. Turner Fund	957,969	834,925
Mary O'Neil Fund	31,113	26,179
Christian Knowledge Society Fund	31,345	28,005
Hunger Task Force	6,506	5,474
Episcopal Fund	216,623	193,542
Elizabeth Fund*	316,569	282,838
Endowment Fund TCP	9,732	8,696
Total Temporarily Restricted DIT Funds	6,883,845	6,061,918

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

D. INVESTMENTS (CONTINUED)

	Fair Value	
	December 31,	
	2009	2008*
Permanently restricted		
VIM Endowment Fund	2,747,340	2,454,608
Harriet Procter Matthews Fund	3,494,941	3,122,551
Herbert Stanley Smith Fund	59,159	52,855
Katherine W. Kean Legacy	508,264	454,108
Emma T. Theurer Fund	518,885	436,607
Bishop Knight Memorial Fund	8,709	7,781
Harold E. Pancoast Estate	164,844	147,280
Stevens & Conover Fund	1,451	1,297
Eleanor Merritt Estate	25,460	22,747
Total Permanently Restricted DIT Funds	7,529,053	6,699,834
Unrestricted		
De Voe Fund	71,830	64,177
Mary N. Perce Fund	1,020	911
Church of Our Savior*	4,029	3,390
Plainfield Fund*	308,406	276,199
St. James Fund (Atlantic City)*	1,056,762	1,055,436
St. Andrew's Highlands*	31,527	26,528
Estate of Georgia M.E. Bevan	442,835	372,616
Other Miscellaneous DIT Funds	612,232	520,140
Total Unrestricted DIT Funds	2,528,641	2,319,397
Total Investment in Diocesan Investment Trust	\$ 16,941,539	\$ 15,081,149

*Restated, see note A.

E. DIOCESAN FAIR SHARE CONTRIBUTIONS RECEIVABLE

As of December 31, 2009 and 2008, Fair Share Contributions receivable consisted of support from parishes and missions enabling the Diocese to fulfill its mission.

F. LOANS RECEIVABLE

Loans receivable are from parishes and missions. Interest charged on the loans varies from 0% to 6%. The loans have stated payment terms due from 2006 through 2016. An allowance for doubtful accounts has been established to reserve for a portion of delinquent loans based upon historical collection experience.

Summary of loans receivable:

	December 31,	
	2009	2008
Current portion	\$ 398,721	\$ 414,534
Long-term portion	546,909	438,229
Subtotal	945,630	852,763
Less allowance for doubtful accounts	200,203	200,203
Total	\$ 745,427	\$ 652,560

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

F. LOANS RECEIVABLE (CONTINUED)

Total maturities of the loans receivable are as follows:

Year Ending December 31,	
2010	\$ 398,721
2011	65,565
2012	57,102
2013	51,195
2014	51,195
Thereafter	321,852
Total	<u>\$ 945,630</u>

G. PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	December 31,	
	2009	2008
Equipment and fixtures	\$ 416,535	\$ 403,405
Building improvements	106,315	106,315
Vehicles	132,305	104,766
Diocesan (Cathedral) House	1	1
Subtotal	655,156	614,487
Less accumulated depreciation	417,869	380,448
Total property and equipment	<u>\$ 237,287</u>	<u>\$ 234,039</u>

Depreciation expense for 2009 and 2008 amounted to \$26,061 and \$41,540, respectively.

H. NOTES PAYABLE

Notes payable consist of the following as of December 31, 2009:

Note payable Honda Financial, due monthly at \$498, which includes interest at 3.90%, collateralized by an automobile, due December 26, 2013. \$ 22,113

Total maturities of notes payable are as follows:

Year Ending December 31,	
2010	\$ 5,210
2011	5,416
2012	5,632
2013	5,855
Total	<u>\$ 22,113</u>

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

I. POST-RETIREMENT BENEFITS OTHER THAN PENSIONS

The Diocese provides post-retirement benefits other than pensions to former employees who meet certain criteria and recognizes in accordance with GAAP the cost of such benefits over the employees' period of service. The post-retirement benefit plan is unfunded.

The periodic post-retirement benefit cost for the years ended December 31, 2009 and 2008, was as follows:

	2009	2008
Service cost	\$ 75,563	\$ 77,658
Interest cost	228,170	221,482
Amortization of prior service cost	418,990	418,990
	<u>\$ 722,723</u>	<u>\$ 718,130</u>

Benefits paid for the years ended December 31, 2009 and 2008, were \$296,186 and \$304,625, respectively.

The actuarial present value of benefit obligations and the amount recognized in the statement of financial position as of December 31, 2009 and 2008, are as follows:

	2009	2008
Fair value of plan assets at December 31		
Funded (unfunded) status	\$ (4,994,429)	\$ (3,698,674)
Unrecognized prior service cost	3,774,038	3,268,126
Unrecognized net loss	380,349	17,043
Accrued post-retirement benefit obligation	<u>\$ (840,042)</u>	<u>\$ (413,505)</u>
Change in accumulated post-retirement benefit obligation		
Accumulated post-retirement benefit obligation, beginning of year	\$ 3,698,674	\$ 3,687,116
Service cost	75,563	77,658
Interest cost	228,170	221,482
Actuarial loss	363,306	17,043
Plan amendments	924,902	-
Benefits paid	<u>(296,186)</u>	<u>(304,625)</u>
Accumulated post-retirement benefit obligation, end of year	<u>\$ 4,994,429</u>	<u>\$ 3,698,674</u>
Weighted-average assumptions as of December 31		
Discount rate	6.25 %	6.25 %
Expected return on plan assets - unfunded	N/A	N/A

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

J. RESTRICTIONS ON NET ASSETS

Temporarily Restricted Net Assets

Temporarily restricted net assets are available for the following purposes or periods:

	December 31.	
	2009	2008
For the support of Diocesan programs	<u>\$15,752,606</u>	<u>\$14,865,447</u>

Net assets were released from donor restrictions as follows:

	Year Ended December 31.	
	2009	2008
Purpose restriction accomplished		
Expense incurred to satisfy donor restrictions	<u>\$ 230,093</u>	<u>\$ 64,525</u>

Permanently Restricted Net Assets

Permanently restricted net assets are endowment funds restricted in perpetuity to continue the purpose of the Diocese. Income generated by these assets can be used for support of Diocesan programs.

K. PENSION PLAN

During the years ended December 31, 2009 and 2008, the Diocese maintained two defined contribution plans covering clergy and lay employees. Clergy were covered under the multi-employer Church Pension Plan Fund (Title 1 Canon 8 of the Episcopal Church). Contributions to the plan were calculated at 18% of each cleric's annual compensation package. Lay employees were covered under a defined contribution plan, with contributions calculated at 14% of eligible salaries. For the years ended December 31, 2009 and 2008, pension expense amounted to \$182,449 and \$180,706, respectively.

L. BEQUESTS

Bequests consist of the following:

	Year Ended December 31.	
	2009	2008
Metzger Trust	\$ 87,115	\$ -
Louis Dreyling Charitable Trust	122	156,115
Nelson. D. W. Pumyea	21,727	22,000
Edwards Trust	-	4,000
Harry J Westney Trust	21,163	-
Total	<u>\$ 130,127</u>	<u>\$ 182,115</u>

M. RELATED PARTY

The Diocese and the DIT are related through a common board (committee) member.

The Diocese is a member of the National Church. Support to the National Church during the years ended December 31, 2009 and 2008, amounted to \$669,305 and \$638,487, respectively.

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

N. ENDOWMENT POLICY

Endowment Description and Interpretation of Relevant Law

The Diocese's endowment consists of approximately nine individual funds established for a variety of purposes. Net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

In June 2009, the State of New Jersey enacted a version of the Uniform Prudent Management of Institutional Funds Act ("UPMIFA"), which replaced the prior Uniform Management of Institutional Funds Act ("UMIFA"). The new act permits or allows the Diocese the powers to manage and invest the institutional funds in good faith and with the care an ordinarily prudent person, in a like position, would exercise under similar circumstances. Unless stated otherwise in the gift instrument, the assets in an endowment fund shall be donor-restricted assets until appropriated for expenditure by the Diocesan Council. As a result of this interpretation, the Diocese has not changed the way permanently restricted net assets are classified. The remaining portion of the donor-restricted endowment funds that are not classified in permanently restricted net assets are classified as temporarily restricted net assets until those amounts are appropriated for expenditure.

The Diocesan Council had interpreted UPMIFA to require standard care that is reasonable and prudent over its endowed funds. The Diocese currently classifies permanently restricted net assets at the original value of gifts donated to the permanent endowment. The remaining portion of the endowment fund is classified as temporarily restricted net assets if donor-restricted in purpose or unrestricted net assets if no specific purpose had been designated.

Previously, the Diocese classified all earnings on endowed funds (including dividends, interest, realized and unrealized gains and losses), which were not deemed to have been spent for the purpose for which the earnings were accumulated, as part of the permanent endowment fund. In 2008, the Diocese transferred the accumulated unspent earnings on the endowment to temporarily restricted net assets.

From time to time, the fair value of assets associated with the endowment funds may fall below the value of the initial and subsequent donor giving amounts (underwater). When underwater endowment funds exist, they are classified as a reduction of unrestricted net assets to the extent that accumulated temporarily restricted net assets are insufficient to absorb the loss. The restoration of these funds shall be made with net appreciation in subsequent years, and classified as increases in unrestricted net assets.

The Diocese receives contributions to establish nonexpendable endowment funds. Earnings, such as interest and dividends, from the endowment are expendable but restricted in use as stipulated by the donor. As required by GAAP, the change in market value of the invested funds is charged to temporarily restricted or unrestricted net assets.

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

N. ENDOWMENT POLICY (CONTINUED)

Endowment Spending Policy

It has been the policy of the Diocese to utilize interest and dividends on the endowment as stipulated by the donor. In cases where the donor has not specified the purpose of the endowment, interest and dividends are utilized to support Diocesan programs.

Endowment Investment Policy

The philosophy of the Diocese has been to ensure that assets are protected, through conservative management and investment. This philosophy is aimed primarily at the preservation and safety of principal, with long term reasonable growth. The endowment investments are to be invested in the DIT, achieving the investment goals of the Diocese.

Accumulated earnings from the permanently restricted net assets of the endowment funds have been reduced because of the requirements under the provisions of GAAP and will be restored from future gains for that reduction. For the year ended December 31, 2008, the statement of activities reflected a transfer of net assets of \$3,058,296 from permanently restricted net assets to temporarily restricted net assets to reclassify all accumulated earnings on the endowment as of January 1, 2008. The remaining permanently restricted net assets represent the original value of the donor gifts.

Changes in Endowment Net Assets for the Year Ended December 31, 2009:

	Temporarily Restricted	Permanently Restricted	Total
Endowment net assets, beginning of year	\$ 123,027	\$ 7,245,583	\$ 7,368,610
Investment return			
Investment income	410,378	-	410,378
Net realized and unrealized gains	-	-	-
Total investment return	<u>410,378</u>	<u>-</u>	<u>410,378</u>
Endowment net assets, end of year	<u>\$ 533,405</u>	<u>\$ 7,245,583</u>	<u>\$ 7,778,988</u>

O. SUBSEQUENT EVENTS

In accordance with GAAP, management has evaluated subsequent events that occurred after the statement of financial position date but before December 15, 2011, the date the financial statements were available to be issued. Management has determined there are no disclosures required.

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

P. PRIOR PERIOD ADJUSTMENT AND RESTATEMENT FOR 2008

Net assets at the beginning of 2008 have been adjusted by \$1,358,759 to correct for an understatement of cash of \$165,100 and an understatement of investments of \$4,440,283 for various investment funds and trusts for which the Diocese is the ultimate beneficiary, to correct for an overstatement of deposits of \$8,379, to correct for an understatement of bequests of \$448,871 and to record accrued post-retirement benefit obligations of \$3,687,116 as of January 1, 2008. The 2008 statement of activities was restated to reflect dividend income of \$16,946 and an investment loss of \$804,095 associated with the aforementioned investments, distributions of investment funds of \$372,759 and additional retired clergy health insurance expense of \$413,505 offset by post-retirement changes to net assets other than net periodic costs of \$401,947 for the year ended December 31, 2008. The table below sets forth a summary of the restatements that were made to the net assets as of January 1, 2009:

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Net assets, beginning of year, previously stated	<u>\$ (2,385,388)</u>	<u>\$ 12,673,440</u>	<u>\$ 7,245,583</u>	<u>\$ 17,533,635</u>
Understatement of cash	41,002	124,098	-	165,100
Understatement of investment funds	2,753,278	1,687,005	-	4,440,283
Overstatement of deposit	(8,379)	-	-	(8,379)
Understatement of bequests	-	448,871	-	448,871
Understatement of post-retirement benefit obligation	(3,687,116)	-	-	(3,687,116)
Understatement of dividend income	16,946	-	-	16,946
Understatement of investment loss on investment funds	(736,128)	(67,967)	-	(804,095)
Understatement of distribution of investment funds	(372,759)	-	-	(372,759)
Understatement of post-retirement benefit expenses	(11,557)	-	-	(11,557)
Total restatements	<u>(2,004,713)</u>	<u>2,192,007</u>	<u>-</u>	<u>187,294</u>
Net assets, beginning of year, as restated	<u>(4,390,101)</u>	<u>14,865,447</u>	<u>7,245,583</u>	<u>17,720,929</u>

SUPPLEMENTARY INFORMATION

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

SCHEDULE OF EXPENSES COMPARED TO BUDGET

Year Ended December 31, 2009

	Budget (Unaudited)	Actual	Under (over)
Allocation of the Tithe			
Social & Ethic Ministry			
Environmental Committee	600	501	99
Migrant Ministry	4,000	550	3,450
Anti-Racism	40,000	28,334	11,666
Hispanic Commission	8,000	6,836	1,164
The Episcopacy			
The Bishop of New Jersey			
Salary & Housing	190,720	190,720	-
Social Security	14,590	14,590	-
Continuing Education	2,500	2,500	-
Professional Allowance	11,000	6,667	4,333
Transportation	7,000	3,948	3,052
Visiting Bishops	4,000	-	4,000
The Assistant Bishop of New Jersey			
Salary & Housing	125,160	125,646	(486)
Social Security	9,180	9,180	-
Continuing Education	2,500	2,500	-
Professional Allowance	5,000	3,010	1,990
Transportation	5,000	2,357	2,643
The Staff			
The Canon to the Ordinary			
Salary & Housing	107,496	107,810	(314)
Social Security	7,885	7,885	-
Continuing Education	2,500	2,270	230
Professional Allowance	4,800	2,320	2,480
Transportation	4,200	1,251	2,949
The Chief Financial Officer			
Salary	85,866	85,866	-
Social Security	6,298	6,316	(18)
Continuing Education	2,500	2,500	-
Professional Allowance	1,500	1,500	-
The Canon for Ministry Development			
Salary	83,354	41,044	42,310
Social Security	6,114	3,821	2,293
Continuing Education	2,000	2,000	-
Professional Allowance	2,500	726	1,774
Youth Director			
Salary	82,522	82,522	-
Social Security	6,053	5,914	139
Professional Allowance	4,000	3,455	545
Transportation	3,200	3,682	(482)
Communications Officer	26,913	33,842	(6,929)
Administrative Staff	569,333	536,671	32,662
Retired Clergy Chaplain	200	-	200
Health Insurance	186,422	194,499	(8,077)
Dental Insurance	13,651	14,660	(1,009)
Life Insurance	4,000	3,881	119

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

SCHEDULE OF EXPENSES COMPARED TO BUDGET (CONTINUED)

Year Ended December 31, 2009

	Budget (Unaudited)	Actual	Under (over)
Disability	2,300	2,042	258
Pensions	193,571	182,449	11,122
Finance			
Insurance & Bonding	48,000	58,230	(10,230)
Audit and legal	26,000	35,521	(9,521)
Facilities			
Property Maintenance	25,000	25,374	(374)
Utilities	36,000	30,291	5,709
Capital Improvements	15,000	-	15,000
Equipment and Furniture	81,864	77,469	4,395
Telephone	10,000	8,505	1,495
Office Supplies	19,000	12,197	6,803
Printing & Postage	20,000	15,457	4,543
Meeting Expenses	1,000	68	932
General Management	24,000	15,863	8,137
Hospitality	23,000	19,723	3,277
General Obligations			
Retired Clergy Fund	26,000	16,520	9,480
Retired Clergy Health Ins.	230,000	653,044	(423,044)
Widows/Orphans Health Ins.	90,000	73,363	16,637
Widows/Orphans Fund	14,000	17,942	(3,942)
Gatherings of the Church			
Within the Diocese			
Diocesan Convention	40,000	24,317	15,683
Clergy Conference	3,200	(94)	3,294
Lay Leader Conferences	2,500	(750)	3,250
In the Larger Church			
Lambeth	1,000	1,000	-
House of Bishops	4,500	1,758	2,742
General Convention & ECW Triennium	13,000	56,280	(43,280)
Province II Meetings	-	3,159	(3,159)
Total Allocation of the Tithe	<u>2,591,492</u>	<u>2,871,502</u>	<u>(280,010)</u>
ECUSA Tithe (TEC)	<u>669,305</u>	<u>669,305</u>	<u>-</u>
Direct Support for Congregations			
Mission Congregations	265,000	259,776	5,224
Trinity Cathedral	<u>150,000</u>	<u>150,633</u>	<u>(633)</u>
Total Direct Support for Congregations	<u>415,000</u>	<u>410,409</u>	<u>4,591</u>

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

SCHEDULE OF EXPENSES COMPARED TO BUDGET (CONTINUED)

Year Ended December 31, 2009

	Budget (Unaudited)	Actual	Under (over)
Congregational Development			
Local Program			
Congregational Ministry Grants	5,000	6,230	(1,230)
Regional Ministry Grants	5,000	2,500	2,500
Parish Developments			
Congregational Development Committee	7,500	3,326	4,174
Risk Management Inspections	14,000	17,100	(3,100)
Parish Crisis Response	5,000	6,000	(1,000)
Board of Missions	2,000	2,000	-
Recovery Ministries	5,250	4,283	967
Ministry with Disabled	9,000	7,715	1,285
Building Inspection Program	6,000	3,351	2,649
Congregational Ministries			
Stewardship	1,500	1,715	(215)
Christian Formation	4,935	6,615	(1,680)
Liturgy, Music & Worship	200	463	(263)
Commission on Music	300	-	300
Episcopal Church Visual Arts	2,000	2,000	-
Planned Giving	1,000	-	1,000
Support for New Clergy			
Commission on Ministry	15,000	16,683	(1,683)
Seminary Scholarships	90,000	92,500	(2,500)
COM Internship Program	10,000	11,853	(1,853)
School for Deacons	32,000	18,784	13,216
Support for Active Clergy			
Clergy Support & Development	5,000	3,512	1,488
Fresh Start	2,300	2,544	(244)
Clergy Deployment	4,500	3,200	1,300
Trinity Counseling Service	11,000	11,000	-
Total Congregational Development	<u>\$ 238,485</u>	<u>\$ 223,374</u>	<u>\$ 15,111</u>

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY**SCHEDULE OF EXPENSES COMPARED TO BUDGET (CONTINUED)**

Year Ended December 31, 2009

	Budget (Unaudited)	Actual	Under (over)
Our Ministry Together			
Communications			
Diocesan Communications	\$ 2,400	\$ 27	\$ 2,373
Historian/Archivist	20,000	-	20,000
Visioning Process	20,000	15,133	4,867
Youth & Young Adults			
Youth Activities	44,000	35,509	8,491
Young Adult Ministry	2,800	125	2,675
Educational Institutions			
St. Michael's Chapel, Rutgers	12,000	12,000	-
Local Chaplaincies	20,000	16,123	3,877
Community Initiatives			
Prison Ministry	900	765	135
Detention Center	3,300	3,300	-
Urban Ministry	1,500	633	867
Programs & Covenants			
Province II Covenant	8,800	8,800	-
Ecumenism	3,000	2,750	250
Companion Diocese	30,000	30,333	(333)
Millennium Development Goals	18,618	18,618	-
Miscellaneous expenses	-	46,782	(46,782)
Total Our Ministry Together	<u>187,318</u>	<u>190,898</u>	<u>(3,580)</u>
Subtotal	840,803	824,681	16,122
Depreciation Expense	-	26,061	(26,061)
Bad Debts Expense	-	318,406	(318,406)
Building inspections - Special funds	-	2,485	(2,485)
Grants and scholarships	-	230,093	(230,093)
Total Expenses	<u>\$ 840,803</u>	<u>\$ 1,401,726</u>	<u>\$ (560,923)</u>

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

SCHEDULE OF LOANS RECEIVABLE

December 31, 2009

	<u>Current</u>	<u>Long-Term</u>	<u>Total</u>
Capital and Revolving Loan Fund			
Beverly Bridge, St. Stephens	\$ 117,769	\$ -	\$ 117,769
Clementon, St. Mary's	2,500	2,084	4,584
Magnolia, Christ's Church	10,000	-	10,000
Palmyra, Christ Church	1,256	-	1,256
Wenonah, Holy Trinity	2,400	63,309	65,709
Williamstown, St. Mark's	2,500	5,643	8,143
Total Capital and Revolving Loan Fund	<u>136,425</u>	<u>71,036</u>	<u>207,461</u>
R. Bowden Shepherd Loan Fund			
Palmyra, Christ Church	609	-	609
Clementon, St. Mary's	2,822	1,316	4,138
Total R. Bowden Shepherd Loan Fund	<u>3,431</u>	<u>1,316</u>	<u>4,747</u>
Venture in Mission Loan Fund			
Fair Haven, Holy Communion	4,651	5,076	9,727
Monmouth Junction, St. Barnabas	-	243,453	243,453
North Wildwood, St. Simeon's	85,600	-	85,600
Pitman, Church of the Good Shepherd	-	80,450	80,450
Plainfield, Grace Church	-	61,005	61,005
Red Bank, St. Thomas	66,671	-	66,671
Scotch Plains, All Saints	-	84,573	84,573
South Amboy, Christ Church	101,943	-	101,943
Total Venture in Mission Loan Fund	<u>258,865</u>	<u>474,557</u>	<u>733,422</u>
Total Loans Receivable	<u>\$ 398,721</u>	<u>\$ 546,909</u>	<u>945,630</u>
Less: Allowance for Doubtful Accounts			<u>200,203</u>
Total Loans Receivable			<u>\$ 745,427</u>

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY**SCHEDULE OF TEMPORARILY RESTRICTED NET ASSETS**

December 31, 2009

Investments in Diocesan Investment Trust	\$ 6,883,845
Capital and Revolving Loan Fund	474,769
R. Bowden Shepherd Fund	352,615
Venture in Mission Loan Fund	1,709,697
Equity Interest in Real Estate	72,000
Other Funds	<u>6,259,680</u>
Total Temporarily Restricted Net Assets	<u>\$15,752,606</u>

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY**SCHEDULE OF PERMANENTLY RESTRICTED NET ASSETS**

December 31, 2009

Unrealized gain	\$ (283,470)
Investments in Diocesan Investment Trust	<u>7,529,053</u>
Total Permanently Restricted Net Assets	<u>\$ 7,245,583</u>

**ADMINISTRATIVE OFFICES OF THE
DIOCESE OF NEW JERSEY**

Financial Statements
and
Supplementary Information
December 31, 2010

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

Table of Contents

December 31, 2010

	<u>Page Number</u>
INDEPENDENT AUDITORS' REPORT	1
FINANCIAL STATEMENTS	
STATEMENT OF FINANCIAL POSITION.....	2
STATEMENT OF ACTIVITIES.....	3
STATEMENT OF CASH FLOWS.....	4
NOTES TO FINANCIAL STATEMENTS.....	5-17
SUPPLEMENTARY INFORMATION	
SCHEDULE OF EXPENSES COMPARED TO BUDGET.....	18-21
SCHEDULE OF LOANS RECEIVABLE.....	22
SCHEDULE OF TEMPORARILY RESTRICTED NET ASSETS.....	23
SCHEDULE OF PERMANENTLY RESTRICTED NET ASSETS.....	23

INDEPENDENT AUDITORS' REPORT

To the Audit Committee of the Diocese of New Jersey
Administrative Offices of the Diocese of New Jersey

We have audited the accompanying statement of financial position of Administrative Offices of the Diocese of New Jersey (the "Diocese") as of December 31, 2010 and 2009, and the related statements of activities and cash flows for the year ended December 31, 2010. These financial statements are the responsibility of the Diocese's management. Our responsibility is to express an opinion on these financial statements based on our audit. The prior year summarized comparative information has been derived from the Diocese's 2009 financial statements in our report dated December 15, 2011, we expressed an unqualified opinion on that report

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Administrative Offices of the Diocese of New Jersey as of December 31, 2010 and 2009, and the changes in its net assets and its cash flows for the year ended December 31, 2010 in conformity with accounting principles generally accepted in the United States of America.

Our audit was performed for the purpose of forming an opinion on the basic financial statements of the Diocese of New Jersey taken as a whole. The accompanying information on pages 18 through 23 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information, except for that portion marked "unaudited," on which we express no opinion, has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Mercadien, P.C.
Certified Public Accountants

February 29, 2012

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ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

STATEMENT OF FINANCIAL POSITION

December 31, 2010

(With Comparative Totals for December 31, 2009)

	2010	2009 *
ASSETS		
Cash and cash equivalents	\$ 3,391,176	\$ 2,694,211
Cash - restricted	90,412	68,603
Investments in shares of Diocesan Investment Trust (Notes A and D) (439,360 and 431,837 shares @ \$42.57 and \$39.23 per share, respectively)	18,703,556	16,941,539
Other investments	1,943,901	1,746,741
Diocesan fair share contributions receivable, net of allowance for doubtful accounts of \$153,536 (2010) and \$137,778 (2009) (Note E)	218,361	240,097
Loans receivable, net of allowance for doubtful accounts of \$200,203 (2010 and 2009) (Note F)	699,738	745,427
Mortgage receivable, net of discount of \$290,528 (Note G)	377,887	-
Dental, health and life insurance premiums receivable, net of allowance for doubtful accounts of \$5,873 (2010) and \$5,070 (2009)	5,628	4,991
Bequests receivable	601,514	604,084
Other receivables and prepaid expenses	83,275	87,908
Deposit	32,000	-
Equity interest in real estate	72,000	72,000
Property and equipment (Note H)	106,688	237,287
Total Assets	<u>\$26,326,136</u>	<u>\$23,442,888</u>
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts payable and accrued expenses	\$ 318,105	\$ 374,332
Notes payable	16,877	22,113
Accrued post-retirement benefit obligation (Note K)	5,857,696	4,994,429
Other liabilities	35,926	24,894
Total Liabilities	<u>6,228,604</u>	<u>5,415,768</u>
Net Assets		
Unrestricted	(3,995,230)	(4,971,069)
Temporarily restricted (Note L)	16,847,179	15,752,606
Permanently restricted (Note L)	7,245,583	7,245,583
Total Net Assets	<u>20,097,532</u>	<u>18,027,120</u>
Total Liabilities and Net Assets	<u>\$26,326,136</u>	<u>\$23,442,888</u>

* Reclassified to conform with the current year presentation

See notes to financial statements.

2

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

STATEMENT OF ACTIVITIES

Year Ended December 31, 2010
(With Comparative Totals for the Year Ended December 31, 2009)

	2010				2009 *
	Unrestricted	Temporarily Restricted	Permanently Restricted	Total	Total
Support and revenues					
Fair share contributions	\$ 2,764,800	\$ -	\$ -	\$ 2,764,800	\$ 2,738,695
Bequests (Note N)	-	-	-	-	130,127
Other contributions	9,762	-	-	9,762	8,525
Dividends	534,617	404,398	-	939,015	953,188
Interest income	40,650	-	-	40,650	45,452
Interest income - parish loans	22,351	-	-	22,351	23,185
Property sales (Note I)	1,413,000	-	-	1,413,000	-
Write off of equipment (Note H)	(90,628)	-	-	(90,628)	-
Other revenues	24,710	-	-	24,710	37,797
Net assets released from restrictions (Note L)	37,392	(37,392)	-	-	-
Total Support and Revenues	4,756,654	367,006	-	5,123,660	3,936,969
Expenses					
Program services					
Allocation of the Tithe	2,860,954	-	-	2,860,954	2,871,502
ECUSA Tithe (TEC)	623,295	-	-	623,295	669,305
Direct Support for Congregations	375,171	-	-	375,171	410,409
Congregational Development	176,120	-	-	176,120	223,374
Our Ministry Together	144,724	-	-	144,724	190,898
Interest	3,179	-	-	3,179	-
Depreciation	39,971	-	-	39,971	26,061
Bad debts	168,428	-	-	168,428	318,406
Grants and scholarships	37,792	-	-	37,792	230,093
Building inspections - Special funds	-	-	-	-	2,485
Total Expenses	4,429,634	-	-	4,429,634	4,942,533
Change in net assets before investment return	327,020	367,006	-	694,026	(1,005,564)
Unrealized gains on investments	932,417	727,567	-	1,659,984	2,180,973
Change in net assets from continuing operations	1,259,437	1,094,573	-	2,354,010	1,175,409
Post-retirement related changes other than net periodic costs	(283,598)	-	-	(283,598)	(869,218)
Change in net assets	975,839	1,094,573	-	2,070,412	306,191
Net assets, beginning of year	(4,971,069)	15,752,606	7,245,583	18,027,120	17,720,929
Net assets, end of year	\$ (3,995,230)	\$ 16,847,179	\$ 7,245,583	\$ 20,097,532	\$ 18,027,120

* Reclassified to conform with the current year presentation

See notes to financial statements.

3

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

STATEMENT OF CASH FLOWS

Year Ended December 31, 2010

(With Comparative Totals for the Year Ended December 31, 2009)

	2010	2009 *
Cash Flows from Operating Activities		
Change in net assets	\$ 2,070,412	\$ 306,191
Adjustments		
Unrealized gain on investments	(1,659,984)	(2,180,973)
Property sales	(1,413,000)	-
Write off of equipment	90,628	-
Depreciation	39,971	26,061
Bad debt expense	168,428	318,406
Changes in assets and liabilities		
Cash - restricted	(21,809)	55,494
Diocesan fair share contributions receivable	(146,692)	(330)
Loans receivable	45,689	(92,867)
Dental, health and life insurance premiums receivable	(637)	7,549
Bequests receivable	2,570	(155,213)
Other receivables and prepaid expenses	4,633	(35,953)
Deposit	(32,000)	-
Accounts payable and accrued expenses	(56,227)	6,483
Deferred revenue	-	(3,414)
Accrued post-retirement benefit obligation	863,267	1,295,755
Other liabilities	11,032	(12,189)
Net cash used in operating activities	(33,719)	(465,000)
Cash Flows from Investing Activities		
Purchases of equipment	-	(29,309)
Proceeds from sale of property	1,413,000	-
Diocesan investment trust redemption	106,341	331,596
Diocesan investment trust dividends reinvested	(411,908)	(275,250)
Purchases of other investments, net	6,374	-
Proceeds from property mortgaged	(379,749)	-
Receipt of mortgage payments	1,862	-
Net cash provided by investing activities	735,920	27,037
Cash Flows from Financing Activities		
Proceeds from borrowing	-	22,113
Repayment of borrowings	(5,236)	-
Net cash (used in) provided by financing activities	(5,236)	22,113
Net increase (decrease) in cash and cash equivalents	696,965	(415,850)
Cash and cash equivalents, beginning of year	2,694,211	3,110,061
Cash and cash equivalents, end of year	\$ 3,391,176	\$ 2,694,211
Supplemental Schedule of Non-Cash Investing and Financing Activities		
Issuance of mortgage	\$ 379,749	\$ -

* Reclassified to conform with the current year presentation

See notes to financial statements.

4

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Organization

The Administrative Offices of the Diocese of New Jersey (the "Diocese") is an administrative division of the Episcopal church covering parishes and missions in central and southern New Jersey.

Basis of Accounting

The financial statements of the Diocese have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("GAAP"). Net assets and revenues, expenses, gains and losses are classified based on the existence or absence of donor-imposed restrictions.

Basis of Presentation

Financial statement presentation follows GAAP. Under which, the Diocese is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

Investments in Shares of Diocesan Investment Trust

The Diocese carries investments in the Diocesan Investment Trust ("DIT"), which consists of money market funds, common stocks and mutual funds with readily determinable fair values, at their fair values in the statement of financial position. Dividends and unrealized gains and losses are included in the change in net assets in the accompanying statement of activities.

The Diocese adopted fair value measurements in accordance with GAAP, which defines fair value, establishes a framework for measuring fair value in accordance with GAAP and expands disclosures about fair value measurements. Fair value is defined under GAAP as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the investment in an orderly transaction between market participants on the measurement date. The Diocese will value investments using quoted market prices in active markets for identical investments to the extent possible (Level 1). To the extent that such market prices are not available, the Diocese will next attempt to value such investments using observable measurement criteria, including quoted market prices of similar investments in active markets and other corroborated factors (Level 2). In the event that quoted market prices in active markets and other observable measurement criteria are not available, the Diocese will develop measurement criteria based on the best information available (Level 3). An investment categorization within the valuation hierarchy is based upon the lowest level of input that is significant to the fair value measurements.

Cash and Cash Equivalents

For the purpose of the statement of cash flows, cash and cash equivalents include unrestricted highly liquid investments with an initial maturity of three months or less. In addition, the statement of cash flows excludes permanently restricted cash.

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY**NOTES TO FINANCIAL STATEMENTS****A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)****Public Support and Revenue Recognition**

Contributions, which consist primarily of Diocesan fair share contributions, are recognized when the donor makes a promise to give to the Diocese that is, in substance, unconditional. The asking value of fair share contributions is calculated on a percentage scale of the church's second prior year parochial income. Conditional promises to give are recognized when the conditions on which they are dependent are substantially satisfied.

Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Endowment contributions and investments are permanently restricted by the donor. Investment earnings available for distribution are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Use of Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Accounts Receivable

The change in net assets is charged with an allowance for estimated uncollectible accounts for fair share contributions receivable, loans receivable and dental, health and life insurance premiums receivable based on past experience and an analysis of current accounts receivable collectibility. Accounts deemed uncollectible are charged to the allowance in the years they are deemed uncollectible.

Other Postretirement Benefits

The Diocese accounts for its other post-retirement benefits plan as required by GAAP. The guidance requires that the full funding status of defined benefit pension and other post-retirement plans be recognized on the statement of financial position as an asset (for overfunded plans) or as a liability (for underfunded plans). In addition, the measurement of defined benefit plan assets and obligations are made annually as of the statement of financial position date.

Property and Equipment

Real property is carried at cost or, where historical cost records are not available, at appraised value. If no appraisal is available, real property is carried at a nominal value of \$1.

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Property and Equipment (Continued)

Furniture and equipment are recorded at cost. Depreciation of building improvements and for furniture and equipment acquired after December 31, 1999, is provided over the estimated useful lives of the assets using the straight-line method. The estimated useful lives are as follows:

Building improvements	15 years
Furniture and fixtures	10 years
Equipment	5 years
Vehicles	5 years

Repairs and maintenance which do not extend the useful lives of the related assets are expensed as incurred.

Income Taxes

The Diocese and its related parishes and missions are exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code.

Management has evaluated the Diocese's tax positions for uncertainties with respect to the financial statements as of and for the year ended December 31, 2010, and has determined that there is no liability for uncertain tax positions at December 31, 2010.

Comparative Financial Information

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Diocese's financial statements for the year ended December 31, 2009, from which the summarized information was derived.

Reclassification of Prior Year Balances

Certain amounts reported in the December 31, 2009, financial statements have been reclassified to conform to the presentation adopted by the Diocese for the year ended December 31, 2010.

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Endowment Policy

The Diocese presents the net asset classification of donor restricted endowment funds as required by GAAP.

The Diocese's endowed investments consist of money market funds, common stocks and mutual funds. The investments are monitored by an investment committee.

Losses in the market value of donor-restricted endowment funds are required to be offset by reductions in temporarily restricted net assets or unrestricted net assets, or both. The permanently restricted net assets of such endowment funds should always equal their historic dollar value. An endowment fund that has become "underwater" will therefore result in decreases in temporarily restricted or unrestricted net assets, despite the absence of any legal obligation to restore the endowment fund for such losses.

B. CONCENTRATION OF RISK

The Diocese maintains cash balances which may exceed federally insured limits. It historically has not experienced any credit-related losses.

The primary source of non-investment revenues is Fair Share Contributions. A significant reduction in this level of support, if it were to occur, could have a significant negative effect on the Diocese's programs and activities. One donor made up 5% of the contributions for the years ended December 31, 2010 and 2009.

C. BAD DEBT EXPENSE

Bad debt expense is comprised of increases in the allowance for uncollectible pledges, insurance receivables, and loans based on a collection calculation derived by management. The bad debt expense is made up of the following for the years ended December 31, 2010 and 2009:

	2010	2009
Uncollectible pledges	\$ 168,428	\$ 300,313
Uncollectible insurance receivables	-	18,093
	<u>\$ 168,428</u>	<u>\$ 318,406</u>

D. INVESTMENTS

Investments consist of shares of the DIT, equity securities, fixed income securities and real estate assets. The DIT investments are all considered Level 3 inputs since the fair value is based upon underlying investments of the DIT, which are comprised of money market funds, common stocks and mutual funds. Fair value is provided by the DIT based upon the value of each investment within the portfolio.

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

D. INVESTMENTS (CONTINUED)

Investments are stated at fair value and consist primarily of U.S. Treasury obligations, equities and mutual funds. Fair values and unrealized appreciation at December 31, 2010 and 2009, are summarized as follows:

	December 31, 2010		
	Level 1	Level 3	Total
Diocesan Investment Trust	\$ -	\$ 18,703,556	\$ 18,703,556
Equities	1,043,464	-	1,043,464
Fixed Income	663,881	-	663,881
Real estate assets	-	236,556	236,556
Total	<u>\$ 1,707,345</u>	<u>\$ 18,940,112</u>	<u>\$ 20,647,457</u>

	December 31, 2009		
	Level 1	Level 3	Total
Diocesan Investment Trust	\$ -	\$ 16,941,539	\$ 16,941,539
Equities	1,057,091	-	1,057,091
Fixed Income	689,650	-	689,650
Total	<u>\$ 1,746,741</u>	<u>\$ 16,941,539</u>	<u>\$ 18,688,280</u>

The table below sets forth a summary of changes in the fair value of the Diocese's Level 3 investments for the years ended December 31, 2010 and 2009:

	2010	2009
Fair value, beginning of year	\$16,941,539	\$15,081,149
Investment activity		
Reinvested dividends	411,908	275,250
Purchases	-	793
Sales	(106,341)	(215,010)
Realized loss on sales	-	(6,832)
Unrealized gain	1,456,450	1,806,189
Fair value, end of year	<u>\$18,703,556</u>	<u>\$16,941,539</u>

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

D. INVESTMENTS (CONTINUED)

The investment in the DIT is attributable to the following funds:

	Fair Value	
	December 31,	
	2010	2009
Temporarily restricted		
C&R Loan Fund - Shannon Trust	\$ 438,711	\$ 383,212
Eisenhart Fund	2,305,579	2,124,686
Missionary Fund	93,809	86,448
T.A. Conover Memorial Fund	31,800	29,305
Mary C. Bishop Fund	12,218	11,259
Edgar Cummings Sanborn Fund	5,023	4,629
Malcolm Stoney Estate	299,860	261,926
S. Robinson Knight Estate	109,599	95,734
Helen Parkhill Fund	76,778	67,065
Archdeacon Fund	23,300	20,352
Episcopal Residence Fund	98,337	90,622
RB & RW Shepherd Fund	331,281	289,373
Van Duzer Scholarship Fund	86,743	75,770
Mary E.H. Pullan Fund	85,114	74,347
Anna W. Stott Charitable Trust	166,094	153,063
Walter P. Wilson Fund	26,773	23,387
Walter C. Scott Fund	42,465	37,093
Walters Fund Com. Scholarship	99,263	86,706
Braker Fund	355,885	327,963
Widows and Orphans Fund	674,642	603,260
Eleanor P. Trend Estate	3,831	3,531
Rebecca Wain Shepherd Fund	14,715	13,560
H. Martin Estate	3,235	2,981
Aged & Infirm Clergy Fund	536,939	447,716
Jane O. Turner Fund	1,088,740	957,969
Mary O'Neil Fund	35,619	31,113
Christian Knowledge Society Fund	34,013	31,345
Hunger Task Force	7,448	6,506
Episcopal Fund	235,066	216,623
Elizabeth Fund	343,521	316,569
Endowment Fund TCP	20,850	9,732
Total Temporarily Restricted DIT Funds	<u>7,687,251</u>	<u>6,883,845</u>

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

D. INVESTMENTS (CONTINUED)

	Fair Value	
	December 31,	
	2010	2009
Permanently restricted		
VIM Endowment Fund	2,981,245	2,747,340
Harriet Procter Matthews Fund	3,789,185	3,494,941
Herbert Stanley Smith Fund	64,196	59,159
Katherine W. Kean Legacy	551,537	508,264
Emma T. Theurer Fund	594,033	518,885
Bishop Knight Memorial Fund	9,451	8,709
Harold E. Pancoast Estate	178,879	164,844
Stevens & Conover Fund	1,575	1,451
Eleanor Merritt Estate	27,628	25,460
Total Permanently Restricted DIT Funds	<u>8,197,729</u>	<u>7,529,053</u>
Unrestricted		
De Voe Fund	77,946	71,830
Mary N. Perce Fund	1,107	1,020
Church of Our Savior	4,613	4,029
Plainfield Fund	335,271	308,406
St. James Fund (Atlantic City)	1,176,980	1,056,762
St. Andrew's Highlands	36,093	31,527
Estate of Georgia M.E. Bevan	506,969	442,835
Alfred Jones Bequest	500,714	437,371
Other Miscellaneous DIT Funds	178,883	174,861
Total Unrestricted DIT Funds	<u>2,818,576</u>	<u>2,528,641</u>
Total Investment in Diocesan Investment Trust	<u>\$18,703,556</u>	<u>\$16,941,539</u>

E. DIOCESAN FAIR SHARE CONTRIBUTIONS RECEIVABLE

As of December 31, 2010 and 2009, Fair Share Contributions receivable consisted of support from parishes and missions enabling the Diocese to fulfill its mission.

F. LOANS RECEIVABLE

Loans receivable are from parishes and missions. Interest charged on the loans varies from 0% to 6%. The loans have stated payment terms due from 2006 through 2016. An allowance for doubtful accounts has been established to reserve for a portion of delinquent loans based upon historical collection experience.

Summary of loans receivable:

	December 31,	
	2010	2009
Current portion	\$ 159,632	\$ 398,721
Long-term portion	740,309	546,909
Subtotal	899,941	945,630
Less allowance for doubtful accounts	200,203	200,203
Total	<u>\$ 699,738</u>	<u>\$ 745,427</u>

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

F. LOANS RECEIVABLE (CONTINUED)

Total maturities of the loans receivable are as follows:

Year Ending December 31,	
2011	\$ 159,632
2012	61,033
2013	51,247
2014	53,132
2015	54,039
Thereafter	<u>520,858</u>
Total	<u>\$ 899,941</u>

G. MORTGAGE RECEIVABLE

The Diocese issued a fifteen year, zero percent \$670,277 mortgage on the St. Georges Episcopal Church in Helmetta, New Jersey on November 23, 2010. For GAAP, the mortgage receivable is recorded at net present value since the mortgage was issued without interest. The net present value of the mortgage is \$379,678 using a fifteen year rate of 3.77%. As of December 31, 2010, the balance receivable on the mortgage was \$668,415 with a net present value discount of \$290,528 being amortized over the term of the mortgage.

Total maturities of mortgages receivable for the year ending December 31, 2010, are as follows:

2011	\$ 20,481
2012	22,343
2013	22,343
2014	22,343
2015	22,343
Thereafter	<u>558,562</u>
Subtotal	668,415
Less: discount for present value	<u>290,528</u>
Total	<u>\$ 377,887</u>

H. PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	December 31,	
	2010	2009
Equipment and fixtures	\$ 325,907	\$ 416,535
Building improvements	106,315	106,315
Vehicles	132,305	132,305
Diocesan (Cathedral) House	<u>1</u>	<u>1</u>
Subtotal	564,528	655,156
Less accumulated depreciation	<u>457,840</u>	<u>417,869</u>
Total property and equipment	<u>\$ 106,688</u>	<u>\$ 237,287</u>

Depreciation expense for 2010 and 2009 amounted to \$39,971 and \$26,061, respectively. During 2010, the Diocese retired equipment with a carrying value of \$90,628 that is no longer in service. The equipment written off is presented on the Statement of Activities.

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

I. PROPERTY SALES

The Diocese's Trustees of Church Property is deeded property that has been transferred from a congregation generally due to a disbanded congregation or financial difficulties. The Diocese will either sell the property or transfer the property to another congregation. During the year ended December 31, 2010, the Diocese recorded property sales of \$1,413,000 associated with the sale of properties that were deeded to them.

J. NOTES PAYABLE

Notes payable consist of the following:

	December 31,	
	2010	2009
Note payable Honda Financial, due monthly at \$498, which includes interest at 3.90%, collateralized by an automobile, due December 26, 2013.	\$ 16,877	\$ 22,113

Total maturities of notes payable are as follows:

Year Ending December 31,	
2011	\$ 5,416
2012	5,632
2013	5,829
Total	\$ 16,877

K. POST-RETIREMENT BENEFITS OTHER THAN PENSIONS

The Diocese provides post-retirement benefits other than pensions to former employees who meet certain criteria and recognizes the cost of such benefits over the employees' period of service. The post-retirement benefit plan is unfunded.

The periodic post-retirement benefit cost for the years ended December 31, 2010 and 2009, was as follows:

	2010	2009
Service cost	\$ 95,543	\$ 75,563
Interest cost	250,657	228,170
Amortization of prior service cost	526,537	418,990
	\$ 872,737	\$ 722,723

Benefits paid for the years ended December 31, 2010 and 2009, were \$293,068 and \$296,186, respectively.

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

K. POST-RETIREMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)

The actuarial present value of benefit obligations and the amount recognized in the statement of financial position as of December 31, 2010 and 2009, are as follows:

	<u>2010</u>	<u>2009</u>
Fair value of plan assets at December 31		
Funded (unfunded) status	\$ (5,857,696)	\$ (4,994,429)
Unrecognized prior service cost	4,145,570	3,774,038
Unrecognized net loss	292,415	380,349
Accrued post-retirement benefit obligation	<u>\$ (1,419,711)</u>	<u>\$ (840,042)</u>
Change in accumulated post-retirement benefit obligation		
Accumulated post-retirement benefit obligation,		
beginning of year	\$ 4,994,429	\$ 3,698,674
Service cost	95,543	75,563
Interest cost	250,657	228,170
Actuarial (gain) loss	(87,934)	363,306
Plan amendments	898,069	924,902
Benefits paid	<u>(293,068)</u>	<u>(296,186)</u>
Accumulated post-retirement benefit obligation, end of		
year	<u>\$ 5,857,696</u>	<u>\$ 4,994,429</u>
Weighted-average assumptions as of December 31		
Discount rate	5.50 %	6.25 %
Expected return on plan assets - unfunded	N/A	N/A

L. RESTRICTIONS ON NET ASSETS**Temporarily Restricted Net Assets**

Temporarily restricted net assets are available for the following purposes or periods:

	<u>December 31,</u>	<u>December 31,</u>
	<u>2010</u>	<u>2009</u>
For the support of Diocesan programs	<u>\$16,847,179</u>	<u>\$15,752,606</u>

Net assets were released from donor restrictions as follows:

	<u>Year Ended December 31,</u>	<u>Year Ended December 31,</u>
	<u>2010</u>	<u>2009</u>
Purpose restriction accomplished		
Expense incurred to satisfy donor restrictions	<u>\$ 37,392</u>	<u>\$ 230,093</u>

Permanently Restricted Net Assets

Permanently restricted net assets are endowment funds restricted in perpetuity to continue the purpose of the Diocese. Income generated by these assets can be used for support of Diocesan programs.

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

M. PENSION PLAN

During the years ended December 31, 2010 and 2009, the Diocese maintained two defined contribution plans covering clergy and lay employees. Clergy were covered under the multi-employer Church Pension Plan Fund (Title 1 Canon 8 of the Episcopal Church). Contributions to the plan were calculated at 18% of each cleric's annual compensation package. Lay employees were covered under a defined contribution plan, with contributions calculated at 14% of eligible salaries. For the years ended December 31, 2010 and 2009, pension expense amounted to \$157,259 and \$182,449, respectively.

N. BEQUESTS

There were no bequests for the year ended December 31, 2010. Bequests consisted of the following for the year ended December 31, 2009:

Metzger Trust	\$ 87,115
Louis Dreyling Charitable Trust	122
Nelson. D. W. Pumyea	21,727
Harry J Westney Trust	<u>21,163</u>
Total	<u>\$ 130,127</u>

O. RELATED PARTY

The Diocese and the DIT are related through a common board (committee) member.

The Diocese is a member of the National Church. Support to the National Church during the years ended December 31, 2010 and 2009, amounted to \$623,295 and \$669,305, respectively.

P. ENDOWMENT POLICY

Endowment Description and Interpretation of Relevant Law

The Diocese's endowment consists of nine individual funds established for a variety of purposes. Net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

In June 2009, the State of New Jersey enacted a version of the Uniform Prudent Management of Institutional Funds Act ("UPMIFA"), which replaced the prior Uniform Management of Institutional Funds Act ("UMIFA"). UPMIFA permits or allows the Diocese the powers to manage and invest the institutional funds in good faith and with the care an ordinarily prudent person, in a like position, would exercise under similar circumstances. Unless stated otherwise in the gift instrument, the assets in an endowment fund shall be donor-restricted assets until appropriated for expenditure by the Diocesan Council. As a result of this interpretation, the Diocese has not changed the way permanently restricted net assets are classified. The remaining portion of the donor-restricted endowment funds that are not classified in permanently restricted net assets are classified as temporarily restricted net assets until those amounts are appropriated for expenditure.

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY**NOTES TO FINANCIAL STATEMENTS****P. ENDOWMENT POLICY (CONTINUED)*****Endowment Description and Interpretation of Relevant Law (Continued)***

The Diocesan Council had interpreted UPMIFA to require standard care that is reasonable and prudent over its endowed funds. The Diocese currently classifies permanently restricted net assets at the original value of gifts donated to the permanent endowment. The remaining portion of the endowment fund is classified as temporarily restricted net assets if donor-restricted in purpose or unrestricted net assets if no specific purpose had been designated.

Previously, the Diocese classified all earnings on endowed funds (including dividends, interest, realized and unrealized gains and losses), which were not deemed to have been spent for the purpose for which the earnings were accumulated, as part of the permanent endowment fund. In 2008, the Diocese transferred the accumulated unspent earnings on the endowment to temporarily restricted net assets.

From time to time, the fair value of assets associated with the endowment funds may fall below the value of the initial and subsequent donor giving amounts (underwater). When underwater endowment funds exist, they are classified as a reduction of unrestricted net assets to the extent that accumulated temporarily restricted net assets are insufficient to absorb the loss. The restoration of these funds shall be made with net appreciation in subsequent years, and classified as increases in unrestricted net assets.

The Diocese receives contributions to establish nonexpendable endowment funds. Earnings, such as interest and dividends, from the endowment are expendable but restricted in use as stipulated by the donor. As required by GAAP, the change in market value of the invested funds is charged to temporarily restricted or unrestricted net assets.

Endowment Spending Policy

It has been the policy of the Diocese to utilize interest and dividends on the endowment as stipulated by the donor. In cases where the donor has not specified the purpose of the endowment, interest and dividends are utilized to support Diocesan programs.

Endowment Investment Policy

The philosophy of the Diocese has been to ensure that assets are protected, through conservative management and investment. This philosophy is aimed primarily at the preservation and safety of principal, with long term reasonable growth. The endowment investments are to be invested in the DIT, achieving the investment goals of the Diocese.

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

P. ENDOWMENT POLICY (CONTINUED)

Changes in Endowment Net Assets for the Year Ended December 31, 2010 and 2009:

	Temporarily Restricted	Permanently Restricted	Total
Endowment net assets, January 1, 2009	\$ 123,027	\$ 7,245,583	\$ 7,368,610
Investment return			
Investment income	410,378	-	410,378
Unrealized gains	283,470	-	283,470
Total investment return	693,848	-	693,848
Endowment net assets, December 31, 2009	816,875	7,245,583	8,062,458
Investment return			
Investment income	404,398	-	404,398
Unrealized gains	668,676	-	668,676
Total investment return	1,073,074	-	1,073,074
Endowment net assets, December 31, 2010	\$ 1,889,949	\$ 7,245,583	\$ 9,135,532

Q. SUBSEQUENT EVENTS

Management has evaluated subsequent events that occurred after the statement of financial position date but before February 29, 2012, the date the financial statements were available to be issued. Management has determined there are no disclosures required for any subsequent events.

SUPPLEMENTARY INFORMATION

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

SCHEDULE OF EXPENSES COMPARED TO BUDGET

Year Ended December 31, 2010

	Budget (Unaudited)	Actual	Under (over)
Allocation of the Tithe			
Social & Ethnic Ministry			
Migrant Ministry	\$ 2,000	\$ 350	\$ 1,650
Anti-Racism	25,000	25,000	-
Hispanic Commission	6,000	4,255	1,745
The Episcopacy			
The Bishop of New Jersey			
Salary & Housing	190,720	190,720	-
Social Security	14,590	14,590	-
Continuing Education	2,500	1,091	1,409
Professional Allowance	7,000	7,606	(606)
Transportation	10,000	4,188	5,812
Visiting Bishops	10,000	-	10,000
The Assistant Bishop of New Jersey			
Salary & Housing	41,678	44,356	(2,678)
Social Security	3,061	3,061	-
Continuing Education	1,500	59	1,441
Professional Allowance	1,800	-	1,800
Transportation	1,800	467	1,333
The Staff			
The Canon to the Ordinary			
Salary & Housing	107,496	107,085	411
Social Security	7,885	7,885	-
Continuing Education	2,500	-	2,500
Professional Allowance	2,500	2,068	432
Transportation	5,000	1,236	3,764
The Chief Financial Officer			
Salary	85,866	56,184	29,682
Social Security	6,569	10,491	(3,922)
Continuing Education	2,500	-	2,500
Professional Allowance	1,500	204	1,296
Youth Director			
Salary	82,522	83,006	(484)
Social Security	6,313	6,313	-
Professional Allowance	3,800	2,139	1,661
Transportation	3,500	2,530	970
Communications Officer	48,443	52,076	(3,633)
Administrative Staff	478,838	478,138	700
Retired Clergy Chaplain	200	-	200
Health Insurance	193,000	164,293	28,707
Dental Insurance	14,800	14,606	194
Life Insurance	4,000	2,336	1,664

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

SCHEDULE OF EXPENSES COMPARED TO BUDGET (CONTINUED)

Year Ended December 31, 2010

	Budget (Unaudited)	Actual	Under (over)
Disability	2,200	1,591	609
Pensions	165,001	157,259	7,742
Workers Compensation	-	268	(268)
Finance			
Insurance & Bonding	56,000	68,795	(12,795)
Audit and legal	26,000	41,062	(15,062)
Fiduciary fees	-	36,018	(36,018)
Facilities			
Property Maintenance	25,000	28,358	(3,358)
Utilities	31,000	26,774	4,226
Capital Improvements	10,000	-	10,000
Equipment and Furniture	88,000	59,759	28,241
Telephone	10,000	8,809	1,191
Office Supplies	14,000	10,926	3,074
Printing & Postage	20,000	9,031	10,969
Meeting Expenses	1,000	-	1,000
General Management	16,000	25,133	(9,133)
Other Management Expenses	-	121,803	(121,803)
Hospitality	18,000	13,650	4,350
General Obligations			
Retired Clergy Fund	19,000	17,484	1,516
Retired Clergy Health Ins.	180,000	820,953	(640,953)
Widows/Orphans Health Ins.	120,000	54,707	65,293
Widows/Orphans Fund	22,000	33,475	(11,475)
Gatherings of the Church			
Within the Diocese			
Diocesan Convention	25,000	23,057	1,943
Clergy Conference	-	(794)	794
Lay Leader Conferences	1,000	126	874
In the Larger Church			
Lambeth	1,000	1,000	-
House of Bishops	3,000	68	2,932
General Convention & ECW Triennium	15,000	15,000	-
Province II Meetings	-	309	(309)
Total Allocation of the Tithe	<u>2,243,082</u>	<u>2,860,954</u>	<u>(617,872)</u>
ECUSA Tithe (TEC)	<u>641,871</u>	<u>623,295</u>	<u>18,576</u>
Direct Support for Congregations			
Mission Congregations	220,000	225,171	(5,171)
Trinity Cathedral	<u>150,000</u>	<u>150,000</u>	<u>-</u>
Total Direct Support for Congregations	<u>370,000</u>	<u>375,171</u>	<u>(5,171)</u>

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY**SCHEDULE OF EXPENSES COMPARED TO BUDGET (CONTINUED)**

Year Ended December 31, 2010

	Budget (Unaudited)	Actual	Under (over)
Congregational Development			
Parish Developments			
Congregational Development Committee	3,000	1,560	1,440
Risk Management Inspections	14,000	18,463	(4,463)
Parish Crisis Response	1,500	-	1,500
Board of Missions	1,000	1,776	(776)
Recovery Ministries	3,675	3,300	375
Ministry with Disabled	5,000	4,589	411
Congregational Ministries			
Stewardship	1,500	2,450	(950)
Christian Formation	3,500	3,369	131
Liturgy, Music & Worship	200	1,220	(1,020)
Commission on Music	-	224	(224)
Episcopal Church Visual Arts	-	(156)	156
Support for New Clergy			
Commission on Ministry	15,000	12,523	2,477
Seminary Scholarships	60,000	80,680	(20,680)
COP Internship Program	7,000	6,387	613
School for Deacons	20,000	24,233	(4,233)
Support for Active Clergy			
Clergy Support & Development	3,500	2,235	1,265
Fresh Start	2,300	2,194	106
Clergy Deployment	3,500	2,823	677
Trinity Counseling Service	8,250	8,250	-
Support for Retired Clergy			
Total Congregational Development	<u>\$ 152,925</u>	<u>\$ 176,120</u>	<u>\$ (23,195)</u>

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

SCHEDULE OF EXPENSES COMPARED TO BUDGET (CONTINUED)

Year Ended December 31, 2010

	Budget (Unaudited)	Actual	Under (over)
Our Ministry Together			
Communications			
Diocesan Communications	\$ 50	\$ 27	\$ 23
Historian/Archivist	15,000	13,533	1,467
Visioning Process	10,000	9,653	347
Youth & Young Adults			
Youth Activities	36,000	37,763	(1,763)
Young Adult Ministry	500	-	500
Educational Institutions			
St. Michael's Chapel, Rutgers	10,000	10,000	-
The Chaplaincy at College of New Jersey	34,462	35,039	(577)
Local Chaplaincies	500	602	(102)
Community Initiatives			
Prison Ministry	900	-	900
Detention Center	3,300	3,300	-
Urban Ministry	1,500	1,119	381
Programs & Covenants			
Province II Covenant	7,441	7,441	-
Ecumenism	3,000	6,825	(3,825)
Companion Diocese	-	113	(113)
Millennium Development Goals	19,135	19,135	-
Miscellaneous expenses	-	174	(174)
Total Our Ministry Together	141,788	144,724	(2,936)
Subtotal	664,713	696,015	(31,302)
Depreciation Expense	-	39,971	(39,971)
Bad Debts Expense	-	168,428	(168,428)
Interest Expense	-	3,179	(3,179)
Grants and scholarships	-	37,792	(37,792)
Total Expenses	\$ 664,713	\$ 945,385	\$ (280,672)

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY

SCHEDULE OF LOANS RECEIVABLE

December 31, 2010

	<u>Current</u>	<u>Long-Term</u>	<u>Total</u>
Capital and Revolving Loan Fund			
Beverly Bridge, St. Stephens	\$ 59,269	\$ -	\$ 59,269
Clementon, St. Mary's	2,292	-	2,292
Villas, St. Barbabas-by-the-Bay	2,500	34,375	36,875
Wenonah, Holy Trinity	3,000	59,459	62,459
Williamstown, St. Mark's	8,143	-	8,143
Total Capital and Revolving Loan Fund	<u>75,204</u>	<u>93,834</u>	<u>169,038</u>
R. Bowden Shepherd Loan Fund			
Clementon, St. Mary's	2,143	-	2,143
Villas, St. Barbabas-by-the-Bay	1,744	35,333	37,077
Total R. Bowden Shepherd Loan Fund	<u>3,887</u>	<u>35,333</u>	<u>39,220</u>
Venture in Mission Loan Fund			
Beverly Bridge, St. Stephens	1,716	16,905	18,621
Fair Haven, Holy Communion	5,086	3,397	8,483
Monmouth Junction, St. Barnabas	10,782	223,205	233,987
North Wildwood, St. Simeon's	-	78,938	78,938
Pitman, Church of the Good Shepherd	7,098	64,391	71,489
Plainfield, Grace Church	36,650	8,199	44,849
Red Bank, St. Thomas	6,077	54,756	60,833
Scotch Plains, All Saints	13,132	59,410	72,542
South Amboy, Christ Church	-	101,941	101,941
Total Venture in Mission Loan Fund	<u>80,541</u>	<u>611,142</u>	<u>691,683</u>
Total Loans Receivable	<u>\$ 159,632</u>	<u>\$ 740,309</u>	<u>899,941</u>
Less: Allowance for Doubtful Accounts			<u>200,203</u>
Total Loans Receivable			<u>\$ 699,738</u>

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY
SCHEDULE OF TEMPORARILY RESTRICTED NET ASSETS
December 31, 2010

Investments in Diocesan Investment Trust	\$ 7,687,251
Capital and Revolving Loan Fund	391,724
R. Bowden Shepherd Fund	358,563
Venture in Mission Loan Fund	1,738,840
Equity Interest in Real Estate	72,000
Other Funds	<u>6,598,801</u>
Total Temporarily Restricted Net Assets	<u>\$16,847,179</u>

ADMINISTRATIVE OFFICES OF THE DIOCESE OF NEW JERSEY
SCHEDULE OF PERMANENTLY RESTRICTED NET ASSETS
December 31, 2010

Unrealized gain	\$ (952,146)
Investments in Diocesan Investment Trust	<u>8,197,729</u>
Total Permanently Restricted Net Assets	<u>\$ 7,245,583</u>

**DIOCESE OF NEW JERSEY
BISHOP'S DISCRETIONARY FUND**

Financial Statements and
Supplementary Information

December 31, 2009

DIOCESE OF NEW JERSEY BISHOP'S DISCRETIONARY FUND

Table of Contents

December 31, 2009

	<u>Page Number</u>
INDEPENDENT AUDITORS' REPORT	1
FINANCIAL STATEMENTS	
STATEMENT OF FINANCIAL POSITION.....	2
STATEMENT OF ACTIVITIES.....	3
STATEMENT OF CASH FLOWS.....	4
NOTES TO FINANCIAL STATEMENTS.....	5-9
SUPPLEMENTARY INFORMATION	
SCHEDULE OF VISITATIONS AND OFFERINGS.....	10-11

INDEPENDENT AUDITORS' REPORT

To the Audit Committee of
Diocese of New Jersey Bishop's Discretionary Fund

We have audited the accompanying statement of financial position of Diocese of New Jersey Bishop's Discretionary Fund (the "Fund") as of December 31, 2009, and the related statements of activities and cash flows for the year then ended. These financial statements are the responsibility of the Fund's management. Our responsibility is to express an opinion on these financial statements based on our audit. The prior year summarized comparative information has been derived from the Fund's December 31, 2008, financial statements and, in our report dated June 9, 2010, we expressed an unqualified opinion on those financial statements.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Fund as of December 31, 2009, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary schedules on pages 10 and 11 are presented for the purpose of additional analysis and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects, in relation to the basic financial statements taken as a whole.

Mercadien, P.C.
Certified Public Accountants

October 7, 2011

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DIOCESE OF NEW JERSEY BISHOP'S DISCRETIONARY FUND**STATEMENT OF FINANCIAL POSITION**

December 31, 2009

(With Comparative Totals for December 31, 2008)

	<u>2009</u>	<u>2008</u>
ASSETS		
Cash	\$ 50,200	\$ 37,914
Diocesan Investment Trust (3,918.81 shares at \$39.23 and \$35.05 per share, respectively)	153,735	137,355
Dividends receivable	<u>3,429</u>	<u>3,154</u>
Total Assets	<u>\$ 207,364</u>	<u>\$ 178,423</u>
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts payable	<u>\$ 23,600</u>	<u>\$ 17,900</u>
Net Assets		
Unrestricted	30,029	23,168
Temporarily restricted	<u>153,735</u>	<u>137,355</u>
Total Net Assets	<u>183,764</u>	<u>160,523</u>
Total Liabilities and Net Assets	<u>\$ 207,364</u>	<u>\$ 178,423</u>

See notes to financial statements.

DIOCESE OF NEW JERSEY BISHOP'S DISCRETIONARY FUND**STATEMENT OF ACTIVITIES**

December 31, 2009

(With Comparative Totals for December 31, 2008)

	2009			2008
	Unrestricted	Temporarily Restricted	Total	Total
Revenues and support				
Visitations and offerings	\$ 21,790	\$ -	\$ 21,790	\$ 14,664
Investment return	-	24,986	24,986	(62,995)
Net assets released from restrictions	<u>8,606</u>	<u>(8,606)</u>	<u>-</u>	<u>-</u>
Total revenues and support	<u>30,396</u>	<u>16,380</u>	<u>46,776</u>	<u>(48,331)</u>
Expenses				
Contributions and gifts	9,503	-	9,503	9,875
Donations	9,227	-	9,227	7,890
Other expenses	<u>4,805</u>	<u>-</u>	<u>4,805</u>	<u>6,621</u>
Total expenses	<u>23,535</u>	<u>-</u>	<u>23,535</u>	<u>24,386</u>
Change in net assets	6,861	16,380	23,241	(72,717)
Net assets, beginning of year	<u>23,168</u>	<u>137,355</u>	<u>160,523</u>	<u>233,240</u>
Net assets, end of year	<u>\$ 30,029</u>	<u>\$ 153,735</u>	<u>\$ 183,764</u>	<u>\$ 160,523</u>

See notes to financial statements.

3

DIOCESE OF NEW JERSEY BISHOP'S DISCRETIONARY FUND**STATEMENT OF CASH FLOWS**

December 31, 2009

(With Comparative Totals for December 31, 2008)

	<u>2009</u>	<u>2008</u>
Cash Flows from Operating Activities		
Change in net assets	\$ 23,241	\$ (72,717)
Adjustments		
Unrealized (gain) loss on investments in Diocesan Investment Trust	(16,380)	68,265
(Decrease) increase in cash from		
Dividends receivable	(275)	729
Accounts payable	<u>5,700</u>	<u>3,700</u>
Net cash provided by (used in) operating activities	12,286	(23)
Cash, beginning of year	<u>37,914</u>	<u>37,937</u>
Cash, end of year	<u>\$ 50,200</u>	<u>\$ 37,914</u>

See notes to financial statements.

DIOCESE OF NEW JERSEY BISHOP'S DISCRETIONARY FUND

NOTES TO FINANCIAL STATEMENTS

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Organization

Revenues of the Diocese of New Jersey Bishop's Discretionary Fund (the "Fund"), are derived primarily from the following sources:

Visitations and Offerings - receipts from plate offerings and contributions from parishes and missions in connection with visitations and services by the Bishop.

Contributions - receipts from organizations and individuals, including the Bishop, other than visitations and offerings.

Temporarily Restricted Investment Return - subject to donor restrictions.

Neither the National Episcopal Church nor the Diocese of New Jersey has issued canons or guidelines regarding the administration of the Fund. However, the Episcopal Church's guidelines for parish churches' administration of discretionary funds included in the Manual of Business Methods in Church Affairs issued in 1995 are referenced for guidance in administering expenditures from the Fund as follows:

The traditional uses of clergy discretionary funds are to relieve the poor of the parish church and the larger parish community. Payments for food, rent, utilities, medical bills, and the like for persons in need are always appropriate uses of the fund.

Clergy may also use the fund for expenses related to the exercise of ministry not otherwise provided for in the church budget, provided such an understanding is agreed to in general by the vestry. Attendance at conferences, purchase of books and journals, entertainment of individuals directly related to the church's ministry, and membership in groups that are related to the exercise of ministry are examples of appropriate discretionary use in these circumstances. However, discretionary funds should not be used to sustain the ongoing operations of the church.

Basis of Accounting

The financial statements of the Fund have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("GAAP"). Net assets and revenues, expenses, gains and losses are classified based on the existence or absence of donor-imposed restrictions.

Basis of Presentation

The Fund is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. The Fund has no permanently restricted net assets.

DIOCESE OF NEW JERSEY BISHOP'S DISCRETIONARY FUND

NOTES TO FINANCIAL STATEMENTS

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

FASB Accounting Standards Codification

Effective for financial statements issued for interim and annual periods ending after September 15, 2009, the Financial Accounting Standards Board ("FASB") issued a new standard known as the FASB Accounting Standards Codification and the Hierarchy of Generally Accepted Accounting Principles, which became the source of authoritative GAAP recognized by the FASB to be applied by nongovernmental entities. As a result of this new standard, the FASB will not issue new standards in the form of Statements but instead will issue Accounting Standards Updates. This new standard also modified the GAAP hierarchy to include only two levels of GAAP: authoritative and non-authoritative. The Fund has adopted the disclosure and hierarchy requirements of this standard for the year ended December 31, 2009.

Investments in Shares of Diocesan Investment Trust

The Fund carries investments in the Diocesan Investment Trust (the "DIT"), which consists of money market funds, common stocks and mutual funds with readily determinable fair values, at their fair values in the statement of financial position. Dividends and unrealized gains and losses are included in the change in net assets in the accompanying statement of activities.

The Fund adopted fair value measurements in accordance with GAAP, which defines fair value, establishes a framework for measuring fair value in accordance with GAAP and expands disclosures about fair value measurements. Fair value is defined under GAAP as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the investment in an orderly transaction between market participants on the measurement date. The Fund will value investments using quoted market prices in active markets for identical investments to the extent possible (Level 1). To the extent that such market prices are not available, the Fund will next attempt to value such investments using observable measurement criteria, including quoted market prices of similar investments in active markets and other corroborated factors (Level 2). In the event that quoted market prices in active markets and other observable measurement criteria are not available, the Fund will develop measurement criteria based on the best information available (Level 3). An investment categorization within the valuation hierarchy is based upon the lowest level of input that is significant to the fair value measurements.

Public Support and Revenue Recognition

Contributions, visitations and offerings are recognized when the donor makes a promise to give to the Fund that is, in substance, unconditional.

Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted support is reported as an increase in temporarily restricted net assets. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

DIOCESE OF NEW JERSEY BISHOP'S DISCRETIONARY FUND**NOTES TO FINANCIAL STATEMENTS****A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)****Use of Estimates**

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Income Taxes

The Fund is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code.

The Fund is required to evaluate and measure the cost/benefit of uncertain tax positions related to its exempt status under new accounting guidance. Management has evaluated its tax positions for uncertainties with respect to the financial statements as of and for the year ended December 31, 2009, and has determined that there is no liability for uncertain tax positions at December 31, 2009.

B. DIOCESAN INVESTMENT TRUST

Investments are shares of the DIT. These investments are all considered Level 3 inputs once the fair value is based upon underlying investments of the DIT, which are comprised of money market funds, common stocks and mutual funds. Fair value is provided by the DIT based upon the value of each investment within the portfolio.

The table below sets forth a summary of changes in the fair value of the Fund's Level 3 investments for the years ended December 31, 2009 and 2008:

	<u>2009</u>	<u>2008</u>
Fair value, beginning of year	\$ 137,355	\$ 205,620
Investment activity		
Unrealized gain (loss)	<u>16,380</u>	<u>(68,265)</u>
Fair value, end of year	<u>\$ 153,735</u>	<u>\$ 137,355</u>

DIOCESE OF NEW JERSEY BISHOP'S DISCRETIONARY FUND

NOTES TO FINANCIAL STATEMENTS

B. DIOCESAN INVESTMENT TRUST (CONTINUED)

Investments in the DIT are stated at fair value. Fair values and unrealized gains for the years ended December 31, 2009 and 2008, are summarized as follows:

	<u>Fair Value</u>	
	<u>December 31</u>	
	<u>2009</u>	<u>2008</u>
Edward Baker Fund	\$ 16,015	\$ 14,309
Mrs. J. Conover Fund	20,828	18,609
Estate of Elizabeth Ink	22,312	19,935
Merrit Memorial Fund	9,817	8,771
Hanford Smith Fund	4,355	3,891
Louisa Vought Fund	34,073	30,442
Bishop Discretionary Funds	46,335	41,398
	<u>\$ 153,735</u>	<u>\$ 137,355</u>

The following schedule summarizes the investment return for the years ended December 31, 2009 and 2008, and its classification in the statement of activities:

	<u>2009</u>	<u>2008</u>
Dividend Income	\$ 8,606	\$ 5,270
Unrealized gain (loss)	16,380	(68,265)
Total investment return	<u>\$ 24,986</u>	<u>\$ (62,995)</u>

C. RESTRICTIONS ON NET ASSETS

Temporarily restricted net assets are available for the purpose of the Fund as described in the Nature of Organization disclosure in Note A.

Temporarily restricted net assets are comprised of the following:

	<u>December 31,</u>	
	<u>2009</u>	<u>2008</u>
	<u>\$ 153,735</u>	<u>\$ 137,355</u>
Fair value of shares in Diocesan Investment Trust		

Net assets were released from donor restrictions as follows:

	<u>December 31,</u>	
	<u>2009</u>	<u>2008</u>
	<u>\$ 8,606</u>	<u>\$ 5,270</u>
Purpose restriction accomplished		
Expenses incurred to satisfy donor restrictions		

DIOCESE OF NEW JERSEY BISHOP'S DISCRETIONARY FUND

NOTES TO FINANCIAL STATEMENTS

D. DONATED SERVICES

The Fund receives a significant amount of donated services from the Administrative Offices of the Diocese of New Jersey, which assist in the maintenance of the Fund's finances. No amounts have been recognized in the statement of activities, because the criteria for recognition under GAAP have not been satisfied.

E. SUBSEQUENT EVENTS

Management has evaluated subsequent events that occurred after the statement of financial position date but before October 7, 2011, the date the financial statements were available to be issued. Management has determined there are no disclosures required.

SUPPLEMENTARY INFORMATION

DIOCESE OF NEW JERSEY BISHOP'S DISCRETIONARY FUND

SCHEDULE OF VISITATIONS AND OFFERINGS

Year Ended December 31, 2009

All Saints Church	North Plainfield	\$	343
Christ Church	South Amboy		83
Christ Episcopal Church	Woodbury		337
Church of the Good Shepherd	Berlin		500
Church of the Holy Innocents	Beach Haven		500
Grace Church	Haddonfield		500
Grace Episcopal Church	Plainfield		1,189
Grace St. Paul's Episcopal Church	Mercerville		362
Holy Trinity Church	Wenonah		110
St. Augustine's Church	Camden		250
St. Bartholomew's Episcopal Church	Cherry Hill		100
St. Clement's Church	Belford		200
St. David's Church	Cranbury		316
St. James Episcopal Church	Paulsboro		100
St. John's Church	Bernardsville		300
St. John's Church	New Brunswick		214
St. John's Episcopal Church by the Sea	Avalon		2,000
St. Luke's Episcopal Church	Gladstone		5,582
St. Mark's Church	Williamstown		150
St. Mark's Episcopal Church	Hammonton		75
St. Martin's	Bridgewater		4,000
St. Martin in the Fields	Lumberton		96
St. Stephen's Church	Florence		182
St. Stephen's Memorial Church	Riverside		260
St. Thomas Episcopal Church	Glassboro		150
The Episcopal Church of the Holy Communion	Fairhaven		734
Trinity Episcopal Church	Swedesboro		258
Trinity Episcopal Church	Red Bank		539
Donations	various		2,360
		\$	<u>21,790</u>

The accompanying notes are an integral part of this schedule.

10

DIOCESE OF NEW JERSEY BISHOP'S DISCRETIONARY FUND**SCHEDULE OF VISITATIONS AND OFFERINGS**

Year Ended December 31, 2008

All Saints Church	Union	\$	135
Christ Church	Bordentown		120
Christ Church	Riverton		97
Christ Church	New Brunswick		500
Christ Church	Magnolia		241
Christ Episcopal Church of Somers Point	Somers Point		275
Church of the Advent	Cape May		250
Church of the Good Sheppard	Berlin		250
Church of the Redeemer	Longport		400
Diocese of Newark	Malvern, PA		255
Grace Church	Haddonfield		350
Holy Spirit Church	Bellmawr		121
Holy Trinity Church	Ocean City		500
Holy Trinity Church	Wenonah		165
St. Andrew's Church	Mount Holly		184
St. Andrew's Church	New Providence		480
St. Barnabas' Church	Monmouth Junction		296
St. Elizabeth's Church	Ortley Beach		500
St. John's Episcopal Church by the Sea	Avalon		4,000
St. Martin's	Bridgewater		1,000
St. Mary's Church	Burlington		258
St. Raphael's Church	Brick		250
St. Stephen's Church	Waretown		200
St. Thomas Episcopal Church	Glassboro		208
Trinity Church	Cranford		300
Donations	various		<u>3,329</u>
		\$	<u>14,664</u>

The accompanying notes are an integral part of this schedule.

11

Diocese of New Jersey Aged & Infirm Clergy Fund Year End 2011			
Investments - DIT	Number of Shares	Share Value	Total Value
Balance - Dec. 31, 2010	12,813.075	\$ 42.57	\$ 545,452.60
Unrealized Gain/(Loss) on shares			(23,523.56)
Additional share purchases	-		\$ -
Balance - Dec. 31, 2011	12,613.075	\$ 41.38	\$ 521,929.04
Income:			
Dividends Earned		\$	24,313.00
Donations:			
Yardville, St. James		\$	100.00
Somers Point, Christ Church			152.00
Stone Harbor, St. Mary's			345.00
Haddon Heights, St. Mary's			102.00
Cranford, Trinity Church			50.00
Mervis J Johnson			10.00
Mary H. Newling			10.00
New Brunswick, Christ Church			380.00
Cape May, Church of the Advent			217.00
Penns Grove, Church of Our Merciful Saviour			50.00
Collingswood, Holy Trinity Church			50.00
Mullica Hill, St. Stephen's			100.00
Little Silver, St. John's			52.60
Wenonah, Holy Trinity			50.00
Trenton, Trinity Cathedral			224.00
Mount Holly, St. Andrew's			293.00
Somerville, St. John's			50.00
Whiting, St. Stephen's			114.60
Somerville, St. John's			150.00
Barneget Light, St. Peter's at the Light			414.00
Woodbury, Christ Church			474.00
Ocean City, Holy Trinity			500.00
Subtotal Donations		\$	3,888.20
Total Income		\$	28,201.20
Disbursements:			
Christmas Gifts - Retired Clergy		\$	10,600.00
Medical Grants to Clergy			12,964.00
Death Benefit			-
Total Disbursements:		\$	23,564.00
Excess Income:		\$	4,637.20

Note: Excess funds are allocated to operating budget to cover health insurance provided to Aged & Infirm Clergy.

Diocese of New Jersey Widows, Widowers and Orphans Fund Year Ending 2011			
Investments - DIT	Number of Shares	Share Value	Total Value
Balance - Dec. 31, 2010	15,847.818	\$ 42.57	\$ 674,641.61
Unrealized Gain/(Loss) on shares			(18,858.90)
Additional share purchases	-		-
Balance - Dec. 31, 2011	15,847.818	\$ 41.38	\$ 655,782.71
Income:			
Dividends Earned		\$	33,849.48
Donations:			
Yardville, St. James		\$	100.00
Somers Point, Christ Church			244.00
Stone Harbor, St. Mary's			345.00
Haddon Heights, St. Mary's			102.00
Cranford, Trinity			50.00
Johnson, Mervis			10.00
Newling, Mary			10.00
New Brunswick, Christ Church			380.00
Mullica Hill, St. Stephen's			100.00
Whiting, St. Stephen's			118.93
Penns Grove, Church of Our Merciful Saviour			50.00
Collingswood, Holy Trinity			50.00
Little Silver, St. John's			52.59
Wenonah, Holy Trinity			50.00
Trenton, Trinity Cathedral			224.00
Somerville, St. John's			50.00
Whiting, St. Stephen's			176.40
Cranbury, St. David's			500.00
Woodbury, Christ Church			471.00
Ocean City, Holy Trinity			500.00
Subtotal Donations		\$	3,583.92
Total Income		\$	37,433.40
Disbursements:	# of Gifts	Gift Amount	
Grants to Widows & Widowers	44	\$ 75.00	\$ 3,300.00
Christmas Gifts to Widows & Widowers	47	\$ 200.00	9,400.00
Death Benefit			4,000.00
Total Disbursements		\$	16,700.00
Excess Income Over Disbursements		\$	20,733.40
Death Benefits Paid to the Following Widows:			
Mrs. Jean Robnett			
Mrs. Dona Smith			
Mrs. Bernice Ripson			
Mrs. E. Claire Walton			

Note: Excess funds are allocated to operating budget to cover health insurance provided to Widows, Widowers & Orphans.

Diocese of New Jersey
Capital & Revolving Loan Fund - Merrill Lynch, Custodian
January 1, 2011 - December 31, 2011

Fund Assets:**Merrill Lynch Money Market Fund Investment Account**

Beginning balance - December 31, 2010	\$ 222,686
Investment Income: Dividends & Interest	600
Funds Transferred DNJ OP Account re: Deposit Correction	58,500
Funds Transferred to VIM Account re: Deposit Correction	(2,800)
Principal Payments	73,572
Fees	(80)
3 Principal underpayment applied to RBS interest overpayment (Clementon)	(49)
Disbursements - new loans (Christ Church, N.Brunswick-Bridge)	(100,000)
- new loans (Holy Spirit - Tuckerton)	(12,500)
- Budget grants	(50,000)

ML MMA Investment Account - Ending Balance - December 31, 2011:**\$ 189,929****DIT Investment Account - Shannon Trust**

Beginning Balance - December 31, 2010 (Note: est. in 8/92 with bequest of \$149,628)	\$ 438,711
Reinvested Dividends	18,373
Unrealized Gain/(Loss) - Current year	(10,493)

DIT Investment Account - Ending Balance - December 31, 2011**\$ 446,591****Total C&R Loan Fund Investment Accounts****\$ 636,520**

	Origination Date	Original Balance	Term	Rate	Payment Status	Current Balance
Loans Receivable:						
1 Beverly, St. Stephen's - Bridge Loan	08/10/09	\$59,269	1 Yr.	0.0%	Transf to VIM	\$ -
Clementon, St. Mary's	08/15/01	\$25,000	10 Yrs.	0.0%	Paid off (08/2011)	-
N.Brunswick, Christ Church - Bridge	01/25/11	\$100,000	1 Yr.	0.0%	Due 1/25/12	100,000
Tuckerton, Holy Spirit	06/24/11	\$12,500	15 Yrs.	0.0%	Last 12/08/11	6,097
Villas, St. Barnabas	10/01/10	\$37,500	15 Yrs.	0.0%	Last 12/19/11	34,167
Wenonah, Holy Trinity	12/31/79	\$115,069	15 Yrs.	0.0%	Last: 12/14/11	59,559
2 Williamstown, St. Mark's	01/01/94	\$29,170	50 mos.	0.0%	Last:04/01/09	8,143
Loan Receivable Balance - December 31, 2011:						\$ 207,966

Total Fund Assets - December 31, 2011:**\$ 844,485****Loan Account Activity:****Loans Receivable: Balance January 1, 2011****\$ 169,038****New Loans:**

Christ Church, N.Brunswick - Bridge loan	100,000
Holy Spirit, Tuckerton	12,500

Less: Principal Payments

Beverly, St. Stephen's - Bridge Loan	\$ 59,269
Clementon, St. Mary's	2,292
N.Brunswick, Christ Church - Bridge Loan	-
Tuckerton, Holy Spirit	6,403
Villas, St. Barnabas	2,708
Wenonah, Holy Trinity	2,900
Williamstown, St. Mark's	-
Total Principal Payments	\$ 73,572

Loans Receivable: December 31, 2011:**\$ 207,966****Footnotes:**

- Represents \$117,769 in draw-downs on a one year non-interest bearing bridge loan of up to \$150K as approved by Council at their meeting on June 17, 2008, less repayment in Sept. 2010 of \$58,500. Terms of repayment for balance of bridge loan, which was combined with existing VIM loan, have been finalized with Loan & Grant Committee and approved by Diocesan Council at its November 15, 2011 meeting.
- Delinquent Loans Update:
Williamstown, St. Mark's - underlying viability issues were being addressed by Fr. Falciani with Board of Missions in order to make realistic recommendation on repayment plan. With Fr. Falciani having been called to Christ Church, Somers Point, Bishop Council and Canon Jones will continue follow up with the wardens & vestry.
- St. Mary's, Clementon paid off C&R and RBS loans; slight overpayment on RBS interest portion applied to small principal underpayment on C&R portion.

Diocese of New Jersey
R. Bowden Shepherd Loan Fund - Merrill Lynch, Custodian
January 1, 2011 - December 31, 2011

Fund Assets:**Investment Account - Merrill Lynch Money Market Fund**

Beginning balance - December 31, 2010	\$ 319,343
Investment Income: Dividends & Interest	1,155
Payments on Loans Receivable	
Principal	10,349
Interest	2,334
Fees	(80)
Disbursements: New Loans	(12,500)
Investment Account - Ending Balance - December 31, 2011:	\$ 320,600

	Origination Date	Original Balance	Term	Rate	Payment Status	Current Balance	
Loans Receivable:							
Clementon, St. Mary's Church	08/15/01	\$ 50,000	10 Yrs.	5.00%	Paid off (Aug 2011)	\$ -	
Tuckerton, Church of the Holy Spirit	06/24/11	\$ 12,500	15 Yrs.	5.00%	last 12/08/11	6,188	
Villas, St. Barnabas	10/01/10	\$ 37,500	15 Yrs.	5.00%	last 12/19/11	35,184	
Loan Receivable Balance							\$ 41,371

Total Assets - December 31, 2011:**\$ 361,971****Loan Account Activity:**

Loans Receivable, January 1, 2011	\$ 39,220
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New Loans:

Tuckerton, Church of the Holy Spirit	12,500
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Less Principal Payments:

Clementon, St. Mary's Church	\$ 2,143
Tuckerton, Church of the Holy Spirit	6,312
Villas, St. Barnabas	1,894
Total Principal Payments	\$ (10,349)

Loans Receivable: December 31, 2011:**\$ 41,371**

Diocese of New Jersey
Venture in Mission Loan Fund - Merrill Lynch, Custodian
January 1, 2011 - December 31st, 2011

Fund Assets:**Investment Account - Merrill Lynch Money Market Fund**

Beginning balance - December 31, 2010	\$ 1,047,157
Investment Income: Dividends & Interest	3,873
Transfer in from C&R - Deposit Correction	2,800
Payments on Loans Receivable:	
Principal	84,704
Interest	21,207
Less: Fees	(80)
Less: Disbursements: New Loans	(228,000)
Investment Account - Ending Balance - December 31, 2011:	\$ 931,660

	Origination Date	Original Balance	Original Term	Rate	Payment Status	Current Balance
Loans Receivable:						
Beverly, St. Stephen's	10/31/11	\$ 62,050	10 Yrs.	4.00%	last 10/19/11	\$ 62,050
1 Fair Haven, Holy Communion	12/01/03	\$ 36,900	8 Yrs.	5.00%	Delinquent	8,483
Gloucester, Ascension	05/17/11	\$ 15,000	5 Yrs.	4.00%	last 12/01/11	13,400
Monmouth Junction, St. Barnabas	11/30/06	\$ 272,121	20 Yrs.	4.00%	last 12/01/11	223,143
1 North Wildwood, St. Simeon's	07/01/02	\$ 100,000	10 Yrs.	5.00%	last 10/27/11	73,585
Pitman, Church of the Good Shepherd	12/01/09	\$ 81,000	10 Yrs.	4.00%	last 12/02/11	64,381
Plainfield, Grace Church	08/01/03	\$ 150,000	10 Yrs.	4.00%	last 11/16/11	9,692
Red Bank, St. Thomas	07/01/09	\$ 69,036	10 Yrs.	4.00%	last 12/01/11	54,754
Scotch Plains, All Saints	02/01/06	\$ 130,000	10 Yrs.	4.00%	last 12/01/11	59,410
Spring Lake, Holy Trinity	10/31/11	\$ 65,000	10 Yrs.	4.00%	last 12/27/11	61,844
1 South Amboy, Christ Church	11/01/99	\$ 120,000	48 Mos.	6.00%	Delinquent	101,941
Trenton, Trinity Cathedral	10/31/11	\$ 103,000	10 Yrs.	4.00%	last 12/13/11	102,296
Loan Receivable Balance						\$ 834,979
Total Fund Assets - December 31th, 2011:						\$ 1,766,639

1 Delinquent Loans Status:

Fair Haven, Holy Communion - awaiting sale of building to repay in full.

North Wildwood, St. Simeon's - now paying \$700/quarter; revised amortization schedule to be provided, payments to be re-evaluated on annual basis as bank mortgage reduces

South Amboy, Christ Church - meeting held 4/7/2011 by Bishop Councell and Canon Jones with Rector and Vestry followed up by meetings and correspondence from September 2011 through Jan 2012 regarding overall viability, vitality and realistic options for the future. Timeline for resolution has been delayed as Fr. Campbell suffered the loss of his wife in Dec 2011.

Loans Receivable, December 31, 2010 **\$ 691,683**

New Loans: **\$ 228,000**

Less Principal Payments:

Beverly, St. Stephen's	\$ 1,571
Fair Haven, Holy Communion	-
Gloucester, Ascension	1,600
Monmouth Junction, St. Barnabas	10,844
North Wildwood, St. Simeon's	5,353
Pitman, Church of the Good Shepherd	7,108
Plainfield, Grace Church	35,158
Red Bank, St. Thomas	6,079
Scotch Plains, All Saints	13,132
Spring Lake, Holy Trinity	3,156
Trenton, Trinity Cathedral	704
Total Principal Payments	\$ (84,704)

Loans Receivable, December 31th, 2011: **\$ 834,979**

Issue Date: 02/29/2012

Page 1 of 1

City	Name	Active Members	Communicants in Good Standing	Others	Average Sunday Attendance	Sunday Eucharist's	Baptisms 16 yrs & Up	Baptisms under 16 yrs	Confirmed Received
Allenhurst	Church of St. Andrews by the Sea	0							
Asbury Park	St Augustine Episcopal Church	228	172	5	65	111	0	0	0
Asbury Park	Trinity Church	462	453	94	280	157	1	13	21
Atlantic City	Historic Church of Ascension	27							0
Atlantic City	St Augustines Church	146	130	2	74	89	0	0	0
Avon by the Sea	St Johns Episcopal Church	1	0	0	25	9	0	1	0
Barnegat Light	St Peters at the Light Church	76	70	60	61	51	1	3	6
Basking Ridge	St Marks Church	332	304	0	131	123	0	9	0
Bay Head	All Saints Episcopal Church	360	220	20	173	116	0	19	23
Beach Haven	Holy Innocents Church	495	118	0	92	71	1	8	0
Belford	St Clements Episcopal Church	60	47	12	27	64	1	10	2
Bellmawr	Church of the Holy Spirit	114	0	0	44	49	0	3	0
Berlin	Church of the Good Shepherd	241	241	0	85	85	0	0	0
Bernardsville	St Bernards Episcopal Church	170	0	0	170	80	0	1	9
Bernardsville	St John on the Mountain Church	326	213	124	105	88	1	6	0
Beverly	St Stephens Episcopal Church	180	186	11	77	96	0	7	0
Blackwood	St John Episcopal Church	397	256	0	89	147	1	9	0
Bordentown	Christ Church	195	146	10	117	156	0	7	2
Bound Brook	St Pauls Episcopal Church	178	148	2	90	3	1	3	13
Bradley Beach	St James Episcopal Church	323	175	0	115	100	2	0	0
Brick	St Raphael the Archangel	131	116	0	60	86	0	4	8
Bridgeton	St Andrews Episcopal Church	137	136	16	52	56	0	0	0
Bridgewater	St Martins Episcopal Church	424	348	31	166	95	0	3	2
Burlington	St Barnabas Church	122	36	10	34	49	0	0	0
Burlington	St Marys Episcopal Church	306	249	57	153	159	0	11	0
Camden	Church of St Andrew the Apostle	438	185	124	149	64	0	4	0
Camden	St Augustine Episcopal Church	160	160	1	52	51	0	0	0
Camden	St Pauls Episcopal Church	186							0
Camden	St Wilfreds Church	37							0
Cape May	Church of the Advent	338	208	5	134	115	0	6	5
Cape May Point	St Peters by the Sea	0	0	0	71	34	0	0	0
Cherry Hill	St Bartholomews Episcopal Church	688	400	5	168	97	0	7	13
Clarksboro	St Peters Episcopal Church	290	105	9	55	89	0	2	0
Clementon	St Mary Episcopal Church	72	87	3	45	47	0	1	0
Collingswood	Holy Trinity Church	272	130	15	66	141	0	5	0
Cranbury	St Davids Episcopal Church	367	285	80	146	125	3	8	10
Cranford	Trinity Church	286	286	60	130	89	0	1	13

City	Name	Active Members	Communicants in Good Standing	Others	Average Sunday Attendance	Sunday Eucharist's	Baptisms 16 yrs & Up	Baptisms under 16 yrs	Confirmed Received
Delran	Trinity Church	47	25	2	2	22	46	0	1
Dunellen	St Francis Episcopal Church	192	118	6	78	94	0	6	1
Eatontown	St James Memorial Episcopal Church	147	100	5	45	85	0	0	3
Edison	St James Episcopal Church	63	57	9	41	96	0	3	0
Elizabeth	San Jose Episcopal Church	946	192	39	127	73	4	18	22
Elizabeth	St Elizabeths Church	179	179	6	100	102	11	2	0
Elizabeth	St Johns Episcopal Church	353	180	90	102	102	0	2	3
Ewing	St Lukes Church	163	163	28	70	102	0	3	0
Flemington	Calvary Episcopal Church	366	292	13	144	158	1	5	4
Florence	St Stephens Church	47	53	5	23	47	0	2	0
Freehold	St Peters Episcopal Church	630	310	2	150	155	1	10	10
Galloway	St Marks & All Saints Church	323	146	130	119	108	11	0	0
Gibbstown	St Johns in the Wilderness Church	391	243	25	64	99	0	5	0
Gladstone	St Lukes Episcopal Church	654	654	0	168	100	0	10	5
Glassboro	St Thomas Episcopal Church	276	209	0	110	178	0	7	0
Gloucester City	Church of the Ascension	142	83	0	44	50	1	1	1
Haddon Heights	St Marys Episcopal Church	275	142	6	275	66	93	0	5
Haddonfield	Grace Episcopal Church	1045	315	344	242	168	0	28	22
Hamilton	St Matthias Episcopal Church	140	76	6	47	75	0	0	0
Hammononton	St Marks Episcopal Church	133	133	4	53	49	1	2	0
Keansburg	St Marks Episcopal Church	52	52	0	24	69	0	1	0
Keyport	St Mary the Virgin	25	23	2	19	53	0	0	0
Lakewood	All Saints Church	264	133	20	71	117	1	7	3
Lambertville	St Andrews Episcopal Church	247	95	8	49	98	0	0	0
Laurel Springs	Church of the Atonement	181	137	0	42	89	0	3	0
Lawnside	Church of the Annunciation	20	16	12	11	26	0	1	0
Lebanon	Church of the Holy Spirit	613	573	25	123	92	1	8	14
Linden	St John the Baptist Episcopal Church	132	71	2	52	52	0	1	0
Little Silver	St Johns Church	293	262	21	72	144	0	2	0
Long Branch	St James Church	196	125	0	70	131	0	3	4
Lumberton	St Martin in the Fields	236	200	13	93	49	1	5	0
Mantoloking	St Simons by the Sea Church	72	72	0	43	52	0	2	0
Maple Shade	St Johns Episcopal Church	91	91	3	28	95	0	2	0
Mattawan	Trinity Episcopal Church	281	253	0	84	104	0	3	0
Medford	St Peters Episcopal Church	643	643	5	190	158	4	10	11
Mercerville	Grace St Pauls Church	286	232	9	99	102	0	9	0

City	Name	Active Members	Communicants in Good Standing	Others	Average Sunday Attendance	Sunday Eucharist's	Baptisms 16 yrs & Up	Baptisms under 16 yrs	Confirmed Received
Merchantville	Grace Episcopal Church	511	184	0	88	104	15	3	17
Metuchen	St Lukes Episcopal Church	263	263	0	120	52	0	11	10
Middletown	Christ Church	425	425	0	145	142	0	5	0
Millville	Christ Episcopal Church	20	20	2	10	23	0	0	2
Monmouth Junction	St Barnabas Episcopal Church	274	140	0	104	102	1	4	0
Moorestown	Evergreens Chapel	0							0
Moorestown	Trinity Church Episcopal	773	706	8	272	119	3	36	43
Mount Holly	St Andrews Church Episcopal	472	472	1	152	119	1	4	10
Mullica Hill	St Stephen Episcopal Church	107	104	6	63	96	1	6	0
Navesink	All Saints Memorial Church	193	140	12	64	137	0	7	0
New Brunswick	Christ Church	553	400	50	182	108	0	5	12
New Brunswick	Church of St John the Evangelist	136	79	15	48	65	2	4	3
New Brunswick	St Albans Episcopal Church	171	0	0	56	98	2	2	0
New Providence	St Andrews Episcopal Church	361	278	10	110	96	3	9	13
North Plainfield	Church of the Holy Cross	225	225	0	59	95	1	6	0
North Wildwood	St Simeons by the Sea Church	113	93	0	47	86	0	0	0
Ocean City	Holy Trinity Episcopal Church	386	290	20	187	153	0	7	21
Ortley Beach	St Elizabeths Chapel by-the-Sea	0	0	0	46	70	0	1	0
Palmyra	Christ Episcopal Church	63	61	0	28	37	0	0	0
Paulsboro	St James Episcopal Church	80	80	8	41	48	0	2	0
Pemberton	Grace Episcopal Church	111	104	32	75	98	0	1	0
Pennington	St Matthews Episcopal Church	1340	736	347	193	55	0	8	15
Penns Grove	Church of Our Merciful Saviour	179	66	2	37	54	2	10	0
Pennsville	St Georges Church	76	76	5	35	45	0	0	0
Perth Amboy	Church of the Holy Cross	48	30	0	16	0	0	0	0
Perth Amboy	St Peters Episcopal Church	687	494	20	139	121	0	10	4
Pitman	Church of the Good Shepherd	728	668	60	163	104	0	13	0
Pittstown	St Thomas Episcopal Church	285	244	5	68	86	0	2	3
Plainfield	Grace Episcopal Church	330	230	27	103	201	1	4	0
Plainfield	St Marks Episcopal Church	437	403	22	155	102	0	5	17
Pleasantville	St Marys Episcopal Church	94	69	12	31	52	2	3	7
Point Pleasant Beach	St Marys by the Sea	414	377	0	146	109	1	8	0
Princeton	All Saints Church	422	257	6	137	102	0	3	0
Princeton	Episcopal Church at Princeton	0							0
Princeton	Trinity Episcopal Church	2019	1536	0	449	1	0	24	4
Railway	Church of the Good Shepherd	169	49	4	52	123	1	1	0
Red Bank	St Thomas Episcopal Church	130	130	0	49	52	0	3	0

City	Name	Active Members	Communicants in Good Standing	Others	Average Sunday Attendance	Sunday Eucharist's	Baptisms 16 yrs & Up	Baptisms under 16 yrs	Confirmed Received
Red Bank	Trinity Episcopal Church	266	242	0	171	92	0	5	16
Riverside	St Stephens Episcopal Church	82	74	16	37	53	0	2	0
Riverton	Christ Church	507	255	5	124	141	0	7	0
Rocky Hill	Trinity Episcopal Church	161	161	0	42	104	0	1	0
Rumson	St George by the River Church	1098	727	544	234	107	0	17	15
Salem	St Johns Episcopal Church	108	92	4	60	99	0	2	0
Scotch Plains	All Saints Episcopal Church	402	213	10	76	89	0	5	0
Sea Girt	The Ch of St Uriel the Archangel	413	371	8	109	113	0	4	0
Sewaren	St Johns Church	154	120	10	60	65	2	5	0
Shrewsbury	Christ Episcopal Church	375	200	16	91	93	0	3	2
Somers Point	Christ Church Episcopal	177	177	15	99	156	1	0	0
Somerville	St Johns Episcopal Church	687	462	34	142	105	1	17	11
South Amboy	Christ Church	147	0	0	0	0	0	0	0
South River	Holy Trinity Episcopal Church	205	205	0	118	0	0	6	19
Spotswood	St Peters Church	503	503	42	130	95	0	10	0
Spring Lake	Holy Trinity Episcopal Church	3	0	0	36	12	0	3	0
Stone Harbor	St Marys Episcopal Church	306	265	6	106	110	0	5	0
Swedesboro	Trinity Old Swedes Episcopal Church	207	126	12	52	2186	0	1	5
Toms River	Christ Episcopal Church	790	790	13	214	158	1	13	3
Trenton	Christ Episcopal Church	1001	500	0	261	52	3	15	0
Trenton	St Michaels Episcopal Church	93							0
Trenton	St Peters IGO Church	80	45	0	103	1169	0	5	0
Trenton	Trinity Cathedral	523	199	17	114	102	0	8	4
Tuckerton	Church of the Holy Spirit	195	140	20	76	103	0	5	0
Union	St Luke & All Saints Epis Church	87	60	14	35	55	0	0	0
Ventnor City	Church of the Epiphany	122	44	1	29	29	0	1	0
Villas	St Barnabas by the Bay Church	121	97	12	59	96	0	3	0
Vincentown	Trinity Episcopal Church	141	143	0	60	98	2	2	0
Vineland	Trinity Episcopal Church	160	160	14	54	52	0	1	0
Wall Township	St Michaels Episcopal Church	548	284	3	75	104	0	4	12
Waretown	St Stephens Episcopal Church	802	309	8	140	105	1	16	0
Wenonah	Holy Trinity Episcopal Church	389	177	27	122	124	1	11	0
Westfield	St Pauls Episcopal Church	1446	1316	135	226	104	0	10	20
Whiting	St Stephens Episcopal Church	351	350	5	120	111	2	5	0
Williamstown	St Marks at the Crossing Church	219	90	2	36	95	0	1	0
Willingboro	Church of Christ the King	299	260	0	101	52	0	1	0
Woodbridge	Trinity Episcopal Church	671	356	52	105	154	0	17	0

Vital Statistics of Congregations and Missions for the year 2011

City	Name	Active Members	Communicants in Good Standing	Others	Average Sunday Attendance	Sunday Eucharist's	Baptisms 16 yrs & Up	Baptisms under 16 yrs	Confirmed Received
Woodbury	Christ Episcopal Church	757	686	39	251	106	3	15	11
Woodstown	St Lukes Episcopal Church	65	65	0	40	52	0	0	0
Yardville	St James Episcopal Church	259	251	23	102	128	2	3	0